

WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY
TRUST FUND COMMITTEE

500 Mt. Pisgah Avenue
Oxford, NJ 07863

MINUTES OF THE MEETING OF
July 6, 2015

CALL TO ORDER: Chairman Fineran opened the meeting at 7:34 p.m., read the Open Public Meeting Notice, and led the Pledge of Allegiance.

ROLL CALL:

Members Present: Louis Cartabona	Jean Smolha	Todd Tersigni	Cindy Neumann
Beth Calabrese	Joel McGreen	Lori Ciesla	Nancy Miller
Charles Fineran	David Smith	Hal Bromm	

Members Absent: Timothy Bodine

Guests Present: Betty Schultheis, Laurie Rapisardi, Tom Martin, Joseph Flynn, Karen Graf, Joan Miller, Mary Rinaud

Staff Present: Corey Tierney, Christina Roberts

REORGANIZATION and APPOINTMENTS

MINUTES: The June 1, 2015 minutes were reviewed. David Smith motioned, seconded by Todd Tersigni to approve the minutes as presented. Motion carried.

OLD BUSINESS:

2013 Rutherford Hall MCCTFC Grant - Joseph Flynn, the new Superintendent of Schools at Rutherford Hall was present at the meeting to request the Committee's permission to use synthetic slate for the Rutherford Hall roof project. He explained that, because of the costs associated with the materials and maintenance of real slate, they would have to replace the roof over the course of several phases. If Committee approves the use of synthetic slate, they will be able to complete the roof in its entirety, using the 2013 MCCTFC grant funds of \$96,000. Todd Tersigni made a motion, seconded by Louis Cartabona to approve the use of synthetic slate on the roof of Rutherford Hall and to revise the agreement accordingly. Motion carried.

NEW BUSINESS:

2015 MCCTFC Grant Applications

Chairman Fineran gave an overview of the application review process and stated that tonight's meeting is to determine if applications are eligible and complete. Mr. Tierney distributed a copy of his comments on the applications and any aspects that the Committee may want to consider during the review process, such as clarification on section of the application or a request for a formal proposal or estimate from contractors for restoration projects to further confirm the approximated project costs (see attached).

Rutherford Hall - Allamuchy Township submitted a Historic Restoration application for building envelope preservation and structural reinforcement of Rutherford Hall. There was question as to whether the applicant needed to show proof of matching funds. The applicants were present to explain that matching funds were provided through the school district and have been dedicated to the project. If needed, further proof of matching funds could be provided to the Committee. Todd Tersigni made a motion, seconded by Nancy Miller to approve that Rutherford Hall is eligible to proceed.

Roll Call: "Yes" to approve that **Rutherford Hall** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Abstain	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Yes	

Totals: Yes: 10, No: 0, Abstain: 1; Motion carried.

Footbridge Park Expansion - Blairstown Township submitted an Open Space Acquisition application for the Footbridge Park Expansion. There was concern regarding the clean-up of the cars on the property and environmental issues that may be prevalent at the site. Nancy Miller stated and Todd Tersigni agreed that they would like to see the letter of "No Further Action" from the NJ Department of Environmental Protection regarding the site. Mr. McGreen and Mr. Tierney explained that the project is using Green Acres funds and an environmental Preliminary Assessment Report will be required. Any environmental concerns will be addressed and remediated prior to closing. Todd Tersigni made a motion, seconded by Hal Bromm to approve that the Footbridge Park Expansion is eligible to proceed.

Roll Call: "Yes" to approve that the **Footbridge Park Expansion** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Abstain	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Yes	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Abstain	

Totals: Yes: 9, No: 0, Abstain: 2; Motion carried.

First Presbyterian Church of Washington - The applicant submitted a Historic Restoration application for millwork restoration, building envelope, and structure stabilization. They submitted an application last year, but did not receive their Certification of Eligibility to be listed in the NJ or National Registers of Historic Places until May of 2015. Louis Cartabona made a motion, seconded by Lori Ciesla to approve that the First Presbyterian Church of Washington is eligible to proceed.

Roll Call: "Yes" to approve that the **First Presbyterian Church of Washington** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Yes	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Yes	

Totals: Yes: 11, No: 0, Abstain: 0; Motion carried.

Old Greenwich School - Greenwich Township submitted a Historic Restoration application for roof and building envelope stabilization. The Township has received MCCTFC funding in previous years for open space projects, but no historic projects to-date. The Committee requested that the applicant submit a revised Page 2, illustrating previous years grants funds that they received. Nancy Miller made a motion, seconded by Louis Cartabona to approve that the Old Greenwich School is eligible to proceed with the contingencies listed above.

Roll Call: "Yes" to approve that the **Old Greenwich School** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Yes	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Yes	

Totals: Yes: 11, No: 0, Abstain: 0; Motion carried.

Ramsayburg Homestead - Knowlton Township submitted a Historic Restoration application to install security and fire protection alarm systems, electrical service improvements, emergency exterior lighting, and a new trail project with interpretive signage. Some of the projects listed in the application are not eligible for historic restoration funding if applied for alone, but they can be wrapped into costs of a broader historic restoration project. Mr. Bromm noted that the application is to install electric to the main building, as it currently does not have electric in the building. They would also like to install a security system to protect and secure the building.

The trail project does not fall within the guidelines and is not permitted to be included in the application; matching funds for that project will also be removed. Todd Tersigni made a motion, seconded by Louis Cartabona to approve that the Ramsayburg Homestead is eligible to proceed with the contingencies listed above.

Roll Call: "Yes" to approve that the **Ramsayburg Homestead** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Abstain	Mr. Fineran - Yes	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Abstain	

Totals: Yes: 9, No: 0, Abstain: 2; Motion carried.

Asbury Mill - The Musconetcong Watershed Association submitted a Historic Restoration application for roof replacement, masonry repair, septic system installation, and replacement of internal wooden structural members. It was noted that the cover page with matching funds was completed incorrectly and should be resubmitted. Several members also requested to see copies of previous years' grant applications. Mr. Flynn is familiar with the project and stated that the Mill has been completing the project in a series of phases. Previous grants would have been for various levels of stabilization and restoration and some repairs were completed underwater, so they may not be visible. Beth Calabrese made a motion, seconded by Hal Bromm to approve that the Asbury Mill is eligible to proceed with the contingencies listed above.

Roll Call: "Yes" to approve that the **Asbury Mill** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Abstain	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Yes	

Totals: Yes: 10, No: 0, Abstain: 1; Motion carried.

Shimer Mansion - The Pohatcong History and Heritage Society submitted a Historic Restoration application for building envelope stabilization. Hal Bromm made a motion, seconded by Lori Ciesla to approve that the Shimer Mansion is eligible to proceed.

Roll Call: "Yes" to approve that the **Shimer Mansion** is eligible to proceed in the application process.

Mr. Cartabona - Yes	Ms. Neumann - Yes	Mr. Smith - Yes
Ms. Ciesla - Yes	Mr. McGreen - Yes	Mr. Tersigni - Yes
Mr. Bromm - Yes	Mr. Fineran - Yes	Ms. Smolha - Yes
Ms. Calabrese - Yes	Ms. Miller - Yes	

Totals: Yes: 11, No: 0, Abstain: 0; Motion carried.

Applicant Site Visits - Site visits are scheduled for Saturday, August 29th. The Committee will be leaving the Land Preservation Office at 9:00 a.m. and will return at approximately 4:30 p.m.

Applicant presentations to the Committee will be scheduled for September 14, 2015.

PUBLIC COMMENT:

Tom Martin from Rutherford Hall thanked the Committee for their continued support.

NEXT MEETING:

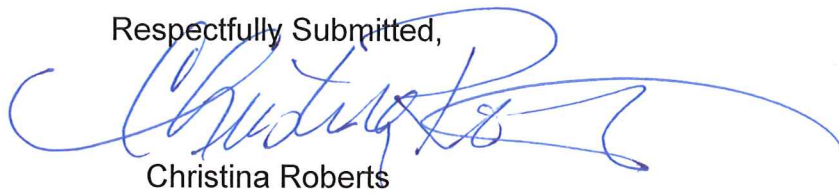
Cindy Neumann made a motion, seconded by Todd Tersigni to cancel the August 3, 2015 meeting. Motion carried.

The next meeting is scheduled for September 14, 2015.

ADJOURNMENT:

There being no further business, Todd Tersigni made a motion, seconded by Beth Calabrese to adjourn the meeting at 9:33 p.m.

Respectfully Submitted,



Christina Roberts
Administrative Clerk