

# BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



Richard D. Gardner, Freeholder Director  
James R. Kern III, Deputy Freeholder Director  
Jason J. Sarnoski, Freeholder

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## REGULAR MEETING AGENDA

**WEDNESDAY, FEBRUARY 26, 2020 - 7:00 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF FEBRUARY 26, 2020* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting \***

## Approval of Minutes

Budget Session January 25, 2020  
Budget Session January 29, 2020  
Executive Session of January 29, 2020  
Budget Session February 1, 2020  
Executive Session of February 1, 2020  
Regular Session of February 11, 2020  
Executive Session of February 11, 2020

### A. MEETINGS

### B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION HONORING SUSAN BUDD UPON HER RETIREMENT FOR HER 40 YEARS OF SERVICE AS A WARREN COUNTY EMPLOYEE.
2. PROCLAMATION – SUPPORT FOR THE CELEBRATION OF THE 100<sup>TH</sup> ANNIVERSARY OF WOMEN’S SUFFRAGE.

### C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

### D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

### E. RESOLUTIONS

1. RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH THE WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY FOR MOTOR FUELS SERVICES.

2. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A GRANT AGREEMENT WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$4,059 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2020 LOW INCOME HEATING ENERGY ASSISTANCE PROGRAM (LIHEAP).

3. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A GRANT AGREEMENT WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$2,706 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2020 UNIVERSAL SERVICE FUND.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

#### G. RESOLUTIONS REJECTING BIDS

#### H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC2002FO FOR DESIGN ENGINEERING SERVICES FOR THE MORRIS CANAL TRAIL FOR THE WARREN COUNTY PLANNING DEPARTMENT TO FRENCH & PARRELLO ASSOCIATES IN THE TOTAL CONTRACT AMOUNT OF \$302,330.83.

2. RE: AWARD OF PROFESSIONAL SERVICES AGREEMENT WC2017R FOR PROFESSIONAL WEBSITE DESIGN AND IMPLEMENTATION FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC INFORMATION TO GRANICUS LLC, OF ST. PAUL, MINNESOTA IN THE TOTAL AMOUNT NOT TO EXCEED \$50,300.00.

3. RESOLUTION RE: EXTENSION OF CONTRACT WC1802 FOR THE LEASE OF COUNTY PROPERTY (HAMLEN FARM) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2020 THROUGH MARCH 31, 2021 TO DOWN 2 EARTH FARMS, FOR ANNUAL RENT IN THE AMOUNT OF \$10,602.00.

4. RESOLUTION RE: EXTENSION OF CONTRACT WC1803 FOR THE LEASE OF COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2020 THROUGH MARCH 31, 2021 TO JIM SMITH FARMS LLC, FOR ANNUAL RENT IN THE AMOUNT OF \$431.40.

5. RESOLUTION RE: EXTENSION OF CONTRACT WC1904 FOR THE LEASE OF COUNTY PROPERTY (PROPERTY ADJACENT TO ADMINISTRATION BUILDING) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2020 THROUGH MARCH 31, 2021 TO GURAL FARMS LLC, FOR AN ANNUAL RENT IN THE AMOUNT OF \$3,045.00.

6. RESOLUTION RE: EXTENSION OF CONTRACT WC1905 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2020 THROUGH MARCH 31, 2021 TO RIVER HOLLOW FARMS LLC, FOR ANNUAL RENT OF \$287.00 PER ACRE, TOTAL AMOUNT \$20,807.50.

7. RESOLUTION RE: EXTENSION OF CONTRACT WC1911 TO TUWAY WIRELESS FOR COMMUNICATIONS SYSTEM PREVENTIVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER, FOR THE PERIOD OF APRIL 1, 2020 THROUGH MARCH 31, 2021 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE TOTAL CONTRACT AMOUNT OF \$160,248.00.

8. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1851A SALT STORAGE BUILDING PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO SAMSON CONCRETE & MASONRY LLC, OF PHILLIPSBURG, NEW JERSEY, FOR INSTALLATION OF FABRIC OVER STONE AND UNUSED EXCAVATION AN INCREASE OF \$594.25, AND A FINAL CONTRACT AMOUNT OF \$441,594.25.

9. RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC1903FO-4 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES OF UTILITY PERMITS ON AN ON-CALL BASIS FOR UTILITY WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES FOR NET INCREASE OF \$10,000.00 AND REVISED CONTRACT AMOUNT OF \$20,000.00.

## I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD.

JOHN METROKE – TERM TO EXPIRE 09/11/21

INGRID S. GRAY – TERM TO EXPIRE 09/11/20

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL.

WAYNE THORPE – TERM TO EXPIRE 04/30/21

3. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

SCOTT POHL – TERM TO EXPIRE 12/31/21

4. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL.

KATHY DEATS – TERM TO EXPIRE 12/31/22

BARBARA LEAR – TERM TO EXPIRE 12/31/21

## J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF PRINCIPAL ENGINEERING AIDE, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF PUBLIC WORKS INSPECTOR, CLASSIFIED, WITHIN THE WARREN COUNTY ENGINEER’S DEPARTMENT.

## K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

## L. FREEHOLDER COMMENTS

JASON SARNOSKI:

JIM KERN, III:

RICK GARDNER:

## M. CLOSING PUBLIC COMMENTS

## N. PRESS COMMENTS & QUESTIONS

## O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## P. ADJOURNMENT

## REMINDERS

Monday, February 24, 2020 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, February 24, 2020 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, February 27, 2020 – 9:30 am – W.C. Aging Services Advisory Council Meeting, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Thursday, February 27, 2020 – 5:30 pm – W.C. Library Commission Meeting, Library Headquarters, 2 Shotwell Drive, Belvidere, NJ.

Tuesday, March 3, 2020 – 10:00 am – W.C. Housing Committee Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Tuesday, March 3, 2020 – 10:00 am – W.C. PACADA Meeting, Department of Human Services, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, March 4, 2020 – 11:00 am – W.C. Shade Tree Commission Meeting, Library Headquarters, Conference Room, 2 Shotwell Dr., Belvidere, NJ.

Wednesday, March 4, 2020 – 4:30 pm – W.C. Technical School Board of Education Meeting (Budget), W.C. Technical School, 1500 Route 57, Washington, NJ.

Thursday, March 5, 2020 – 3:00 pm – W.C. Children's Inter-Agency Coordinating Council (CIACC), Warren County Library, Southwest Branch, 404 Route 519, Belvidere, NJ.

Tuesday, March 10, 2020 – 5:15 pm – W.C. LACADA Meeting, Library Headquarters, Second Floor, Meeting Room, 2 Shotwell Dr., Belvidere, NJ.

Thursday, March 12, 2020 – 8:00 am – WC Economic Development Committee Meeting, Freeholders' Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 County Route 519S, Belvidere, NJ.

Thursday, March 12, 2020 – 1:30 pm – W.C. Transportation Advisory Council Meeting, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.