

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director  
Jason J. Sarnoski, Deputy Director  
Lori Ciesla, Commissioner

Telephone : 908-475-6500  
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**BUDGET SESSION MEETING AGENDA**

**SATURDAY, JANUARY 16, 2021 – 9:00 A.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THE WARREN COUNTY BUDGET MEETINGS OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS *OF JANUARY 16, 2021* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF BUDGET MEETINGS OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS. FORMAL ACTION MAY BE TAKEN BY THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS AT THIS MEETING. THIS MEETING IS IN CONFORMANCE WITH N.J.S.A. 10:4-6 ET SEQ (THE OPEN PUBLIC MEETINGS ACT) BUT DUE TO THE POTENTIAL IMPACTS OF THE COVID-19 CORONAVIRUS AND OUT OF CONCERN FOR THE SAFETY OF THE PUBLIC, WILL BE CONDUCTED TELEPHONICALLY AT THE WARREN

COUNTY BOARD OF COUNTY COMMISSIONERS, WAYNE DUMONT, JR. ADMINISTRATION BUILDING, 165 COUNTY ROUTE 519 SOUTH, BELVIDERE, NEW JERSEY 07823, AND THROUGH ELECTRONIC COMMUNICATIONS EQUIPMENT TO FACILITATE PUBLIC COMMENT. PUBLIC ACCESS IS PROVIDED THROUGH A CONFERENCE CALL USING WEBEX TO PRESERVE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC IN CONFORMANCE WITH N.J.S.A. 10:4-12. THE PUBLIC IS INVITED TO ATTEND THIS MEETING BY CALLING 1-800-747-5150 OR 1-303-248-1290; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) PRESS 4756560 AND THE # SIGN; AND WHEN PROMPTED FOR ATTENDEE NUMBER PRESS THE # SIGN. WE WILL MAKE EVERY ATTEMPT TO BE CONSISTENT WITH THE SPIRIT AND THE INTENT OF THE ACT. THERE WILL BE A COORDINATED EFFORT TO ENSURE FULL PUBLIC PARTICIPATION AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE-WEEK IN ADVANCE. ANY QUESTIONS OR COMMENTS FROM MEMBERS OF THE GENERAL PUBLIC MUST BE SUBMITTED TO [publicinfo@co.warren.nj.us](mailto:publicinfo@co.warren.nj.us) BY 7:00 A.M. OF THE DAY OF THE MEETING IN ORDER TO BE CONSIDERED AT THE MEETING. ANY QUESTIONS OR COMMENTS FROM MEMBERS OF THE GENERAL PUBLIC SUBMITTED AFTER 7:00 A.M. OF THE DAY OF THE MEETING WILL BE CONSIDERED AT THE FOLLOWING MEETING.

***NOTICE*** \* This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting \*

## MEETINGS

1. OVERVIEW of '21 Budget Proposals by CFO.
2. REVIEW of '21 Budget Proposals:

Warden  
Prosecutor  
Public Safety  
Sheriff

## EXECUTIVE SESSION

1. RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## CLOSING PUBLIC COMMENTS

## PRESS COMMENTS & QUESTIONS

## ADJOURNMENT

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 16, 2021.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF  
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF  
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*:

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

**I HEREBY CERTIFY** the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

Clerk

**THE BOARD OF CHOSEN FREEHOLDERS  
OF THE COUNTY OF WARREN**

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**RESOLUTION 397-20**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 14, 2020.

**RESOLUTION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO  
ESTABLISH RULES OF CONDUCT AND DECORUM FOR PUBLIC MEETINGS**

**WHEREAS**, a majority of Americans believe that our society is increasingly uncivil and this problem is particularly acute and particularly detrimental on a national, state and local political arena as work threatens government's ability to function democratically and effectively; and

**WHEREAS**, across the nation many counties, municipalities and local governments have adopted policies and rules to promote civility and maintain decorum at public meetings; and

**WHEREAS**, the County of Warren maintains its commitment to the democratic process, individual rights of expression, robust debate and tolerance for disparate views; and

**WHEREAS**, the County of Warren convenes public meetings to address controversial issues that engender passionate and often conflicting opinions; and

**WHEREAS**, an atmosphere of instability and disrespect at these meetings can stifle participation and debate, threaten the quality of decisions and undermine the local democratic process; and

**WHEREAS**, adopting rules of decorum applicable to all public meetings will ensure that civic engagement and local democracy continue to flourish in the County of Warren; and

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services, has promulgated regulations requiring the adoption by county and local governments of rules and procedures for the conduct of public meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren, State of New Jersey, as follows:

1. Definitions: For the purpose of this Resolution, the following terms, phrases and words shall have the meaning as stated herein.
  - a. "Chair" shall mean the member of the Board of Chosen Freeholders of the County of Warren presiding over the conduct of the public meeting.
  - b. "Public Meeting" or "Meeting" shall mean any meeting of the Board of Chosen Freeholders of the County of Warren subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.
  - c. "Remote Meeting" shall mean a public meeting that is conducted by any means of live telephonic, electronic and/or other audio or video communication equipment.

2. General. Any person may address the Warren County Board of Chosen Freeholders on any subject of interest to the County of Warren at a public meeting.
3. Manner of Addressing the Board of Chosen Freeholders.
  - a. No person shall be permitted to address the Board of Chosen Freeholders without first being recognized by the Chair.
  - b. Upon recognition by the Chair, each person wishing to address the Board shall state, for the record in an audible tone, their name and address, the subject they wish to discuss and, if applicable, the person or persons they are representing.
    - i. Those physically present in the meetings chambers shall promptly leave the seating area and approach the podium or area designated when addressing the Board.
    - ii. In the event the public meeting is held as a remote meeting, or in which persons may attend the meeting in-person or by telephone or remote meeting option, public comments may be submitted in advance of the meeting by email or written letter to the Clerk of the Board. All properly and timely public comments submitted to, and received by, the Clerk of the Board prior to the meeting will be read aloud into the record during the portion of the meeting reserved for public comment and addressed in the same manner as if the commenter was present in the meeting chambers. In order to be memorialized in the record at the public meeting all such comments must be received by the Clerk of the Board no later than 4:30 p.m. on the day prior to the meeting.
  - c. All comments, questions and remarks shall be addressed to the Board generally and shall not be addressed to any member of the Board of Chosen Freeholders individually, or any County employee, without permission of the Chair and, if applicable, the Freeholder to whom it is addressed.
  - d. No person, other than the Chair, members of the Board and the person having the floor shall be permitted to enter into any discussion without permission of the Chair.
  - e. All public comments, questions and remarks, whether made in-person, telephonically, remotely or submitted in writing in advance of the meeting, shall be limited to four (4) minutes per person. No person shall be permitted to assign or give their time for public comment to any other person.
    - i. In order to expedite discussion and to avoid repetitious presentations, whenever any group of persons is to address the Board on the same subject, the Chair, may request that a spokesperson be chosen by the group to address the Board; and, if additional matters are to be presented by any other members of the same group, to limit the number of persons addressing the Board.
    - ii. The same time limitation shall apply to the reading of any public comments submitted in advance of the meeting, which shall be read from the beginning, until such time as the time limit is reached. As with in-person public comments, duplicative written comments may be passed over, but will nonetheless be noted for the record with the content summarized.

- f. After a motion has been made to close the public hearing on any matter or the public comment portion of the meeting, no member of the public shall be permitted to address the Board from the audience on any matter under consideration without first securing permission to do so.
- g. Notwithstanding anything herein to the contrary, the Board may at any time temporarily waive, relax, or suspend any rule, procedural requirement or formalities pursuant to this Resolution by affirmative vote of the majority.

4. Decorum

- a. Any member of the public making comments, or acting in a manner, that is disruptive to the orderly conduct of any meeting shall be called to order by the Chair. Disruptive comments and actions shall include sustained inappropriate statements and behaviors, such as, but not necessarily limited to, profanity, threats, defamatory statements, yelling, shouting, whistling, booing, hissing, incessant clapping, foot-stamping or stomping, intentional or repeated interruptions and other actions, statements or conduct which disrupt, disturb, obstruct or interfere with the orderly conduct of the public meeting.
- b. If, upon being called to order, such person continues to disrupt the meeting, the Chair may order the person to leave the meeting. If such person refuses to remove themselves from the meeting, the Chair may have the person removed.
- c. In the event such person is participating in the meeting telephonically or remotely, the Chair may direct the Clerk or appropriate staff to mute or continue muting the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the portions of the meeting open to public comments or removed from the remote meeting. A member of the public who continues to be disruptive after being called to order may be muted while other members of the public are allowed to proceed with their questions and comments. If time permits, the disruptive individual will be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the public meeting, or removed from the public meeting.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak