

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director  
Jason J. Sarnoski, Deputy Director  
Lori Ciesla, Commissioner

Telephone : 908-475-6500  
Fax : 908-475-6528

**REGULAR MEETING AGENDA**

**WEDNESDAY, FEBRUARY 10, 2021 - 6:00 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT IN THE ANNUAL MEETING NOTICE. SAID NOTICE WAS FILED WITH THE COUNTY CLERK, TRANSMITTED TO THE STAR LEDGER AND DAILY RECORD AND POSTED ON THE PUBLIC BULLETIN BOARDS AT THE OFFICE OF THE BOARD COMMISSIONERS AND THE COUNTY COURT HOUSE AND ON THE COUNTY WEBSITE. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, IT IS THE POLICY OF THE COUNTY TO PROVIDE REASONABLE ACCOMODATIONS FOR INDIVIDUALS UPON ADVANCE REQUEST.

THE MEETING AGENDA AND OTHER PUBLIC DOCUMENTS ARE AVAILABLE ON THE COUNTY WEBSITE, [WWW.CO.WARREN.NJ.US](http://WWW.CO.WARREN.NJ.US). MEMBERS OF THE PUBLIC, WHETHER PARTICIPATING IN-PERSON OR BY TELEPHONE OR REMOTE OPTION, WILL HAVE THE OPPORTUNITY FOR PUBLIC COMMENT DURING THE PUBLIC PORTION OF THE MEETING. THOSE PARTICIPATING TELEPHONICALLY OR REMOTELY WILL REMAIN ON MUTE UNTIL SUCH TIME. FOR ADDITIONAL INFORMATION PLEASE SEE RULES OF CONDUCT AND DECORUM THAT ARE AVAILABLE ONLINE ON THE COUNTY'S WEBSITE.

TELEPHONICALLY:

1-877-309-3457 OR 1-404-397-1516; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) ENTER 179 492 1397 FOLLOWED BY THE # SIGN; AND PRESSING # WHEN PROMPTED FOR ATTENDEE NUMBER.

WEBEX

MEETING LINK:

<https://warrencountynj.webex.com/warrencountynj/j.php?MTID=mb313069b03eb3246df60d031931f02c1>

MEETING NUMBER (ACCESS CODE): 179 492 1397

MEETING PASSWORD: warren2021

***NOTICE*** \* This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting \*

Approval of Minutes

Budget Session of January 16, 2021  
Executive Session of January 16, 2021  
Budget Session of January 20, 2021  
Budget Session of January 23, 2021  
Regular Session of January 27, 2021

A. MEETINGS/PRESENTATIONS

PAUL STERBENZ (MASER CONSULTING)-GARRET D. WALL PARK  
SIDEWALK & LIGHTING PROJECT

## B. CERTIFICATE OF MERIT/PROCLAMATIONS

## C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

## D. FINANCIAL RESOLUTIONS

### 1. RESOLUTION TO PAY BILLS

## E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2021 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., AND THE COUNTY OF WARREN, IN THE AMOUNT OF \$84,740.00.

2. ADDENDUM TO AGREEMENT TO SELL DEVELOPMENT EASEMENT OF THE SHANDOR FARM, BLOCK 46 LOT 2, HARMONY TOWNSHIP FOR FARMLAND PRESERVATION.

3. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2020 APPLICATION FOR NINE VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION, AND THE NEW JERSEY TRANSIT CORPORATION.

4. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$423,952.60 FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021.

5. RESOLUTION GRANTING APPROVAL TO PURCHASE A 97-ACRE PROPERTY KNOWN AS BLOCK 2, LOTS 12, 14, AND 18.03 IN OXFORD TOWNSHIP TOGETHER WITH BLOCK 4 LOT 4 IN WASHINGTON TOWNSHIP.

## F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2109 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR OFFICE SUPPLIES AND ASSOCIATED PRODUCTS FOR ALL COUNTY DEPARTMENTS.

## G. RESOLUTIONS REJECTING BIDS

## H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC2108R FOR PROFESSIONAL ENGINEERING SERVICES, TO OBSERVE AND ADMINISTER THE CONSTRUCTION OF THE SANITARY SEWER PUMP STATION AND FORCE MAIN AT THE WARREN COUNTY COMMUNICATIONS CENTER PROJECT TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$29,900.00.

2 RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE MDT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$60,000.00

3. RESOLUTION RE: EXTENSION OF CONTRACT WC2009 TO CHE MECHANICAL SERVICES, INC., FOR HEATING AND AIR CONDITIONING MAINTENANCE AND SERVICE, FOR THE PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 (7) IN THE BASE AMOUNT OF \$3,950.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$130.00, \$195.00 AND \$260.00 (REGULAR, OVERTIME AND HOLIDAY RATES) AND PARTS AT 25% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$90,000.00.

4. RESOLUTION RE: EXTENSION OF CONTRACT WC2008 FOR ELEVATOR MAINTENANCE TO INDEPENDENCE ELEVATOR CO., LLC, FOR THE PERIOD OF APRIL 1, 2021 THROUGH MARCH 31, 2022 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 (7) IN THE ESTIMATED AMOUNT OF \$20,700.00 PER YEAR.

#### I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE WARREN COUNTY PLANNING BOARD.

TERRY URFER – TERM TO EXPIRE: 09/19/2021

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD.

TIFFANI WARREN – TERM TO EXPIRE: 10/31/2024

3. RESOLUTION TO APPOINT THE ASSISTANT COUNTY ENGINEER AS THE ALTERNATE TO THE COUNTY ENGINEER AS MEMBER TO THE WARREN COUNTY PLANNING BOARD.

4. RESOLUTION TO DESIGNATE THE DEPUTY COUNTY COMMISSIONER AS THE ALTERNATE TO THE COMMISSIONER DIRECTOR AS MEMBER TO THE WARREN COUNTY PLANNING BOARD.

5. RESOLUTION APPOINTING MEMBERS TO THE HUMAN SERVICES ADVISORY COUNCIL.

SHELLEY PREBENDA – TERM TO EXPIRE 04/30/2023

6. RECOMMENDATION TO ACCEPT RESIGNATION OF JESSICA HOFFMAN FROM THE HUMAN SERVICES ADVISORY COUNCIL.

7. RESOLUTION APPOINTING RICHARD D. GARDNER TO THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD.

## J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A PART-TIME POSITION OF GRADUATE NURSE PUBLIC HEALTH, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF PUBLIC HEALTH NURSE, CLASSIFIED, IN THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING SERVICES.
  
2. RESOLUTION CREATING A FULL-TIME POSITION OF EMERGENCY RESPONSE SPECIALIST, UNCLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF COUNTY EMERGENCY MANAGEMENT PLANNER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.
  
3. RESOLUTION APPOINTING MICHAEL PETRUZZELLIS TO THE POSITION OF EMERGENCY RESPONSE SPECIALIST, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.
  
4. RESOLUTION RESTORING A FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE OFFICER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF CORRECTIONS.

## K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
2. COVID-19 UPDATE
- 3.

COUNTY HEALTH OFFICER

L. COMMISSIONER COMMENTS

LORI CIESLA:

JASON SARNOSKI:

JIM KERN, III:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
WAYNE DUMONT, JR. ADMINISTRATION BUILDING  
165 County Route 519 South  
BELVIDERE, NEW JERSEY 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
the following resolution was adopted by the Board of County Commissioners of the County of  
Warren at a meeting held February 10, 2021.

**RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR  
TO EXECUTE THE SUBCONTRACT AGREEMENT FOR  
FISCAL YEAR 2021 SUBREGIONAL TRANSPORTATION PLANNING  
WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF  
TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING  
AUTHORITY, INC., AND THE COUNTY OF WARREN,  
IN THE AMOUNT OF \$84,740.00**

**WHEREAS**, in order to improve Subregional or county transportation planning, the New Jersey Department of Transportation has initiated a program to pass Federal Highway Administration and Federal Transit Administration funds through to individual counties to supplement existing state and regional planning efforts; and

**WHEREAS**, this Subregional transportation planning effort is aimed at developing staff capability and improving institutional systems in the Warren County Planning Department; and

**WHEREAS**, this Subregional Transportation Planning Program is jointly administered by the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., (NJIT/NJTPA), and has been undertaken in Warren County by the Warren County Planning Department; and

**WHEREAS**, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2021 follows a specific program designed jointly by the Warren County Planning Department, New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc.; and

**WHEREAS**, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2021 has been approved by the NJIT/NJTPA; and

**WHEREAS**, the NJIT/NJTPA allocated \$84,740.00 for the Subregional Transportation Planning Program as outlined in Volume II of the FY 2021 Unified Work Program for Warren County; and

**WHEREAS**, under the subcontract, Warren County is authorized to incur costs, starting



July 1, 2020 and ending June 30, 2021 to a maximum of \$84,740; and

**WHEREAS**, this amount consists of Federal Highway Administration and Federal Transit Administration planning funds of \$67,792 (80%) and \$16,948 (20%) of Warren County in-kind match; and

**WHEREAS**, the funding level and the contract agreement are subject to adjustment based on the availability of federal funds.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The agreement for Subregional Transportation Planning for FY 2021 between the County of Warren, the New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc., is approved subject to adjustment based on the availability of federal funds.
2. The Freeholder Director is hereby directed to execute said agreement.
3. Costs incurred under this contract shall not exceed \$84,740.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex Lazorisak

Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**ADDENDUM TO AGREEMENT TO SELL DEVELOPMENT EASEMENT  
OF THE SHANDOR FARM, BLOCK 46 LOT 2, HARMONY TOWNSHIP  
FOR FARMLAND PRESERVATION**

**WHEREAS**, the Warren County Board of County Commissioners, (previously designated as herein as the Board of Chosen Freeholders of the County of Warren), a body politic and corporate of the State of New Jersey, hereinafter referred to as the “Board”, and Dorothy Shandor, Judy Ann Riddle aka Judy Riddle, Joyce West and Jennifer Spade, hereinafter referred to as the “Seller”, entered into a certain Agreement to Sell a Development Easement (hereinafter the “Agreement”) duly executed by each party and notarized by each signature on various dates on July 3, 2008, July 12, 2018 and August 31, 2018; and

**WHEREAS**, the property, which is the subject of the Agreement is commonly known as Block 46, Lot 2 on the tax map of Harmony Township. Title to that property was transferred from Dorothy Shandor to the Seller on January 15, 2016 (hereinafter the “2016 Transfer”); and

**WHEREAS**, the State of New Jersey Department of Environmental Protection filed an action under Docket No. WRN-C-16013-18 alleging that the Seller was in violation of the Uniform Fraudulent transfers Act for the 2016 Transfer; and

**WHEREAS**, in an effort to resolve the outstanding conflict in the environmental litigation, the Seller and other parties to that litigation have agreed to void the 2016 Transfer as more fully stated in the Judicial Order and Settlement Agreement duly signed by the Honorable Margaret Goodzeit, J.S.C. on January 15, 2021, paragraph 11 therein (hereinafter “Judge Goodzeit Order”); and

**WHEREAS**, by voiding the 2016 transfer of property to the Seller, on January 15, 2021 by Judge Goodzeit, the title owner of the property is Dorothy L. Shandor. The property was conveyed by Judy Riddle to Dorothy L. Shandor, by Deed dated April 30, 2007, and recorded on May 3, 2007, in the Warren County Clerk’s Office in Book 2146 of Deeds, Page 338, thereby leaving Dorothy L. Shandor as the sole owner of Block 46, Lot 2; and

**WHEREAS**, Dorothy Shandor passed away leaving to her husband, Joseph J. Shandor, Sr., all right, title and interest in her Estate as confirmed by in Judgment of the Honorable John H. Pursel, J.S.C., retired on recall dated November 12, 2020 (hereinafter “Judge Pursel’s Order”); and

**WHEREAS**, Judy Ann Riddle was named in Judge Pursel’s Order as Administratrix CTA to administrate her father, Joseph J. Shandor, Sr.’s Estate of which a part thereof is Block 46, Lot 2, allowing for Judy Ann Riddle to act on behalf of the Estate of Joseph J. Shandor, Sr., as Administratrix CTA and execute all documents necessary in order to complete the Agreement to sell the Development Easement; and

**WHEREAS**, Judy Ann Riddle was named in Judge Pursel’s Order as Administratrix CTA to administrate her father, Joseph J. Shandor, Sr.’s Estate of which to part thereof is Block 46, Lot 2, allowing for Judy Ann Riddle to act on behalf of the Estate of Joseph J. Shandor, Sr., As Administrative CTA and execute all documents necessary in order to complete the Agreement to sell the Development Easement; and

**WHEREAS**, it is the intent of all parties herein to act in good faith in accordance with the specific terms of the agreement;

**NOW, THEREFORE, BE IT RESOLVED**, the Board agrees to amend the Agreement to name as the Seller, “The Estate of Joseph J. Shandor, Sr., by Judy Ann Riddle, Administratrix CTA”, and hereby authorizes the County Administrator, Alex J. Lazorisak, to execute the Addendum to Agreement to Sell Development Easement on the Board's behalf which was signed by Judy Ann Riddle on January 21, 2021.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[E2]

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION RE: AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2020 APPLICATION FOR NINE VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION**

**WHEREAS**, the Warren County Board of County Commissioners is eligible to receive vehicles through the 2020 Section 5310 Program sponsored by the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation; and

**WHEREAS**, the Warren County Department of Human Services, Division of Administration, has prepared an application for these funds to support the purchase of nine vehicles for use in the county's paratransit program; and

**WHEREAS**, Section 5310 funding will support the total purchase costs of these vehicles.

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Warren County Board of County Commissioners is authorized to sign the 2020 Section 5310 application for nine vehicles through the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Board of County Commissioners on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN  
Wayne Dumont Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823**

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
the following resolution adopted by the Board of Chosen Freeholders of the County of Warren at  
a meeting held February 10, 2021.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO  
EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION  
FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION  
ASSISTANCE FUNDS IN THE AMOUNT OF \$423,952.60 FOR THE PERIOD  
JANUARY 1, 2021 THROUGH DECEMBER 31, 2021**

**WHEREAS**, on September 23, 2020, the Warren County Board of County Commissioners approved the 2021 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) application through the NJ Transit Corporation; and

**WHEREAS**, NJ Transit has approved the 2021 Warren County SCDRTAP application with anticipated funding of \$423,952.60.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the Agreement with the NJ Transit Corporation for the use of the 2021 Senior Citizen and Disabled Resident Transportation Assistance Program funds for a total of \$423,952.60.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Clerk

Alex J. Lazorisak

[E4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION GRANTING APPROVAL TO PURCHASE A 97-ACRE PROPERTY  
KNOWN AS BLOCK 2, LOTS 12, 14, AND 18.03 IN OXFORD TOWNSHIP  
TOGETHER WITH BLOCK 4 LOT 4 IN WASHINGTON TOWNSHIP**

**WHEREAS**, the permanent preservation of lands devoted to open space is in the public interest and benefits the citizens of Warren County and that the purchase of open space to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

**WHEREAS**, the Warren County Open Space, Farmland, and Historic Trust Fund makes monies available for the purchase of open space and farmland in order to permanently preserve said properties; and

**WHEREAS**, the Warren County Board of Recreation Commissioners recommends that the Trust Fund be used to acquire a 97-acre property known as Block 2, Lots 12, 14, and 18.03 in Oxford Township, together with Block 4 Lot 4 in Washington Township; and

**WHEREAS**, this property has been permanently preserved by the New Jersey Highlands Council with a conservation easement, but remains in private ownership without public access and if acquired will provide important trail connectivity between Furnace Lake and Warren County's Oxford Mountain park; and

**WHEREAS**, two professional independent market appraisal reports were prepared on the this property; and

**WHEREAS**, the Board of Recreation Commissioners supports the acquisition of this property and respectfully request that the Warren County Board of County Commissioners authorize the use of Trust Funds to acquire the property for recreational purposes; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby grants permission for the purchase of this property.
2. The cost of the acquisition shall not exceed One Hundred Fifty Thousand Dollars (\$150,000.00).
3. The Board Director or Administrator of Warren County is authorized to sign the purchase agreements and any and all documents necessary for the acquisition of this property.

**BE IT FURTHER RESOLVED** that adequate funds in the amount of \$150,000.00 in the account #03894-5065-8942101-5065 have been certified by the Chief Financial Officer.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk of the Board  
Alex J. Lazorisak

[E5]

**THE BOARD OF COUNTY  
COMMISSIONERS OF THE COUNTY OF  
WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the  
County of Warren at a meeting held February 10, 2021

**RESOLUTION RE:** APPROVAL OF SPECIFICATION WC2109 AND  
AUTHORIZATION TO ADVERTISE FOR BIDS  
FOR OFFICE SUPPLIES AND ASSOCIATED  
PRODUCTS FOR ALL COUNTY DEPARTMENTS

**BE IT RESOLVED**, that specification WC2109 for office supplies  
and associated products for all Warren County Departments is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby  
directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in individual budget accounts in all  
departments.

**ROLL CALL:** Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted  
by the Board of County Commissioners of the County of Warren on the Date above  
mentioned.

\_\_\_\_\_  
Alex J. Lazorisak  
[FI]

\_\_\_\_\_  
Clerk



**THE BOARD OF COUNTY COMMISSIONER  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 59, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021

**RESOLUTION RE: AWARD OF CONTRACT WC2108R FOR PROFESSIONAL ENGINEERING SERVICES, TO OBSERVE AND ADMINISTER THE CONSTRUCTION OF THE SANITARY SEWER PUMP PUMP STATION AND FORCE MAIN AT THE WARREN COUNTY COMMUNICATIONS CENTER PROJECT TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$29,900.00**

**WHEREAS**, there exists a need for the professional services of an engineer to provide engineering Services, to observe and administer the construction for the sanitary Sewer Pump Station and Force Main Project at the Warren County Communication Center; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account 0416A506/5062 –

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Maser Consulting PA, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$29,900.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.

2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Clerk

Alex Lazorisak  
[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE MDT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$60,000.00**

**BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for Infoshare MDT Computer Maintenance for the Warren County Department of Public Safety and this purchase is hereby awarded**

**to . . . SHI International Corp., Somerset, New Jersey**

**in the amount of . . . \$60,000.00**

**at the prices established under New Jersey State Contract #A89851**

**Funding for this contract has been provided in grant account F0252 5351 5100 – Homeland security Project operating Expenses**

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the Date above mentioned.

\_\_\_\_\_  
Clerk

Alex Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the  
County of Warren at a meeting held February 10, 2021

**RESOLUTION RE: EXTENSION OF CONTRACT WC2009 TO CHE  
MECHANICAL SERVICES, INC., FOR  
HEATING AND AIRCONDITIONING  
MAINTENANCE AND SERVICE, FOR THE  
PERIOD OF MAY 1, 2021 THROUGH APRIL 30,  
2022 FOR THE SECOND YEAR OF A  
THREE YEAR CONTRACT AS PROVIDED BY THE  
LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN  
THE BASE AMOUNT OF \$3,950.00 WITH  
UNSCHEDULED MAINTENANCE TO BE BILLED  
AT FIXED LABOR CHARGES IN THE AMOUNT  
OF \$130.00, \$195.00 AND \$260.00 (REGULAR,  
OVERTIME AND HOLIDAY RATES) AND PARTS  
AT 25% ABOVE COST, APPROXIMATE TOTAL  
CONTRACT \$90,000.00**

**BE IT RESOLVED**, that Warren County Contract WC2009 for heating  
and air conditioning maintenance and service for the third and final year of a three  
year as provided by the Local Public Contract Law 40A:11-15(7) said contract is  
hereby extended for the period of May 1, 2021 through April 30, 2022

to . . . Che Mechanical Services, Inc., Easton, Pennsylvania

**In the approximate amount of . . . \$90,000.00  
as per their bid submitted . . . February 25, 2020**

**Funding for this contract has been provided in budget account 013100/5024 –  
Buildings & Grounds Maintenance Facility – Maintenance Repair and Cleaning  
ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of  
County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak  
[H3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the  
County of Warren at a meeting held February 10, 2021

**RESOLUTION RE: EXTENSION OF CONTRACT WC2008 FOR  
ELEVATOR MAINTENANCE TO INDEPENDENCE  
ELEVATOR CO., LLC, FOR THE PERIOD OF  
APRIL 1, 2021 THROUGH MARCH 31, 2022 FOR  
THE SECOND YEAR OF A THREE  
YEAR CONTRACT AS PROVIDED BY THE LOCAL  
PUBLIC CONTRACT LAW 40A:11-15(7) IN THE  
ESTIMATED AMOUNT OF \$20,700.00, PER YEAR**

**BE IT RESOLVED, that Warren County Contract WC2008 for elevator  
maintenance is hereby extended for the third and final year of a three year contract  
as provided by the Local Public Contract Law 40A:11-15(7) said contract is hereby  
extended for the period of April 1, 2021 through March 31, 2022**

**to . . . Independence Elevator Co., LLC, Clinton, New Jersey**

**In the estimated amount of . . . \$20,700.00**

**as per their bid submitted . . . February 25, 2021**

**Funding for this contract has been provided in budget accounts 013100/5029 –  
Buildings & Grounds Contracted Services, 013112/5029 – Buildings & Grounds  
Annex Contracted Services**

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board  
of County Commissioners of the County of Warren on the Date above  
mentioned.

\_\_\_\_\_  
Alex J. Lazorisak  
[H4] Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by-----, seconded by-----, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE  
WARREN COUNTY PLANNING BOARD**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoint the following individuals to the Warren County Planning Board:

**APPOINT:**

Terry Urfer  
364 Johnsonburg Rd.  
Blairstown, NJ 07825  
Alternate Member #1

Term to expire: 9/19/2021

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by -----, seconded by -----, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Vocational Technical School Board:

Tiffani Warren  
9 Ridge Top Terrace  
Washington, NJ 07882

Term to expire: 10/31/24

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioner of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak Clerk

[12]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
WAYNE DUMONT, JR. ADMINISTRATION BUILDING  
165 County Route 519 South  
BELVIDERE, NEW JERSEY 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
the following resolution was adopted by the Board of County Commissioners of the County of  
Warren at a meeting held February 10, 2021.

**RESOLUTION TO APPOINT THE ASSISTANT COUNTY ENGINEER AS THE  
ALTERNATE TO THE COUNTY ENGINEER AS MEMBER TO THE WARREN  
COUNTY PLANNING BOARD**

**WHEREAS**, the County Planning Act at N.J.S.A 40:27-1.1c, reads that "Where the county  
engineer is a member of the planning board, the director of the board of chosen freeholders, with  
the approval of a majority of the board of freeholders, may appoint the assistant or deputy county  
engineer to serve as an alternate to the county engineer"

**NOW THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of the  
County of Warren hereby appoints Linda Read, Assistant County Engineer, as the alternate to  
William Gleba, County Engineer, to the Warren County Planning Board.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County  
Commissioners of the County of Warren on the date above mentioned.

---

Alex Lazorisak

Clerk

[13]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
WAYNE DUMONT, JR. ADMINISTRATION BUILDING  
165 County Route 519 South  
BELVIDERE, NEW JERSEY 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION TO DESIGNATE THE DEPUTY COUNTY COMMISSIONER AS THE  
ALTERNATE TO THE COMMISSIONER DIRECTOR AS MEMBER TO THE  
WARREN COUNTY PLANNING BOARD**

**WHEREAS**, the County Planning Act at N.J.S.A 40:27-1.1, states the Freeholder (Commissioner) Director shall be a member of the County Planning Board and one other member of the Board of Commissioners; and

**WHEREAS**, Commissioner Lori Ciesla was appointed as a member of the County Planning Board at the reorganization meeting held January 2, 2021; and

**WHEREAS**, the Board may appoint another member of the Board of Commissioners to serve as an alternate to the two Commissioner members.

**NOW THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints Jason J. Sarnoski, Deputy County Commissioner, as the alternate to Commissioner Director James R. Kern III, to the Warren County Planning Board.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Clerk

Alex Lazorisak  
[I4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY  
HUMAN SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Human Services Advisory Council:

Shelley Prebenda  
Legal Services of Northwest Jersey  
91 Front Street  
PO Box 65  
Belvidere, NJ 07823  
Provider

Term to expire: 4/30/23

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

\_\_\_\_\_, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 10, 2021.

**RESOLUTION APPOINTING RICHARD D. GARDNER TO THE WARREN COUNTY  
BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD**

**WHEREAS**, by Resolution 276-19 on May 22, 2019 the Warren County Board of Chosen Freeholders (the "Board") established the Warren County Bicentennial Cultural and Heritage Advisory Board (the "BCHAB") for the purpose of developing programs that promote the public interest in local history, arts, and culture, including planning for the commemoration of the County's Bicentennial Anniversary; and

**WHEREAS**, pursuant to Resolution 276-19, the BCHAB shall be composed of not less than five residents of Warren County and not more than seven residents of Warren County to be appointed by Board;

**WHEREAS**, pursuant to Resolution 276-19, the first three members appointed to the BCHAB shall serve an initial term of three years, the fourth and sixth members appointed shall serve an initial term of two-years, and the fifth and seventh members appointed shall serve an initial term of one year, with all members serving three-year terms thereafter; and

**WHEREAS**, pursuant to Resolution 276-19, vacancies on the BCHAB shall be filled in the same manner for the unexpired term and the members shall serve without compensation, but with the prior approval of the Board they may be reimbursed for expenses incurred in the performance of their duties as members of the BCHAB; and

**WHEREAS**, there is a vacancy of the BCHAB with a term expiring September 11, 2023.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners of the County of Warren, hereby appoints the following individual to the Warren County Bicentennial Cultural and Heritage Advisory Board to serve with a term expiring September 11, 2023:

**Richard D. Gardner**  
170 Asbury-Anderson Road  
Asbury, NJ 08802

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk of the Board  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by Lori Ciesla, seconded by Jason Sarnoski, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on February 10, 2021.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF  
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF  
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

**I HEREBY CERTIFY** the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Clerk

Alex J. Lazorisak

[O1]