

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Jason J. Sarnoski, Director
Lori Ciesla, Deputy Director
James R. Kern III, Commissioner

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, MAY 25, 2022 - 6:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF MAY 25, 2022* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COUNTY COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of April 27, 2022
Executive Session of May 11, 2022

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. INSERTION INTO THE 2022 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$28,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, SHIP GRANT.
3. INSERTION INTO THE 2022 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$140,000.00 FROM THE US DEPARTMENT OF TREASURY, AMERICAN RESCUE PLAN.

E. RESOLUTIONS

1. RESOLUTION REGULATING COMMERCIAL FILMING IN AND AROUND THE COUNTY OF WARREN.

2. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE NEW JERSEY DEPARTMENT OF CORRECTIONS PROVIDING FOR THE REIMBURSEMENT OF STATE INMATES HOUSED IN THE COUNTY CORRECTIONAL FACILITY.

3. RESOLUTION GRANTING APPROVAL TO PURCHASE A .918 ACRE PROPERTY KNOWN AS BLOCK 14, LOT 11.01 IN FRANKLIN TOWNSHIP.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2238 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ROCK SALT/SOLAR SALT FOR THE WARREN COUNTY ROAD DEPARTMENT.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2239 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ANTI-ICING & DE-ICING FLUID FOR THE WARREN COUNTY ROAD DEPARTMENT.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2240 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LUMBER FOR VARIOUS DEPARTMENTS.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACTS FOR THE 2022-2023 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220.

2. RESOLUTION AWARDING CONTRACTS FOR THE 2022-2023 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220-1.

3. RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH VITAL COMMUNICATIONS INC., FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD FOR THE PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2023 FOR THE SIXTH YEAR OF A SEVEN YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5) IN THE ANNUAL AMOUNT OF \$55,432.80.

4. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2208R PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE DESIGN OF SIDEWALK IMPROVEMENTS ALONG THE ROADWAY FRONTAGE OF THE WARREN COUNTY COURTHOUSE IN BELVIDERE, NEW JERSEY TO COLLIER ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY FOR ADDITIONAL ENGINEERING WORK, AN INCREASE OF \$11,600.00 AND FINAL CONTRACT AMOUNT OF \$31,100.00.

5. RESOLUTION RE: AWARD OF CONTRACT WC2236R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR MAIN BARN RESTORATION/ RECLADDING AT BREAD LOCK PARK FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$17,100.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC2237R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, FOR AN EXTERIOR ENVELOPE INVESTIGATION AT THE CUMMINS HOUSE, BELVIDERE, NEW JERSEY FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$5,250.00.

7. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ALLSTATE OFFICE INTERIORS, UNDER NEW JERSEY STATE CONTRACT #81754 FPR CARPETING AND VCT TILE TO BE INSTALLED AT THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$20,589.10.

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF DONALD BREEN FROM THE WARREN COUNTY MENTAL HEALTH BOARD.
2. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.
CHARLES RAFFAELE – TERM TO EXPIRE 12/31/22
TASHA MONK – TERM TO EXPIRE 12/31/23
3. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY MENTAL HEALTH BOARD.
SHEILA THEODOROU – TERM TO EXPIRE 6/30/24
4. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY ENVIRONMENTAL ADVISORY BOARD.
ERIK PURASSON (ZONE I) – TERM TO EXPIRE 5/24/25
COURTNEY SARTAIN (ZONE II) – TERM TO EXPIRE 5/24/25
MATTHEW POLSKY (ZONE III) – TERM TO EXPIRE 5/24/25
JOSEPHINE NOONE (ZONE IV) – TERM TO EXPIRE 5/24/25
CLAIRANNE ARCARO (ZONE V) – TERM TO EXPIRE 5/24/25
JEANETTE IURATO (ZONE VI) - TERM TO EXPIRE 5/24/25
KERRY KIRK-PFLUGH (COMMISSIONER LIAISON) – TERM TO EXPIRE 5/24/25

J. PERSONNEL RESOLUTIONS

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY PUBLIC WORKS DIRECTOR

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

JAMES KERN, III:

LORI CIESLA:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION XXX-22

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022

**INSERTION INTO THE 2022 BUDGET OF THE
COUNTY OF WARREN IN THE AMOUNT OF
\$28,000.00 FROM THE STATE OF NEW JERSEY,
DEPARTMENT OF HEALTH & SENIOR SERVICES,
DIVISION OF AGING & COMMUNITY SERVICES,
SHIP GRANT**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2022 in the sum of \$28,000.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, SHIP Grant.

BE IT FURTHER RESOLVED that a like sum of \$28,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, SHIP Grant (administered by Aging)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION XXX-22

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022

**INSERTION INTO THE 2022 BUDGET OF THE
COUNTY OF WARREN IN THE AMOUNT OF \$140,000.00
FROM THE US DEPARTMENT OF TREASURY,
AMERICAN RESCUE PLAN**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the adjustment of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the adjustment of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to the insertion of an item of revenue in the year 2022 in the sum of \$140,000.00, which item is now available from the US Department of Treasury, American Rescue Plan, this is a portion of the funding received

BE IT FURTHER RESOLVED that the revised sum of \$140,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

US Department of Treasury, American Rescue Plan (administered by the Finance Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the US Department of Treasury

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION REGULATING COMMERCIAL FILMING
IN AND AROUND THE COUNTY OF WARREN**

WHEREAS, the County of Warren has been cited in various magazines and media outlets as one of the best places to live in the United States; and

WHEREAS, the County of Warren offers ample parks, beautiful tree lined streets, historic homes, and a bustling County for its residents and visitors to enjoy; and

WHEREAS, due to these benefits, many members in the TV and movie industry enjoy filming in the County of Warren; and

WHEREAS, it is in the residents' best interest to enact appropriate legislation to allow for filming to occur within the County while preserving the quality of life and ensuring the safety of the residents and those involved; and

WHEREAS, this Resolution will regulate the issuance of permits for commercial and educational filming within the County of Warren; and

WHEREAS, this Resolution will enable fire, police, and other County departments and/or agencies to support various members in the media industry; and

WHEREAS, this Resolution will allow the governing body to enact legislation to protect its residents from any additional exposure; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Warren, State of New Jersey as follows:

Section 1. Definitions.

As used in this Resolution, the following terms shall have the meanings indicated:

FILMING - The taking of still or motion pictures, either on film, videotape, digital or similar recording medium, for commercial or educational purposes intended for viewing on video receivers, television, in theaters, the Internet or for institutional use.

DISPLAY - To promote, issue, sell, transmit, distribute, exhibit or advertise.

PUBLIC LANDS - Any and every public street, highway, sidewalk, square, public right of way, public park or playground, public building and property or other public place within the County which is within the jurisdiction and control of the County of Warren.

FILM CREW MEMBERS - Directors, producers, actors, set members, camera crew members, security, contractors, interns, and agents.

Section 2. Permits.

- a. No person shall film or permit filming within the County of Warren without first obtaining a permit therefore, which permit shall set forth the location of such filming, time and the date or dates when the filming shall take place. A permit application shall be filed at least thirty (30) days prior to the first date that filming is to take place.
- b. Permits shall be obtained in the Office of the County Administrator during normal business hours and applications for such permits shall be in a form approved by the County Administrator.
- c. If a permit is issued and, due to inclement weather or other good cause beyond the applicant's control, filming does not in fact take place on the dates specified, the County Administrator may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this Resolution. No additional fee shall be required for said permit.
- d. The permit is not transferable.

Section 3. Rules and Regulations.

- a. No permit shall be issued for filming upon public lands within the County of Warren unless the applicant for such permit:
 - i. Provides proof of insurance coverage for bodily injury for any one person in the amount of \$1,000,000.00, any aggregate occurrence in the amount of \$2,000,000.00 and a \$5,000,000 umbrella. The County of Warren shall be named as an additional insured on the policy and a Certificate of Insurance shall be delivered to the County at the time that the application is filed.
 - ii. Agrees in writing to indemnify and save harmless the County of Warren from any and all liability or damages resulting from the use of such public lands.
 - iii. Provides proof of service of written notification of proposed dates and locations to be used for production activities to any and all property owners who will be directly affected by the filming and site location(s).
- b. The holder of a permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with lawful directives issued by the New Jersey State Police and/or local jurisdictional authority with respect thereto. When, in the judgment of the Chief of Police or other Executive Law Enforcement Officer, or their designee, the presence of additional security in the form of police, fire or code enforcement personnel are required in connection with the filming, the applicant shall reimburse the County for the cost of such personnel.
- c. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.

- d. The holder of a permit shall take all reasonable steps to minimize the creation and spread of debris and rubbish during filming and shall be responsible for removing all equipment, debris and other rubbish from the filming location upon the completion of filming.
- e. The County Administrator may refuse to issue a permit whenever they determine, on the basis of objective facts and after a review of the application and a report thereon by the State Police, local authority, and/or other County agencies, that filming at the location and/or time set forth in the application would violate any law or Resolution or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- f. In addition to any other fees or costs associated with this Resolution, the applicant shall reimburse the County for any lost revenue or repairs to public property.

Section 4. Fees

The schedule of fees for the issuance of permits authorized by this chapter are as follows:

- a. Application fee - \$500.00
- b. Filming fee - \$500 per day
- c. Expedited processing fee (applies to any application filed less than 30 days prior to production or requires processing in 14 days or less) - \$1,000 application fee, plus \$1,000/day filming fee
- d. Application amendment fee (applies to each amendment to an approved application) - \$250.00

Section 5. Exemptions

- a. The provisions of this Resolution shall not apply to the filming of news stories within the County of Warren.
- b. Filming performed by one individual using a hand-held camera without assistance from others shall be exempt from this Resolution.
- c. Fees may be waived for students enrolled in a bona fide educational institution upon receipt by the County Administrator of written certification from a teacher or administrator of that institution stating that the filming is for educational purposes only and not intended for commercial use.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be true of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN
AND THE NEW JERSEY DEPARTMENT OF CORRECTIONS PROVIDING FOR THE
REIMBURSEMENT OF STATE INMATES HOUSED IN THE
COUNTY CORRECTIONAL FACILITY**

WHEREAS, the New Jersey Department of Corrections (“DOC”) is responsible for reimbursing the County of Warren (“County”) for State sentenced inmates housed in the Warren County Correctional Facility for more than fifteen (15) days after being sentenced to a State correctional facility; and

WHEREAS, the County and the DOC have agreed to the terms of an Agreement, which is incorporated by reference herein, under which the parties have agreed to increase the rate at which the County is reimbursed by the DOC;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby authorize the County Administrator to execute the Agreement, and any accompanying documents as may be necessary to consummate the same, with the New Jersey Department of Corrections on behalf of the County of Warren in accordance with the terms and conditions set forth therein.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION GRANTING APPROVAL TO PURCHASE A .918 ACRE PROPERTY
KNOWN AS BLOCK 14, LOT 11.01 IN FRANKLIN TOWNSHIP**

WHEREAS, the permanent preservation of lands devoted to open space is in the public interest and benefits the citizens of Warren County and that the purchase of open space to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

WHEREAS, the Warren County Open Space, Farmland, and Historic Trust Fund makes monies available for the purchase of open space in order to permanently preserve said properties; and

WHEREAS, the Warren County Board of Recreation Commissioners recommends that the Trust Fund be used to acquire a .918 acre property known as Block 14, Lot 11.01 in Franklin Township; and

WHEREAS, two professional independent market appraisal reports were prepared on the adjacent Block 15, Lots 1 and 4 parcels for Farmland Preservation which are owned by the same landowner as Block 14, Lot 11.01; and

WHEREAS, the adjacent Block 15, Lots 1 and 4 have been approved for farmland preservation by the Warren County Board of County Commissioners; and

WHEREAS, the landowner has agreed to accept the amount of \$15,150.00 per acre for the Open Space parcel, Block 14, Lot 11.01, Franklin Township for the fee simple purchase dedicated to the purchase intended for advancement of the Morris Canal Trail; and

WHEREAS, the Board of Recreation Commissioners supports the acquisition of this property as part of the Morris Canal Trail acquisition and respectfully request that the Warren County Board of County Commissioners authorize the use of Trust Funds to acquire the property for recreational purposes; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby grants permission for the purchase of this property.
2. The cost of the acquisition shall not exceed Thirteen Thousand Nine Hundred Seven Dollars and 70/100 (\$13,907.70).
3. The Board Director or Administrator of Warren County is authorized to sign the purchase agreements and any and all documents necessary for the acquisition of this property.

BE IT FURTHER RESOLVED that adequate funds in the amount of \$13,907.70 in the account #03894-5065-8942202-5065 have been certified by the Chief Financial Officer.

ROLL CALL: Mr. Kern, Mr. Sarnoski, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
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RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2238 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR ROCK SALT/SOLAR SALT FOR THE
WARREN COUNTY ROAD DEPARTMENT**

BE IT RESOLVED, that specification WC2238 for rock salt/solar salt for the Warren County Road Department is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012900/5125 – Road Department
M & R Materials

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[F1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2239 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR ANTI- ICING & DE-ICING FLUID FOR THE
WARREN COUNTY ROAD DEPARTMENT**

BE IT RESOLVED, that specification WC2239 for anti-icing & deicing fluid for the Warren County Road Department is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012900/5125 – Road Department M & R Materials

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
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RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2240 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR LUMBER FOR VARIOUS DEPARTMENTS**

BE IT RESOLVED, that specification WC2240 for lumber for various departments is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in various department budget accounts.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[F3]

CONTRACT #WC2220-6 TILCON NEW YORK, INC

TOTAL CONTRACT.....\$13,750.00

Item #9 Dense Graded Aggregate 200 tons @ \$14.00= \$ 2,800.00
[Furnished FOB – County trucks at Mt Hope & Oxford Quarry)
Item #10 Dense Graded Aggregate
using recycled concrete 1,000 tons @ \$10.95= \$10,950.00
[Furnished FOB – County trucks at Mt Hope & Oxford Quarry)

WHEREAS, adequate funds have been established in, and certified by the County Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren do hereby award the above contracts to the companies as recommended above and the Director of the Board is hereby directed to execute the necessary contract forms.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
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Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION AWARDING CONTRACT FOR THE 2022 – 2023
MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE
DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220-1**

WHEREAS, Maintenance, Repair and Construction Materials are needed by the County for the 2022 – 2023 work schedule (May 01, 2022 to April 30, 2023); and

WHEREAS, bids were received on Tuesday, March 22, 2022 at 1:30 P.M. and reviewed by the Director of Purchasing and the County Supervisor of Roads; and

WHEREAS, it is recommended that the following awards be made to the various companies at the lowest responsible and responsive bids;

CONTRACT #WC2220-1 STAVOLA CONSTRUCTION MATERIALS, INC.

TOTAL CONTRACT	\$103,500.00	
Item #7	1/4" Washed Broken Stone	
Item #7a	County Garage, C.R. #519, Belvidere	815 tons @ \$ 45.00 = \$36,675.00
Item #7b	County Garage, C.R. #665, Hackettstown	515 tons @ \$ 45.00 = \$23,175.00
Item #7c	County Garage, C.R. #608, Hope	590 tons @ \$ 45.00 = \$26,550.00
Item #7d	County Garage, C.R. #6361, Oxford	380 tons @ \$ 45.00 = \$17,100.00

WHEREAS, adequate funds have been established in, and certified by the County Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren do hereby award the above contracts to the companies as recommended above and the Director of the Board is hereby directed to execute the necessary contract forms.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

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RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH
VITAL COMMUNICATIONS INC., FOR DATA
PROCESSING SERVICES FOR THE WARREN
COUNTY TAX BOARD FOR THE PERIOD OF JULY
1, 2022 THROUGH JUNE 30, 2023 FOR THE
SIXTH YEAR OF A SEVEN YEAR
CONTRACT AS PROVIDED BY THE LOCAL
PUBLIC CONTRACT LAW 40A:11-15(5) IN THE
ANNUAL AMOUNT OF \$55,432.80**

BE IT RESOLVED, that Warren County Contract WC1725 for data processing services for the Warren County Tax Board is hereby awarded for the fourth year of a seven year contract as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of July 1, 2022 through June 30, 2023

to . . . Vital Communications Inc., Trenton, New Jersey

In the amount of . . . \$55,432.80

as per their bid submitted . . . May 23, 2017

Funding for this contract has been provided in budget account 0115200/5029 – Tax Board Contracted Services

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2208R PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE DESIGN OF SIDEWALK IMPROVEMENTS ALONG THE ROADWAY FRONTAGE OF THE WARREN COUNTY COURTHOUSE IN BELVIDERE, NEW JERSEY TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY FOR ADDITIONAL ENGINEERING WORK, AN INCREASE OF \$11,600.00 AND FINAL CONTRACT AMOUNT OF \$31,100.00

WHEREAS, Colliers Engineering and Design, of Hampton, New Jersey were awarded a contract for Professional Engineering Services, Design and Specifications for the design of sidewalk improvements along the roadway frontage of the Warren County Courthouse for the Warren County Department of Public Works in the contract amount of \$19,500.00; and

WHEREAS, there was a need for additional engineering and sidewalk design services; and

WHEREAS, this change in award will result in a net increase of \$11,600.00 and a final contract amount not to exceed \$31,100.00

WHEREAS, adequate funds have been established in capital account 03893/5029

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$11,600.00 and a final Contract not to exceed \$31,100.00

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: AWARD OF CONTRACT WC2236R FOR PROFESSIONAL
ARCHITECTURAL SERVICES FOR MAIN BARN RESTORATION/
RECLADDING AT BREAD LOCK PARK FOR THE WARREN
COUNTY DEPARTMENT OF PUBLIC WORKS TO SSP
ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY
IN THE CONTRACT AMOUNT OF \$17,100.00**

WHEREAS, there exists a need for the professional services of an architect to provide architectural services for main barn restoration/recladding at Bread Lock Park for the Warren County Department of Public Works; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 03892/5100

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and SSP Architectural Group, of Somerville, New Jersey, for professional services for the above project, in the contract amount not to exceed \$17,100.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.

2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of

Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

RESOLUTION RE: AWARD OF CONTRACT WC2237R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, FOR AN EXTERIOR ENVELOPE INVESTIGATION AT THE CUMMINS HOUSE, BELVIDERE, NEW JERSEY FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$5, 250.00

WHEREAS, there exists a need for the professional services of an architect to provide architectural and engineering design services for an exterior envelope investigation at the Cummins Building in Belvidere, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital account 0409A701/5060

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and DI Group Architecture, of New Brunswick, New Jersey, for professional services for the above project, in the approximate amount not to exceed \$5,250.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ALLSTATE OFFICE INTERIORS, UNDER NEW JERSEY STATE CONTRACT #81754 FPR CARPETING AND VCT TILE TO BE INSTALLED AT THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$20,589.10

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for carpeting and VCT tile to be installed at the Warren County Department of Public Safety

to . . . Allstate Office Interiors, Robbinsville, New Jersey

in the amount of . . . \$20,589.10

at the prices established under New Jersey State Contract #81754

Funding for this contract has been provided in capital account 0412A407/5058

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the Date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse.

Appoint:

Charles Raffaele
443 Russell Avenue
Phillipsburg, NJ 08865
Citizen

Term to expire: 12/31/22

Tasha Monk
896 Mill Street
Phillipsburg, NJ 08865
Citizen

Term to expire: 12/31/23

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[I2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY MENTAL HEALTH BOARD**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Mental Health Board.

Sheila Theodorou
507 Grand Avenue
Hackettstown, NJ 07840
Consumer/Advocate

Term to expire: 6/30/24

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
ENVIRONMENTAL ADVISORY COMMITTEE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Environmental Advisory Committee as created by Resolution #555-21, each serving a three (3) year term to expire 05/24/25:

<u>Name</u>	<u>Municipality</u>	<u>Zone</u>
Erik Purasson	Pohatcong Township	I
Courtney Sartain	Lopatcong Township	II
Matthew Polsky	White Township	III
Josephine Noone	Washington Borough	IV
Clairanne Arcaro	Town of Hackettstown	V
Jeanette Iurato	Blairstown Township	VI
Kerry Kirk-Pflugh	Commissioner Liaison	

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on May 25, 2022.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*:

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Mr. Kern, Ms. Ciesla, Mr. Sarnoski

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Clerk

Alex J. Lazorisak

[01]