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# Warren County Board of Elections Meeting

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July 16, 2014

5:00 PM

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## MINUTES

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### LEGAL NOTICE

The meeting of the Warren County Board of Elections was called to order at 5:05 p.m. by Chairman Gloria Decker.

The legal notice for this meeting was read by Mrs. Decker.

### ROLE CALL

Present: Chairman Gloria Decker, Secretary Tony Wyhopen, Commissioner Robert Stead, Commissioner Harry Brown and Board Administrator Bill Duffy.

### PUBLIC COMMENT

It was no public comment.

### Update on Cummings Building

Mr. Duffy spoke with the with the Board about how the office was settling in the the new office. He suggested that the Tax Board and the Election Board switch the front and back offices so that the large room for the Tax Board could be used by the public for their research. The Board agreed with this suggestion.

### WAREHOUSE HELP

Mr. Duffy requested that the Board recommend 2 people to help at the warehouse the week prior to the Election and the 3 days after to help make the Voting machines ready for transport. The Board will send their suggestions to Mr. Duffy.

### PRIMARY DISCUSSION

Since the Primary was the first time that the Election Board offices have moved, the Board and Mr. Duffy discussed what worked well and what changes needed to be made. Mr. Duffy will speak with the County Clerk about some of the suggestions.

## **NOVEMBER MAIL-IN BALLOTS**

Mr. Duffy requested that the send him names of some people who could help process the Mail-In Ballots before the Election.

## **PHILLIPSBURG SPECIAL ELECTION**

There has been reports in the local newspapers and talk around the county that the Phillipsburg School District will be requesting a Special School Election for September 30. Mr. Duffy has sent the School Business Administrator a copy of the Chronological Timeline for an election at that time. The Board of Elections and the Warren County Clerk must be told that this will take place by August 1.

## **TOUCHSCREENS**

Over the past two years 50 new touchscreens were purchased for the voting machines. Mr. Duffy suggested that we go out and get a quote for the purchase of 50 more touchscreen. The Board agreed with this suggestion.

## **LCDs**

Currently all the LCD screens are working in the voting machines but we do not have any extra in case one fails. Mr. Duffy would like to contact Avante to see if they are able to provide and if not start looking for other venders. The Board agreed with this suggestion.

## **POHATCONG POLLING PLACE**

The Pohatcong Superintendent of Schools has sent a letter to the Mayor of Pohatcong to move the polls out of the schools and into the new Municipal Building. The Board of Elections was carbon copied on the letter. The Board decided to wait for the municipality to decide what action they wish to take before taking any action.

## **MEETING MINUTES**

The Board reviewed the Regular Meeting Minutes of the July 16, 2014. On motion by Mr. Brown to accept the Regular Meeting Minutes and seconded by Mr. Stead, the Regular Meeting Minutes were approved by unanimous voice vote.

## **MOTION TO ADJOURN**

Mr. Brown made a motion to adjourn. Mr. Wyhopen seconded the motion. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 6:15 P.M.