

**BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



Edward J. Smith, Freeholder Director  
Jason J. Sarnoski, Deputy Freeholder Director  
Richard D. Gardner, Freeholder

Telephone : 908-475-6500  
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**REGULAR MEETING AGENDA**

**WEDNESDAY, MAY 23, 2018 - 7:30 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF MAY 23, 2018* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting**

## Approval of Minutes

Executive Session of April 11, 218  
Regular Session of April 25, 2018  
Executive Session of April 25, 218

### A. MEETINGS

### B. CERTIFICATES OF MERIT/PROCLAMATIONS

### C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

### D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. RESOLUTION APPROVING THE AUDIT REPORT OF THE COUNTY OF WARREN FOR THE YEAR 2017.
3. INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$ 332,284.00 FROM THE NEW JERSEY TRANSIT CORPORATION, SENIOR CITIZEN & DISABLED RESIDENT TRANSPORTATION ASSISTANCE.

### E. RESOLUTIONS

1. RESOLUTION GRANTING APPROVAL TO PURCHASE BLOCK 18, LOTS 29 AND 35 AND BLOCK 11, LOT 23 IN FRANKLIN TOWNSHIP KNOWN AS THE ESTATE OF NETTIE SINGLEY PROPERTY.
2. RESOLUTION AUTHORIZING GRANT TO MUSCONETCONG WATERSHED ASSOCIATION FOR THE ASBURY MILL HISTORIC RESTORATION PROJECT, IN THE AMOUNT OF \$110,000.00; SUBJECT TO THE AVAILABILITY OF FUNDS.
3. RESOLUTION OPPOSING S402/A2157 RENAMING CHOSEN FREEHOLDERS AS COUNTY COMMISSIONERS.

4. RESOLUTION APPROVING PLANS FOR CONSTRUCTION AND AN AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE OWNERS OF LOTS 30 & 31, BLOCK 2, OXFORD TOWNSHIP FOR A DRAINAGE AND MAINTENANCE EASEMENT FOR THE RECONSTRUCTION OF CULVERT #17013, BUCKLEY AVENUE.

5. RESOLUTION AUTHORIZING TERMINATION OF LEASE AGREEMENT FOR (1) ONE NJ TRANSIT LEASED VEHICLE OPERATED BY THE WARREN COUNTY TRANSPORTATION PROGRAM.

6. RESOLUTION RE: AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A LETTER OF AGREEMENT WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE IN THE AMOUNT OF \$171,866 TO SUPPORT THE COORDINATION OF THE MUNICIPAL ALLIANCE FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019.

7. RESOLUTION IN SUPPORT OF THE LETTER OF INTENT AND SUBSEQUENT APPLICATION FOR CALENDAR YEAR 2019 NJ JUVENILE JUSTICE COMMISSION (NJ JJC) INNOVATION FUNDING FOR A MAXIMUM OF \$120,000, TO BE USED FOR JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI) PROGRAM AND ADMINISTRATIVE SERVICES; SUBJECT TO AVAILABILITY.

8. RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #608, (SILVER LAKE ROAD), FOR NJDOT REPAIR WORK ON THE BRIDGE CROSSING AN ABANDONED RAILROAD IN FRELINGHUYSEN TOWNSHIP.

9. RESOLUTION IN SUPPORT OF THE GRANT APPLICATION OF THE WARREN COUNTY PROSECUTORS OFFICE TO THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE FOR FUNDING THE CONTINUANCE, SUPPORT AND EXPANSION OF THE PROSECUTOR-LED MENTAL HEALTH PROGRAM. A MAXIMUM OF \$750,000 TO BE USED OVER THREE YEARS IS AVAILABLE. A 20% CASH OR IN KIND MATCH IS REQUIRED.

10. THE BOARD OF CHOSEN FREEHOLDERS HEREBY REQUEST THE STATE OF NEW JERSEY, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES INCREASE CURRENT SERVICE RATES, EXPAND THE SERVICES THAT ARE BILLABLE, AND IMPLEMENT RATES WHICH COVER THE COST OF PROVIDING SERVICES FOR THE FEE-FOR-SERVICE MODEL AND REDIRECT FUNDING ON AN ANNUAL BASIS INTO COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES TO ENSURE ACCESS AND QUALITY OF CARE OF BEHAVIORAL HEALTH SERVICES FOR RESIDENTS IN NEED OF TREATMENT.

11. RESOLUTION APPROVING THE AGREEMENT WITH BLAIRSTOWN TOWNSHIP FOR THE EXCHANGE OF OWNERSHIP OF CULVERTS IN BLAIRSTOWN TOWNSHIP.

12. RESOLUTION APPROVING THE AGREEMENT WITH BLAIRSTOWN TOWNSHIP FOR THE EXCHANGE OF OWNERSHIP OF ROADWAYS IN BLAIRSTOWN TOWNSHIP.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

#### G. RESOLUTIONS REJECTING BIDS

#### H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC1617A WITH SPARWICK CONTRACTING, INC. FOR THE RESTORATION OF WARREN COUNTY BRIDGE #20002, STILL VALLEY ROAD OVER THE POHATCONG CREEK, POHATCONG TOWNSHIP FOR A NET INCREASE OF \$3,761.36 AND A FINAL CONTRACT AMOUNT OF \$575,530.36.

2. RESOLUTION EXTENDING CONTRACT # WC1722FO FOR THE SECOND YEAR OF THE TWO YEAR CONTRACT WITH GREENMAN-PEDERSEN, INC. FOR ASSET MANAGEMENT SYSTEM AND VIDEOLOG SYSTEM TECHNICAL ASSISTANCE SERVICES FOR 2018 IN THE CONTRACT AMOUNT OF \$28,710.10.

3. RESOLUTION RE: AWARD OF CONTRACT WC1834R FOR PRO-FESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES, FOR THE WARREN COUNTY MOSQUITO COMMISSION FACILITY RE-ROOF FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE, OF NEW BRUNSWICK, NEW JERSEY, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$15,000.00.

4. RESOLUTION RE: AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, INC., OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES ON THE CROUSE FARM PROPERTY, WASHINGTON TOWNSHIP, BLOCK 16, LOT 4, APPROXIMATELY 94.58 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$8,833.00.

5. RESOLUTION RE: ADDENDUM TO CONTRACT WC1392, AWARDED JANUARY 22, 2014 WITH AN INITIAL AMOUNT ENCUMBERED OF \$144,180.00 FOR INFORMATION TECHNOLOGY SUPPORT AND SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT FOR THE PERIOD OF FEBRUARY 1, 2014 THROUGH JANUARY 31, 2015 WITH THE RIGHT TO EXTEND FOR SEVEN ADDITIONAL YEARS – CHANGE OF NAME FROM RSM SOLUTIONS LLC TO ALTAIR SOLUTIONS LLC.

6. RESOLUTION RE: AUTHORIZATION OF THE COUNTY OF WARREN TO ENTER INTO A COOPERATIVE PRICING AGREEMENT THEREBY JOINING THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE #CK04-a HEREINAFTER REFERRED TO AS THE LEAD AGENCY FOR THE CONDUCT OF CERTAIN FUNCTIONS RELATED TO THE PURCHASE OF GOODS AND SERVICES.

7. RESOLUTION RE: AWARD OF CONTRACT WC1811 FOR ROOF REPLACEMENT AT THE WARREN COUNTY COMMUNICATIONS CENTER FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT TO ROOF MANAGEMENT, INC., IN THE TOTAL CONTRACT AMOUNT OF \$137,000.00.

8. RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO TREE KING, INC., UNDER THE MORRIS COUNTY COOPERATIVE CONTRACT #18 TREE REMOVAL SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$50,000.00.

9. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CHERRY HILL WINNER FORD, FOR ONE 2018 FORD POLICE UTILITY INTERCEPTOR VEHICLE UNDER NEW JERSEY STATE CONTRACT #88728 COVERING POLICE VEHICLES, SEDANS AND SPORT UTILITY VEHICLES, FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$32,939.00.

10. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CHERRY HILL WINNER FORD, FOR TWO 2018 FORD POLICE UTILITY INTERCEPTOR VEHICLES UNDER NEW JERSEY STATE CONTRACT #88728 COVERING POLICE VEHICLES, SEDANS AND SPORT UTILITY VEHICLES, FOR THE WARREN COUNTY SHERIFF'S DEPARTMENT AT THE CONTRACT PRICE OF \$32,939.00 EACH, TOTAL CONTRACT AMOUNT OF \$65,878.00.

11. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SLACK ENVIRONMENTAL SERVICES, UNDER NEW JERSEY STATE CONTRACT #A42266 COVERING ABOVE GROUND FUEL TANKS, ASSOCIATE EQUIPMENT INSTALLATION, TANK REMOVAL AND SYSTEM SERVICES FOR UPGRADE OF THE OXFORD ROAD GARAGE FUEL SYSTEM AND FUEL ISLAND FOR THE WARREN COUNTY ROAD DEPARTMENT, IN THE TOTAL AMOUNT NOT TO EXCEED \$140,000.00.

12. RESOLUTION RE: EXTENSION OF CONTRACT WC1726 WITH PHILLIPSBURG AREA MEALS ON WHEELS, INC., FOR PREPARATION, PACKAGING & DELIVERY OF MEALS TO IDENTIFIED HOMEBOUND INDIVIDUALS IN PHILLIPSBURG & SURROUNDING AREA FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES - DIVISION OF AGING & DISABILITY SERVICES, FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR THE SECOND YEAR OF A THREE-YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10), AT THE RATE OF \$10.90 PER DAY PER CLIENT AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$65,000.00.

13. RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH VITAL COMMUNICATIONS INC., FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5) IN THE ANNUAL AMOUNT OF \$55,432.80.

14. RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE REPAIR OF ELECTRICITY, CIRCUIT BOARDS AND ELECTRICAL PANELS AT THE WARREN COUNTY MAIN ROAD GARAGE, BELVIDERE, NEW JERSEY TO SHADE TREE ELECTRIC, IN THE CONTRACT AMOUNT NOT TO EXCEED \$42,079.00.

15. RESOLUTION RE: APPROVING CHANGE ORDERS #1 FOR CONTRACT WC1634, ROOF REPLACEMENT AT THE BARRY HOUSE, CUMMINS BUILDING AND CARRIAGE HOUSE PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO ROOF MANAGEMENT INC., OF WALL, NEW JERSEY FOR LIQUIDATED DAMAGES, A NET DECREASE OF \$13,516.06, AND A FINAL CONTRACT AMOUNT OF \$265,483.94.

16. RESOLUTION RE: AWARD OF CONTRACT WC1835R FOR PROFESSIONAL ARCHITECTURAL SERVICES, FOR THE PAINTING OF THE CUMMINS BUILDING, CARRIAGE HOUSE AND BANK BUILDING PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO RAYMOND E. O'BRIEN R.A. INC., OF BLAIRSTOWN, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$6,000.00.

17. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ROUTE 23 AUTO MALL, FOR ONE 2018 FORD ESCAPE UNDER THE MORRIS COUNTY CO-OP CONTRACT #15-C, ITEM 1, COVERING VEHICLES, FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$22,107.00.

18. RESOLUTION AWARDED CONTRACT #WC1707FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR PHASE I FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #02004, COUNTY ROUTE #642 (HIGH STREET) OVER NORFOLK SOUTHERN RAILROAD, BOROUGH OF ALPHA IN THE CONTRACT AMOUNT OF \$53,800.00.

#### I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY:  
ROBERT NYLAND – TERM TO EXPIRE FEBRUARY 1, 2023

2. RESOLUTION REAPPOINTING THE FOLLOWING MEMBER TO THE WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND COMMITTEE:

JEAN SMOLHA – TERM TO EXPIRE MARCH 25, 2020

3. RECOMMENDATION TO ACCEPT THE RESIGNATION OF TERRY URFER FROM THE POLLUTION CONTROL FINANCING AUTHORITY OF WARREN COUNTY.

4. RESOLUTION APPOINTING THE FOLLOWING MEMBER TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL:

LINDSAY TUMAN – TERM TO EXPIRE DECEMBER 31, 2019

#### J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF HUMAN SERVICES SPECIALIST 2, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF HUMAN SERVICES SPECIALIST 2 BILINGUAL IN SPANISH AND ENGLISH, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.

2. RESOLUTION CREATING A FULL-TIME POSITION OF ADMINISTRATIVE SUPERVISOR OF INCOME MAINTENANCE, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF ADMINISTRATIVE SUPERVISOR OF FAMILY SERVICES, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.

#### K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

1. PHILLIPSBURG LIBRARY 2018 BUDGET, COUNTY PAYMENT AMOUNT?



COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

RICK GARDNER:

JASON SARNOSKI:

ED SMITH:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT