

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Edward J. Smith, Freeholder Director
Jason J. Sarnoski, Deputy Freeholder Director
Richard D. Gardner, Freeholder

Telephone : 908-475-6500
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REGULAR MEETING AGENDA

WEDNESDAY, OCTOBER 10, 2018 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF OCTOBER 10, 2018* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of September 26, 2018
Executive Session of September 26, 2018

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – RED RIBBON WEEK, OCTOBER 23-31, 2018.
2. PROCLAMATION – FAMILY PROMISE WEEK, OCTOBER 21-28, 2018.
3. PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH, OCTOBER 2018.
4. PROCLAMATION – DISABILITY EMPLOYMENT AWARENESS MONTH, OCTOBER 2018.

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$615,859.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT, FY 2018 LOCAL BRIDGE, FUTURE NEEDS PROGRAM, BRIDGE 02004, ROUTE 642, ALPHA BOROUGH.
3. INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$1,000,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT, FY 2018 LOCAL BRIDGE, FUTURE NEEDS PROGRAM, BI-COUNTY BRIDGE 02100805 – EAST AVENUE – HACKETTSTOWN

E. RESOLUTIONS

1. RESOLUTION APPROVING THE WORK ACTIVITIES FUNDING LETTER OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES, AND THE MORRIS/SUSSEX/WARREN EMPLOYMENT AND TRAINING SERVICES; ANTICIPATED FUNDS NOT TO EXCEED \$52,000 FOR STATE FISCAL YEAR '19.

2. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION TO THE VICTIMS OF CRIME ACT (VOCA) COUNTY OFFICE OF VICTIM WITNESS ADVOCACY GRANT PROGRAM BETWEEN THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY AND THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE AMOUNT OF \$80,386.00 COUNTY SHARE AND \$164,818.00 FEDERAL SHARE FOR A TOTAL OF \$254,204.00 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019.

3. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

4. RESOLUTION ABOLISHING THE CULTURAL & HERITAGE COMMISSION AND ESTABLISHING A DIVISION OF CULTURAL & HISTORIC AFFAIRS WITHIN THE DEPARTMENT OF LAND PRESERVATION.

5. RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #521, (STILLWATER ROAD), BLAIRSTOWN TOWNSHIP, ON WEDNESDAY, OCTOBER 31, 2018, FOR THE BLAIRSTOWN ROTARY CLUB'S ANNUAL HALLOWEEN PARADE.

6. RESOLUTION ADOPTING "WARREN COUNTY TRAFFIC CONTROL POLICIES" FOR USE ON THE WARREN COUNTY ROAD SYSTEM.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1866 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR A TRANSIT VAN FOR THE PARATRANSIT PROGRAM IN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC1857FO FOR IMPLEMENTATION OF THE WARREN COUNTY HOUSING ASSISTANCE PAYMENTS PROGRAM FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC., IN THE APPROXIMATE CONTRACT AMOUNT OF \$614,250.00 PER YEAR.

2. RESOLUTION RE: AWARD OF CONTRACT WC1856FO FOR ADMINISTRATION OF THE WARREN COUNTY HOUSING REHABILITATION PROGRAM FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC., IN THE CONTRACT AMOUNT OF \$60,000.00 PER YEAR.

3. RESOLUTION RE: AWARD OF CONTRACT WC1858FO FOR GENERAL AUDITING SERVICES (INCLUDING STATUTORY OFFICERS, MOSQUITO COMMISSION AND LIBRARY AND THE OFFICE OF TEMPORARY ASSISTANCE) FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO NISIVOCCIA & COMPANY, LLP IN THE CONTRACT AMOUNT NOT TO EXCEED \$137,750.00.

4. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO IDEMIA IDENTITY & SECURITY USA, LLC, FOR LIVESCAN FINGER PRINTING SYSTEM, UNDER NEW JERSEY STATE CONTRACT #A81520 COVERING FINGER PRINTING EQUIPMENT FOR THE WARREN COUNTY CORRECTIONAL CENTER IN THE TOTAL AMOUNT OF \$24,660.15.

5. RESOLUTION RE: AWARD OF CONTRACT WC1853C COMPETITIVE CONTRACT FOR COMPUTERIZED RECORDING AND CASH CONTROL SYSTEM FOR THE WARREN COUNTY CLERK FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, WITH THE RIGHT TO EXTEND FOR FOUR ADDITIONAL ONE YEAR PERIODS TO INFO QUICK SOLUTIONS, INC., IN THE APPROXIMATE AMOUNT OF \$110,000.00 FOR THE FIRST YEAR.

6. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1825R ARCHITECTURAL & ENGINEERING SERVICES FOR THE WARREN COUNTY CATHERINE DICKSON HOFMAN LIBRARY RENOVATION PROJECT TO DI GROUP ARCHITECTURE OF NEW BRUNSWICK, NEW JERSEY, FOR ADDITIONAL CONSULTANT SERVICES FOR LIBRARY FURNITURE AND LAYOUT AN INCREASE OF \$7,400.00 AND A FINAL CONTRACT AMOUNT OF \$27,400.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF MARILYN STEVENSON FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL.

2. RECOMMENDATION TO ACCEPT THE RESIGNATION OF EILEEN O'DEA FROM THE WARREN COUNTY MENTAL HEALTH BOARD.

3. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY MOSQUITO CONTROL COMMISSION.

ROBERT ERIKSEN – TERM TO EXPIRE 10/18/21

TRACEY HESS – TERM TO EXPIRE 10/18/21

4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD.

TIMOTHY C. MCDONOUGH – TERM TO EXPIRE 10/31/22

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN, THE WARREN COUNTY SHERIFF AND WARREN COUNTY'S SHERIFF'S OFFICERS, SHERIFF'S OFFICER SERGEANTS AND SHERIFF'S OFFICER LIEUTENANTS OF THE POLICE BENEVOLENT ASSOCIATION LOCAL 280 FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2019.

2. RESOLUTION APPROVING THE 2018 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE SHERIFF'S OFFICE AS RECOMMENDED AND FIXED BY THE SHERIFF.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

RICK GARDNER:

JASON SARNOSKI:

ED SMITH:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Tuesday, October 9, 2018 – 3:00 pm – W.C. CASS Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Tuesday, October 9, 2018 – 5:15 pm – W.C. LACADA Meeting, Library Headquarters, 2 Shotwell Drive, Second Floor Meeting Room, Belvidere, NJ.

Wednesday, October 10, 2018 – 6:00 pm – Municipal Alliance Coordinators Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Thursday, October 11, 2018 – 11:00 am – W.C. Advisory Council on Disabilities Meeting, Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Saturday, October 13, 2018 – 1:00 pm – WC Emergency Services 9/11 Memorial, 1024 Route 57, Washington, NJ.

Tuesday, October 16, 2018 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Tuesday, October 16, 2018 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Wednesday, October 17, 2018 – 9:30 am – W.C. Senior Services Network Provider Meeting, Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, October 17, 2018 – 4:30 pm – W.C. Technical School Board of Education Meeting, W.C. Technical School, 1500 Route 57, Washington, NJ.

Thursday, October 18, 2018 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.

Monday, October 22, 2018 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, October 22, 2018 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, October 25, 2018 – 9:30 am – W.C. Aging Services Advisory Council Meeting, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting Room, 165 Route 519S, Belvidere, NJ.

Thursday, October 25, 2018 – 5:30 pm – W.C. Library Commission Meeting, Library Headquarters, 2 Shotwell Drive, Belvidere, NJ.