

**MINUTES****OCTOBER 10, 2018**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on October 10, 2018 at 7:00 p.m.

The meeting was called to order by Director Smith and upon roll call, the following members were present: Freeholder Richard Gardner, Freeholder Jason Sarnoski and Freeholder Edward Smith. Also attending were County Engineer Bill Gleba, County Counsel Joseph Bell and County Administrator Steve Marvin. CFO Dan Olshefski was absent.

The Pledge of Allegiance was led by Director Smith.

Director Smith read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF OCTOBER 10, 2018 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Regular Session held on September 26, 2018 were approved.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Minutes of the Executive Session held on September 26, 2018 were approved.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**PROCLAMATION 464-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RED RIBBON WEEK, OCTOBER 23-31, 2018  
LIFE IS YOUR JOURNEY – TRAVEL DRUG FREE**

**WHEREAS**, on behalf of the citizens of Warren County, New Jersey, the Warren County Board of Chosen Freeholders is pleased to recognize the week of October 23 through October 31, 2018 as “Red Ribbon Week” in Warren County; and

**WHEREAS**, this acknowledgement offers an opportunity to raise awareness regarding solutions related to abuse of alcohol, tobacco and other drugs by collaborating with municipalities, organizations, businesses, faith-based organizations, groups and individuals; and

**WHEREAS**, a week is set aside in October to honor the memory of Drug Enforcement Agent, Enrique Camarena, who was assassinated in Mexico by a drug cartel in 1985. This week also honors

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the agency staff of various Warren County providers who work diligently to prevent the abuse of alcohol, tobacco and other drugs; and

**WHEREAS**, research indicates that young people who avoid the early use of alcohol and drugs are less likely to engage in other unlawful behaviors such as crime, delinquency and other illegal drug use; and

**WHEREAS**, it is the goal of the Warren County Red Ribbon Campaign to promote family and individual responsibility for living a healthy drug free lifestyle without use of illegal drugs or the abuse of legal drugs;

**WHEREAS**, local leaders, in government and in the community, know that the support of the people in the neighborhoods is an effective way to reduce the use of alcohol, tobacco and other drugs in Warren County.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby proclaim October 23 through October 31, 2018 as RED RIBBON WEEK in Warren County, joining the rest of the State in promoting the Red Ribbon Celebration and a drug-free New Jersey.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

We endorse this proclamation every year, said Mr. Sarnoski, and it is important to keep the dangers of addiction and the war on drugs in the forefront. He reminded the audience that the County had formed an Addiction Awareness Task Force, which was to present an Addiction Resources Fair – “Access to Care 101 - Theory vs. Reality” – at Warren County Community College on Friday, October 12 from 9:00 a.m. to Noon. The keynote speaker will be Craig Carpenito, U.S. Attorney for the District of New Jersey. Mr. Sarnoski said a lot of good people are taking an active role in efforts to deal with this challenge.

Mr. Gardner said drug addiction is a complex issue, and our young people are especially vulnerable. Drug lords from other countries target us because they go where the money is to keep people hooked, he said. On the federal level, Mr. Gardner said he was pleased to see our president trying to do more, but it comes down to all of us. Most of us have seen addiction affect someone close to us, and it’s very difficult.

Mr. Smith said he had been naïve when he came into office regarding the extent of Warren County’s addiction problem, and it was a disappointment that he wasn’t able to turn it around.

Bob Frankenfield accepted the proclamation as a member of LACADA (Local Advisory Committee on Alcoholism and Drug Abuse). He thanked the Freeholders for recognizing the problem we have, and for their support. Awareness, education, prevention, and promoting a healthy lifestyle are all paramount.

**MINUTES****OCTOBER 10, 2018****PROCLAMATION 465-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, , the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**FAMILY PROMISE WEEK, OCTOBER 21, - 28, 2018**

**WHEREAS**, on behalf of the citizens of Warren County, New Jersey, the Warren County Board of Chosen Freeholders is pleased to recognize the week of October 21, 2018 through October 28, 2018 as Family Promise Week; and

**WHEREAS**, this acknowledgement is part of a nationwide effort to help raise awareness for children and families who are homeless, regain their sustainable independence; and

**WHEREAS**, Family Promise of Warren County and the Interfaith Hospitality Network (IHN) is one of 200 independent and self-supporting agencies across the country uniting the faith, civic and business communities and individual volunteers to help children and their families who are homeless; and

**WHEREAS**, housing is the foundation for a stable community and life and Family Promise of Warren County believes that housing is a basic right; and

**WHEREAS**, the US News and World Report states that 64.7 weekly work hours are needed to pay for affordable housing in Warren County compared to the national median of 42.5 hours; and

**WHEREAS**, Family Promise of Warren County is a homeless shelter serving families in Warren County and a frontrunner providing shelter, prevention and re-housing programs since 2008; assisting over 100 Warren County families and individuals in the shelter program and; providing linkages to over 6,000 households seeking housing assistance; and since 2015 has served over 740 households with prevention and re-housing programs; and

**WHEREAS**, the US News and World Report states that 39.2% of Warren County households spend over the recommended maximum of 30% of their income on housing compared to 26.2% nationally, thereby making many vulnerable to homelessness; and

**WHEREAS**, this proclamation offers an opportunity to raise awareness for Warren County residents, businesses, organizations, and municipalities regarding homelessness in our own backyards.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby proclaim the week of Sunday, October 21, 2018 through Sunday, October 28, 2018 as Family Promise Week.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Mr. Gardner said we are blessed to have Family Promise and the Hospitality Network in Warren County. Bob Frankenfield is the leader, and he and his team get the job done. So many people are vulnerable and don't know where to turn. This program is fantastic.

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Mr. Sarnoski agreed, noting how many families have been helped throughout the program's 10-year history. Family Promise does so much for so little, he said. Mr. Frankenfield is always reliable as a resource to aid a family in need, even if this particular program isn't the right fit at the right time. For that, we are grateful.

Mr. Smith said Family Promise is one of our existing miracles in Warren County, which operates without tax dollars and provides a bridge for those in need.

Bob Frankenfield accepted this proclamation along with Program Director Colleen Baylor. He thanked the Board for its support and for the kind words. These 10 years have been an adventure and a challenge, he said. The number of families we have served speak to the services our small staff can deliver with few resources. Mr. Frankenfield expressed appreciation to the Freeholders for attending various functions over the years, and encouraged them to continue to do so. He was also grateful to all the volunteers and participating churches that make it possible to serve those in need.

**PROCLAMATION 466-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, , the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**DOMESTIC VIOLENCE AWARENESS MONTH, OCTOBER 2018**

**WHEREAS**, the mission of the Domestic Abuse and Sexual Assault Crisis Center is to help, serve and advocate for those impacted by interpersonal violence, to be proactive regarding its prevention and elimination, and to create positive change; and

**WHEREAS**, the Domestic Abuse & Sexual Assault Crisis Center of Warren County provides services to all who identify themselves as victims of domestic violence or sexual assault; and in 2017 provided services to over 900 clients, including women and children; and

**WHEREAS**, the Domestic Abuse & Sexual Assault Crisis Center of Warren County is organizing various events throughout the month of October to bring awareness to the problem of domestic violence in our communities; and

**WHEREAS**, domestic violence cannot be eliminated without a concerted effort from both public and private sectors;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders in conjunction with the Domestic Abuse and Sexual Assault Crisis Center of Warren County hereby proclaim the month of October 2018 as **DOMESTIC VIOLENCE AWARENESS MONTH** and calls upon its citizens in Warren County to support the efforts to end domestic violence.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Mr. Sarnoski said he was a big supporter of DASACC, which does a fantastic job in Warren County. Like Family Promise, he said this organization manages to do so much with so little. Domestic violence occurs behind closed doors and is kept quiet. Some get into a cycle and can't get

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themselves out. People at DASACC are skilled and able to help; and once again, we have to thank qualified volunteers. Sexual assault issues certainly exist in our county.

Mr. Gardner concurred. This is a sad detriment not to just one person, but to an entire family. This plight has surely existed for a long time, but there is no place for it in our society. Mr. Gardner thought perhaps members of the clergy and church communities could play a greater role in mitigating the problem. He applauded the efforts of DASACC and similar organizations.

Mr. Smith said DASACC Executive Director Jill Zinckgraf and Matt Hardy, Community Education Coordinator - both of whom were present – do a great job up there. He said this was another issue he didn't know much about prior to coming into office. It does go on behind closed doors, and the work done by DASACC is predominantly behind the scenes. "I know you have changed a lot of people's lives, and worthy of that recognition," he said, adding that this is one more of the human services we have to address and we're glad to do it.

On behalf of DASACC and all the people they serve, Ms. Zinckgraf said she was deeply grateful for the Freeholders' support, and for always answering the phone when she calls. Last year, DASACC served 930 women, men and children. She said this was possible, in part, because of the work the Freeholders are doing at the top level in their leadership. "I really appreciate all three of you," said Ms. Zinckgraf.

Mr. Hardy announced a couple of upcoming events: a "Paws for Peace" dog walk at Meadow Breeze Park in Washington on October 14. He said often when animal abuse is happening in the home, you can bet domestic violence is also occurring. He said they are also kicking off their 'Safer in Warren County' campaign, going out to the community to provide training regarding domestic violence.

**PROCLAMATION 467-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, , the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**DISABILITY EMPLOYMENT AWARENESS MONTH, OCTOBER, 2018**

**WHEREAS**, the month of October is annually designated "Disability Employment Awareness Month" by the U.S. Department of Labor to celebrate and recognize the capabilities and contributions of America's workers with disabilities; and

**WHEREAS**, the theme for Disability Employment Awareness Month 2018 is "America's Workforce: Empowering All" to emphasize how employees from different backgrounds, perspectives, abilities and disabilities contributes to workforce diversity and innovation; and

**WHEREAS**, workplaces welcoming of the talents of all people including people with disabilities are a critical part of efforts to build an inclusive community and strong economy; and

**WHEREAS**, the County of Warren through its Department of Human Services and Advisory Council on Disabilities strives to create awareness and opportunities which provide residents with disabilities and their caregivers the options and supports needed to promote independent living

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and equal access for all citizens.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby proclaim October 2018 as DISABILITY EMPLOYMENT AWARENESS MONTH to raise awareness and celebrate the many contributions and talents people with disabilities add to our workplaces and communities.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Mr. Gardner said it is very important to recognize individuals with various disabilities and celebrate their ability to participate in the work force. He said he was happy to support this proclamation and the efforts behind it.

Mr. Sarnoski echoed the same sentiments, adding that it was important to recognize companies and other organizations that actively recruit people of all abilities, who come from all societies and walks of life. He mentioned Abilities and NORWESCAP.

Mr. Smith said it takes courage, and Ann Caroprese is a very good example of that. He praised the ability to take this head-on, go out into the workplace and procure a job, and lauded those providing opportunities for individuals to be able to find employment. He also mentioned Abilities as a great example, and its major expansion in Phillipsburg offers even more opportunities. "Kudos to everybody who's involved in the program," he said.

Accepting the proclamation were Ann Caroprese, member of the County's Advisory Council on Disabilities, and Kelly Kryspin of DAWN Center for Independent Living. Ms. Caroprese said this program is wonderful. It helps keep those with disabilities in their homes. She said she does live alone and has help. Ms. Kryspin added she thought it was also important to recognize individuals who assist people with disabilities to be more successful and independent, to make them feel more complete. She thanked the Freeholders very much.

There were no public comments on agenda items.

**RESOLUTION 468-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2018-39 and 2018-40, dated October 10, 2018,** in the amount of **\$3,144,578.79** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

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2018-39	10/3/18	\$590,755.47	
2018-40	10/10/18	<u>1,147,447.76</u>	
TOTAL			\$1,738,203.23
Horizon BCBS-Oct Adjustments	9/26/18	\$1,578.67	
PNC Bank Commercial Card	10/4/18	5,086.44	
Home Depot	10/4/18	1,647.75	
Open Space Wire	(Detail Below)	<u>43,767.08</u>	
TOTAL-OTHER			52,079.94
Payroll (including fringe)	9/27/18	\$1,354,295.62	
Subsistence	9/27/18	<u>0.00</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,354,295.62</u>
GRAND TOTAL			<u>\$3,144,578.79</u>

<u>Open Space</u>			<u>Reimburse-</u>	<u>County</u>
<u>Wire Transfer:</u>	<u>Date</u>	<u>Total Paid</u>	<u>ments</u>	<u>Portion</u>
DeBoer Farm	10/4/18	\$226,793.03	\$183,025.95	\$43,767.08

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 469-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN  
IN THE AMOUNT OF \$615,859.00 FROM THE STATE OF NEW JERSEY,  
DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND  
ECONOMIC DEVELOPMENT, FY 2018 LOCAL BRIDGE, FUTURE NEEDS PROGRAM,  
BRIDGE 02004, ROUTE 642, ALPHA BOROUGH**

**WHEREAS**, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the

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year 2018 in the sum of \$615,859.00, which item is now available from the State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, FY 2018 Local Bridge, Future Needs Program, Bridge 02004 Route 642 Alpha Borough.

**BE IT FURTHER RESOLVED** that a like sum of \$615,859.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, FY 2018 Local Bridge, Future Needs Program, Bridge 02004 Route 642 Alpha Borough (Administered by the Engineer’s Dept.)

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, 2018 Local Bridge, Future Needs Program.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 470-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN  
IN THE AMOUNT OF \$1,000,000.00 FROM THE STATE OF NEW JERSEY,  
DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT, FY 2018 LOCAL BRIDGE, FUTURE NEEDS PROGRAM,  
BI-COUNTY BRIDGE 02100805 – EAST AVENUE – HACKETTSTOWN**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2018 in the sum of \$ 1,000,000.00, which item is now available from the State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, FY 2018 Local Bridge, Future Needs Program, Bi-County Bridge 02100805 – East Avenue - Hackettstown

**BE IT FURTHER RESOLVED** that a like sum of \$ 1,000,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, FY 2018 Local Bridge, Future Needs Program, Bi-County Bridge 02100805 – East Avenue - Hackettstown (Administered by the Engineer’s Dept.)



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**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Transportation, Division of Local Aid & Economic Development, 2018 Local Bridge, Future Needs Program

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 471-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION APPROVING THE WORK ACTIVITIES FUNDING LETTER OF AGREEMENT  
BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES,  
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES,  
AND THE MORRIS/SUSSEX/WARREN EMPLOYMENT AND TRAINING SERVICES;  
ANTICIPATED FUNDS NOT TO EXCEED \$52,000 FOR STATE FISCAL YEAR '19**

**WHEREAS**, the Morris/Sussex/Warren Employment and Training Services has made available to Warren County Division of Temporary Assistance and Social Services funding to support TANF client transportation services in an amount not to exceed \$20,000 and GA/FS client transportation services in an amount not to exceed \$32,000; and

**WHEREAS**, these funds are anticipated to be available from July 1, 2018 through June, 30, 2019.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of Chosen Freeholders approves the Letter of Agreement with the Morris/Sussex/Warren Employment and Training Services for client transportation services for the period July 1, 2018 through June 30, 2019.

**BE IT FURTHER RESOLVED** that the Director of the Board is hereby authorized to sign the Letter of Agreement with the Morris/Sussex/Warren Employment and Training Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 472-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE  
AN APPLICATION TO THE VICTIMS OF CRIME ACT (VOCA) COUNTY OFFICE OF VICTIM  
WITNESS ADVOCACY GRANT PROGRAM BETWEEN THE DIVISION OF CRIMINAL JUSTICE,  
DEPARTMENT OF LAW AND PUBLIC SAFETY AND THE WARREN COUNTY PROSECUTOR'S OFFICE  
IN THE AMOUNT OF \$80,386.00 COUNTY SHARE AND \$164,818.00 FEDERAL SHARE  
FOR A TOTAL OF \$254,204.00 FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019**

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**BE IT RESOLVED BY** the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute an application for the Victims of Crime Act (VOCA) County Office of Victim Witness Advocacy Grant Program between the NJ Division of Criminal Justice, Department of Law And Public Safety and the Warren County Prosecutor's Office in the amount of \$80,386.00 County Share and \$164,818.00 Federal Share for a total of \$254,204.00 for the period of July 1, 2018 through June 30,2019

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 473-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION APPROVING PARTICIPATION WITH THE  
STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE  
DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY**

**WHEREAS**, Warren County wishes to apply for funding of approximately \$164,818 with a match of \$80,386 for an approximate project total cost of \$254,204 for a project under the State of New Jersey Victims of Crime Act Grant Program, and

**WHEREAS**, the Warren County Board of Chosen Freeholders has reviewed the accompanying application and has approved said request, and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Warren County Prosecutor's Office for the purpose described in the application;

**THEREFORE, BE IT RESOLVED** by the Warren County Board of Chosen Freeholders that

- 1) As a matter of public policy the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 474-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

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**RESOLUTION ABOLISHING THE CULTURAL & HERITAGE COMMISSION  
AND ESTABLISHING A DIVISION OF CULTURAL & HISTORIC AFFAIRS  
WITHIN THE DEPARTMENT OF LAND PRESERVATION**

**BE AND IT IS HEREBY RESOLVED** that the Warren County Cultural & Heritage Commission is hereby abolished, and

**BE IT FURTHER RESOLVED** that there is established a Division of Cultural & Historic Affairs within the Department of Land Preservation to be staffed by one part-time Administrator – Cultural & Heritage Affairs and one part-time Museum Coordinator both positions being under the direction of the Director of Land Preservation, and

**BE IT FURTHER RESOLVED** that all within actions are made effective immediately.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Mr. Gardner said based on previous discussions, he agreed it was a smart move to place the operation under the direction of Corey Tierney, but he wasn't so sure about changing the name. Mr. Marvin reminded him it had been discussed in the Board's last Executive Session and subsequent minutes.

Mr. Sarnoski said this was primarily about oversight of employees, as the commission hadn't been meeting with any regularity to provide such oversight. Mr. Smith said with this step, the venture becomes a division of a department to set it up in line with Civil Service requirements. This is a bridge to allow time to move forward and build a base for the future of cultural/historic/heritage functions.

**RESOLUTION 475-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #521,  
(STILLWATER ROAD), BLAIRSTOWN TOWNSHIP, ON WEDNESDAY, OCTOBER 31, 2018,  
FOR THE BLAIRSTOWN ROTARY CLUB'S ANNUAL HALLOWEEN PARADE**

**WHEREAS**, Blairstown Rotary Club has requested permission to close a portion of County Route #521, (Stillwater Road), Blairstown Township, from State Route 94 to the Agway Feed Store parking lot on Wednesday, October 31, 2018 from approximately 4:30 PM to 6:00 PM for a Halloween Parade.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren does hereby approve the use and closing a portion of County Route #521 (Stillwater Road), Blairstown Township, from State Route 94 to the Agway Feed Store parking lot for the above mentioned event with the following conditions:

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1. Approval of the event by the Township.
2. All barricades, detours, and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads, traffic control and handling of safety shall be provided.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 476-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION ADOPTING "WARREN COUNTY TRAFFIC CONTROL POLICIES"  
FOR USE ON THE WARREN COUNTY ROAD SYSTEM**

**WHEREAS**, there is a need to periodically update, formalize and standardize present County policies so they can be uniformly applied Countywide; and

**WHEREAS**, the County has various requests for municipal welcome signs to be placed within the public rights of way and no policy or standard exists; and

**WHEREAS**, specific written guidelines and policies for municipal welcome signs will help avoid miscommunications and unnecessary investigations.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren in the State of New Jersey does hereby approve the attached policy titled "Warren County Traffic Control Policies", dated October 3, 2018.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Regarding the traffic control policies, Mr. Sarnoski asked what policies are changing, or if this was a statement of a policy already in place. County Engineer Bill Gleba said this is simply giving some guidelines setting the standard for municipal welcome signs. This is a new policy added to the original traffic control standards, because there have been some incidents and we want to avoid future misunderstandings. These are guidelines; municipalities will be able to approach the County to advocate for a larger sign and work through it. This discussion only applies to signs in the County's right-of-way. Outside of that, the municipalities can do as they please.

Mr. Smith said in his opinion, if they want a larger sign, they can put it in their own right-of-way.

Mr. Gleba confirmed that private signs for advertising purposes are not allowed in the County's right-of-way for any reason.

**MINUTES****OCTOBER 10, 2018****RESOLUTION 477-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1866 AND  
AUTHORIZATION TO ADVERTISE FOR BIDS FOR A TRANSIT VAN FOR THE  
PARATRANSIT PROGRAM IN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES**

**BE IT RESOLVED**, that specification WC1866 for A Transit Van for the Warren County Paratransit Program in the Warren County Department of Human Services is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract is provided in capital account 0418A602/5050 – Paratransit Replacement Plan.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 478-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: AWARD OF CONTRACT WC1857FO FOR IMPLEMENTATION  
OF THE WARREN COUNTY HOUSING ASSISTANCE PAYMENTS PROGRAM  
FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019  
WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY  
THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING  
AND COMMUNITY DEVELOPMENT SERVICES, INC.,  
IN THE APPROXIMATE CONTRACT AMOUNT OF \$614,250.00 PER YEAR.**

**BE IT RESOLVED**, that contract WC1857FO for Implementation of the Warren County Housing Assistance Payments Program is hereby awarded to...**Housing and Community Development Services, Inc., Belvidere, New Jersey**

in the amount of...**\$614,250.00**

as per their proposal submitted...**September 27, 2018** and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Finance Department, and quality of past services rendered.

Funding is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

**MINUTES****OCTOBER 10, 2018**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 479-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: AWARD OF CONTRACT WC1856FO FOR ADMINISTRATION OF THE WARREN COUNTY HOUSING REHABILITATION PROGRAM FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL YEAR AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 TO HOUSING AND COMMUNITY DEVELOPMENT SERVICES, INC., IN THE CONTRACT AMOUNT OF \$60,000.00 PER YEAR.**

**BE IT RESOLVED**, that contract WC1856FO for Administration of the Warren County Housing Rehabilitation Program is hereby awarded to...**Housing and Community Development Services, Inc., Belvidere, New Jersey** in the amount of...**\$60,000.00** as per their proposal submitted...**September 27, 2018** and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Finance Department, and quality of past services rendered.

Funding is contingent upon the approval of Federal Grants for Small Cities Community Development Block Grant Program

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 480-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: AWARD OF CONTRACT WC1858FO FOR GENERAL AUDITING SERVICES (INCLUDING STATUTORY OFFICERS, MOSQUITO COMMISSION AND LIBRARY AND THE OFFICE OF TEMPORARY ASSISTANCE) FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO NISIVOCCIA & COMPANY, LLP IN THE CONTRACT AMOUNT NOT TO EXCEED \$137,750.00.**

**MINUTES****OCTOBER 10, 2018**

**BE IT RESOLVED**, that contract WC1858FO for General Auditing Services for the Warren County Board of Chosen Freeholders is hereby awarded to...**Nisivoccia & Company LLP., Mount Arlington, New Jersey**

in the amount of...**not to exceed \$137,750.00**

as per their proposal submitted...**September 27, 2018** and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing auditing services to the Warren County Board of Chosen Freeholders, and quality of past services rendered.

Funds for this contract are provided in budget accounts 011350/5029 – County Audit and 011350/5913 – Office of Temporary Assistance Audit

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 481-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO  
IDEMIA IDENTITY & SECURITY USA, LLC, FOR LIVSCAN FINGER PRINTING SYSTEM,  
UNDER NEW JERSEY STATE CONTRACT #A81520 COVERING FINGER PRINTING EQUIPMENT  
FOR THE WARREN COUNTY CORRECTIONAL CENTER  
IN THE TOTAL AMOUNT OF \$24,660.15**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for Livescan Finger Printing System for the Warren County Correctional Center and is hereby awarded to...**Idemia Identity & Security USA LLC, Anaheim, California**

in the amount of...**\$24,660.15** at the prices established under New Jersey State Contract #A81520

Funding for this contract has been provided in budget account 012800/5058 –  
Correctional Center - Other Equipment

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 482-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**MINUTES****OCTOBER 10, 2018**

**RESOLUTION RE: AWARD OF CONTRACT WC1853C COMPETITIVE CONTRACT  
FOR COMPUTERIZED RECORDING AND CASH CONTROL SYSTEM FOR THE WARREN COUNTY  
CLERK FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019,  
WITH THE RIGHT TO EXTEND FOR FOUR ADDITIONAL ONE YEAR PERIODS  
TO INFO QUICK SOLUTIONS, INC., IN THE APPROXIMATE AMOUNT OF \$110,000.00  
FOR THE FIRST YEAR**

**WHEREAS**, one proposal was received, opened and read in public on September 18, 2018, at 1:30 PM prevailing time for Computerized Recording and Cash Control System for the Warren County Clerk; and

**WHEREAS**, the proposal was reviewed by a committee and the Evaluation Report on file with the Clerk of the Board, and the committee has determined that the proposal submitted by Info Quick Solutions, Inc., best meets all requirements of the specification

**WHEREAS**, adequate funds are available in budget account 011200/5029 – County Clerk Contracted Services, and 011200/5059 County Clerk DP Equipment, and certified by the Warren County Chief Financial Officer

**NOW THEREFORE BE IT RESOLVED**, that a contract is hereby awarded to Info Quick Solutions, Inc., of Liverpool, New York for Computerized Recording and Cash Control System for the Warren County Clerk in the estimated contract amount of \$110,000.00 for the 1<sup>st</sup> year under the attached fee schedule

**BE IT FURTHER RESOLVED**, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The Director is hereby authorized and directed to enter into a contract with Info Quick Solutions, Inc., of Liverpool, New York
2. A notice of this action shall be published in The Star Ledger, as required by NJSA:40A:11-4.5g.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 483-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1825R  
ARCHITECTURAL & ENGINEERING SERVICES FOR THE WARREN COUNTY  
CATHERINE DICKSON HOFMAN LIBRARY RENOVATION PROJECT TO DI GROUP ARCHITECTURE  
OF NEW BRUNSWICK, NEW JERSEY, FOR ADDITIONAL CONSULTANT SERVICES  
FOR LIBRARY FURNITURE AND LAYOUT AN INCREASE OF \$7,400.00  
AND A FINAL CONTRACT AMOUNT OF \$27,400.00**



**MINUTES****OCTOBER 10, 2018**

**WHEREAS**, DI Group Architecture, of New Brunswick, New Jersey were awarded a contract for Architectural & Engineering Services for the Warren County Catherine Dickson Hofman Library Renovation Project in the contract amount of \$20,000.00; and

**WHEREAS**, there was a need for additional consulting services for library furniture and layout; and

**WHEREAS**, this change in award will result in a net increase of \$7,400.00 and a final contract amount of \$27,400.00

**WHEREAS**, adequate funds have been established in capital account 0415A505/5062 – Library Septic System

**NOW THEREFORE BE IT RESOLVED**, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$7,400.00 and a final Contract in the amount of \$27,400.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RECOMMENDATION**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, , the following recommendation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2018.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF MARILYN STEVENSON  
FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

I hereby certify the above to be a true copy of a recommendation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RECOMMENDATION**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, , the following recommendation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on October 10, 2018.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF EILEEN O'DEA  
FROM THE WARREN COUNTY MENTAL HEALTH BOARD.**

I hereby certify the above to be a true copy of a recommendation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 484-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**MINUTES**

**OCTOBER 10, 2018**

**RESOLUTION REAPPOINTING MEMBERS TO THE  
WARREN COUNTY MOSQUITO CONTROL COMMISSION**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby reappoint the following individuals to the Warren County Mosquito Control Commission:

Robert Eriksen                                       Term to expire: 10/18/21  
27 Canterbury Road  
Phillipsburg, NJ 08865

Tracey Hess                                               Term to expire: 10/18/21  
Warren County Health Dept.  
700 Oxford Road  
Oxford, NJ 07863

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 485-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoint the following individual to the Warren County Vocational Technical School Board:

Timothy C. McDonough                                       Term to expire: 10/31/22  
PO Box 333  
Hope, NJ 07844  
(Independent)

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

As usual, Mr. Gardner expressed appreciation to those stepping up to volunteer for various boards. They put in many hours, and it helps our County government very much. Mr. Sarnoski pointed out that Mayor McDonough is joining the WCTS Board, and thanked him for stepping up. It is not always easy finding qualified people, and he thought Mr. McDonough would do a great job there. Mr. Smith agreed, and expressed confidence that the board would continue to move in a positive direction.

**MINUTES****OCTOBER 10, 2018****RESOLUTION 486-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD  
TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS  
OF THE COUNTY OF WARREN, THE WARREN COUNTY SHERIFF AND WARREN COUNTY'S  
SHERIFF'S OFFICERS, SHERIFF'S OFFICER SERGEANTS AND SHERIFF'S OFFICER LIEUTENANTS  
OF THE POLICE BENEVOLENT ASSOCIATION LOCAL 280  
FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2019.**

**WHEREAS**, the Warren County Board of Chosen Freeholders, the Warren County Sheriff and Warren County's Sheriff's Officers, Sheriff's Officer Sergeants and Sheriff's Officer Lieutenants of the Police Benevolent Association Local 280, have completed labor negotiations and have agreed to the terms and conditions of employment,

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of Chosen Freeholders of the County of Warren that the Director of the Board is hereby authorized and directed to execute an agreement between the Board of Chosen Freeholders of the County of Warren, the Warren County Sheriff and Warren County's Sheriff's Officers, Sheriff's Officer Sergeants and Sheriff's Officer Lieutenants of the Police Benevolent Association Local 280 for the period of January 1, 2018 through December 31, 2019.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 487-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**RESOLUTION APPROVING THE 2018 SALARY ADJUSTMENTS  
FOR APPOINTED PERSONNEL OF THE SHERIFF'S OFFICE  
AS RECOMMENDED AND FIXED BY THE SHERIFF**

**WHEREAS**, in accordance with N.J.S.A. 40A:9-117 et seq., the Sheriff shall fix the compensation for the appointed personnel of the Sheriff's Office in accordance with County guidelines and within the budget allocation, and

**WHEREAS**, the Sheriff has established 2018 salary adjustments for his appointed personnel and has so memorialized by memorandum which document is incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders does hereby approve the 2018 salary adjustments for the appointed personnel of the Warren County Sheriff's Office to be made effective January 1, 2018.

**MINUTES****OCTOBER 10, 2018**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**REPORTS AND COMMENTS**

County Counsel Joe Bell had only two litigation matters for Executive Session relative to Courtroom #2 and the W.M. case.

County Engineer Bill Gleba reported that the NJ DOT has finished bridge repair work on CR 608 (Silver Lake Road), and he hoped they would be able to repair the Greenwich Street Bridge (CR 620) this year as well, though we are starting to run out of time in this construction season.

The Route 94 bridge replacement over the Paulinskill River, another NJ DOT project, will begin on October 18. There will be alternating one-lane traffic with a signal. That project is supposed to take six months.

Mr. Sarnoski inquired about any developments regarding the Decatur Street matter discussed at the last Freeholder meeting. Mr. Bell said a representative from his office had reached out to Knowlton Township attorney Richard Cushing and he believed they were working something out together.

County Planner Dave Dech had no report.

County CFO Dan Olshefski was absent.

County Administrator Steve Marvin had only the position vacancy report for review and approval.

**FREEHOLDER COMMENTS**

Mr. Gardner didn't really have any comments, other than to lament the New York Yankees falling out of the playoffs.

Mr. Sarnoski again encouraged people to attend the Resources for Addiction Fair being held at WCCC on October 12. Keynote speaker will be US Attorney for New Jersey, Craig Carpenito. There should be some great discussion.

Mr. Smith said he had attended the groundbreaking for Bridge Point 78, a warehousing complex at the former Ingersoll Rand property in Phillipsburg. He said he was very optimistic that this would be a great turn for Warren County. Storage space in excess of one million square feet is being created, and there will be a new access road coming in from Route 22. "It's a breath of fresh air for us, economically speaking," he said, noting the job opportunities.

**MINUTES****OCTOBER 10, 2018**

Mr. Smith had a meeting with the new Executive Director for the Highlands Council, Lisa Plevin, who encouraged Warren County to opt into the program. While Mr. Smith let her know there was no great desire to do so, he did suggest that it was time for us to come up with ways to enhance opportunities for agricultural interests. He thought it is wise to try to find ways to re-energize our co-op market in Hackettstown, to make it so that farmers can more efficiently sell their products locally and perhaps tap into New York markets. "That's a work in progress," he said, as he looked forward to some follow-up there.

Regarding voting machines, Mr. Smith said it had been mentioned previously that we would be protected if legislation moved forward, and since we have budgeted for it, with current price incentives now may be a good time to purchase new machines.

Mr. Sarnoski said considering the reassurances regarding pending legislation, he felt confident that this was the right thing to do. "We have the money, we have the proposal, we have the ability to do this; it's the right time," he said.

Mr. Smith thought this was a much better option than to have to have paper ballots made up in advance - in such great numbers and at a high cost – only to have most of them be thrown in the garbage later. This technology enables us to generate a printed ballot in the necessary format, as well as language capabilities and functions for the visually and hearing impaired. Other counties are moving in this direction, so we are not out here alone. He hoped the purchase could appear on the next meeting's agenda.

"We're fine" for the purchase, said Mr. Marvin. Mr. Olshefski had checked with the auditor and confirmed we have money established and there is no need for a separate ordinance. He wasn't sure about the next meeting agenda; he asked if the first meeting in November would be acceptable. Mr. Smith said that was fine.

The pricing incentive amounts to about \$150,000 in savings if the machines are purchased by November 30. Further, the cost of the annual maintenance agreement will remain the same whether paid in full up front or spaced out over 10 years. County Clerk Holly Mackey said she confirmed this earlier in the day. Regarding storage, Ms. Mackey said the new machines would actually take up less space because they nest better. The old machines can be auctioned off online.

Mr. Smith then opened up the floor for closing public comments, but there were none. Nor were there any comments or questions from the press.

**RESOLUTION 488-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 10, 2018.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 7:52 p.m.**

**MINUTES****OCTOBER 10, 2018**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: W.M./R.M./C.C., et al., AJSC Rivas decision Re: Courtroom 2, Status of Prosecutors Motion for reconsideration.

(2) *Matters Relating to Collective Bargaining*: Items to be discussed include: Status of labor negotiations with FOP 171 (Mediation/Arbitration), CWA 1071-TASS Negotiations and Unfair Labor Practice.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on October 10, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the Board adjourned from Executive Session and returned to Open Session at 8:22 p.m.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, and there being no further business before the Board at this time, the meeting was adjourned at 8:22 p.m.

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**