

# BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



Jason J. Sarnoski, Freeholder Director  
Richard D. Gardner, Deputy Freeholder Director  
James R. Kern III, Freeholder

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## REGULAR MEETING AGENDA

**WEDNESDAY, JANUARY 23, 2019 - 7:00 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF JANUARY 23, 2019* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting \***

## Approval of Minutes

Reorganization Session of January 1, 2019

Regular Session of January 09, 2019

Executive Session of January 09, 2019

### A. MEETINGS

1. COREY TIERNEY, DIRECTOR OF LAND PRESERVATION – PRESENTATION OF LAND PRESERVATION REPORT - 2018.

### B. CERTIFICATE OF MERIT/PROCLAMATIONS

### C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

### D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

### E. RESOLUTIONS

1. RESOLUTION APPROVING THE APPLICATION FOR A HIGHWAY TRAFFIC SAFETY PROJECT GRANT TO HIRE SUMMER INTERNS IN THE YEAR 2020 FOR THE AMOUNT OF \$25,266.59.
2. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2019 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$6,980,542; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY.
3. RESOLUTION SUPPORTING THE FISCAL YEAR 2020 MUNICIPAL ALLIANCE STRATEGIC PLAN FOR SUBSTANCE USE PREVENTION AND EDUCATION PROGRAMS AND FOR COORDINATION EXPENSES OF MUNICIPAL ALLIANCE PROGRAMS; FUNDS AVAILABLE THROUGH THE NJ GOVERNOR'S COUNCIL ON ALCOHOL AND DRUG ABUSE FOR A TOTAL OF \$171,866.

4. RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2019 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., AND THE COUNTY OF WARREN, IN THE AMOUNT OF \$84,740.00.

5. RESOLUTION RE: AUTHORIZATION TO AUCTION ONLINE SURPLUS EQUIPMENT, TWO HUNDRED EACH (200) AVANTE VOTING MACHINES, INCLUDING PRINTERS AND BATTERY CHARGER/INVERTERS, OF THE COUNTY OF WARREN.

6. A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

7. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION FOR THE SEXUAL ASSAULT RESPONSE TEAM/SEXUAL ASSAULT NURSE EXAMINER PROJECT BETWEEN THE NJ DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY AND THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE AMOUNT OF \$27,458 COUNTY SHARE AND \$72,000 FEDERAL SHARE FOR A TOTAL OF \$99,458.00 FOR THE PERIOD OF OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019.

8. RESOLUTION APPROVING FORGIVENESS OF A MORTGAGE LIEN FOR THE WARREN COUNTY HOUSING PROGRAM.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1911 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR 2019 COMMUNICATION SYSTEM PREVENTIVE MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1909 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TIRES AND TUBES FOR THE WARREN COUNTY ROAD DEPARTMENT MOTOR POOL.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1910 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LAB WORK AND TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE.

#### G. RESOLUTIONS REJECTING BIDS

#### H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT TO KELLER & KIRKPATRICK, OF MORRIS PLAINS, NEW JERSEY FOR SURVEYING SERVICES ON THE LABARRE FAMILY LIMITED PARTNERSHIP FARM PROPERTY, KNOWLTON TOWNSHIP, BLOCK 64, LOT 1, AND HOPE TOWNSHIP, BLOCK 600, LOT 2300, APPROXIMATELY 97.8 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$8,750.00.

2. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION TO PROVIDE SOFTWARE AND HARDWARE LICENSES, INSTALLATION AND TRAINING FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT NOT TO EXCEED \$19,440.00.

3. RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR CONTRACT WARREN COUNTY LIBRARY PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO POLARIS WARREN LLC, OF ALLENTOWN, PENNSYLVANIA, FOR VARIOUS ALTERNATES TO CONSTRUCTION A NET INCREASE OF \$179,636.00, AND A FINAL CONTRACT AMOUNT OF \$5,643,977.75.

4. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE STAMPONE/CDEK LLC FARM PROPERTY, KNOWLTON TOWNSHIP, BLOCK 41, LOT 10, APPROXIMATELY 31.7 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,715.00.

5. RESOLUTION RE: AWARD OF CONTRACT TO NORMAN J. GOLDBERG, INC., OF CLINTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE STAMPONE/CDEK LLC FARM PROPERTY, KNOWLTON TOWNSHIP, BLOCK 41, LOT 10, APPROXIMATELY 31.7 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,690.00.

6. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE INFOSUPPORT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, UNDER THE NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$40,000.00.

7. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEHAVIORAL INTERVENTIONS, BI INC., FOR AN ELECTRONIC MONITORING SYSTEM, UNDER NEW JERSEY STATE CONTRACT #84242 COVERING ELECTRONIC MONITORING FOR THE WARREN COUNTY CORRECTIONAL CENTER IN THE TOTAL CONTRACT AMOUNT OF \$19,768.40.

8. RESOLUTION RE: AWARD OF CONTRACT WC1912R FOR THE WARREN COUNTY FREEHOLDERS FOR THE DEVELOPMENT OF A REPORT ON LOCAL ECONOMIC DEVELOPMENT PROCESSES, SUCCESSES, AND IMPEDIMENTS THROUGH RESEARCH ON LOCAL LAND USE LAW TO THE WARREN COUNTY COMMUNITY COLLEGE FOUNDATION, WASHINGTON, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$4,500.00.

#### I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY.  
EVERDINA O'CONNOR – TERM TO EXPIRE 02/01/24

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY MENTAL HEALTH BOARD.  
GILBERT ANDWATI – TERM TO EXPIRE 06/30/20

#### J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT ADMINISTRATOR, CULTURAL AND HERITAGE AFFAIRS, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF MUSEUM CURATOR, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION, DIVISION OF CULTURAL AND HISTORIC AFFAIRS.

2. RESOLUTION CREATING A FULL-TIME TEMPORARY POSITION OF COMMUNICATIONS MANAGER, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## P. ADJOURNMENT

### REMINDERS

Thursday, January 24, 2019 – 9:30 am – W.C. Aging Services Advisory Council Meeting, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Monday, January 28, 2019 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, January 28, 2019 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Wednesday, February 6, 2019 – 11:00 am – W.C. Shade Tree Commission Meeting, Library Headquarters, Conference Room, 2 Shotwell Dr., Belvidere, NJ.

Thursday, February 7, 2019 – 7:30 pm – W.C. Solid Waste Advisory Council Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.