

# BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



Jason J. Sarnoski, Freeholder Director  
Richard D. Gardner, Deputy Freeholder Director  
James R. Kern III, Freeholder

Telephone : 908-475-6500  
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## REGULAR MEETING AGENDA

**WEDNESDAY, MAY 22, 2019 - 7:30 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF MAY 22, 2019* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting \***

## Approval of Minutes

Regular Session of April 24, 2019  
Executive Session of April 10, 2019  
Executive Session of April 24, 2019

### A. MEETINGS

1. THE CENTER FOR GARDEN STATE FAMILIES – REV. GREGORY QUINLAN

### B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. TICK-BORNE DISEASE AWARENESS MONTH, MAY 2019

### C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

### D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

2. RESOLUTION APPROVING THE AUDIT REPORT OF THE COUNTY OF WARREN FOR THE YEAR 2018.

3. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$63,936.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN & FAMILIES, PLANNING SERVICES GRANT – 19BLWC.

4. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$244,417.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, CRIME VICTIM ASSISTANCE GRANT #V-24-16.

5. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$25,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, SHIP GRANT.

6. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$24,762.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, DIVISION OF HIGHWAY TRAFFIC SAFETY, SUMMER INTERNSHIP.

7. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$72,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF LAW & PUBLIC SAFETY, SART/SANE GRANT #VS-45-17.

8. RESOLUTION APPOINTING MEMBER TO THE DEFERRED COMPENSATION RETIREMENT PLAN COMMITTEE.

#### E. RESOLUTIONS

1. RESOLUTION TO SUPPORT THE HUMAN TRAFFICKING AND CHILD EXPLOITATION PREVENTION ACT.

2. RESOLUTION AUTHORIZING AN APPLICATION TO THE HIGHLANDS COUNCIL'S OPEN SPACE MATCHING GRANT PROGRAM.

3. RESOLUTION TO ESTABLISH THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD.

4. RESOLUTION IN SUPPORT OF THE LETTER OF INTENT AND SUBSEQUENT APPLICATION FOR CALENDAR YEAR 2020 NJ JUVENILE JUSTICE COMMISSION (NJ JJC) INNOVATION FUNDING FOR A MAXIMUM OF \$120,000, TO BE USED FOR JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI) PROGRAM AND ADMINISTRATIVE SERVICES; SUBJECT TO AVAILABILITY.

5. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE LEASE AGREEMENTS WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF FOUR SECTION 5307 PARATRANSIT VEHICLES.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

## G. RESOLUTIONS REJECTING BIDS

## H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, PC, OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES ON THE HART FARMS #1 AND #2 FARM PROPERTY, FRANKLIN TOWNSHIP, BLOCKS 34 AND 41, LOTS 9, 3, 5 AND 13, APPROXIMATELY 387 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$24,053.00.

2. RESOLUTION RE: AWARD OF CONTRACT TO BARRY ISETT & ASSOCIATES OF PHILLIPSBURG, NEW JERSEY FOR SURVEYING SERVICES ON THE KRIS ANEMA FARM PROPERTY, WASHINGTON TOWNSHIP, BLOCK 66, LOT 1.06 APPROXIMATELY 23.66 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$5,000.00.

3. RESOLUTION RE: AWARD OF CONTRACT WC19397R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY PROSECUTOR'S BUILDING ELECTRICAL SERVICE, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$3,500.00.

4. RESOLUTION RE: AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, PC, OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES ON THE BARBIERI BUILDERS CORP., PROPERTY, INDEPENDENCE TOWNSHIP, BLOCK 4, LOT 1, APPROXIMATELY 32.01 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$7,200.00.

5. RESOLUTION RE: AWARD OF CONTRACT WC1938R TO A. RIFKIN CO., TO SUPPLY BALLOT CARTRIDGE BAGS FOR THE WARREN COUNTY BOARD OF ELECTIONS IN THE TOTAL AMOUNT OF \$23,217.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC1835A FOR ROOF REPLACEMENT AT THE WARREN COUNTY MOSQUITO – WEIGHTS & MEASURES BUILDING FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT TO FRANK CYRWUS, INC., IN THE TOTAL CONTRACT AMOUNT OF \$66,711.00.

7. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, LLC, FOR ONE 2019 FORD ESCAPE 4WD VEHICLE UNDER THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #65MCESCCPS, BID #17/18-21, FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE CONTRACT AMOUNT OF \$27,414.38.

8. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, LLC, FOR FIVE 2019 FORD F350 4WD REGULAR CAB PICKUP TRUCK UNDER THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #65MCESCCPS, BID #17/18-44, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$37,075.66 EACH, TOTAL CONTRACT AMOUNT \$185,378.30.

9. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, LLC, FOR ONE 2019 FOR F-350 4WD REGULAR CAB PICKUP TRUCK UNDER THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #65MCESCCPS, BID #17/18-44, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$35,415.66.

10. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, LLC, FOR ONE 2019 FORD F-150 4WD SUPERCAB PICKUP TRUCK UNDER THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #65MCESCCPS, BID #17/18-44, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$26,409.52.

11. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, FOR ONE 2019 FORD EXPEDITION 4WD SPORT UTILITY VEHICLE UNDER THE NEW JERSEY STATE CONTRACT #88730 COVERING SPORT UTILITY VEHICLES, FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$42,815.68.

12. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEYER FORD, FOR ONE 2019 FORD F-250 SUPER DUTY 4WD PICKUP TRUCK UNDER NEW JERSEY STATE CONTRACT #88727 COVERING TRUCKS, FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$33,425.50.

13. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ATLANTIC TACTICAL, UNDER NEW JERSEY STATE CONTRACT #A81297 COVERING POLICE AND HOMELAND SECURITY EQUIPMENT AND ACCESSORIES FOR BODY ARMOR FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL AMOUNT OF \$28,886.40.

14. RESOLUTION RE: EXTENSION OF CONTRACT WC1726 WITH PHILLIPSBURG AREA MEALS ON WHEELS, INC., FOR PREPARATION, PACKAGING & DELIVERY OF MEALS TO IDENTIFIED HOMEBOUND INDIVIDUALS IN PHILLIPSBURG & SURROUNDING AREA FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES-DIVISION OF AGING & DISABILITY SERVICES, FOR THE PERIOD OF JULY 1, 2019 THROUGH DECEMBER 31, 2019 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40:11-15(10), AT THE RATE OF \$10.90 PER DAY PER CLIENT AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$65,000.00.

15. RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH VITAL COMMUNICATIONS INC., FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5) IN THE ANNUAL AMOUNT OF \$55,432.80.

16. RESOLUTION RE: APPROVING CHANGE ORDERS #1 FOR CONTRACT WC1660A INSTALLATION OF VARIOUS GENERATORS AT COUNTY SITES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO INNOVATIVE ELECTRICAL CONTRACTING, INC., OF FLANDERS, NEW JERSEY FOR ADDITIONAL TRENCHING AND ASSOCIATED COSTS, A NET INCREASE OF \$8,416.00, AND A FINAL CONTRACT AMOUNT OF \$564,316.00.

17. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DENVILLE LINE PAINTING, INC., FOR LINE STRIPING ON VARIOUS COUNTY ROADS UNDER THE MORRIS COUNTY COOP CONTRACT #36, TRAFFIC STRIPING ON ROADWAYS FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$294,311.70.

18. RESOLUTION RE: AWARD OF CONTRACT TO ROBERT F. HEFFERNAN ASSOCIATES, OF OLDWICK, NEW JERSEY FOR APPRAISAL SERVICES ON THE BARBIERI BUILDERS PROPERTY, INDEPENDENCE TOWNSHIP, BLOCK 4, LOT 30, APPROXIMATELY 6.17 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,740.00.

19. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I, APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE BARBIERI BUILDERS PROPERTY, INDEPENDENCE TOWNSHIP, BLOCK 4, LOT 30, APPROXIMATELY 6.17 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,635.00.

20. RESOLUTION AWARDED CONTRACT #WC1903FO-1 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2019 BRIDGE PAINTING PROGRAM IN THE CONTRACT AMOUNT OF \$46,512.00.

21. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO A SIDEWALK AGREEMENT WITH THE TOWNSHIP OF GREENWICH FOR A SIDEWALK WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTES #637 AND #638.

22. RESOLUTION AWARDED CONTRACT #WC1917 TO ROAD SAFETY SYSTEMS, LLC FOR 2019 GUIDE RAIL REPLACEMENT ON VARIOUS WARREN COUNTY ROADS AND STRUCTURES IN THE AMOUNT OF \$570,204.25.

23. RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR CONTRACT #WC1755FO WITH GREENMAN-PEDERSEN, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE CURVE ADVISORY SPEED ANALYSIS FOR THE WARREN COUNTY ROAD SYSTEM FOR A NET INCREASE OF \$40,230.54 AND A REVISED CONTRACT AMOUNT OF \$191,245.33.

24. RESOLUTION AWARDED CONTRACTS FOR THE 2019 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC1922.

## I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF TRACEY A. HESS FROM THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION.
2. RESOLUTION APPOINTING A MEMBER TO THE WARREN COUNTY MOSQUITO CONTROL COMMISSION.  
PETER SUMMERS – TERM TO EXPIRE OCTOBER 18, 2021

## J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING THE 2019 SALARY ADJUSTMENTS FOR APPOINTED PERSONNEL OF THE SHERIFF'S DEPARTMENT AS RECOMMENDED AND FIXED BY THE SHERIFF.
2. RESOLUTION ABOLISHING A FULL-TIME POSITION OF KEYBOARDING CLERK 2, CLASSIFIED, IN THE RUTGERS COOPERATIVE EXTENSION DEPARTMENT.
3. RESOLUTION CREATING A FULL-TIME POSITION OF CONFIDENTIAL AIDE, UNCLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF CONFIDENTIAL ADIE, UNCLASSIFIED, WITHIN THE WARREN COUNTY PUBLIC INFORMATION/ENGINEER'S DEPARTMENT.

## K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
2. CANCEL ONE REGULAR MEETING OF JULY AND AUGUST 2019?



## L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

## M. CLOSING PUBLIC COMMENTS

## N. PRESS COMMENTS & QUESTIONS

## O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## P. ADJOURNMENT

## REMINDERS

Monday, May 20, 2019 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, May 21, 2019 – 1:30 pm – W.C. Human Services Advisory Council, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Tuesday, May 21, 2019 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Tuesday, May 21, 2019 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Thursday, May 23, 2019 – 9:30 am – W.C. Aging Services Advisory Council Meeting, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Thursday, May 23, 2019 – 5:30 pm – W.C. Library Commission Meeting, Catherine Dickson Hofman Branch, 4 Lambert Road, Blairstown, NJ.

Tuesday, June 4, 2019 – 10:00 am – W.C. Housing Committee Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Tuesday, June 4, 2019 – 10:00 am – W.C. PACADA Meeting, Department of Human Services, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, June 6, 2019 – 12:30 pm – W.C. Youth Services Commission Meeting, Warren County Courthouse Annex, Grand Jury Room, 199 Hardwick Street, Belvidere, NJ.

Thursday, June 6, 2019 – 7:30 pm – W.C. Solid Waste Advisory Council Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Saturday, June 8, 2019 – 11:00 am – ParkFest at Bread Lock Park, 2627 Route 57, Stewartsville, NJ.