
Warren County Board of Elections Meeting

January 18, 2017

5:08 PM

MINUTES

LEGAL NOTICE

The meeting of the Warren County Board of Elections was called to order at 5:00 p.m. by Chairman Gloria Decker.

The legal notice for this meeting was read by Chairman Decker.

ROLE CALL

Present: Chairman Gloria Decker (via telephone), Secretary Charles Boddy, Commissioner Robert Stead, Commissioner Harry Brown and Board Administrator Bill Duffy.

PUBLIC COMMENT

There was no public comment.

REGINA'S PENDING RETIREMENT

Regina Teets has made some comments about retiring at the end of 2017. Mr. Duffy would like to bring in someone to learn her job during the year through manpower. The Commissioners suggested that he try to bring someone in as early as possible to ensure a good fit. They suggested that the person be brought in part-time.

AIT, INTERNATIONAL

AIT, INTERNATIONAL - ONSITE SUPPORT

David Alampi of AIT, International, the voting machine vendor, spoke to Mr. Duffy on Election Day concerning AIT, International's presence in Warren County during Elections. When we first purchased the machines, AIT, International had as high as 5 vendor support staff members in Warren County. The past 2 years only Mr. Alampi has been in Warren County on Election Day. He will no longer be able to be in Warren County on Election Days. He asked if the Commissioners wanted him to train some additional AIT, International staff to provide support or did they think that the Super Poll Workers would be able to handle support. Mr. Duffy suggested that between Bill Rockafellow and Lou Cicala, Warren County could continue to train Super Poll Workers from Warren County and save \$1,500.00 per election for an AIT, International staff member. The Commissioners agreed with this sentiment but directed Mr. Duffy

to ensure that AIT, International staff would be available by telephone for any issues. The Commissioners also request that Mr. Alampi pass on any knowledge that Bill and Lou do not possess.

AIT, INTERNATIONAL - BALLOT SCANNING PCS

The number of Mail-In Ballots has continued to grow with a large jump this past General Election. The Election Board currently has 2 PCs with scanners set-up to read the Mail-In Ballots. Mr. Duffy recommended to the Commissioners that the Election board purchase 2 additional PCs with scanners so that Mail-In Ballots could be processed in a timely manner on Election Day. The Commissioners agreed that this idea is warranted and that Mr. Duffy should move forward with AIT, International to secure the equipment.

AIT, INTERNATIONAL – PARTY LINE ON VOTING MACHINES

The Warren County Freeholders had asked in 2016 if a Party Line could be created on the Voting Machines. Mr. Duffy approached AIT, International about this and was told they would look into it. Mr. Duffy asked the Commissioners if they wanted to continue to pursue this issue. The Commissioners directed Mr. Duffy to revisit the idea with AIT, International and to report back to them.

POLL PLACES

The Commissioners discussed that many of the Polling Places had lines because there are too many districts in one physical location. Mr. Duffy suggested that he send an email to the municipal clerks and ask for their input on moving some districts to a different physical location. The Commissioners directed Mr. Duffy to call each of the Clerks and speak with them so that there would not be a back and forth between the Clerks and Mr. Duffy.

ELECTION NIGHT AT THE CUMMINS BUILDING

The Commissioners discussed since the Surrogate's old office is no longer available to be used on Election night the Clerk's office has become very crowded. The Commissioners expressed their desire to load the CDs from the Voting Machines at the Cummins Building. The equipment is already set-up in the Cummins building and does not need to be disassembled and taken to the Courthouse for set-up and then returned at the end of the night.

There is a need to secure the CDs in transport from the Clerk's office to the Cummins Building. And a need to find a way to allow the Clerk to know which CDs have been processed and which have not. Mr. Duffy will be reviewing ways that this communication can take place.

MEETING MINUTES

The Board reviewed the Regular Meeting Minutes of the October 19, 2016. On motion by Mr. Brown to accept the Regular Meeting Minutes and seconded by Mr. Stead, the Regular Meeting Minutes were approved by 4 AYE votes.

The Board reviewed the General Election Meeting Minutes of the November 8, 2016. On motion by Mr. Boddy to accept these Meeting Minutes as amended and seconded by Mr. Brown, the General Election Meeting Minutes were approved by 4 AYE votes.

The Board reviewed the General Election Meeting Minutes of the November 8, 2016. On motion by Mr. Boddy to accept these Meeting Minutes and seconded by Mr. Brown, the General Election Meeting Minutes were approved by 4 AYE votes.

MOTION TO ADJOURN

Mr. Brown made a motion to adjourn. Mr. Boddy seconded the motion. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 6:11 P.M.