

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Lori Ciesla, Director
James R. Kern III, Deputy Director
Jason J. Sarnoski, Commissioner

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, MARCH 22, 2023 - 6:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *MARCH 22, 2023* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COUNTY COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting *

Approval of Minutes

Executive Session of March 8, 2023

A. MEETINGS

6:00 p.m. – PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS

6:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2023 COUNTY OF WARREN ANNUAL BUDGET

6:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2023 COUNTY OF WARREN LIBRARY BUDGET

6:00 p.m. – PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2023-A

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

2. RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.
3. RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2023 COUNTY BUDGET.
4. RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2023 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.
5. RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2023.
6. RESOLUTION ADOPTING THE 2023 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.
7. AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$15,732,321.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.
8. RESOLUTION CANCELLING OUTSTANDING CHECKS OVER SIX MONTHS – TOTALING \$51.45 FOR CANCELLATION TO CURRENT UNANTICIPATED REVENUES.

E. RESOLUTIONS

1. RESOLUTION TO AUTHORIZE THE FILING OF A SPENDING PLAN FOR A RECYCLING ENHANCEMENT ACT TAX FUND ENTITLEMENT FOR 2022 PURSUANT TO P.L. 2007 C. 311 ET SEQ.
2. RESOLUTION TO AMEND RESOLUTION #101-23, RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT VS 121-19, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY, IN THE REVISED AMOUNT OF \$143,940.00.

3. RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$104,998.24 FROM THE STATE OF NEW JERSEY OFFICE OF EMERGENCY TELECOMMUNICATIONS SERVICES FOR THE UPGRADE OF THE COUNTY'S 9-1-1 INFRASTRUCTURE TO SUPPORT NEXT GENERATION 9-1-1 CAPABILITIES.

4. RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AUTHORIZING THE ADOPTION OF A CONFLICT OF INTEREST AND ANTI-NEPOTISM POLICY FOR THE WARREN COUNTY SHERIFF'S OFFICE AND THE HIRING OF ENTRY-LEVEL SHERIFF'S OFFICERS EXEMPT FROM THE CIVIL SERVICE EXAMINATION.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2327 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PRINTING FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2024.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2329 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENTS FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2024.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2333 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE WARREN COUNTY NEW HUMAN SERVICES BUILDING.

4. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2334 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE CATHERINE DICKSON HOFMAN LIBRARY ADDITION AND RENOVATIONS.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: EXTENSION OF CONTRACT WC2201 TO SANICO, LLC, FOR PICKUP AND DISPOSAL OF TRASH FROM COUNTY BUILDINGS FOR THE PERIOD OF MAY 1, 2023 THROUGH APRIL 30, 2024 FOR THE SECOND OF FIVE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE ANNUAL AMOUNT OF \$40,000.00.
2. RESOLUTION RE: AWARD OF CONTRACT WC2311C FOR PROVISION OF AN INNOVATIONS GRANT PROGRAM WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO (1) ONE AGENCY FOR THE PERIOD OF OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023 IN THE AMOUNT OF \$35,475.00.
3. RESOLUTION RE: AWARD OF CONTRACT WC2330R FOR PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE SHIPPEN MANOR DRIVEWAY AND DRAINAGE IMPROVEMENT PROJECT FOR WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$18,500.00.
4. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ZETRON INC., UNDER NEW JERSEY STATE CONTRACT #A83924 COVERING 9-1-1 TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES FOR SILVER PLAN MAINTENANCE ON TELEPHONE SYSTEM EQUIPMENT AND ACCESSORIES FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$46,535.89.
5. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL AMOUNT OF \$92,985.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC2286 TO CITY FIRE EQUIPMENT CO., INC, FOR FIRE SUPPRESSION SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS FOR THE PERIOD OF MARCH 1, 2023 THROUGH FEBRUARY 28, 2024 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$7,700.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$175.00 REGULAR, \$220.00 OVERTIME AND \$220.00 HOLIDAY AND SUNDAYS AND PARTS AT 30% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$46,000.00.

7. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR PURCHASE OF RUBRIK RANSOMWARE SECURITY APPLIANCE, UNDER NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CK04 COVERING OFFICE AND TECHNOLOGY ADMINISTRATIVE SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$173,232.26.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD.

KARIN WHITE, MEMBER #3 - TERM TO EXPIRE: 09/11/25

2. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION.

JOHN GENERAL – TERM TO EXPIRE: 12/31/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AND THE FOP LODGE 170 SUPERIOR OFFICERS, WARREN COUNTY DEPARTMENT OF CORRECTIONS FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2025.

2. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, THE WARREN COUNTY SHERIFF, AND THE WARREN COUNTY SHERIFF'S OFFICERS, SHERIFF'S OFFICER SERGEANTS, AND SHERIFF'S OFFICER LIEUTENANTS OF THE POLICE BENEVOLENT ASSOCIATION LOCAL 280, WARREN COUNTY, FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2026.
3. RESOLUTION AMENDING THE WARREN COUNTY PERSONNEL POLICIES.
4. RESOLUTION CREATING A FULL-TIME POSITION OF CLERK 2, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SECRETARY TO DEPARTMENT HEAD, UNCLASSIFIED, WITHIN THE WARREN COUNTY PURCHASING DEPARTMENT.
5. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION FOR FISCAL YEAR 2023.
6. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES FOR FISCAL YEAR 2023.
7. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS AND GROUNDS FOR FISCAL YEAR 2023.
8. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BRIDGES FOR FISCAL YEAR 2023.
9. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, ENGINEER'S OFFICE FOR FISCAL YEAR 2023.
10. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS FOR FISCAL YEAR 2023.

11. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY FINANCE DEPARTMENT FOR FISCAL YEAR 2023.
12. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION FOR FISCAL YEAR 2023.
13. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2023.
14. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PERSONNEL DEPARTMENT FOR FISCAL YEAR 2023.
15. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY HEALTH DEPARTMENT, DIVISION OF PUBLIC HEALTH NURSING FOR FISCAL YEAR 2023.
16. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PLANNING DEPARTMENT FOR FISCAL YEAR 2023.
17. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2023.
18. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY RUTGERS COOPERATIVE EXTENSION FOR FISCAL YEAR 2023.
19. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF WEIGHTS AND MEASURES FOR FISCAL YEAR 2023.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY PUBLIC WORKS DIRECTOR

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
2. WC VOCATIONAL TECHNICAL SCHOOL BOARD OF SCHOOL ESTIMATE – APRIL 5, 2023, 5:00 P.M.

L. COMMISSIONER COMMENTS

JASON SARNOSKI:

JAMES KERN, III:

LORI CIESLA:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **2.5%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

WHEREAS, the Board of County Commissioners of the County of Warren finds it advisable and necessary to increase its CY 2023 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of County Commissioners hereby determines that a one percent increase in the budget for said year, amounting to \$ **595,941** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of County Commissioners hereby determines that any amount authorized herein above that is not levied, as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to \$ **595,941** and that the CY 2023 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution upon adoption, with the recorded vote included there on be filed with said Director within 5 days after such adoption.

On motion by Mr. Sarnoski, seconded by Mr. Kern, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 22, 2023:

ADOPTED BY RESOLUTION 87-23 ON FIRST READING

DATED: February 22, 2023 ROLL CALL: Mr. Sarnoski yes
Mr. Kern yes
Ms. Ciesla yes

On motion by _____, seconded by _____ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023:

ADOPTED BY RESOLUTION _____ ON SECOND READING

**DATED: March 22, 2023 ROLL CALL: Mr. Sarnoski
Mr. Kern
Ms. Ciesla**

_____, Clerk
Alex J. Lazorisak
[D2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION ADOPTING TAX LEVY CAP TO
BE APPLIED TO THE 2023 COUNTY BUDGET**

WHEREAS, the County introduced its 2023 County Budget on February 22, 2023, which is scheduled for adoption by the Warren County Board of County Commissioners on March 22, 2023, and

WHEREAS, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

WHEREAS, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of County Commissioners; and

WHEREAS, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

WHEREAS, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2023 Budget.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023 adopted the following resolution.

**RESOLUTION DECLARING THAT THE ANNUAL BUDGET
OF THE COUNTY OF WARREN FOR THE YEAR 2023
COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8
AND THAT THE BUDGET SHALL BE READ BY ITS TITLE**

WHEREAS, N.J.S.A. 40A:4-8. provides that the county budget may be read by its title at the public hearing if, at least one week prior to the date of the hearing, a complete copy of the approved budget is available for public inspection and copies are made available to each person requesting the same, during said week and during the public hearing; and

WHEREAS, N.J.S.A. 40A:4-8. also provides that the governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth above have been met; and

WHEREAS, the public information officer posted the approved budget on the County of Warren website. Copies were also made available to each person requesting the same, during said week.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby declare that the requirements of N.J.S.A. 40A:4-8 subsections 1.a and 1.b have been met; and

BE IT FURTHER RESOLVED that by virtue of the fact that the prerequisite conditions have been met, the budget shall be read by its title.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION ADOPTING THE ANNUAL BUDGET
OF THE COUNTY OF WARREN
FOR THE FISCAL YEAR 2023**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$75,500,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

1. General Revenues

Surplus Anticipated	\$ 10,054,269.00
Miscellaneous Revenues Anticipated	\$ 20,465,581.24
Receipts for Delinquent Taxes	0.00

2. AMOUNT TO BE RAISED BY TAXATION FOR
COUNTY PURPOSES

Total General Revenues	<u>\$ 75,500,000.00</u>
	<u>\$ 106,019,850.24</u>

SUMMARY OF APPROPRIATIONS

3. General Appropriations

(a&b) Operations Including Contingent	\$ 83,912,278.24
(c) Capital Improvements	\$ 12,732,321.00
(d) County Debt Service	\$ 586,400.00
(e) Deferred Charges and Statutory Expenditures-County	\$ 8,788,851.00
(f) Judgements	\$ 0.00
(g) Cash Deficit	\$ 0.00
Total General Appropriations	<u>\$ 106,019,850.24</u>

It is hereby certified that this summary is a true copy of the budget finally adopted by resolution of the Board of County Commissioners on the March 22, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[D5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION ADOPTING THE 2023 BUDGET FOR THE
WARREN COUNTY LIBRARY AND ESTABLISHING THE
AMOUNT TO BE RAISED BY TAXATION FOR THE USE
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,720,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

General Revenues	
Surplus Appropriated	\$ 1,253,392.00
State Aid	\$ 46,000.00
Miscellaneous Revenues Anticipated	\$ 88,000.00
AMOUNT TO BE RAISED BY TAXATION	<u>\$ 4,720,000.00</u>
Total General Revenues	<u>\$ 6,107,392.00</u>

SUMMARY OF APPROPRIATIONS

General Appropriations	
Operations Including Contingent	\$ 4,463,134.00
Capital Improvements	\$ 1,644,258.00
Total Appropriations	<u>\$ 6,107,392.00</u>

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40:33-9, the sum of \$4,720,000.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby instructed to notify the Warren County Board of Taxation of this action.

BE IT FURTHER RESOLVED that a summary of said budget shall be published in the Star Ledger in the issue of March 08, 2023.

BE IT FURTHER RESOLVED that notice is hereby given that the Board of County Commissioners of the County of Warren approved the Budget and Tax Resolution on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled on Wednesday March 22, 2023 at 6:00 pm in the Commissioners' Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 So., Belvidere (White Township), New

Jersey. Objections to the Budget and Tax Resolution for the year 2023 may be presented by taxpayers and other interested persons.

On motion by Mr. Sarnoski, seconded by Mr. Kern, the Board of County Commissioners of the County of Warren at a meeting held February 22, 2023 approved the resolution:

ADOPTED BY RESOLUTION 90-23 ON FIRST READING

DATED: February 22, 2023	Roll Call:	Mr. Sarnoski	yes
		Mr. Kern	yes
		Mr. Ciesla	yes

On motion by _____, seconded by _____ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023:

ADOPTED BY RESOLUTION _____ ON SECOND READING

DATED: March 22, 2023	Roll Call:	Mr. Sarnoski
		Ms. Kern
		Mr. Ciesla

_____, Clerk
Alex J. Lazorisak

[D6]

**COUNTY OF WARREN, NEW JERSEY
CAPITAL IMPROVEMENT ORDINANCE**

RESOLUTION

NUMBER 2023-A

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL
IMPROVEMENTS AND THE APPROPRIATION OF \$ 15,732,321.00
FROM THE WARREN COUNTY GENERAL CAPITAL
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$12,732,321.00 from the General Capital Improvement Fund and \$3,000,000.00 from the Library Trust Fund for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

- | | | |
|-----|---|-------------------------|
| (1) | Road Resurfacing Improvements | \$ 511,594.00 |
| (2) | Road and Drainage Improvements
Design, construct or reconstruct and improve various county roads and intersections. | \$ 1,260,000.00 |
| (3) | Bridge and Culvert Improvements
Design, construct or reconstruct and improve various county bridges and culverts | \$ 1,200,000.00 |
| (4) | Equipment and Furnishings
Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software | \$ 1,188,977.00 |
| (5) | Buildings & Grounds Improvements
Design, construct or renovate and improve various county facilities | \$ 1,948,900.00 |
| (6) | Specialty Vehicles and Maintenance and Construction Equipment
Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment | \$ 1,330,000.00 |
| (7) | New Building and Land Acquisitions | <u>\$ 8,292,850.00</u> |
| | | <u>\$ 15,732,321.00</u> |

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 15,732,321.00 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, March 22, 2023 at 6:00 PM., in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of County Commissioners, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

On motion by Mr. Sarnoski, seconded by Mr. Kern, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 22, 2023:

ADOPTED BY RESOLUTION 93-23 ON FIRST READING

DATED: February 22, 2023 ROLL CALL: Mr. Sarnoski yes
Mr. Kern yes
Ms. Ciesla yes

On motion by _____, seconded by _____ Capital Improvement Ordinance 2023-A was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023:

ADOPTED BY RESOLUTION ON SECOND READING DATED: March 22, 2023

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of an ordinance adopted by the Board of County Commissioners of the County of Warren on the dates above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, N. J. 07823

RESOLUTION XXX-23

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County at a meeting held March 22, 2023.

**RESOLUTION CANCELLING OUTSTANDING CHECKS
OVER SIX MONTHS – TOTAL \$51.45 FOR
CANCELLATION TO CURRENT UNANTICIPATED REVENUES**

WHEREAS, I, Kim Francisco, Chief Financial Officer for the County of Warren, recommend to the Board of County Commissioners of the County of Warren that all outstanding checks over six months old be cancelled, and

WHEREAS, the following checks have been outstanding for over a period of six months:

CURRENT FUND ACCT. #8025719229

Check #224608 1/26/2022 Pamela Rosario \$51.45

NOW, THEREFORE, BE IT RESOLVED that the foregoing checks be cancelled in the amount totaling Fifty One Dollars and 45 Cents (\$51.45) from the above-noted checking account and be credited to Current Unanticipated Revenues.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 22, 2023.

**RESOLUTION TO AUTHORIZE THE FILING OF A SPENDING PLAN
FOR A RECYCLING ENHANCEMENT ACT TAX FUND
ENTITLEMENT FOR 2022 PURSUANT TO
P.L. 2007 c. 311 et seq.**

WHEREAS, P.L. 2007 c. 311 et seq. provides for the awarding of Recycling Enhancement Tax Entitlements by the New Jersey Department of Environmental Protection to designated solid waste management districts to assist them in the preparation, revision and implementation of comprehensive solid waste management plans; and

WHEREAS, The Warren County Solid Waste Management District desires such financial assistance to fulfill its responsibilities under the Solid Waste Management Act and the Recycling Enhancement Act.

NOW, THEREFORE BE IT RESOLVED, by the Warren County Board of County Commissioners:

1. That a spending plan be submitted to the Division of Solid and Hazardous Waste for the 2022 Recycling Enhancement Act Tax Entitlement in the amount of \$162,000.00.
2. That the Solid Waste Coordinator/Planning Director of Warren County is hereby authorized and directed to execute and file such Entitlement Spending Plan with the Department of Environmental Protection, to provide additional information and furnish such documents as may be required; to execute such contracts as are required, and to act as the authorized correspondent of the County Solid Waste Management District.
3. That the County of Warren and the Pollution Control Financing Authority of Warren County are designated by the Warren County Board of County Commissioners as the implementing agencies to perform the Recycling Enhancement Tax Entitlement Spending Plan.
4. That the County of Warren does hereby hold the State of New Jersey, and its departments and agencies harmless from any damages, losses and claims which may arise directly or indirectly from the execution of the grant.
5. That the County of Warren does hereby accepts the terms and conditions set forth in the Act and the guidelines promulgated under it.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION TO AMEND RESOLUTION #101-23, RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT VS 121-19, WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY, IN THE REVISED AMOUNT OF \$143,940.00

WHEREAS, Warren County previously adopted Resolution #101-23 on February 22, 2023 to accept the Subaward of \$144,000.00. With a match of \$36,000.00. For an approximate project total cost of \$180,000.00 for a project under the State of New Jersey County SANE/SART Program VS-121-19; Grant Period 10/1/22 to 9/30/23; and

WHEREAS, the State of New Jersey has adjusted the Subaward to \$143,940.00 with a match of \$36,020.00; and

WHEREAS, the Warren County Board of County Commissioners has reviewed the accompanying application and has approved said adjusted request; and

WHEREAS, the project is a joint effort between the Office of the Attorney General Department of Law and Public Safety and the Warren County Prosecutor's Office for the purpose described in the application;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners that:

- 1) As a matter of public policy the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Office of the Attorney General Department of Law and Public Safety.
- 2) The Office of the Attorney General Department of Law and Public Safety will receive funds on behalf of the applicant.
- 3) The Office of the Attorney General Department of Law and Public Safety shall be responsible for the receipt and review of the applications for said funds.
- 4) The Office of the Attorney General Department of Law and Public Safety shall initiate allocations to each applicant as authorized.

BE IT FURTHER RESOLVED that the Board of County Commissioners agrees to provide in-kind matching funds up to \$36,020.00. Pursuant to the match requirements for the grant.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION XXX-23

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION AUTHORIZING THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$104,998.24 FROM THE STATE OF NEW JERSEY OFFICE OF EMERGENCY TELECOMMUNICATIONS SERVICES FOR THE UPGRADE OF THE COUNTY'S 9-1-1 INFRASTRUCTURE TO SUPPORT NEXT GENERATION 9-1-1 CAPABILITIES

WHEREAS, the County's 9-1-1 network requires a complete upgrade from an analog system to a digital IP system; and

WHEREAS, considerable equipment, technology and labor is necessary to support the Next Generation 911 platform; and

WHEREAS, TuWay Communications has provided a quote proposal detailing the scope of work for this project in the amount of \$104,998.24; and

WHEREAS, the County's Public Safety Answering Point (PSAP) has met the PSAP minimum standard requirements outline in Section III of the FY-2023 NG9-1-1 PSAP Grants criteria; and

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of Commissioners hereby authorize the Department of Public Safety to accept the grant funds and apply them to the 9-1-1 infrastructure upgrade.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
THE COUNTY OF WARREN AUTHORIZING THE ADOPTION OF A CONFLICT OF
INTEREST AND ANTI-NEPOTISM POLICY FOR THE WARREN COUNTY SHERIFF'S
OFFICE AND THE HIRING OF ENTRY-LEVEL SHERIFFS OFFICERS EXEMPT FROM THE
CIVIL SERVICE EXAMINATION**

WHEREAS, the hiring of sheriff's officers is governed by Civil Service requirements; and

WHEREAS, pursuant to L. 2021, c. 406, a county sheriff's office may hire a person, exempt from the requirement to take an examination for an entry-level sheriff's officer position, upon the authorization of such hirings and the adoption of a conflict of interest and nepotism policy for the county sheriff's office; and

WHEREAS, the County of Warren and the Warren County Sheriff's Office desire to promote efficiency in the hiring process and the retention of the County's most well qualified and best trained sheriff's officers by providing for the option of hiring entry-level sheriff's officers without taking the civil service examination in accordance with the exemption established under L. 2021, c. 406; and

WHEREAS, the County of Warren and the Warren County Sheriff's Office have determined that adoption of a conflict of interest and anti-nepotism policy, as required by the aforementioned legislation, will allow for greater efficiency in the hiring process, improve the retention of top talent and help ensure that the County Sheriff's Office will remain adequately staffed and effectively serve and protect the public;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren as follows:

1. The Warren County Sheriff's Office is hereby authorized to exercise the discretion to hire entry-level Sheriff's Officers, exempt from the civil service examination requirement, pursuant to L. 2021, c. 406.
2. The Warren County Sheriff's Office and the County of Warren shall implement and enforce a Conflict of Interest and Anti-Nepotism Policy for the Warren County Sheriff's Office as follows:

Unless otherwise provided by law or collective bargaining unit agreements, immediate relatives shall not be promoted, assigned or transferred to a regular full-time or regular part-time position where:

- One relative would have the authority to appoint, remove, discipline, evaluate or directly supervise the work or employment of another relative;
- One relative would be responsible for auditing the work of the other; or

- Other circumstances exist which place the relatives in a situation of actual or reasonably foreseeable conflict between the Employer's interest and their own.

Employees who marry or become related by marriage may continue in their employment if the marriage does not result in the creation of a prohibited relationship. Where the marriage results in the creation of a prohibited relationship, the Employer will explore potential accommodations including the reassignment of one or both employees to available positions for which the employees are qualified.

For purposes of this policy, immediate relative includes spouse or significant other, child, stepchild, parent, stepparent, sibling, grandparent, daughter-in-law, son-in-law, grandchildren, or any person with whom the employee has an intimate or dating relationship.

Applicability:

This policy applies to all Warren County Sheriff's Officers hired, promoted, transferred, or assigned on or after the date of adoption and to all prohibited relationships created on or after the date of adoption.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2327 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR PRINTING FOR THE PERIOD OF JULY 1, 2023
THROUGH JUNE 30, 2024**

BE IT RESOLVED, that specification WC2327 for printing is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in individual department budget accounts

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2329 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR RENTAL OF EQUIPMENT FOR THE
WARREN COUNTY PUBLIC WORKS
DEPARTMENTS FOR THE PERIOD OF JULY 1, 2023
THROUGH JUNE 30, 2024**

BE IT RESOLVED, that specification WC2329 for rental of equipment is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2333 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR THE WARREN COUNTY NEW HUMAN SERVICES
BUILDING**

BE IT RESOLVED, that specification WC2333 for the Warren County new Human Services building is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in capital account 0420A516/5062

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2334 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR THE CATHERINE DICKSON HOFMAN LIBRARY
ADDITION AND RENOVATIONS**

BE IT RESOLVED, that specification WC2334 for the Catherine Dickson Hofman Library addition and renovations is hereby approved.

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in capital account 0423A701/5061

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2201 TO
SANICO, LLC, FOR PICKUP AND DISPOSAL
OF TRASH FROM COUNTY BUILDINGS FOR
THE PERIOD OF MAY 1, 2023 THROUGH
APRIL 30, 2024 FOR THE SECOND YEAR OF
A FIVE YEAR CONTRACT AS PROVIDED BY
THE LOCAL PUBLIC CONTRACT LAW
40A:11-15(7) IN THE APPROXIMATE ANNUAL
AMOUNT OF \$40,000.00**

BE IT RESOLVED, that Warren County Contract WC2201 for pick up and disposal of trash is extended for the second year as provided by the Local Public Contract Law 40A:11-15(7) said contract is hereby extended for the period of May 1, 2023 through April 30, 2024

to . . . Sanico, LLC, Delaware, New Jersey

In the approximate amount of . . . \$40,000.00

as per their bid submitted . . . March 16, 2022

Funding for this contract has been provided in budget accounts 013100/5029-Buildings & Grounds Contracted Services, 012900/5029- Road Maintenance Contracted Services, 153901/5029-Library Administration Contracted Services

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC2311C FOR PROVISION OF AN INNOVATIONS GRANT PROGRAM WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO (1) ONE AGENCY FOR THE PERIOD OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023 IN THE AMOUNT OF \$35,475.00

WHEREAS, two (2) proposals were received, opened, and read in public on February 22, 2023 at 12:00 p.m., prevailing time; and

WHEREAS, the proposals were reviewed by the Warren County Department of Human Services and its Local Advisory Council on Alcoholism and Drug Abuse allocations subcommittee and has determined that the proposal submitted by the agency listed below meets all the requirements of the specifications; and

WHEREAS, funding for these contracts is contingent upon receipt of funds.

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of County Commissioners is authorized and directed to execute the necessary contract for provision of services between the County of Warren and the following agency/program:

Agency	Program	Funding Source	Funding Amount
Parent to Parent Addiction Services, Inc.	Innovation – P2P Wrap Around Support Services	DMHAS	\$35,475.00
		GRAND TOTAL	\$35,475.00

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC2330R FOR PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE SHIPPEN MANOR DRIVEWAY AND DRAINAGE IMPROVEMENT PROJECT FOR WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$18,500.00

WHEREAS, there exists a need for the professional services of an engineer to provide engineering Services, for the Shippen Manor driveway and drainage improvement project; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 03892/5100

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$18,500.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO
ZETRON INC., UNDER NEW JERSEY STATE CONTRACT #A83924
COVERING 9-1-1 TELECOMMUNICATIONS EQUIPMENT AND
ACCESSORIES FOR SILVER PLAN MAINTENANCE ON
TELEPHONE SYSTEM EQUIPMENT AND ACCESSORIES
FOR THE WARREN COUNTY COMMUNICATIONS CENTER
IN THE TOTAL AMOUNT OF \$46,535.89**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for Silver Plan Maintenance on Telephone System Equipment and accessories for the Warren County Communications Center and is hereby awarded

to . . . Zetron Inc., Redmond, Washington

in the amount of . . . \$46,535.89

at the prices established under New Jersey State Contract #A83924

Funding for this contract has been provided in budget account 012500/5026 – Public Safety Contracted Equipment

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the Date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____ the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO ELECTION SYSTEMS
& SOFTWARE, LLC, TO PROVIDE LICENSE AND
SOFTWARE MAINTENANCE FOR THE ELECTION
MACHINES FOR THE PERIOD OF JANUARY 1, 2023
THROUGH DECEMBER 31, 2023 FOR THE WARREN
COUNTY ELECTION BOARD IN THE TOTAL AMOUNT OF
\$92,985.00**

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW, THEREFORE, BE IT RESOLVED, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 – Election Board – Contracted Services

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC2286 TO CITY FIRE EQUIPMENT CO., INC., FOR FIRE SUPPRESSION SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS FOR THE PERIOD OF MARCH 1, 2023 THROUGH FEBRUARY 28, 2024 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$7,700.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$175.00 REGULAR, \$220.00 OVERTIME AND \$220.00 HOLIDAY AND SUNDAYS AND PARTS AT 30% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$46,000.00

BE IT RESOLVED, that Warren County Contract WC2286 for fire suppression system maintenance and service is hereby awarded

to . . . City Fire Equipment Co., Inc., East Hanover, New Jersey

In the approximate amount of . . . \$46,000.00

as per their bid submitted . . . March 14, 2023

Funding for this contract has been provided in budget account 013100/5029 – Buildings & Grounds Contracted Services

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR PURCHASE OF RUBRIK RANSOMWARE SECURITY APPLIANCE, UNDER NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CK04 COVERING OFFICE AND TECHNOLOGY ADMINISTRATIVE SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$173,232.26

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for Rubrik Ransomware for the Warren County Information Systems Office and this purchase is hereby awarded

to . . . SHI International Corp., Somerset, New Jersey

in the amount of . . . \$173,232.26

at the prices established under New Jersey Cooperative Purchasing Alliance CK04

Funding for this contract has been provided in grant account S31305346/5026

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY BICENTENNIAL
CULTURAL AND HERITAGE ADVISORY BOARD**

WHEREAS, by Resolution 276-19 on May 22, 2019 the Warren County Board of Chosen Freeholders (the “Board”) established the Warren County Bicentennial Cultural and Heritage Advisory Board (the “BCHAB”) for the purpose of developing programs that promote the public interest in local history, arts, and culture, including planning for the commemoration of the County’s Bicentennial Anniversary; and

WHEREAS, pursuant to Resolution 276-19, the BCHAB shall be composed of not less than five residents of Warren County and not more than seven residents of Warren County to be appointed by Board;

WHEREAS, pursuant to Resolution 276-19, the first three members appointed to the BCHAB shall serve an initial term of three years, the fourth and sixth members appointed shall serve an initial term of two-years, and the fifth and seventh members appointed shall serve an initial term of one year, with all members serving three-year terms thereafter; and

WHEREAS, pursuant to Resolution 276-19, vacancies on the BCHAB shall be filled in the same manner for the unexpired term and the members shall serve without compensation, but with the prior approval of the Board they may be reimbursed for expenses incurred in the performance of their duties as members of the BCHAB; and

WHEREAS, there is a vacancy of the BCHAB with a term expiring September 11, 2025, Class 3 Member.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners of the County of Warren, hereby appoints the following individual to the Warren County Bicentennial Cultural and Heritage Advisory Board to serve with a term expiring September 11, 2025:

Karin White
Hardwick, NJ 07825

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 22, 2023.

**RESOLUTION APPOINTING MEMBER
TO THE WARREN COUNTY LIBRARY COMMISSION**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Library Commission.

APPOINT MEMBER:

John General
Hackettstown, NJ

Term to expire: 12/31/27

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

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**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 22, 2023.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or many become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Ms. Ciesla

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[01]