

# MINUTES

DECEMBER 13, 2023

*\*These minutes were approved by the Board of County Commissions on January 10, 2024. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on December 13, 2023 at 6:00 p.m.

The meeting was called to order by Director Ciesla and upon roll call, the following members were present: Commissioner Jason Sarnoski, Commissioner Deputy Director James Kern III and Commissioner Director Lori Ciesla. Also attending were County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock. County Administrator Alex Lazorisak was on vacation.

After leading the flag salute, Ms. Ciesla confirmed with the Deputy Commissioner Clerk that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

## Approval of Minutes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Regular Session of November 21, 2023 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

## PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Tom Bodolsky, resident of Hope Township, came before the Board regarding agenda item E1. Mr. Bodolsky discussed a couple of typos within the proposed resolution. First correction is to the seventh whereas, line 2, correct Maser Plan change to Master Plan. Second correction is to the tenth whereas, line 3, correction is remove CMV and replace with restriction.

## FINANCIAL RESOLUTIONS

### **RESOLUTION 654-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION TO PAY BILLS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

### **RESOLUTION 655-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, INSERTION INTO THE 2023 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$36,675.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH & ADDICTION SERVICES, OPIOID INNOVATION GRANT, CONTRACT #24-701-ADA-1.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 656-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, INSERTION INTO THE 2023 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$2,101.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, AREA PLAN GRANT PROGRAM, FOR A TOTAL AWARD OF \$1,514,301.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 657-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, TRANSFER IN THE 2023 BUDGET APPROPRIATIONS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTIONS**

**RESOLUTION 658-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION IN SUPPORT OF ESTABLISHING A WEIGHT LIMIT OF 13 TONS FOR THROUGH TRAFFIC ON COUNTY ROUTE 517, COUNTY ROUTE 519 AND COUNTY ROUTE 521 IN WARREN COUNTY.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 659-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN CONSENTING TO THE ORDINANCE OF THE TOWN OF BELVIDERE PROVIDING FOR THE REGULATION OF TRAFFIC ON GREENWICH STREET /MARKET STREET (COUNTY ROUTE 620), WATER STREET (COUNTY ROUTE 620) AND WATER STREET SPUR (COUNTY ROUTE 620).

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 660-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE COUNTY OF MORRIS TO PROVIDE HOUSING FOR WARREN COUNTY JUVENILES AT THE MORRIS COUNTY JUVENILE DETENTION CENTER.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 661-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 662-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTED GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #2101903, COUNTY ROUTE #678 (SOUTH MAIN STREET)

OVER LOPATCONG CREEK, TOWN OF PHILLIPSBURG.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 663-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 664-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH THE FOODSHED ALLIANCE, INC. FOR PORTIONS OF BLOCK 39 LOT 1 AND LOT 3.01 IN FRANKLIN TOWNSHIP (KNOWN AS BREAD LOCK PARK) FOR PURPOSES OF OPERATING A FARM INCUBATOR PROGRAM FOR THE PERIOD OF 12 MONTHS COMMENCING JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 665-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RENEWING AN AGREEMENT WITH THE WARREN COUNTY PARKS FOUNDATION.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 666-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 667-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE WARREN COUNTY HEALTH OFFICER TO ACCEPT A LICENSED ENGINEER'S STATEMENT OF CERTIFICATION IN LIEU OF HEALTH DEPARTMENT INSPECTION AS PERMITTED UNDER NEW JERSEY STANDARDS FOR INDIVIDUAL SUBSURFACE SEWAGE DISPOSAL SYSTEMS N.J.A.C. 7:9A-3.13.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 668-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY AND POHATCONG DURING THE PERIOD JANUARY 1, 2024

THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 669-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES AND ROBIN ENNIS, LLC FOR PROVISION OF A CAREGIVER INFORMATION RESOURCE SPECIALIST.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 670-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 671-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE BY-LAWS OF THE WARREN COUNTY PLANNING BOARD.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 672-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR TO EXECUTE A SUBCONTRACT FOR THE FY 2024-2025 SUBREGIONAL STUDIES PROGRAM ENTITLED “COMPREHENSIVE COMPLETE STREETS POLICY” WITH THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY (NJTPA), THE NEW JERSEY INSTITUTE OF TECHNOLOGY (NJIT), AND THE COUNTY OF WARREN, IN THE AMOUNT OF \$240,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 673-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2024 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM IN THE AMOUNT OF \$84,740.00 AND THE SUPPLEMENTAL SUPPORT PROGRAM IN THE AMOUNT OF \$15,000.00 BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., AND THE COUNTY OF WARREN.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 674-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE DIVISION OF CHILDREN AND FAMILIES C00289 CHILD ADVOCACY CENTER DEVELOPMENT GRANTS-CAPITAL FOR THE ENHANCEMENT OF OUR EXISTING C.A.C. SUBGRANT AWARD AMOUNT IS

\$10,231.33.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

Mr. Sarnoski spoke regarding agenda item E1. This resolution is being done to address the issues of truck traffic on our 500 class county roads. The Board is working with New Jersey Department of Transportation (NJ DOT) to make our county roads safe for the traveling public. He reminded the public in attendance we are working on the three E's of engineering, which is engineering, education and enforcement. The Board is taking the first step by passing this resolution establishing a 13-ton weight limit for through traffic on County Routes #517, #519 and #521 in Warren County. Next step is the education, this will be done with erecting of signage once approved by NJ DOT. He noted this will take some time for completion. Final step is enforcement, this will be done by the local police departments. Mr. Sarnoski looks forward to continue to move this forward as well as any other danger in Warren County, such as the I-80 Rockfall Mitigation Project, Route 519 & Route 57 Intersection. Mr. Sarnoski credited the Planning Board for their efforts with the truck routing and getting the trucks onto the state and federal highways. He is glad to have this resolution on this evening and looks forward to passing it.

Mr. Kern spoke regarding the warehouse proliferation and the impact that it is having on our county and our neighboring state of Pennsylvania. Warren County's proximity to Routes 78 and 80, this has made it ideal for developers to not only to building in our county, but also find different ways go through our county with trucks. This puts the Board in a difficult position.

Mr. Kern made mention of the study of infrastructure done by the Highlands Council back in 2020. This study was a build out scenario of industrial sites throughout Warren County. The findings of the study revealed the level of services would be unacceptable conditions. Our infrastructure would not be able to hold up. With the weight restrictions we are not only preserving our roads but also protecting the safety of the public as well.

Mr. Kern gave a final comment, the Board has not taken a position of what projects are good and what projects are bad. The Board's position is the towns need to be smart where they zone and build and these should be along our state and federal highways. With the Commissioner Board taking this proactive action he hopes that it signals to the municipalities that specifically the county roads should not be used in this way. He thanked Ms. Ciesla and Mr. Sarnoski for their work on this resolution and he looks forward to its passage.

Ms. Ciesla thanked her colleagues on working on this resolution and it is something that we can get the approval of NJ DOT. Our board has worked on a truck route, 102-restrictions and weight limits on the 500 series roads, the 600 series roads have weight limits and engaged with the municipalities to allow them to institute a Gross Vehicle Weight rating (GVW) so all they need to do is implement their own fines without having scales.

Ms. Ciesla thanked Hope Township, NJ DOT and the community for their assistance. This is all to keep the public safe. The next steps will be education and enforcement.

Mr. Sarnoski amended his motion to accept agenda item E1 with the corrections to the seventh whereas, line 2, correct Maser Plan change to Master Plan and second correction is to the tenth

whereas, line 3, correction is remove CMV and replace with restriction, seconded by Mr. Kern.  
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS**

**RESOLUTION 675-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2213FO TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING, BITUMINOUS TESTING AND CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS FOR NET INCREASE OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$97,022.50.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 676-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING MODIFICATION #1 FOR CONTRACT #WC2296R FOR PROFESSIONAL ENGINEERING AND SURVEYING SERVICES, FOR COUNTY ROUTE 659 (SPRING VALLEY ROAD), IN HARDWICK TOWNSHIP TO HAROLD E. PELLOW & ASSOCIATES, INC., OF AUGUSTA, NEW JERSEY FOR AN INCREASE OF \$55,000.00, AND FINAL CONTRACT AMOUNT OF \$127,500.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 677-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-2 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044 VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR NET INCREASE OF \$9,641.00 AND REVISED CONTRACT AMOUNT OF \$89,441.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 678-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AWARDING CONTRACT #WC2313FO-6 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$12,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 679-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ROAD SAFETY SYSTEMS, LLC FOR BEAM GUIDERAIL & SAFETY ENDS ON VARIOUS COUNTY ROADS AND STRUCTURES UNDER 2023 MORRIS COUNTY COOP CONTRACT #26, BEAM GUIDERAIL & SAFETY ENDS (INSTALLED) ON ROADWAYS AND STRUCTURES FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF

\$61,154.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 680-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2311C FOR PROVISION OF AN INNOVATIONS GRANT PROGRAM WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO (1) ONE AGENCY FOR THE PERIOD OF OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024; AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-A5.1(B).

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 681-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC2358C TO EASTON COACH COMPANY OF EASTON, PENNSYLVANIA, FOR PROVISION OF PARATRANSIT SERVICES FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE CONTRACT AMOUNT OF \$2,225,595.00 AND THE RIGHT TO EXTEND FOR FOUR ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15.1(B).

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 682-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23105L-2 WITH THE TOWN OF HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$750.00 PER MONTH.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 683-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23105L-3 WITH THE KNOWLTON LIONS FOR A NUTRITION SITE IN KNOWLTON ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$1,800.00 PER MONTH.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 684-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23113R FOR A SHARED SERVICE AGREEMENT FOR FARMLAND MONITORING AND INSPECTION SERVICES FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION TO THE UPPER DELAWARE CONSERVATION DISTRICT FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AT THE RATES AS PER THEIR ATTACHED SCHEDULE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$45,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 685-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF

CONTRACT WC23121R FOR PROFESSIONAL SERVICES, FOR THE MORRIS CANAL INCLINED PLANE 9 WEST-TUNNEL ENTRANCE WINGWALL DESIGN TO COLLIER'S ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY FOR WARREN COUNTY LAND PRESERVATION IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$11,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 686-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC2391FO FOR QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 687-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC2392FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 688-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF PURCHASE ORDER TO CELLEBRITE, INC., FOR UFED 4PC ULTIMATE SUBSCRIPTION SOFTWARE FOR THE WARREN COUNTY PROSECUTOR'S CYBER LAB FOR THE PERIOD OF DECEMBER 23, 2023 THROUGH DECEMBER 22, 2024 IN THE TOTAL CONTRACT AMOUNT OF \$19,095.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESIGNATIONS/APPOINTMENTS**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT THE RESIGNATION OF SALLY CARPENTER FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT THE RESIGNATION OF MARY LOU KWESELAIT FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM/DRUG ABUSE.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT THE RESIGNATION OF GERALD MAURIELLO, JR. FROM THE WARREN COUNTY MENTAL HEALTH BOARD.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 689-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM/DRUG ABUSE.

ALESSANDRE SINGHER – TERM TO EXPIRE: 12/31/25

DAWN SCHAFER – TERM TO EXPIRE: 12/31/25

WILLIAM ROBBINS – TERM TO EXPIRE: 12/31/25

MICHAEL CALDERON – TERM TO EXPIRE: 12/31/25

RICH GELSON – TERM TO EXPIRE: 12/31/25

DEBORAH MEADE – TERM TO EXPIRE: 12/31/25

SHELLY WHITMORE – TERM TO EXPIRE: 12/31/25

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 690-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

BARBARA STOFFELS – TERM TO EXPIRE: 12/31/25

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 691-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION TO REAPPOINTING MEMBERS TO THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE.

BETTY SCHULTHEIS – TERM TO EXPIRE: 12/31/26

LAURI RAPISARDI – TERM TO EXPIRE: 12/31/26

MELANIE THIEL – TERM TO EXPIRE: 12/31/26

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

Mr. Sarnoski and Ms. Ciesla thanked all the members for continuing to serve.

**PERSONNEL RESOLUTIONS**

**RESOLUTION 692-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING CALVIN INSCHO TO THE POSITION OF SUPERVISOR OF ROADS, UNCLASSIFIED WITHIN THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, DIVISION OF ROADS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

**RESOLUTION 693-23**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AND THE FOP LODGE 171, COUNTY CORRECTIONAL POLICE OFFICERS FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2027.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

Mr. Sarnoski and his colleagues congratulated Mr. Inscho on his appointment as County Road Supervisor. The Board looks forward to working with him.

**REPORTS AND COMMENTS**

County Counsel Joe Bell did not have any items for the Board this evening.

County Engineer Bill Gleba had two items for the Board this evening.

1. Harmony-Brass Castle Road Bridge #22040, County Route 647, Harmony Township, there has been an issue with materials and this is being rectified. Time line has been expanded out. Hope to pour concrete deck next week. The week during Christmas and New Year's, the plan is to install parapets and guide rail and then road can be open. Mr. Gleba is remaining to be optimistic and hopes to have the project complete by the end of the year. Contractor is working to try to make up the time.

Washington Township is requesting review of the detour with the upcoming inclement weather. Mr. Gleba will review this matter and see if there is a better detour route to be put in place.

2. Mr. Gleba reported on a notice received from NJ DOT regarding the culvert replacement project on Route 57, Lopatcong Township between Red School Lane and Strykers Road. This project will take approximately 18-months to complete. Utilities relocations will be done first.

County Planner Dave Dech provided the Board with an update regarding Amtrak, the Federal Railroad Association has approved the extension of the Lackawanna Cutoff from Scranton to New York City. Mr. Dech will be attending a meeting this evening at 7:00 p.m., he will report back to the Board with more details.

County Public Works Director Emily Hammer commended and recognized Mr. Inscho on his ascension to not only handling Bridges for Warren County but he is going to be the Supervisor of Roads. "Calvin's performance and leadership throughout the storm in the summer was exemplary. He was a driving force in pulling together the whole workforce throughout the county, that was making immediate triage quick decisions and as part of the team. Your leadership skills and ability to bring people together was so impressive to me." Ms. Hammer congratulated Mr. Inscho and looks forward to working with him in his new role.

Ms. Ciesla congratulated Mr. Inscho on his appointment.

County CFO Kim Francisco had nothing to report this evening.

Deputy Commissioner Clerk Tracy Matlock reported for County Administrator Alex Lazorisak had two items for the Board this evening. First item was the Vacancy Report, nothing out of the ordinary. Backfill of positions in the Human Services, Library, and the Road Department, due to promotions/resignations and/or retirements.

Second item, correspondence from County Administrator Alex J. Lazorisak regarding his meeting with Amy Overman, JCP&L/First Energy on November 11, 2023. Memo addressed to Commissioners, from Alex J. Lazorisak, County Administrator, dated December 5, 2023, Subject:

Administrators Report for December 13, 2023 BCC Meeting was read into the record.

Commissioners:

On November 11, 2023 I had the pleasure to meet with Amy Overman, Regional External Affairs Consultant of Warren County for JCP&L.

Ms. Overman informed me that JCP&L will be petitioning the B.P.U. in early 2024 seeking approval to invest 42 million dollars into Warren County’s electrical infrastructure.

The infrastructure improvements will include:

1. Installing 41 trip savers throughout the county which will help isolate power outages during storms, resulting in keeping residents powered up.
2. Upgrading fifteen (15) substations throughout the county, which includes the Furnace Brook sub-station that handles Belvidere, Oxford, White and Liberty which is well overdue.

Lastly, First Energy will be seeking resolutions in support from the County and municipalities supporting the much needed funding approval from the B.P.U.

I will continue to work with Ms. Overman on this matter and will keep the Board apprised.

COMMISSIONER COMMENTS

Mr. Sarnoski reminded the audience this is our last meeting of the year. See everyone at the reorganization meeting on January 1, 2024. He congratulated Director Ciesla on a successful year. We ended our year on a high note with the truck traffic weight limit restrictions.

Mr. Sarnoski remarked on the appointment of Calvin Inscho to position of Road Supervisor due to the retirement of John Tate. Mr. Tate has been with the county for eighteen (18) years, with his knowledge and experience it seems that he was with us for fifty (50) years. Mr. Sarnoski acknowledged all that Mr. Tate has done for Warren County during his tenure here, including the most recent storm in the summer, Super storm Sandy, Hurricane Irene and Tropical Storm Lee, along with all the projects that had been done by county forces verses going to an outside contractor paying two times the amount for the project resulting in cost savings to the tax payers. Mr. Sarnoski stated, “We are going to miss him dearly.”

Mr. Sarnoski accompanied County Administrator Alex Lazorisak, County Public Works Director Emily Hammer and Mr. Tate on being awarded receipt of the “Richard Rohrbach Public Works Leader of the Year” award he received from the New Jersey Chapter of the American Public Works Association.

Lastly, Mr. Sarnoski wished everyone a Merry Christmas and a Happy New Year.

Mr. Kern congratulated Director Ciesla on a great year and all the work that this Board has accomplished this year.

Next, Mr. Kern congratulated Mr. Tate and wished him nothing but the best in his retirement.

Mr. Kern mentioned will be taking part in the New Jersey Association of Counties Year-End Summit, the topic this year is on “Homelessness” to be held on December 15, 2023. Human Services Department staff will be taking part as well and will be able to report back to the Board.

Mr. Kern mentioned Tara Mezzanotte will be speaking about an issue/project going on in the Town of Belvidere that could be an exciting opportunity for the county.

One final comment, Mr. Kern wished everyone Merry Christmas, Happy Hanukkah and Happy New Year.

Ms. Ciesla thanked her colleagues, County Administrator and Mayor McDonough for their work and support on getting the truck weight limit restrictions resolution complete.

2024 calendars are available. Calendars are a part of the bi-centennial celebration that includes pictures of our historical sites. More announcements will be coming in the new year in regards to the bi-centennial.

Ms. Ciesla provided a brief update regarding Board of Public Utilities. The project is moving forward.

She congratulated Mr. Inscho and looks forward to moving things forward. She wished Mr. Tate all the best in his retirement.

Ms. Ciesla thanked her colleagues for all their work done by the Board this past year. She looks forward to continuing to get things done and keep Warren County the best county in New Jersey.

Next, Ms. Ciesla thanked everyone involved with the incident that had taken place in Harmony and Phillipsburg. Job well done by all.

Lastly, she wished everyone Happy Holidays and invited everyone to attend the Reorganization meeting to be held on Monday, January 1, 2024 at 12 Noon at the Warren County Courthouse, Courtroom #1.

### CLOSING PUBLIC COMMENTS

Mayor Tim McDonough, Hope Township, he thanked the Board, along with Senator Steinhardt and Department of Transportation Commissioner Scaccetti for all of their hard work regarding the truck traffic issues. This step taken by the Board is very important to Hope Township and its residents and its quality of life. This step will help preserve the historic buildings in Hope Township and not only to help saving lives of the traveling public.

Ryan P. Simmons, Harmony Township resident on Belvidere Road. Mr. Simmons presented a letter dated December 13, 2023 from Harmony Township Administrator Kelly Smith, along with petition dated December 5, 2023 presented to Harmony Township Committee. Mr. Simmons has

purchased the old grange building, he has researched the cases open with the New Jersey Department of Environmental Protection (NJ DEP), to find the 100-year flood map, is four-years expired. Ms. Simmons is trying to get something done.

Tara Mezzanotte, Lower Delaware Wild and Scenic River liaison, along with Mayor Kathy Miers, Councilman Joe Roth and Neighborhood Preservation Program (NPP) member Laura Kennedy of Belvidere. Ms. Mezzanotte met with Belvidere in regards to the tributary project, looking to add the Pequest River to the Lower Delaware Wild and Scenic and by doing so she heard about the angst and frustration trying to get communication going with NJ DEP regarding the boat launch area. Belvidere is sitting on some grant monies and trying to find out what they can and cannot do in this area. Ms. Mezzanotte is asking for the Commissioner Board's support to asking around and bring back to the Lower Delaware Wild and Scenic council and ask the right questions. With DEP sitting on the council the hope is to work together and get some good communication going for Belvidere.

Mr. Kern explained the area of the boat launch and this area could be the "crown jewel" for the Belvidere community and the county.

At this time the Commissioner Board took Ms. Mezzanotte's statement as advisory and looks forward to hearing updates regarding the project. Mr. Sarnoski thanked all for coming out this.

#### PRESS COMMENTS & QUESTIONS

None.

#### EXECUTIVE SESSION

No executive session for December 13, 2023 was held, due to no updates for the Board this evening.

#### ADJOURNMENT

On motion by Mr. Sarnoski, seconded by Mr. Kern, and there being no further business before the board, the meeting was adjourned at 6:33 p.m.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 654-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2023-47, 2023-48, and 2023-49 dated December 13, 2023**, in the amount of **\$6,216,819.48** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2023-47	11/29/2023	\$1,214,915.97	
2023-48	12/6/2023	1,735,986.32	
2023-49	12/13/2023	<u>665,953.26</u>	
TOTAL			\$3,616,855.55
Horizon (Prescription, Claims, Admin)	11/30/2023	\$497,716.30	
Aetna	11/30/2023	189,699.05	
Sun Life Financial	11/30/2023	68,281.49	
Synchrony Rx	11/3/2023	157,134.33	
Synchrony Rx	11/27/2023	110,862.44	
Home Depot	12/12/2023	2,527.54	
PNC Bank Commercial Card	12/7/2023	<u>11,637.76</u>	
TOTAL-OTHER			1,037,858.91
Payroll	11/30/2023	\$1,414,459.45	
Pollworkers	12/7/2023	<u>147,645.57</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,562,105.02</u>
GRAND TOTAL			<u>\$6,216,819.48</u>

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[D1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, N. J. 07823

**RESOLUTION 655-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**INSERTION INTO THE 2023 BUDGET OF THE  
COUNTY OF WARREN IN THE AMOUNT OF  
\$36,675.00 FROM THE STATE OF NEW JERSEY,  
DEPARTMENT OF HUMAN SERVICES, DIVISION  
OF MENTAL HEALTH & ADDICTION SERVICES,  
OPIOID INNOVATION GRANT, CONTRACT #24-701-ADA-1**

**WHEREAS**, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2023 in the sum of \$ 36,675.00, which item is now available from the State of New Jersey, Department of Human Services, Division of Mental Health & Addiction Services, Opioid Innovation Grant, Contract #24-701-ADA-1

**BE IT FURTHER RESOLVED** that a like sum of \$ 36,675.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Human Services, Division of Mental Health & Addiction Services, Opioid Innovation Grant, Contract #24-701-ADA-1 (administered by the Human Services Dept.)

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Human Services, Division of Mental Health & Addiction Services

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, N. J. 07823

**RESOLUTION 656-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**INSERTION INTO THE 2023 BUDGET OF THE  
COUNTY OF WARREN IN THE ADDITIONAL AMOUNT  
OF \$2,101.00 FROM THE STATE OF NEW JERSEY,  
DEPARTMENT OF HEALTH & SENIOR SERVICES,  
DIVISION OF AGING & COMMUNITY SERVICES,  
AREA PLAN GRANT PROGRAM, FOR A TOTAL  
AWARD OF \$1,514,301.00**

**WHEREAS**, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2023 in the sum of \$2,101.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program

**BE IT FURTHER RESOLVED** that a like sum of \$2,101.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, Area Plan Grant Program (administered by the Aging Dept.)

**BE IT FURTHER RESOLVED** that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 657-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**TRANSFER IN THE 2023 BUDGET APPROPRIATIONS**

TO: Various - OE	\$ 120,000.00
Various - S&W	<u>\$       0.00</u>
TOTAL	<u>\$ 120,000.00</u>

FROM:	
Various - OE	\$       0.00
Various - S&W	<u>\$ 120,000.00</u>
TOTAL	<u>\$ 120,000.00</u>

**WHEREAS**, N.J.S. 40A:4-58 states that transfers can be made after November 1, and

**WHEREAS**, by unforeseen demand there has arisen the necessity for expenditures to fulfill the purposes of the appropriations as stated in the 2023 Budget and Tax Levy in the following accounts:

TO: Various - OE	\$ 120,000.00
Various - S&W	<u>\$       0.00</u>
TOTAL	<u>\$ 120,000.00</u>

and there being an excess in appropriations heretofore made as follows:

FROM:	
Various - OE	\$       0.00
Various - S&W	<u>\$ 120,000.00</u>
TOTAL	<u>\$ 120,000.00</u>

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that by a Majority Vote of this Board that the following transfer in the 2023 Budget Appropriations be made:

TO:

013100	5024	BUILDINGS AND GROUNDS O/E	\$ 120,000.00
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		TOTAL OE	\$ 120,000.00
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FROM:

014250	5011	PROVISIONAL SALARY ADJUSTMENTS S&W	<u>\$ 120,000.00</u>
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		TOTAL FROM	<u>\$ 120,000.00</u>
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**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

[D4]

**THE BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building 165  
County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 658-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION IN SUPPORT OF ESTABLISHING A WEIGHT LIMIT OF 13 TONS FOR  
THROUGH TRAFFIC ON COUNTY ROUTE 517, COUNTY ROUTE 519 AND COUNTY  
ROUTE 521 IN WARREN COUNTY**

**WHEREAS**, the Board of County Commissioners of Warren County have continually been concerned with large commercial motor vehicle (CMV) traffic and its impact on our county roads; and

**WHEREAS**, Warren County has received significant public feedback and comments regarding large truck traffic on our county roadways; and

**WHEREAS**, the increase in large scale warehousing development projects in both NJ and PA will significantly increase CMV traffic on our county roads; and

**WHEREAS**, numerous fatal accidents involving trucks have occurred and any increases in truck traffic or the facilitation of these trucks would only increase the risks of vehicular incidents; and

**WHEREAS**, The Warren County Board of County Commissioners unanimously passed Resolution 74-23 requesting changes to N.J.A.C. 16:32 to remove certain county roads unsuitable for travel by double-trailer truck combinations and 102-inch wide standard trucks from the Warren County Network System; and

**WHEREAS**, there are numerous suitable alternative routes available for large truck traffic to pass through Warren County, such as the National Network Routes and State Highway system routes; and

**WHEREAS**, on May 22, 2023 the Warren County Planning Board adopted the Warren County Transportation Master Plan Amendment 2023, directing all commercial truck traffic to the properly designated State and Federal Highway Road System and

**WHEREAS**, this decision was made after considering traffic volume, accident records, impact on schools and recreational areas, and the historic and environmental impacts; and

**WHEREAS**, the New Jersey Department of Transportation, NJDOT, retains jurisdiction to establish weight restrictions on all roadways for CMVs; and

**WHEREAS** a letter and study dated May 2020 were prepared by and for Hope Township were submitted to the NJDOT in support of a 13-ton gross vehicle weight restriction citing pedestrian safety and preservation of historic buildings as the primary purpose of the restriction; and

**WHEREAS**, our county roads should not be used as a means for large commercial motor vehicle traffic to pass through Warren County, and to only allow CMVs over 13-ton gross vehicle weight ratings (GVWR) if they are engaged in transportation for local deliveries or local businesses in Warren County; and

**WHEREAS**, these restrictions cannot go into effect without the NJDOT's approval:

**NOW, THEREFORE BE IT RESOLVED**, by the Board of County Commissioners, that the following roads have either been reviewed by the NJDOT or are in the process of review, and the restriction for vehicles having a registered gross vehicle weight rating of thirteen (13) tons and more from using the following roads as a means to travel through Warren County if they are not engaged in transportation for local deliveries or local businesses can go into effect immediately:

1. County Route 519 from the Northern County Boundary with Sussex County at mile marker 56.80 south to mile marker 50.15 at Route 80 in Hope Township
2. County Route 521 from mile marker 0.00 at the intersection with County Route 519 in Hope Township North to mile marker 6.05 at the intersection of Route 94 in Blairstown Township;
3. County Route 519 from mile marker 50.15 in Hope Township south to mile marker at Route 46 in White Township
4. County Route 519 from mile marker 42.05 at Route 46 south to mile marker 29.95 in Lopatcong Township at Route 57

**BE IT FURTHER RESOLVED**, the designated alternate for through traffic of CMV weight restricted trucks, that traffic that is not engaged in transportation for local deliveries or local businesses, be the National Network Routes and State Highway system routes; and

**BE IT FURTHER RESOLVED**, that the Board of County Commissioners also seek to implement the GVWR weight restriction of 13 tons and over for the following roads, pending review and approval by the NJDOT:

1. County Route 519 from mile marker 29.95 to mile marker 28.35 at Route 22 in Pohatcong Township
2. County Route 519 from mile marker 28.35 to mile marker 23.85 at the intersection with County Route 639 in Pohatcong
3. County Route 519 from mile marker 23.85 to 23.40 at the County Boundary with Hunterdon County
4. County Route 517 from mile marker 15.85 at the intersection with Route 46 in Hackettstown North to mile marker 20.50 at Route 80 in Allamuchy Township
5. County Route 517 from mile marker 20.50 at Route 80 north to mile marker 22.35 at the County Boundary with Sussex County; and

**BE IT FURTHER RESOLVED**, we understand the review of these roads will take some time and we will implement these restrictions on a rolling basis as they are approved by the Commissioner of the New Jersey Department of Transportation.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[E1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 659-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN CONSENTING TO THE ORDINANCE OF THE TOWN OF BELVIDERE PROVIDING FOR THE REGULATION OF TRAFFIC ON GREENWICH STREET/MARKET STREET (COUNTY ROUTE 620), WATER STREET (COUNTY ROUTE 620) AND WATER STREET SPUR (COUNTY ROUTE 620)**

**WHEREAS**, Greenwich Street/Market Street (County Route 620), Water Street (County Route 620) and Water Street Spur (County Route 620) are County Roads under the jurisdiction of the County of Warren and subject to regulations established by the Warren County Board of Commissioners; and

**WHEREAS**, trucks are currently subject to an eight (8) ton weight restriction on Greenwich Street/Market Street (County Route 620), Water Street (County Route 620) and Water Street Spur (County Route 620), except for the pickup and delivery of materials on such streets; and

**WHEREAS**, N.J.S.A. 39:4-197.2 provides that any municipality, which maintains a paid police force, may, by ordinance, resolution, or regulation, pursuant to N.J.S.A. 39:4-197 and with the consent of the governing body of the County, regulate traffic and parking along and upon any county road or part thereof, lying within its corporate limits, in the same manner and to the same extent that it is authorized by law to regulate the same upon municipal roads and streets; and

**WHEREAS**, Greenwich Street/Market Street (County Route 620), Water Street (County Route 620) and Water Street Spur (County Route 620) are located within the Town of Belvidere; and

**WHEREAS**, the Town of Belvidere maintains a municipal paid police force; and

**WHEREAS**, on November 27, 2023, the Town of Belvidere adopted Ordinance No. 2023x11 providing for the regulation and enforcement by the Town, and the establishment of penalties for violations, of the following weight-based restrictions for certain County Roads within the municipality:

Trucks over eight (8) ton gross vehicle weight rating are hereby excluded from the following roads and streets, except for the pickup and delivery of material on such streets:

Greenwich Street/Market Street (County Route 620), between Town of Belvidere and Township of White municipal boundary and Water Street

Water Street (County Route 620), between Market Street and Town of Belvidere and Township of White municipal boundary

Water Street Spur (County Route 620) between Market Street and Railroad Trestle

**WHEREAS**, the Town of Belvidere has requested that the County of Warren adopt a Resolution consenting to Ordinance No. 2023x11; and

**WHEREAS**, municipalities are expressly authorized by statute to establish ordinances establishing weight-based restrictions designating streets and roads upon which buses and trucks may be required not to exceed specially fixed limits; and

**WHEREAS**, the County has received numerous requests on behalf of municipalities and law enforcement agencies throughout Warren County for greater authority to establish and enforce motor vehicle regulations on County Roads within their respective municipalities; and

**WHEREAS**, the County recognizes the importance of providing police and law enforcement with the means and tools necessary to effectively protect the safety of local roadways and of the motoring public of Warren County; and

**WHEREAS**, the County believes it is in the public interest to provide municipalities with additional means to be able to better and more effectively and comprehensively enforce traffic regulations on County Roads and throughout its boundaries; and

**WHEREAS**, the County finds that the establishment and enforcement of the said traffic regulation by the municipality will improve the overall safety of the roadway and will otherwise protect the safety and wellbeing of residents, visitors and members of the motoring public; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, State of New Jersey, as follows:

1. The aforesaid recitals are hereby adopted and incorporated herein as if repeated in full.
2. Pursuant to N.J.S.A. 39:4-197.2, the Board of County Commissioners of the County of Warren hereby consent to Town of Belvidere Ordinance No. [2023x11], which authorizes the Town to establish and enforce, and impose penalties for violations, of the following weight-based restrictions for certain County Roads within the municipality:

Trucks over eight (8) ton gross vehicle weight rating are hereby excluded from the following roads and streets, except for the pickup and delivery of material on such streets:

Greenwich Street/Market Street (County Route 620), between Town of Belvidere and Township of White municipal boundary and Water Street

Water Street (County Route 620), between Market Street and Town of Belvidere and Township of White municipal boundary

Water Street Spur (County Route 620) between Market Street and Railroad Trestle

3. Upon final adoption and approval of this consenting Resolution by the County, the Town of Belvidere shall be responsible for, and shall take all necessary actions to effectuate and enforce the regulations established under the Ordinance authorized hereunder, including the installation and placement of the appropriate signs and traffic control devices within the areas and locations and the conformance of the same with the provisions of the Manual on Uniform Traffic Control Devices and Title 39 of the Revised Statutes Annotated of New Jersey. The municipality shall thereafter be responsible for maintenance, replacement and conformance of such signs and traffic control devices, except that the municipality shall be required to notify and obtain the

approval of the County Engineer as to the placement and location of any such signs and traffic control devices prior to installation.

4. This Resolution shall become effective upon final adoption, publication of the requisite public notice by the County and/or municipality, as applicable, and erection and placement of all signs, traffic control devices and traffic control signals in the locations where the regulation is effective as required by law.
5. A duly certified copy of this Resolution, along with the corresponding municipal ordinance, shall be kept on file with the County and the County Engineer Department and forwarded to the Town of Belvidere, and the Municipal Police Department with enforcement jurisdiction over road.
6. All Resolutions or parts of Resolutions contrary to or inconsistent with the provisions of this Resolution are hereby repealed to the extent of such conflict or inconsistency.
7. Each section, subsection, paragraph, sentence, clause and phrase of this Resolution is declared to be an independent section, subsection, sentence, clause and phrase. If any portion of this Resolution, or its application to any person or circumstances, shall be adjudged or otherwise determined to be invalid, unconstitutional, preempted, void, or ineffective for any clause or reason, such determination shall not affect the remaining provisions of this Resolution, and the application of such remaining provisions shall not be affected thereby and shall remain in full force and effect, and to this end, the provisions of this Resolution are severable.
8. All actions of the County of Warren taken prior to the date of adoption hereof contemplated by this Resolution are hereby ratified and approved.
9. This Resolution may be renumbered for codification purposes.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

[E2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 660-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE  
COUNTY OF WARREN AND THE COUNTY OF MORRIS TO PROVIDE HOUSING FOR  
WARREN COUNTY JUVENILES AT THE  
MORRIS COUNTY JUVENILE DETENTION CENTER**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the County Administrator is hereby authorized to execute a Shared Services Agreement, copy attached and incorporated herein by reference, with the County of Morris to provide housing of Warren County juveniles at the Morris County Juvenile Detention Center, commencing January 1, 2024.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Tracy L. Matlock

, Deputy Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 661-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY  
CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2024**

**TAKE NOTICE** that pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Schedule of Regular Meetings of the Warren County Construction Board of Appeals for year 2024. All regular meetings shall be held in the Commissioner Meeting Room, Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey on:

Tuesday	January 30, 2024	6:00 p.m.
Tuesday	April 30, 2024	6:00 p.m.
Tuesday	July 30, 2024	6:00 p.m.
Tuesday	October 29, 2024	6:00 p.m.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Tracy L. Matlock

\_\_\_\_\_, Deputy Clerk

[E4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 662-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION  
AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY  
DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF  
WARREN COUNTY BRIDGE #2101903, COUNTY ROUTE #678 (SOUTH MAIN STREET)  
OVER LOPATCONG CREEK, TOWN OF PHILLIPSBURG**

**WHEREAS**, there is a need for the reconstruction of Warren County Bridge #2101903, County Route #678 (South Main Street) over Lopatcong Creek, Town of Phillipsburg; and

**WHEREAS**, the County has been informed that there is FY2024 Local Bridges Future Needs Program funding available for County bridge projects.

**NOW, THEREFORE BE IT RESOLVED** that the County of Warren, formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to submit an electronic grant application identified as LBFN-2024-Warren County (Application Number Pending) to the New Jersey Department of Transportation on behalf of the County of Warren.

**BE IT FURTHER RESOLVED** that the Director and Clerk are hereby authorized to sign the grant agreement on behalf of the County of Warren and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Tracy L. Matlock

\_\_\_\_\_, Deputy Clerk

[E5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr., Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 663-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT  
WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION  
HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND  
PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP**

**WHEREAS**, the County of Warren purchased Block 5, Lot 1, in Lopatcong Township as part of the County's Open Space Acquisition Program; and

**WHEREAS**, said property contains a Morton Building and Pump House; and

**WHEREAS**, The Friends of the New Jersey Transportation Heritage Center, Inc. ("Friends") have a need to store vehicles and equipment related to the Museum there; and

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of County Commissioners have reviewed the Agreement with the Friends and hereby authorize the Commissioner Director to execute said Agreement upon return of the signed Agreement from the Friends, commencing upon the execution of this agreement and concluding on December 31, 2024.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 664-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING RENEWAL OF AN LEASE AGREEMENT  
WITH THE FOODSHED ALLIANCE, INC. FOR PORTIONS OF BLOCK 39 LOT 1 AND LOT  
3.01 IN FRANKLIN TOWNSHIP (KNOWN AS BREAD LOCK PARK) FOR PURPOSES OF  
OPERATING A FARM INCUBATOR PROGRAM FOR THE PERIOD OF 12 MONTHS  
COMMENCING JANUARY 1, 2024 AND TERMINATING DECEMBER 31, 2024**

**WHEREAS**, the County of Warren (the County) purchased Block 39 Lots 1 and 3.01 in Franklin Township (the Property) as part of the County’s Open Space Acquisition Program, which Property contains approximately 75 acres of farmland, remnants of the Morris Canal, a barn, and a commercial style building; and

**WHEREAS**, the Foodshed Alliance, Inc. (the Foodshed) is a New Jersey Nonprofit Corporation that wishes to operate a “Beginning Farmer Incubator Program” (the “Program) on portions of the Property, including 5 acres of farmland on Lot 1 and a portion of the lower level of the barn on lot 3.01; and

**WHEREAS**, the Program will help beginning farm entrepreneurs establish their own successful businesses by providing training, services, and resources that are difficult for startup entrepreneurs to access including: land, infrastructure, knowledge, markets, and capital; and

**WHEREAS**, the County support the goals of the Foodshed’s Program to help new and beginning farm entrepreneurs establish their own successful business in exchange for a lease terminating on December 31, 2024.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of County Commissioners has reviewed the agreement with the Foodshed Alliance, Inc. and hereby authorizes the Commissioner Director to execute said agreement.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr., Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 665-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RENEWING AN AGREEMENT  
WITH THE WARREN COUNTY PARKS FOUNDATION**

**WHEREAS**, the County of Warren owns numerous historic sites and over 2,300 acres of parkland for preservation and recreation purposes; and

**WHEREAS**, the County has long enjoyed mutually beneficial partnerships with various nonprofits who assist in maintaining and improving these sites; and

**WHEREAS**, The Warren County Parks Foundation is a nonprofit organization established for the specific purpose in assisting the County of Warren with further maintaining and improving these sites; and

**WHEREAS**, the Foundation and the County will mutually benefit by assisting each other with maintenance and improvement projects, including but not limited to the Foundation seeking or raising additional funding for County projects, recruiting and coordinating volunteers for trail work and other maintenance, and the County providing the Foundation with meeting space and other staff assistance;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners has reviewed the Agreement with the Foundation and hereby authorize the Commissioner Director to execute said Agreement for the year 2024.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 666-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING  
AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS  
FOR MOWING AND MAINTENANCE SERVICES  
FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the NJ Youth Corps (CORPS) has been using and maintaining the Stine and White Lake properties and providing lawn mowing services under prior agreements; and

**WHEREAS**, these arrangements have proven to be beneficial to both parties, and;

**WHEREAS**, these arrangements will continue to provide CORPS members with the opportunity for growth experiences while providing needed services for the County Parkland; and

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners wish to continue the agreement with the NJ Youth Corps for expanded services and therefore authorize the Commissioner Director to execute a Memorandum of Understanding to effectuate this arrangement. Be it further resolved that adequate funds in the amount of \$200,000.00 in account 03892 5100 have been certified by the CFO.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[E9]

**THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 667-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING THE WARREN COUNTY HEALTH OFFICER TO ACCEPT A  
LICENSED ENGINEER'S STATEMENT OF CERTIFICATION IN LIEU OF  
HEALTH DEPARTMENT INSPECTION AS PERMITTED UNDER  
NEW JERSEY STANDARDS FOR INDIVIDUAL SUBSURFACE  
SEWAGE DISPOSAL SYSTEMS N.J.A.C. 7:9A-3.13**

**WHEREAS**, the New Jersey Administrative Code 7:9A-3.13 concerning Standards for Individual Subsurface Sewage Disposal Systems permits the Warren County Health Department as administrative authority to issue a certificate of compliance for the construction or alteration of a subsurface sewage disposal system "if a licensed professional engineer submits to the administrative authority, a statement in writing, signed and sealed by him or her that the said system was located, constructed, installed or altered in compliance with the requirements of these standards and the approved engineering design"; and

**WHEREAS**, licensed professional engineers routinely submit statements certifying the construction of the systems they design to the Health Department; and

**WHEREAS**, recent resignations and retirements within the Warren County Health Department's Environmental Division have made it difficult for the Department to schedule system inspections in a timely manner while also completing other required inspections; and

**WHEREAS**, the prompt construction, installation and alteration of subsurface sewage disposal systems is necessary for the safety of the public and delays in construction costly to homeowners.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of County Commissioners that the Warren County Health Officer is authorized as per NJAC 7:9A-3.13 to accept a licensed professional engineer's statement that a subsurface sewage disposal system was located, constructed, installed or altered in compliance with the requirements of these standards and the approved engineering design in lieu of inspection by the Warren County Health Department.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date mentioned above.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 668-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on December 13, 2023.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY AND POHATCONG DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the Warren County Division of Aging & Disability Services is the authorized county administrator of federal funds for the provision of a congregate meal program for Warren County’s older populace; and

**WHEREAS**, the Phillipsburg Area Senior Center seeks to provide nutritional daily meals to residents of Phillipsburg and surrounding municipalities; and

**WHEREAS**, the Division of Aging & Disability Services and the Phillipsburg Area Senior Center have crafted a Memorandum of Agreement which outlines a coordinated initiative to provide a daily meal program to benefit senior residents of Phillipsburg and the surrounding area; and

**WHEREAS**, the Memorandum of Agreement is subject to renewal; and

**WHEREAS**, the Memorandum of Agreement shall continue a replicable model and partnership for providing increased services to Warren County’s senior citizens.

**NOW, THEREFORE BE IT RESOLVED**, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Agreement between the Warren County Department of Human Services – Division of Aging & Disability Services and the Phillipsburg Area Senior Center for congregate and home delivered meal services benefitting senior residents of the municipalities of Phillipsburg, Alpha, Greenwich, Lopatcong, Harmony and Pohatcong during the period January 1, 2024 through December 31, 2024.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 669-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN  
WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING &  
DISABILITY SERVICES AND ROBIN ENNIS, LLC FOR PROVISION OF A CAREGIVER  
INFORMATION RESOURCE SPECIALIST**

**WHEREAS**, the Department of Human Services, Division of Aging and Disability (hereinafter “the Division”) and Robin Ennis, LLC (hereinafter “the Provider”) have agreed to enter into an Memorandum of Agreement (hereinafter the “MOA”) for provision of a Caregiver Information Resource Specialist; and

**WHEREAS**, the Division will refer Warren County residents who are eligible for services to the Provider; and the Provider will coordinate appropriate services for Warren County residents with as outlined in the MOA; and

**WHEREAS**, the Division and the Provider desire to enter into the MOA wherein the Provider shall provide the necessary services to the County; subject to available funding provided by the Area Plan Grant; and

**NOW, THEREFORE BE IT RESOLVED**, that the Warren County Board of Commissioners does hereby authorize the Commissioner Director to execute a MOA between Warren County and Robin Ennis, LLC for the provision of a Caregiver Information Resource Specialist.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be true of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[E12]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 670-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on December 13, 2023.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE EPISCOPAL CHURCH OF ST. LUKE AND ST. MARY DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the Warren County Division of Aging & Disability Services is the authorized county administrator of federal funds for the provision of a congregate meal program for Warren County’s older populace; and

**WHEREAS**, the Undercroft in the Episcopal Church of St. Luke and St. Mary’s Hope, NJ location will be utilized by staff for administrative purposes for congregate meal service; and

**WHEREAS**, the Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary have crafted a Memorandum of Understanding which outlines a coordinated initiative to provide office space to benefit seniors in Hope, NJ and the surrounding area; and

**WHEREAS**, the Memorandum of Understanding shall continue a replicable model and partnership for providing increased services to Warren County’s senior citizens.

**NOW, THEREFORE BE IT RESOLVED**, the Board of County Commissioners of the County of Warren authorizes the County Administrator and Division of Aging and Disability Services Executive Director to execute the Memorandum of Understanding between the Warren County Department of Human Services – Division of Aging & Disability Services and the Episcopal Church of St. Luke and St. Mary during the period January 1, 2024 through December 31, 2024.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, New Jersey 07823

**RESOLUTION 671-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPROVING THE BY-LAWS OF THE  
WARREN COUNTY PLANNING BOARD**

**WHEREAS**, N.J.S.A. 40:27-1 et. seq. establishes County Planning Boards, their duties and responsibilities which include the orderly physical development of the County, adoption of a master plan, membership of said board, its officers, meeting nights, committees, employees, hearings, records, and expenditure of funds; and

**WHEREAS**, the previous revisions of the bylaws were adopted by the Planning Board on February 28, 2022 and approved by the Board of County Commissioners on March 23, 2022; and

**WHEREAS**, the Planning Board adopted revisions to the Bylaws on November 27, 2023 in the following Articles: Article V Meetings Section 3 to add notification requirements if special meetings are required; Article VII, Committees and Liaisons, Section 6 pertaining to the Development Review Committee to reflect that the Planning Board will have vested the power to review and approve development applications via resolution with the Development Review Committee and establish how and when DRC meetings will be held; Article VIII Employees pertaining to the potential conflicts with the collective bargaining agreements; Article IX Hearings, Section 5 to state that hearings shall be conducted in compliance with the Planning Board Resolution titled "Rules to Establish Rules of Conduct and Decorum at Public Meetings" adopted by the Warren County Planning Board on October 26, 2020; Article XIII inserted Consistency with Other Laws and Regulations: Partial Invalidity: Provisions Required by Law Deemed to be Inserted.

**WHEREAS**, the Warren County Planning Board is desirous of approval by the Board of County Commissioners which is necessary for the efficient regulation and administration of its functions, powers and duties.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners hereby approves the By-Laws of the Warren County Planning Board last revised September 25, 2023 and formally amended November 27, 2023.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, New Jersey 07823

**RESOLUTION 672-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR TO  
EXECUTE A SUBCONTRACT FOR THE FY 2024-2025 SUBREGIONAL STUDIES  
PROGRAM ENTITLED “COMPREHENSIVE COMPLETE STREETS POLICY” WITH THE  
NORTH JERSEY TRANSPORTATION PLANNING  
AUTHORITY (NJTPA), THE NEW JERSEY INSTITUTE OF TECHNOLOGY (NJIT), AND  
THE COUNTY OF WARREN, IN THE AMOUNT OF \$240,000.00**

**WHEREAS**, the intent of the North Jersey Transportation Planning Authority (NJTPA) Subregional Studies Program is to analyze regional accessibility and mobility issues including bicycle and pedestrian, find investments that are consistent with the NJTPA’s Regional Transportation Plan, and identify potential solutions for a particular system or study area; and

**WHEREAS**, the Warren County Transportation Plan that was adopted by the Warren County Planning Board on May 23, 2022 was funded through the NJTPA’s Subregional Studies program recommended that the County prepare a complete streets policy and plan; and

**WHEREAS**, the NJIT/NJTPA has approved an allocation of \$240,000.00 for the Warren County Subregional Study as outlined in Chapter II of the FY 2024 Unified Planning Work Program, consisting of \$192,000.00 in federal funding and \$48,000.00 in-kind local match; and

**WHEREAS**, results of this Subregional Study will the preparation of a Comprehensive Complete Streets Policy and Plan for Warren County.

**NOW, THEREFORE BE IT RESOLVED**, as follows:

1. The contract for the Subregional Program for FY 2024-2025 between the County of Warren and the NJIT/NJTPA is approved.
2. The Commissioner Director is hereby directed to execute said agreement.
3. Cost incurred under this contract shall not exceed \$240,000.00.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, New Jersey 07823

**RESOLUTION 673-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING THE COMMISSIONER DIRECTOR  
TO EXECUTE THE SUBCONTRACT AGREEMENT FOR  
FISCAL YEAR 2024 SUBREGIONAL TRANSPORTATION PLANNING  
WORK PROGRAM IN THE AMOUNT OF \$84,740.00 AND THE SUPPLEMENTAL  
SUPPORT PROGRAM IN THE AMOUNT OF \$15,000.00 BETWEEN THE NEW JERSEY  
INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING  
AUTHORITY, INC. AND THE COUNTY OF WARREN**

**WHEREAS**, in order to improve Subregional or county transportation planning, the North Jersey Transportation Planning Authority has initiated programs to pass Federal Highway Administration and Federal Transit Administration funds through to individual counties to supplement existing state and regional planning efforts; and

**WHEREAS**, the Subregional Transportation Planning (STP) and Supplemental Support (SS) efforts are aimed at developing staff capability and improving institutional systems in the Warren County Planning Department; and

**WHEREAS**, these Programs are jointly administered by the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., (NJIT/NJTPA), and have been undertaken in Warren County by the Warren County Planning Department; and

**WHEREAS**, Warren County's proposed STP and SS Programs for Fiscal Year 2024 follow a specific program designed jointly by the Warren County Planning Department, New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc.; and

**WHEREAS**, Warren County's proposed STP and SS Programs for Fiscal Year 2024 have been approved by the NJIT/NJTPA; and

**WHEREAS**, the NJIT/NJTPA allocated \$84,740.00 for the STP Program and \$15,000.00 for the SS Program as outlined in Chapter II of the FY 2024 Unified Work Program for Warren County; and

**WHEREAS**, under the subcontract, Warren County is authorized to incur costs, starting July 1, 2023 and ending June 30, 2024 to a maximum of \$84,740.00 and \$15,000.00; and

**WHEREAS**, the STP amount consists of Federal Highway Administration and Federal Transit Administration planning funds of \$67,792.00 (80%) and \$16,948.00 (20%) of Warren County in-kind match; and

**WHEREAS**, the SS amount is a federal share of \$15,000.00 (100%); and

**WHEREAS**, the funding level and the contract agreement are subject to adjustment based on the availability of federal funds.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The agreement for the Subregional Transportation Planning and Supplemental Support programs for FY 2024 between the County of Warren, the New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc., is approved subject to adjustment based on the availability of federal funds.
2. The Commissioner Director is hereby directed to execute said agreement.
3. Costs incurred under the Subregional Transportation Planning Program shall not exceed \$84,740.00.
4. Costs incurred under the Supplemental Support Program shall not exceed \$15,000.00.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

[E16]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 674-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting December 13, 2023.

**RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE  
DIVISION OF CHILDREN AND FAMILIES C00289 CHILD ADVOCACY CENTER  
DEVELOPMENT GRANTS-CAPITAL FOR THE ENHANCEMENT OF OUR EXISTING  
C.A.C. SUBGRANT AWARD AMOUNT IS \$10,231.33**

**WHEREAS**, the Warren County Prosecutor's Office wishes to apply and is authorized to accept funding of \$10,231.33. The award period is July 1, 2023 to June 30, 2024, with no match required.

**WHEREAS**, the Warren County Board of County Commissioners has reviewed the accompanying application and has approved said request; and

**WHEREAS**, the project is a joint effort between the Office of the Attorney General Department of Law and Public Safety and the Warren County Prosecutor's Office for the purpose described in the application;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of County Commissioners that:

- 1) As a matter of public policy the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Office of the Attorney General Department of Law and Public Safety.
- 2) The Office of the Attorney General Department of Law and Public Safety will receive funds on behalf of the applicant.
- 3) The Office of the Attorney General Department of Law and Public Safety shall be responsible for the receipt and review of the applications for said funds.
- 4) The Office of the Attorney General Department of Law and Public Safety shall initiate allocations to each applicant as authorized.
- 5) There is no county match required.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

[E17]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION 675-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR  
CONTRACT #WC2213FO TO  
KEEGAN TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH  
FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING,  
BITUMINOUS TESTING AND CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS  
FOR NET INCREASE OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$97,022.50**

**WHEREAS**, the County requested proposals to be received on February 24, 2022 for Professional Engineering Services for the Coring, Bituminous Testing and Concrete Testing on Various Warren County Construction Projects for 2022-2024; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, a contract was awarded in the amount of \$81,022.50; and

**WHEREAS**, additional coring, bituminous testing and concrete testing hours are needed to complete the project for a net increase of \$16,000.00; and

**WHEREAS**, adequate funds are available in accounts 0419A101 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Keegan Technology & Testing Assoc., T/A Key-Tech of Keyport, NJ for the above project for a net increase of \$16,000.00 and a revised contract amount of \$97,022.50.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 676-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPROVING MODIFICATION #1 FOR CONTRACT WC2296R FOR PROFESSIONAL ENGINEERING AND SURVEYING SERVICES, FOR COUNTY ROUTE 659 (SPRING VALLEY ROAD), IN HARDWICK TOWNSHIP TO HAROLD E. PELLOW & ASSOCIATES, INC, OF AUGUSTA, NEW JERSEY FOR AN INCREASE OF \$55,000.00, AND FINAL CONTRACT AMOUNT OF \$127,500.00**

**WHEREAS**, Harold E. Pellow & Associates, Inc. of Augusta, New Jersey were awarded a contract to provide professional engineering and surveying services for County Route 659 (Spring Valley Road) in the amount of \$72,500.00; and

**WHEREAS**, NJDEP Permitting and subsequent permit conditions require a need for additional final design work; and

**WHEREAS**, this contract modification will result in a net increase of \$55,000.00 and a final contract amount of \$127,500.00

**WHEREAS**, adequate funds are available in capital accounts 0420A209/5063 –Route 659 Preliminary Design and 0421A207/5063 Route 659 Drainage Design

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Harold E. Pellow & Associates, Inc. of Augusta, NJ for the above project for a net increase of \$55,000.00 and a revised contract amount of \$127,500.00.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 677-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-2 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044 VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR NET INCREASE OF \$9,641.00 AND REVISED CONTRACT AMOUNT OF \$89,441.00**

**WHEREAS**, Van Cleef Engineering Associates was awarded a contract for Construction Phase Engineering/Inspection Services for Warren County Bridge #16044, Valley Road over the Pohatcong Creek, Mansfield Township in the amount of \$79,800.00; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, additional inspection hours are needed to complete the project for a net increase of \$9,641.00; and

**WHEREAS**, adequate funds are available in account 0417A306 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$9,641.00 and a revised contract amount of \$89,441.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 678-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AWARDING CONTRACT #WC2313FO-6 TO  
VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES  
ON AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES  
AND STRUCTURES IN THE CONTRACT AMOUNT OF \$12,000.00**

**WHEREAS**, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

**WHEREAS**, inspection services are needed for Elizabethtown Gas Company utility related permit construction work; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, the proposal submitted by Van Cleef Engineering Associates meets the needs of the program, price and other factors considered in the amount of \$12,000.00; and

**WHEREAS**, adequate funds are available in account 40165 5100 ETWN 4834 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Van Cleef Engineering Associates. of Phillipsburg, N.J. for professional services for the above project in the amount of \$12,000.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Tracy L. Matlock

\_\_\_\_\_, Deputy Clerk

[H4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 679-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE  
ORDER TO ROAD SAFETY SYSTEMS, LLC FOR BEAM  
GUIDERAIL & SAFETY ENDS ON VARIOUS COUNTY ROADS  
AND STRUCTURES UNDER 2023 MORRIS COUNTY COOP  
CONTRACT #26, BEAM GUIDERAIL & SAFETY ENDS  
(INSTALLED) ON ROADWAYS AND STRUCTURES FOR THE  
WARREN COUNTY ENGINEERING DEPARTMENT IN THE  
ESTIMATED CONTRACT AMOUNT OF \$61,154.00**

**BE IT RESOLVED**, that the purchasing department is authorized to issue purchase orders for beam guiderail & safety end (installed) on various county roads and structures for the Warren County Engineering Department and is hereby awarded

to . . . Road Safety Systems, LLC, Shamong, New Jersey

in the estimated amount of . . . \$61,154.00

at the prices established under the Morris County Cooperative Contract #26

Funding for this contract has been provided in capital guiderail replacement account  
0422A201/5063

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock  
[H5]

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 680-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2311C FOR PROVISION OF AN INNOVATIONS GRANT PROGRAM WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES TO (1) ONE AGENCY FOR THE PERIOD OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024; AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-A5.1(B)**

**WHEREAS**, Warren County specifications for Competitive Contract WC2311C included the right to extend the contract as provided by the Local Public Contract Law 40A:11-15.1(B) for a second year, and

**WHEREAS**, funding for this contract is contingent upon receipt of funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of County Commissioners is authorized and directed to execute the necessary contract for provision of services between the County of Warren and the following agency/program:

<b>Agency</b>	<b>Program</b>	<b>Funding Source</b>	<b>Funding Amount</b>
<b>Parent to Parent Addiction Services, Inc.</b>	Innovation – P2P Wrap Around Support Services	DMHAS	\$35,475.00
		<b>GRAND TOTAL</b>	<b>\$35,475.00</b>

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H6]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 681-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC2358C TO EASTON COACH COMPANY OF EASTON, PENNSYLVANIA, FOR PROVISION OF PARATRANSIT SERVICES FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE CONTRACT AMOUNT OF \$2,225,595.00 AND THE RIGHT TO EXTEND FOR FOUR ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15.1(B)**

**BE IT RESOLVED**, that contract WC2358C for Provision of Paratransit Services for the Warren County Department of Human Services (Paratransit Program) is hereby awarded

**To . . .** Easton Coach Company, Easton, Pennsylvania

**In the amount of . . .** \$2,225,595.00

As per their bid submitted October 24, 2023

And reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding subject to resolution of contract contingencies and receipt of funds in Budget Year 2024 for this contract as provided or anticipated in budget accounts: 013604/5614 Subsidized Public Transportation; S43555304 – Casino Revenue; - S43555328 – NJ Veterans; S43555340– Section 5311; S43555385– NJ Transit JARC; X01REF&RB4894 – County Refunds & Rebates; 017000/5029 – Local match 5311 and 017000/5100 – Local Match JARC.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 682-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23105L-2 WITH THE TOWN OF  
HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH  
TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2024  
THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$750.00  
PER MONTH**

**BE IT RESOLVED**, that this contract is awarded to the Town of Hackettstown to provide a nutrition site in Hackettstown, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$750.00 per month January 1, 2024 through December 31, 2024

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract is provided in accounts 017000/5053 – 013540/5080

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H8]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 683-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23105L-3 WITH THE KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN KNOWLTON ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$1,800.00 PER MONTH**

**BE IT RESOLVED**, that this contract is awarded to the Knowlton Township Lions to provide a nutrition site in Knowlton, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$1,800.00 per month January 1, 2024 through December 31, 2024

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract is provided in accounts 017000/5053 – 013540/5080

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H9]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 684-23**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23113R FOR A  
SHARED SERVICE AGREEMENT FOR  
FARMLAND MONITORING AND INSPECTION  
SERVICES FOR THE WARREN COUNTY  
DEPARTMENT OF LAND PRESERVATION TO  
THE UPPER DELAWARE CONSERVATION  
DISTRICT FOR THE PERIOD OF JANUARY 1,  
2024 THROUGH DECEMBER 31, 2024 AT THE  
RATES AS PER THEIR ATTACHED  
SCHEDULE TOTAL CONTRACT AMOUNT  
NOT TO EXCEED \$45,000.00**

**BE IT RESOLVED**, that contract WC23113R for farmland monitoring and inspection services for the Warren County Department of Land Preservation is hereby awarded to the Upper Delaware Conservation District, Blairstown, New Jersey at the rates stated in the attached schedule for the period of January 1, 2024 through December 31, 2024, total contract not to exceed \$45,000.00; and

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds for this contract are provided in trust account 03895/5100 - Open Space Trust Fund-Maintenance of Properties.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 685-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23121R FOR PROFESSIONAL SERVICES, FOR THE MORRIS CANAL INCLINED PLANE 9 WEST-TUNNEL ENTRANCE WINGWALL DESIGN TO COLLIERS ENGINEERING AND DESIGN OF HAMPTON, NEW JERSEY FOR WARREN COUNTY LAND PRESERVATION IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$11,000.00**

**WHEREAS**, there exists a need for the professional services of an engineer to provide professional services, for the Morris Canal Inclined Plane 9 West-tunnel entrance wingwall design; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 03892/5100

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$11,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H11]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 686-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC2391FO FOR  
QUALIFYING SURVEYORS FOR THE WARREN  
COUNTY BOARD OF COUNTY COMMISSIONERS TO  
THE SURVEYORS LISTED BELOW, FOR THE  
PERIOD OF JANUARY 1, 2024 THROUGH  
DECEMBER 31, 2024**

**WHEREAS**, The Warren County Board of County Commissioners received proposals from surveyors on Thursday November 9, 2023. These proposals were based on qualifications, to develop a list of qualified surveyors to receive proposals on various Land Preservations and acquisitions.

**WHEREAS**, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing surveying services under the direction of the Warren County Board of County Commissioners, and the Warren County Department of Land Preservation and quality of past services rendered.

**WHEREAS**, this is a qualification of surveyors only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

**BE IT FURTHER RESOLVED** that the Surveyors listed below are qualified by the County of Warren to receive proposals:

**Geod  
Newfoundland, NJ**

**French & Parrello  
Hackettstown, NJ**

**Dykstra Assoc., PC  
Newton, NJ**

**Finelli Consulting Engineers Inc.,  
Division of UTRS  
Washington, NJ**

**Carroll Engineers  
Hillsborough, NJ**

**Colliers Engineering  
Red Bank, NJ**

**PS&S  
Wall Township, NJ**

**JMT  
Trenton, NJ**

**Nader  
Hackettstown, NJ**

**Greenman-Pederson, Inc.,  
Morris Plains, NJ**

**Laura J. Brill & Associates  
Blairstown, NJ**

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

[H12]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 687-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC2392FO FOR  
QUALIFYING APPRAISERS FOR THE WARREN  
COUNTY BOARD OF COUNTY COMMISSIONERS TO  
THE APPRAISERS LISTED BELOW, FOR THE  
PERIOD OF JANUARY 1, 2024 THROUGH  
DECEMBER 31, 2024**

**WHEREAS**, The Warren County Board of County Commissioners received proposals from appraisers on Thursday November 9, 2023. These proposals were based on qualifications, to develop a list of qualified appraisers to receive proposals on various Land Preservations and acquisitions

**WHEREAS**, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing appraisal services under the direction of the Warren County Board of County Commissioners, and the Warren County Department of Land Preservation and quality of past services rendered.

**WHEREAS**, this is a qualification of appraisers only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

**BE IT FURTHER RESOLVED** that the Appraisers listed below are qualified by the County of Warren to receive proposals:

**Wade Appraisal LLC  
Metuchen, NJ**

**Norman J. Golberg, Inc.  
Clinton, NJ**

**Joshua D. Mackoff, LLC  
Morristown, NJ**

**Sterling DeSanto & Associates  
Somerville, NJ**

**Landmark Appraisal  
Chester, NJ**

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 688-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO CELLEBRITE, INC.,  
FOR UFED 4PC ULTIMATE SUBSCRIPTION SOFTWARE  
FOR THE WARREN COUNTY PROSECUTOR'S CYBER  
LAB FOR THE PERIOD OF DECEMBER 23, 2023 THROUGH  
DECEMBER 22, 2024 IN THE TOTAL CONTRACT AMOUNT  
OF \$19,095.00**

**WHEREAS**, it has been recommended that the county issue a purchase order for computer software; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW THEREFORE, BE IT RESOLVED**, that a contract be awarded to Cellebrite, Inc., of Vienna, Virginia for providing computer software on licensed products for the Warren County Prosecutor's Office

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Cellebrite, Inc., of Vienna, Virginia
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in budget account 012750 –5026

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk

Tracy L. Matlock

[H14]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 689-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY  
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following members to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse.

**Reappoint:**

Alessandre Singher  
Phillipsburg, NJ 08865  
Citizen  
Term to expire: 12/31/25

Rich Gelson  
High Bridge, NJ 08829  
Citizen  
Term to expire: 12/31/25

Dawn Schafer  
Belvidere, NJ 07823  
Citizen  
Term to expire: 12/31/25

Deborah Meade  
Phillipsburg, NJ 08865  
Citizen  
Term to expire: 12/31/25

William Robbins  
Blairstown, NJ 07825  
Public Organization  
Term to expire: 12/31/25

Shelly Whitmore  
Phillipsburg, NJ 08865  
Public Organization  
Term to expire: 12/31/25

Michael Calderon  
Great Meadows, NJ 07838  
Citizen  
Term to expire: 12/31/25

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Tracy L. Matlock

\_\_\_\_\_, Deputy Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 690-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY  
ADVISORY COUNCIL ON DISABILITIES**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Advisory Council on Disabilities.

**Appoint:**

Barbara Stoffels  
Hackettstown, NJ 07840  
Consumer/Advocate  
Term to expire: 12/31/25

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 692-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION APPOINTING CALVIN INSCHO TO THE POSITION OF  
SUPERVISOR OF ROADS, UNCLASSIFIED WITHIN THE WARREN COUNTY  
PUBLIC WORKS DEPARTMENT, DIVISION OF ROADS**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that pursuant to N.J.S.A. 27:14-24, Calvin Inscho, is hereby appointed to the position of Supervisor of Roads, Unclassified within the Warren County Public Works Department, Division of Roads, at an annual salary of \$80,940.00.

**BE IT FURTHER RESOLVED** that the term of appointment shall be for five (5) years effective January 1, 2024 and expiring December 31, 2029.

**BE IT FURTHER RESOLVED**, in addition, Calvin Inscho will be responsible for the oversight and day to day operation of the Warren County Bridge Division within the Warren County Public Works Department.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock

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**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 693-23**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held December 13, 2023.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN AND THE FOP LODGE 171, COUNTY CORRECTIONAL POLICE OFFICERS FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2027**

**WHEREAS**, the Board of County Commissioners of the County of Warren and the FOP Lodge 171, County Correctional Police Officers, have completed labor negotiations and have agreed to the terms and conditions of employment;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Director of the Board is hereby authorized and directed to execute an agreement between the Board of County Commissioners of the County of Warren and the FOP Lodge 171, County Correctional Police Officers, for the period of January 1, 2024 through December 31, 2027.

**RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Deputy Clerk  
Tracy L. Matlock