

*\*These minutes were approved by the Board of County Commissions on February 14, 2024. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on January 10, 2024 at 6:00 p.m.

The meeting was called to order by Director Kern and upon roll call, the following members were present: Commissioner Lori Ciesla, Commissioner Deputy Director Jason J. Sarnoski and Commissioner Director James R. Kern. Also attending were County Administrator Alex J. Lazorisak, County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

After leading the flag salute, Mr. Kern requested everyone remain standing for a moment of silence for three members of the Warren County community, Former Allamuchy Township Mayor Betty Schultheis, Former Alpha Mayor Tom Fey and Former Greenwich Township Mayor Will Spencer.

Mr. Kern confirmed with the County Administrator Alex J. Lazorisak that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Approval of Minutes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the minutes of Regular Session of December 13, 2023 were approved.

Recorded Vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

CERTIFICATE OF MERIT/PROCLAMATIONS

**PROCLAMATION 19-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PROCLAMATION – HUMAN TRAFFICKING PREVENTION MONTH – JANUARY 2024

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla read the proclamation into the record and presented to Prosecutor Pfeiffer. She thanked her colleagues for having this proclamation on this evening. It is important that we bring awareness to our communities and remain vigilant

Mr. Sarnoski agrees with Ms. Ciesla we need to bring awareness to our communities. With the liberal laws of New Jersey, this state has been made a safe haven for human traffickers and this is certainly something we have to stop in this country. Warren County Prosecutor’s Office is taking a strong stance on this issue.

Mr. Kern echoed his colleague’s comments. Warren County is a rural beautiful county, we have a lot of great communities with two major corridors that run through our county and much goes on that many people are not aware of. Our Prosecutor’s Office is working with local, state and federal agencies to stop these criminal acts. This Board can bring awareness to our communities as well as

educate the public.

Prosecutor James L. Pfeiffer, was in attendance this evening to accept the proclamation. He thanked the Board for their support, he acknowledged this is a problem throughout our country and our community. Prosecutor reminded everyone to stay vigilant, “If you see something say something.” With the support of the community we can make a dent in this issue. It is the mission of the Prosecutor’s Office that they protect all things, especially victims of human trafficking.

Carol Gabel, member on the Board of Directors for the New Jersey Coalition Against Human Trafficking and also a member of the American Pediatric Academy Task Force, shared her story of assisting in rescuing one victim of human trafficking here in New Jersey. Ms. Gabel commended the County of Warren for taking this measure and stating this proclamation and hopes that the other counties will do the same. Ms. Gabel thanked the Board for having her this evening.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCIAL RESOLUTIONS

**RESOLUTION 20-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO PAY BILLS.  
Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 21-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION ABOLISHING AN EXISTING WARREN COUNTY PETTY CASH FUND.  
Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 22-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CHANGING THE NAME OF THE CUSTODIAN OF AN EXISTING WARREN COUNTY PETTY CASH.  
Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS

**RESOLUTION 23-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE COUNTY OF HUNTERDON TO PROVIDE SURROGATE OFFICE STAFF SERVICES.  
Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 24-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: DESIGNATING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN.  
Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 25-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE TWO (2) LEASE AGREEMENTS WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATIONS OF TWO (2) SECTION 5311 PARATRANSIT VEHICLES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 26-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$949,768.50 FOR THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla thanked her colleagues for having E1 on this evening and working with Hunterdon County. She is glad to see counties working together.

**RESOLUTIONS APPROVING SPECIFICATIONS**

**RESOLUTION 27-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVAL OF SPECIFICATION WC23122 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ROOF REPLACEMENT AT THE BANK BUILDING/WARREN COUNTY SURROGATES OFFICE BUILDING.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 28-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVAL OF SPECIFICATIONS WC2401 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO RENT COUNTY LAND FOR FARMING 43.14 ACRES, QUARRY ROAD, PARCEL BLOCK 32, LOT 18 IN WHITE TOWNSHIP.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 29-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVAL OF SPECIFICATIONS WC2402 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO RENT COUNTY LAND KNOWN AS THE HAMLIN PROPERTY FOR FARMING, APPROXIMATELY 38 ACRES, PARCEL A IN GREENWICH AND LOPATCONG TOWNSHIPS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTIONS RECEIVING BIDS AND AWARDED CONTRACTS**

**RESOLUTION 30-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR

# MINUTES

JANUARY 10, 2024

RESURFACING & REHABILITATION OF WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP NET INCREASE OF \$1,728.50 AND REVISED CONTRACT AMOUNT OF \$23,008.50.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 31-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ROAD SAFETY SYSTEMS, LLC FOR BEAM GUIDERAIL & SAFETY ENDS ON VARIOUS COUNTY ROADS AND STRUCTURES UNDER 2024 MORRIS COUNTY COOPERATIVE CONTRACT #26, BEAM GUIDERAIL & SAFETY ENDS (INSTALLED) ON ROADWAYS AND STRUCTURES FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$579,088.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 32-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACTS WC2366C FOR PROVISION OF HUMAN SERVICES: YOUTH PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$230,101.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 33-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: EXTENSION OF CONTRACT WC2203 FOR THE LEASE OF COUNTY PROPERTY (PROPERTY ADJACENT TO ADMINISTRATION BUILDING) FOR THE THIRD YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO SUEED FARMS, LLC FOR ANNUAL RENT IN THE AMOUNT OF \$3,600.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 34-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: EXTENSION OF CONTRACT WC2205 FOR THE LEASE OF COUNTY PROPERTY (FRANKLIN TOWNSHIP) FOR THE THIRD YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO MAUREEN MARKEY-FERRIS FOR ANNUAL RENT IN THE AMOUNT OF \$1,950.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 35-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: EXTENSION OF CONTRACT WC2301 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO RIVER HOLLOW FARMS LLC, FOR ANNUAL RENT IN THE AMOUNT OF \$23,635.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 36-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: EXTENSION OF CONTRACT WC2302 FOR THE LEASE OF COUNTY PROPERTY (SINGLEY PROPERTY)

# MINUTES

JANUARY 10, 2024

FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO LEONARD TRUSZKOWSKI, FOR ANNUAL RENT OF \$153.00 PER ACRE, TOTAL AMOUNT \$1,989.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESOLUTION 37-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 616 (KNOWLTON ROAD, TOWNSHIP OF KNOWLTON) MITIGATION DESIGN FOR DRAINAGE DUE TO STORM DAMAGE FROM THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN PER PROPOSAL PRICING SCHEDULE AWARDED WC2377F0-1 UNDER INVOICING IN THE CONTRACT AMOUNT OF \$97,910.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **RESIGNATIONS/APPOINTMENTS**

### **RESOLUTION 38-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO APPOINT REGULAR MEMBER TO THE WARREN COUNTY PLANNING BOARD.

LAUREL NAPOLITANI – TERM TO EXPIRE: 09/19/25

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla and Mr. Kern thanked Ms. Napolitani for volunteering to serve.

## **PERSONNEL RESOLUTIONS**

### **RESOLUTION 39-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF MAINTENANCE WORKER 1, GROUNDS, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS AND GROUNDS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

### **RESOLUTION 40-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A TEMPORARY FULL-TIME POSITION OF SENIOR PROGRAM DEVELOPMENT SPECIALIST, COMMUNITY SERVICE, CLASSIFIED, IN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## **REPORTS AND COMMENTS**

County Counsel Joe Bell remarked on Agenda Item E1, Authorizing Shared Services Agreement Between County of Warren and the County of Hunterdon to Provide Surrogate Office Staff Services during the transition period for Hunterdon County. Mr. Bell acknowledged this resolution has been developed with the assistance of County Administrator Alex Lazorisak,

Honorable Judge Shanahan, and Hunterdon County Counsel Katrina Campbell and himself.

County Engineer Bill Gleba provided an update on County Route #647, Bridge #22040, Harmony Brass Castle Road, Washington Township, the project is still under construction. The bridge structure is in, at this time the roadway is being restructured, weather has not been cooperative. Mr. Gleba anticipates the road to be graded by Friday, January 12<sup>th</sup>. Paving taking place next week along with the guide rail installed and the road opened. Mr. Gleba will remain hopeful that he will be able to report this project is complete at the next meeting.

Mr. Sarnoski asked if Mr. Gleba will discuss the effects of the weather from the rain event of January 9. County Administrator Alex Lazorisak commented County Public Works Emily Hammer will be able to provide an update with her report.

Mr. Kern spoke regarding Spring Valley Road, Hardwick Township, Mayor Jacksic had reached out let us know that the road has held up.

County Planner Dave Dech reported he expects to receive a letter on Friday, January 12, from the Director of Planning Advocacy stating they intend on releasing the new State Preliminary Development and Redevelopment Plan and that will undertake cross-acceptance this year. This will require the county to indicate whether we going be coming to negotiate relief for cross-acceptance, which we have been in the past. Intent is to have a new plan adopted by the end of 2024. Mr. Dech continued we will have our work cut-out for us this year, with negotiations with the municipalities in our county. At least one public hearing will need to take place in each county. Mr. Dech will need to search for an appropriate location to hold public hearing, possible the locations are Commissioner's Meeting Room, County College or at the County Vo-Tech School.

County Public Works Director Emily Hammer provided an update of the storm events from yesterday. The whole Public Works Division took a careful look at the areas that had anticipated areas of concern. The Division was well staffed including overnight coverage to address issues as they arose. There was some flooding on County Route #519 and County Route #635, which is still in recovery period from the summer storm. Ms. Hammer stated the areas that we are still in recovery from the summer storm we will have continued erosion, continued debris moving downstream, along with the areas that have not been able to be fully addressed. This will take some time from when we started this process. She was happy to report that the Division has gone around to the areas that have been completed, there was little disruption to the completed work done.

Ms. Hammer also gave an update on the building construction projects. There is the Human Services building, next door, that's under construction as well as the Catherine Dickson Library Hofman Library. For Human Services they are at the point where they have the floor slab, all of the underground utilities are in. Now they will be able to build up the walls of the building. The CDH Library demolition has been completed. The laying out of the utilities has begun as well as the laying out of where the interior walls will go. So far, they are staying on schedule. It is anticipated the Human Services building will be completed August of 2024. She is anticipating the CDH Library to be completed in February 2025.

County CFO Kim Francisco had nothing to report this evening.

County Administrator Alex Lazorisak had the latest personnel vacancy report, backfill of positions, due to promotions from within.

### COMMISSIONER COMMENTS

Ms. Ciesla thanked Planning Director, Dave Dech for reaching out to NJ DOT today regarding signage in Knowlton Township that are causing issues on Decatur Street. There are a lot of trucks on this street. A copy was also sent to Senator Steinhardt's office. Mr. Dech said he did receive a response from NJ DOT indicating they were forwarding the inquiry to the proper people.

Mr. Sarnoski reported on the NJTPA reorganization meeting he attend on Monday. Commissioner Jack Kelly from Ocean County was appointed chair. Mr. Sarnoski was made vice-chair. He is hoping to continue his influence to affect NJTPA and NJ DOT work in Warren County. He's also hoping to plan and prioritize an Economic Development Committee chairmanship. This will come with a little bit more responsibility and influence with regard to some of the projects that go on around the region.

Mr. Kern thanked all the county staff that have been working in the past two weeks with the storms, whether it be snow or rain. He appreciates their work. He also thanked Mike Petruzzellis, for the pre-OEM call, commenting our municipal partners appreciated having a pre-game discussion with all the different agencies. It was well done and well received.

Mr. Kern also discussed the new system the county has with respect to some commonly requested records. There is a new portal online, which will include Warren County's Health Department, septic and well records and how to submit requests for the Open Public Records Act otherwise known as OPRA. He thanked county staff who came together to work on this project with our external partners. He specifically thanked Holly Luberto from the Warren County Public Information Office for testing it. There was a lot of trial and error. At the end of the day, this is the public's information and government should not be in the way to get people the information. He looks forward to the public using that system and having access to the information.

### CLOSING PUBLIC COMMENTS

Liza Thomas, Liberty Township, spoke of her concerns about Natural Asset Companies. The Securities and Exchange Commission, at the request of the New York Stock Exchange want to create a new company and it's called Natural Asset Companies. It can be any nefarious institution, it could be anybody coming in and buying up public land, anywhere in the country. She commented this is different from the resolution Senator Steinhardt passed last year. This is going to be on the New York Stock exchange. The deadline for public comments was originally going to be January 18 but they have extended the deadline. If this goes through she is afraid we'll be saying goodbye to any private or public land we have because other people are going to have control over it. Ms. Thomas will send a follow-up email to the Commissioners with more information.

Ms. Mezzanotte gave the Board an update on what the I-80 DWG Coalition has been doing regarding the I-80 and Route 611 projects. The coalition has taken all the actions they can take, asking NJTPA to look at things. She mentioned they were able to get support from Northampton County. Information has gone to the Lehigh Valley Planning Commission and the Northeastern Pennsylvania

Alliance. They have been taking action about breaking in over there. They are in the process on the Pennsylvania side to taking advantage of the fact that Route 611 was the first fail. That's in their purview. Therefore, they are trying to get them to be the first ones to take action for a transportation study and to do it in conjunction with the Lehigh Valley Planning Commission. She is meeting with Senator Casey's office next week to drum up support. She has a meeting tomorrow with Assemblyman DiMaio's office to go over actions that she believes Knowlton and Hardwick Townships will be taking. This will include a list of questions that have not been responded to and she will also mention that the joint meeting between NJ DOT, Knowlton and Hardwick Townships and the Warren County Board of County Commissioners has yet to be scheduled.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

**RESOLUTION 41-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the board adjourned Executive Session and returned to Open Session at 6:58 p.m.

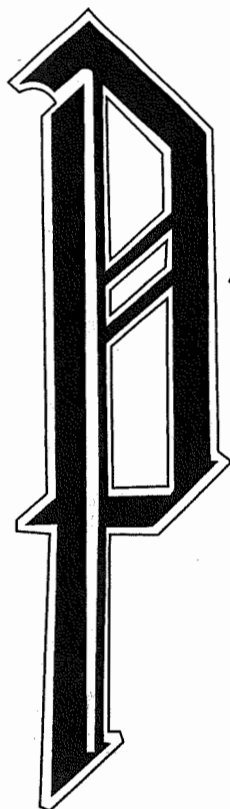
Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

ADJOURNMENT

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, and there being no further business before the board, the meeting was adjourned at 6:58 p.m.



County of Warren  
Board of County Commissioners



**Proclamation**

Human Trafficking Prevention Month  
January 2024

**WHEREAS**, in 2000, the Victims of Trafficking and Violence Protection Act became the first comprehensive federal law to provide for the protection of trafficking victims and prosecution of traffickers within the United States; and

**WHEREAS**, the law aims to combat trafficking into and within the United States through public awareness, the protection of victims, and the prosecution of traffickers; and

**WHEREAS**, human trafficking robs millions of their freedom, enriches transnational criminals, and threatens public safety and security everywhere; and

**WHEREAS**, human trafficking is a modern form of slavery and the barbaric exploitation of innocent victims which cannot be allowed to continue; and

**WHEREAS**, New Jersey is a main corridor in the Northeast United States for facilitating and transporting victims of human trafficking; and

**WHEREAS**, in February of 2023 the State of New Jersey created a Human Trafficking Unit to deal with the increase in human trafficking cases in our state; and

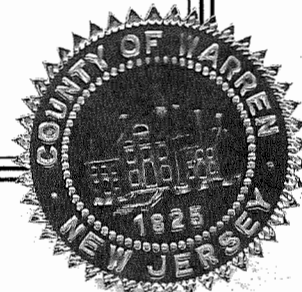
**WHEREAS**, human trafficking will not be eliminated without a concerted effort among all communities to be educated and vigilant of such crimes.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners hereby proclaim the month of January 2024 as **HUMAN TRAFFICKING PREVENTION MONTH** and urge residents to work together to raise awareness and help prevent this heinous crime.

James R. Kern III, Director  
Board of County Commissioners

Jason J. Sarnoski, Deputy Director  
Board of County Commissioners

Lori Ciesla, Commissioner  
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 20-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2023-50 and 2024-1, dated January 10, 2024**, in the amount of **\$7,390,691.30** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2023-50	12/20/2023	\$1,274,245.63	
2024-1	1/10/2024	<u>1,151,942.43</u>	
TOTAL			\$2,426,188.06
Horizon (Prescription, Claims, Admin)	1/5/2024	\$1,050,499.18	
Aetna	1/5/2024	201,120.51	
Sun Life Financial	1/5/2024	70,738.42	
Synchrony Rx	12/21/2023	312,768.48	
Delta Dental	12/19/2023	39,355.82	
Home Depot	1/5/2024	6,824.77	
PNC Bank Commercial Card	1/9/2024	9,218.01	
Open Space Wire-Myers-Toretta #1	12/18/2023	<u>168,206.15</u>	
TOTAL-OTHER			1,858,731.34
Payroll including Longevity	12/14/2023	\$1,539,057.41	
Payroll	12/28/2023	<u>1,566,714.49</u>	
TOTAL WAGES, FRINGE, MEALS			<u>3,105,771.90</u>
GRAND TOTAL			<u>\$7,390,691.30</u>

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[D1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 21-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION ABOLISHING AN EXISTING  
WARREN COUNTY PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

**WHEREAS**, said petty cash funds were established for various departments and offices in the County of Warren by resolution by the Board of County Commissioners (the Board) and approval by the Director of Local Government Services on various dates; and

**WHEREAS**, the County of Warren has determined that the petty cash fund listed herein is no longer necessary.

**NOW, THEREFORE, BE IT RESOLVED** that the Board directs that said fund listed herein be abolished:

<b>Department / Agency</b>	<b>Listed Custodian</b>	<b>Amount</b>
Road and Bridge Maintenance	John Tate	\$100.00

**BE IT FURTHER RESOLVED** that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
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**RESOLUTION 22-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION CHANGING THE NAME OF THE CUSTODIAN OF  
AN EXISTING WARREN COUNTY PETTY CASH FUND**

**WHEREAS**, N.J.S.A.40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

**WHEREAS**, Petty Cash Funds were established for various departments and offices in the County of Warren by resolution by the Board of County Commissioners(the Board) and approval by the Director of Local Government Services on various dates; and

**WHEREAS**, the following individual is listed as custodian of the Warren County Petty Cash Fund for the department appearing herein; and

**WHEREAS**, the County of Warren is changing the custodian of the department/agency Petty Cash Fund to the individual listed herein; and

**WHEREAS**, the individual listed herein is bonded and/or will be insured with amounts listed herein by virtue of a surety bond and/or crime policy limit and subject to policy language.

Department / Agency	Listed Custodian	New Custodian	Coverage Limit
Public Safety	Frank Wheatley	Dennis Riley	\$ 250,000.00

**NOW, THEREFORE BE IT RESOLVED** that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

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OF THE COUNTY OF WARREN**  
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**RESOLUTION 23-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE  
COUNTY OF WARREN AND THE COUNTY OF HUNTERDON TO PROVIDE  
SURROGATE OFFICE STAFF SERVICES**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Commissioner Director and County Administrator is hereby authorized to execute a Shared Services Agreement, copy attached and incorporated herein by reference, with the County of Hunterdon to provide Surrogate Office staff services at the Hunterdon County Office, commencing January 1, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

---

Alex J. Lazorisak

, Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 24-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: DESIGNATING MARIE S. WATTERS, WARREN COUNTY  
PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE  
OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN**

**WHEREAS**, the Board of County Commissioners of the County of Warren is required to appoint a Public Agency Compliance Officer (P.A.C.O.) pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27);

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that Marie S. Watters is hereby designated as Public Agency Compliance Officer (P.A.C.O.) for a term of January 10, 2024 thru January 9, 2025.

**RECORDED VOTE: Mr. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

---

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 25-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE  
TWO (2) LEASE AGREEMENTS WITH THE NEW JERSEY TRANSIT CORPORATION  
FOR RECEIPT AND OPERATION OF TWO (2) SECTION 5311 PARATRANSIT VEHICLES**

**WHEREAS**, the Warren County Board of County Commissioners approved applications with NJ Transit for two paratransit vehicles and

**WHEREAS**, NJ Transit has subsequently made available to Warren County the following vehicles through the Section 5311 program:

TWO (2) 2024 Ford Champion Challengers;  
VIN# 1FDFE4FN6RDD37831  
VIN# 1FDFE4FN5RDD37867

**WHEREAS**, NJ Transit requires that the county execute lease agreements to operate these vehicles.

**NOW, THEREFORE BE IT RESOLVED** that the Director of the Board of County Commissioners of the County of Warren is authorized to execute the lease agreements with New Jersey Transit for the operation of two (2) paratransit vehicles through the Section 5311 program.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E3]

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 26-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO  
EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION  
FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION  
ASSISTANCE FUNDS IN THE AMOUNT OF \$949,768.50 FOR THE PERIOD  
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, on September 27, 2023, the Warren County Board of County Commissioners approved the 2024 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) application through the NJ Transit Corporation; and

**WHEREAS**, NJ Transit has approved the 2024 Warren County SCDRTAP application with anticipated funding of \$949,768.50.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the Agreement with the NJ Transit Corporation for the use of the 2024 Senior Citizen and Disabled Resident Transportation Assistance Program funds for a total of \$949,768.50.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E4]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 27-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC23122 AND  
AUTHORIZATION TO ADVERTISE FOR BIDS  
FOR ROOF REPLACEMENT AT THE BANK  
BUILDING/WARREN COUNTY SURROGATES  
OFFICE BUILDING**

**BE IT RESOLVED**, that specification WC23122 for roof replacement at the Bank Building/Warren County Surrogates Office is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in capital account 0420A504/5062

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[F1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 28-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATIONS WC2401 AND  
AUTHORIZATION TO ADVERTISE FOR  
PROPOSALS TO RENT COUNTY LAND FOR  
FARMING 43.14 ACRES, QUARRY ROAD, PARCEL  
BLOCK 32 LOT 18 IN WHITE TOWNSHIP**

**BE IT RESOLVED**, that specification WC2401 for rental of county owned land for farming purposes is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

**RECORD VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 29-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATIONS WC2402 AND  
AUTHORIZATION TO ADVERTISE FOR  
PROPOSALS TO RENT COUNTY LAND KNOWN  
AS THE HAMLIN PROPERTY FOR FARMING,  
APPROXIMATELY 38 ACRES, PARCEL A  
IN GREENWICH AND LOPATCONG TOWNSHIPS**

**BE IT RESOLVED**, that specification WC2402 for rental of county owned land for farming purposes is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

---

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont Jr., Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 30-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1  
FOR CONTRACT #WC2313FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES FOR  
CONSTRUCTION INSPECTION SERVICES FOR RESURFACING & REHABILITATION OF  
WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP  
NET INCREASE OF \$1,728.50 AND REVISED CONTRACT AMOUNT OF \$23,008.50**

**WHEREAS**, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

**WHEREAS**, inspection services are needed for the above project; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, additional inspection hours are needed to complete the project for a net increase of \$1,728.50; and

**WHEREAS**, adequate funds are available in account 0419A101 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$1,728.50 and a revised contract amount of \$23,008.50.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 31-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ROAD SAFETY SYSTEMS, LLC FOR BEAM GUIDERAIL & SAFETY ENDS ON VARIOUS COUNTY ROADS AND STRUCTURES UNDER 2024 MORRIS COUNTY COOPERATIVE CONTRACT #26, BEAM GUIDERAIL & SAFETY ENDS (INSTALLED) ON ROADWAYS AND STRUCTURES FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$579,088.00**

**BE IT RESOLVED**, that the purchasing department is authorized to issue purchase orders for beam guiderail & safety end (installed) on various county roads and structures for the Warren County Engineering Department and is hereby awarded

to . . . Road Safety Systems, LLC, Shamong, New Jersey

in the estimated amount of . . . \$579,088.00

at the prices established under the Morris County Cooperative Contract #26

Funding for this contract has been provided in capital guiderail replacement accounts 0422A201/5063 and 0423A201/5063

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H2]

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 32-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: AWARD OF CONTRACTS WC2366C FOR PROVISION  
OF HUMAN SERVICES: YOUTH PROGRAMS TO VARIOUS AGENCIES FOR THE  
PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024  
IN THE AMOUNT OF \$230,101.00**

**WHEREAS**, five (5) proposals were received, opened, and read in public on December 14, 2023 at 12:00 p.m., prevailing time;

**WHEREAS**, the proposals were reviewed by the Warren County Department of Human Services and its Youth Services Commission and have determined that the proposals submitted by the agencies listed below meet all the requirements of the specifications; and

**WHEREAS**, funding for these contracts is contingent upon receipt of funds from anticipated state grants.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contracts for provision of services between the County of Warren and the following agencies:

<b>Agency</b>	<b>Program</b>	<b>Funding Source</b>	<b>Funding Amount</b>
<b>Center for Family Services</b>	Juvenile/Family Crisis Intervention Unit	JJC/FC	\$100,751.00
	Juvenile/Family Crisis Intervention Unit	JJC/SCP	\$59,908.00
<b>Community Prevention Resources</b>	Station House Adjustment - Central and Northern Warren County	JJC-SCP	\$10,000.00
<b>Joseph H. Firth Youth Center</b>	Middle School And High School Drop In	JJC-SCP	\$33,276.00
	Policing for Trust	JJC-SCP	\$26,166.00
		GRAND TOTAL	\$230,101.00

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 33-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2203 FOR THE LEASE OF COUNTY PROPERTY (PROPERTY ADJACENT TO ADMINISTRATION BUILDING) FOR THE THIRD YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO SUEED FARMS, LLC FOR ANNUAL RENT IN THE AMOUNT OF \$3,600.00**

**BE IT RESOLVED**, that Contract WC2203 for lease of county property for agricultural purposes in White Township, property identified as Block 21, Lot 14, approximately 15 acres is hereby extended

to . . . Sued Farms, LLC, Washington, New Jersey

annual rent of \$240.00 per acre for a total amount of \$3,600.00

as per his bid submitted February 15, 2022

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 34-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2205 FOR THE LEASE OF COUNTY PROPERTY (FRANKLIN TOWNSHIP) FOR THE THIRD YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO MAUREEN MARKEY-FERRIS FOR ANNUAL RENT IN THE AMOUNT OF \$1,950.00**

**BE IT RESOLVED**, that Contract WC2205 for lease of county property for agricultural purposes in Franklin Township, property identified as Block 1, Lot 1 and Block 18, Lot 17, approximately 75 total acres, 25 which are available for agriculture is hereby extended

to . . . Maureen Markey-Ferris, Allentown, Pennsylvania

annual rent of \$26.00 per acre for a total amount of \$1,950.00

as per his bid submitted February 15, 2022

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H5]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 35-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2301 FOR THE LEASE OF COUNTY  
PROPERTY (NABOZNY PROPERTY) FOR THE SECOND YEAR OF A THREE YEAR  
CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025  
TO RIVER HOLLOW FARMS LLC, FOR ANNUAL RENT OF \$326.00 PER ACRE,  
TOTAL AMOUNT \$23,635.00**

**BE IT RESOLVED**, that Contract WC2301 for lease of county property for agricultural purposes in Franklin and Greenwich Townships, property identified as Block 39, Lot 1, and Block 15, Lot 4, approximately 72.50 acres is hereby extended

to . . . River Hollow Farms LLC, Stewartsville, New Jersey

annual rent of \$326.00 per acre for a total amount of \$23,635.00

as per his bid submitted February 7, 2023

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 36-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2302 FOR THE LEASE OF COUNTY PROPERTY (SINGLEY PROPERTY) FOR THE SECOND YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 TO LEONARD TRUSZKOWSKI, FOR ANNUAL RENT OF \$153.00 PER ACRE, TOTAL AMOUNT \$1,989.00**

**BE IT RESOLVED**, that Contract WC2302 for lease of county property for agricultural purposes in Franklin Township, property identified as Block 18, Lot 19, approximately 13 acres is hereby extended

to . . . Leonard Truskowski, Stewartsville, New Jersey

annual rent of \$153.00 per acre for a total amount of \$1,989.00

as per his bid submitted February 7, 2023

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 37-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION RE: AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 616 (KNOWLTON ROAD, TOWNSHIP OF KNOWLTON) MITIGATION DESIGN FOR DRAINAGE DUE TO STORM DAMAGE FROM THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN PER PROPOSAL PRICING SCHEDULE AWARDED WC2377FO-1 UNDER INVOICING IN THE CONTRACT AMOUNT OF \$97,910.00**

**BE IT RESOLVED**, that contract WC2377FO-1 for Professional Engineering Services for mitigation design for drainage due to storm damage from the July 14, 2023 and July 15, 2023 was hereby awarded

to . . . Colliers Engineering and Design, Hampton, New Jersey

**in the estimated:** hourly rates of the pricing schedule submitted

**as per their proposal submitted . . .** October 16, 2023

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above

and, that under WC2377FO-1, Colliers Engineering and Design has prepared plans for County Route 616 (Knowlton Road, Township of Knowlton) , mitigation design for drainage

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract

Funds will be provided in account 0423B299-5063

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 38-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION TO APPOINT REGULAR MEMBER  
TO THE WARREN COUNTY PLANNING BOARD**

**BE IT FURTHER RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following regular member to the Warren County Planning Board with terms to expire September 19, 2025.

Appoint

Laurel Napolitani  
Belvidere, NJ 07823

Term Expires: 9/19/25

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 39-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF MAINTENANCE  
WORKER 1, GROUNDS, CLASSIFIED, WITHIN THE WARREN COUNTY  
DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS & GROUNDS**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, that a full-time position of *Maintenance Worker 1, Grounds*, classified, is created within the Warren County Department of Public Works, Division of Buildings & Grounds to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Maintenance Worker 3, Grounds*, classified, AFSCME Local 3287, Range 1240, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Maintenance Worker 1, Grounds*, classified, within the Warren County Department of Public Works, Division of Buildings & Grounds is created and established on AFSCME Local 3287, Range 0540, and made effective January 11, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[J1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 40-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 10, 2024.

**RESOLUTION CREATING A TEMPORARY FULL-TIME POSITION OF  
SENIOR PROGRAM DEVELOPMENT SPECIALIST, COMMUNITY SERVICE, CLASSIFIED,  
IN THE WARREN COUNTY DEPARTMENT OF  
HUMAN SERVICES, DIVISION OF ADMINISTRATION**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that a temporary full-time position of *Senior Program Development Specialist, Community Service*, classified, is created in the Warren County Human Services Department, Division of Administration to enhance the efficiency and effectiveness of operations; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the temporary full-time position of *Senior Program Development Specialist, Community Service*, is established on AFSCME Local 3287, Range 1640 and made effective January 11, 2024 and automatically abolished May 1, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[J2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 41-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 10, 2024.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Status of Jeffress Litigation, Liaci Litigation and Smith Property Acquisition.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA 331 – Prosecutor’s Detectives, AFSCME 3287A Tele-Communicators and CWA 1032 – TASS.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak