

# MINUTES

JANUARY 24, 2024

*\*These minutes were approved by the Board of County Commissions on February 28, 2024. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on January 24, 2024 at 6:00 p.m.

The meeting was called to order by Director Kern and upon roll call, the following members were present: Commissioner Deputy Director Jason J. Sarnoski and Commissioner Director James R. Kern. Also attending were County Administrator Alex J. Lazorisak, Assistant County Counsel Joe Bell IV, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock. Commissioner Lori Ciesla was absent.

After leading the flag salute, Mr. Kern confirmed with the County Administrator Alex J. Lazorisak that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

## Approval of Minutes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of the Reorganization Session of January 1, 2024 were approved.

Recorded Vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Executive Session of January 10, 2024 were approved.

Recorded Vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Executive Session of January 13, 2024 were approved.

Recorded Vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

## PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Courtney Murphy, CWA TASS 1032 – Spoke about agenda item E1. She referred to the people in the audience wearing the red t-shirts and said these women represent the dedication, hard work, loyalty, empathy and more. They provide Warren County residents with access to food, housing, health insurance, and cash assistance. They connect residents to employment and mental health services, child support, childcare, social security, legal services and more. They serve Warren County's most vulnerable population. She said she is sure the Board is aware their department is understaffed as well as underpaid. Currently there are 16 vacancies. They have employees making less than the 2024 state minimum wage, adding some employees work second jobs just to survive. They have employees who apply for the same income-based assistance they administer daily to our residents. Due to the extremely low salaries, they have minimal to no applicants for jobs posted throughout the county. They have high producing, well qualified employees looking for other employment or leaving the agency monthly due to low pay and high stress environment. She asked,

“What incentives can they give these employees to stay here? What is the outcome if their staff level becomes less and less?” Warren County residents ultimately suffer. Cases cannot be processed, timely benefits are left unmet and residents are left with insufficient funds for their daily needs. Their ultimate goal is to retain highly qualified employees, to best serve our most vulnerable population and to approve our residents’ quality of life by adequately providing these services to them. As they negotiate their 2024-2026 union contract, they stand here tonight, united and strong, to ask for the Board’s support. Support to provide livable wages to employees, support to help fully staff their agencies to be able to better serve residents in Warren County. They look forward to building more working relationship with the Board. She thanked the Board for their time.

FINANCIAL RESOLUTIONS

**RESOLUTION 45-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION TO PAY BILLS.  
Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS

**RESOLUTION 46-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2024 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$8,152,960.00; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY.  
Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 47-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES APPLICATION FOR FY’24 SOCIAL SERVICES FOR THE HOMELESS FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, TO INCREASE THE FUNDING BY \$25,000.00 FOR A TOTAL OF \$114,588.00 FOR THE PERIOD JANUARY 1, 2024 – DECEMBER 31, 2024; SUBJECT TO THE AVAILABILITY OF FUNDS.  
Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 48-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING TARA MEZZANOTTE TO THE LOWER DELAWARE WILD AND SCENIC MANAGEMENT COUNCIL.  
Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS APPROVING SPECIFICATIONS

**RESOLUTION 49-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2403 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR FIRE

SUPPRESSION SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS FOR THE WARREN COUNTY BUILDINGS & GROUNDS DEPARTMENT.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 50-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2404 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR MICROWAVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATION CENTER.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 51-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2405 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 52-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, DETOUR PLANS & TRAFFIC CONTROL PLANS FOR EMERGENCY REPLACEMENT OF WARREN COUNTY BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER BRASS CASTLE CREEK, WASHINGTON TOWNSHIP, CONTRACT #WC2408.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS**

**RESOLUTION 53-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR CONTRACT #WC2079FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ENGINEERING CONSTRUCTION SUPPORT SERVICES FOR STRUCTURAL DAMAGE REPAIR TO BRIDGE #13013, STATION ROAD OVER BRANCH OF PAULINS KILL, TOWNSHIP OF KNOWLTON FOR A NET INCREASE OF \$10,006.00 AND REVISED CONTRACT AMOUNT OF \$21,175.80.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 54-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-5 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE EMERGENCY REPLACEMENT OF WARREN COUNTY BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER BRASS CASTLE CREEK; WASHINGTON TOWNSHIP DUE TO STORM DAMAGE FROM THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS FOR NET INCREASE OF \$20,788.00 AND REVISED CONTRACT AMOUNT OF \$58,028.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 55-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: REVISION TO CONTRACT WC2395FO FOR LEGAL SERVICES-C, SPECIAL COUNSEL FOR LAND PRESERVATION LEGAL SERVICES FOR THE BOARD OF COUNTY COMMISSIONERS, CHANGE OF NAME FROM LAVERY, SELVAGGI, ABROMITIS & COHEN, P.C. TO LAVERY, SELVAGGI & COHEN, P.C.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 56-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23117R FOR PROFESSIONAL ENGINEERING SERVICES, FOR STRUCTURAL ENGINEERING DESIGN GAZEBO FOUNDATION, AT GARRET D. WALL PARK BELVIDERE, NEW JERSEY TO COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$5,500.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 57-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23123R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$2,151,163.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 58-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC2407R FOR PROFESSIONAL ENGINEERING SERVICES, FOR A DRAINAGE CONCEPT PLAN ON SNYDERS ROAD (COUNTY ROUTE 635) POHATCONG TOWNSHIP TO COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$20,800.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 59-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC2409R FOR PROFESSIONAL ENGINEERING AND SURVEYING SERVICES, FOR THE DESIGN/CONSTRUCTION SERVICE FOR MITIGATION FOR BRASS CASTLE ROAD (COUNTY ROUTE 623) WHITE TOWNSHIP STATIONS 265.50 – 267.50 TO FINELLI CONSULTING ENGINEERS A DIVISION OF UTRS, WASHINGTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$35,400.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 60-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CIOCCA FORD OF FLEMINGTON, FOR ONE 2024 FORD ESCAPE BASE AWD UNDER NEW JERSEY STATE CONTRACT

#T2007 FOR THE WARREN COUNTY HEALTH DEPARTMENT IN THE CONTRACT AMOUNT OF \$28,890.00.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 61-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR CONSTRUCTION OF A SOLDIER PILE WALL ON COUNTY ROUTE 624 BELVIDERE AVENUE (AT MOUNT PISGAH ROAD), OXFORD, WC2410 DUE TO JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO SPARWICK CONTRACTING, INC., IN THE CONTRACT AMOUNT OF \$25,484.27.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 62-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR SCOUR REPAIRS AT RAMSEYBURG ROAD BRIDGE #13023, COUNTY ROUTE 609, KNOWLTON, WC2411 DUE TO JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO SPARWICK CONTRACTING, INC. IN THE CONTRACT AMOUNT OF \$147,932.41.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESIGNATIONS/APPOINTMENTS**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT THE RESIGNATION OF JOHN HALMI FROM THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT THE RESIGNATION OF DAWN SCHAFFER FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 63-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL.

GRACE KELLY – TERM TO EXPIRE: 04/30/26

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**PERSONNEL RESOLUTIONS**

**RESOLUTION 64-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING JASON ABELMAN TO THE POSITION OF CONFIDENTIAL ASSISTANT/OFFICE MANAGER,

UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, ROAD DIVISION.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 65-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION CHANGING PART-TIME POSITION OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CLASSIFIED, TO FULL-TIME WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY, OFFICE OF EMERGENCY MANAGEMENT.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 66-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MICHAEL PETRUZZELLIS AS WARREN COUNTY DEPUTY EMERGENCY MANAGEMENT COORDINATOR, CLASSIFIED, WITHIN THE DIVISION OF EMERGENCY MANAGEMENT IN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 67-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION REAPPOINTING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

**REPORTS AND COMMENTS**

County Counsel Joseph Bell IV, had nothing to report this evening.

County Engineer William Gleba provided an update on the Harmony Brass Castle Road Bridge #22040, Washington Township. Pavement is in now and, with weather permitting, will get the striping down, and the guiderails done. He's hoping by the end of next week to have the road opened back up.

County Planner Dave Dech had no report this evening.

County Public Works Director Emily Hammer gave a brief update on the FEMA recovery process. They are moving into design for mitigation, which are those projects that are going to create resiliency along county roads. Tonight the Board approved design services for one spot along Brass Castle Road. They will build more strength, a wall structure and addressing the path of the stream so they can protect what's happened downstream. The Board is also approving engineering services for County Road #635, Snyders Road, Pohatcong Township.

County CFO Kim Francisco had no report this evening.

County Administrator Alex Lazorisak had a couple of items for this evening.

1. February 14, 2024 Board of School Estimate Meeting with the Warren County Community College is set to begin at 5:00 p.m. Mr. Lazorisak asked the Board would they want to move back the Regular Commissioner meeting time to 7:00 p.m.? On motion by Mr. Sarnoski, seconded by Mr. Kern to change the Commissioners Regular Session meeting to 7:00 p.m., Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes.
2. Latest vacancy report, nothing out of the ordinary. As reported last month, we are seeing a slow influx of new hires coming in. With the economy and demographics and everything that's happening out there on a federal level, we're starting to see people come back to work.

### COMMISSIONER COMMENTS

Ms. Ciesla was absent this evening.

Mr. Sarnoski will be participating in a meeting tomorrow afternoon regarding Catswamp Road with Allamuchy Township to discuss the roadwork in Allamuchy.

Mr. Kern reported on discussions that took place last year regarding bringing in an independent auditor to look at the Board's response to the storms last summer. The kickoff meeting was held this past week and he thinks it's a good start. He expressed his appreciation for the county departments who participated. It was a good start of the conversation about what we can learn and what we can improve. Some department heads have already made some changes which he thinks have been successful. The storm was not only a significant financial cost, but also an increase in the workloads of employees. They are hoping to meet again in February.

County Administrator Lazorisak added Mr. Bird from Preparedness 360 Solutions, LLC will tally all the information. He did meet with all the department heads after the main meeting. He visited the OEM building and was very impressed with all that we have and with our abilities. He was also impressed with Dennis Riley and Michael Petruzzellis. Mr. Bird has a lot of knowledge and has worked on large disasters, like Hurricane Katrina. It's good to have a third party insight.

Mr. Kern also announced that Warren County is going to be starting the Commissioner Conservation Challenge. The goal is to make Warren County the first National Wildlife Federation Certified County in the state of New Jersey. Individual homeowners, renters or whomever can work to have their individual property certified for wildlife habitats. This means, a lot of times in our own backyards, sometimes we're planting things that aren't native species, such as different plants. It makes it hard for all types of plants and animals to survive. Just by designating a tiny spar in your backyard, you can help get this certification. We've hit that goal of the amount which we will put in our press release tonight. We'll be the first county in New Jersey to get that certification. Some of our neighboring counties are pretty close to us as far as getting that certification. It's something everyone can do and get involved within the community. Since 1973, the National Wildlife Federation has certified 250,000 sites. It could be a small thing like putting out water for hummingbirds or adding

different types of flowers for bees. You can do it as a property owner, whether owning or renting, do it at your church, do it at your business, or do it at your municipal building. Let's see if we can get that done. More information to follow. He thanked Clairanne Arcaro who's on the Allamuchy Green Team. I think between her and Hope, Warren County's already halfway there in getting this designation. He appreciates all the work they've already done. He mentioned a meeting that will be taking place on Monday, February 12<sup>th</sup>, in Washington Borough. Jen from Warren County Parks will be doing a presentation, Gardening for Wildlife, on how to get your property certified. It will be held at the Washington Public Library. More details can be found on the County's website.

CLOSING PUBLIC COMMENTS

Tara Mezzanotte, I80 DWG Coalition gave an update regarding I80. NJ DOT has finally scheduled our local officials briefing for both the rock fall mitigation and retaining wall projects. Knowlton and Hardwick Townships and Warren County are participating. Congressman Kean will have representation there. Assemblyman DiMaio himself will be there. She noted this is the first update to Hardwick and Knowlton Townships since 2020. She also reported she met with Assemblyman DiMaio, several weeks ago, for a few hours, to brief him on the projects. She wanted to mention this publicly so people realize that that kind of support is present. Assemblyman DiMaio is engaged, he is interested and information is going out to them. It was also noted the support that has been received from the County, particularly from the Board of County Commissioners, Dave Dech, Planning Director, and Ms. Mezzanotte herself for continuing the discussion with all the towns. All have continued to press the DOT for open communications.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

**RESOLUTION 68-24**

On motion by Mr. Sarnoski, seconded by Mr. Kern, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:17 p.m.

Recorded Vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the board adjourned Executive Session and returned to Open Session at 6:46 p.m.

Recorded vote: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes



# MINUTES

JANUARY 24, 2024

## ADJOURNMENT

On motion by Mr. Sarnoski, seconded by Mr. Kern, and there being no further business before the board, the meeting was adjourned at 6:47 p.m.

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 45-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2024-2 and 2024-3, dated January 24, 2024**, in the amount of **\$3,762,607.38** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2024-2	1/17/2024	\$1,109,472.78	
2024-3	1/24/2024	<u>1,101,437.73</u>	
TOTAL			\$2,210,910.51
Delta Dental	1/22/2024	\$38,869.88	
Open Space Wire	<i>(Detail Below)</i>	<u>90,197.10</u>	
TOTAL-OTHER			129,066.98
Payroll	1/11/2024	\$1,422,629.89	
TOTAL WAGES, FRINGE, MEALS			<u>1,422,629.89</u>
GRAND TOTAL			<u><u>\$3,762,607.38</u></u>

<u>Open Space</u>			<u>Reimburse-</u>	<u>County</u>
<u>Wire Transfer:</u>	<u>Date</u>	<u>Total Paid</u>	<u>ments</u>	<u>Portion</u>
Kimball Farm	1/16/24	\$90,197.10		\$90,197.10
Total				<u>\$90,197.10</u>

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South  
Belvidere, NJ 07823

**RESOLUTION 46-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2024 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$8,152,960.00; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY**

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS) has prepared the Calendar Year 2024 Budget Application to the NJ Department of Human Services, Division of Family Development; and

**WHEREAS**, the TASS budget reflects a total of \$8,152,960.00 anticipated revenue for the period January 1, 2024 through December 31, 2024 from the following sources; funds subject to availability: and;

State & Federal Funds - \$5,246,971.00  
Warren County Funds - \$2,905,989.00

**WHEREAS**, these anticipated funds will be used to support both the administration and operating expenses of TASS.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of County Commissioners of the County of Warren does hereby approve the Calendar Year 2024 Department of Human Services/TASS Budget Application to the NJ Department of Human Services, Division of Family Development, for an anticipated total of \$8,152,960.00; funding subject to availability.

**ROLL CALL: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 47-24**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES APPLICATION FOR FY'24 SOCIAL SERVICES FOR THE HOMELESS FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, TO INCREASE THE FUNDING BY \$25,000.00 FOR A TOTAL OF \$114,588.00 FOR THE PERIOD JANUARY 1, 2024 – DECEMBER 31, 2024; SUBJECT TO THE AVAILABILITY OF FUNDS**

**WHEREAS**, the NJ Department of Human Services, Division of Family Development, has made Social Services for Homeless funding available to Warren County totaling \$114,588.00 for the period January 1, 2024 through December 31, 2024; and

**WHEREAS**, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, has prepared a grant application to the NJ Department of Human Services for use of these funds.

**WHEREAS**, SSH grant funds will be used by the Division to support administrative and programmatic activities related to this program; subject to availability of funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that the application for FY'24 Social Services for the Homeless funding (January 1, 2024 – December 31, 2024) to the NJ Department of Human Services, Division of Family Development, for \$114,588.00 is approved subject to the availability of funds.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 48-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPOINTING TARA MEZZANOTTE TO THE  
LOWER DELAWARE WILD AND SCENIC MANAGEMENT COUNCIL**

**WHEREAS**, for the past few years Tara Mezzanotte has been Knowlton Township's Representative on the Lower Delaware National Wild and Scenic Management Council; and

**WHEREAS**, as require by Congress, the Management Council is responsible to administer the River's Management Plan in partnership with the National Park Service; and

**WHEREAS**, The Management Plan protects and enhances the values that enable our rivers to be a protected National Treasure it is and these protected values include high water quality, recreational, historic & cultural, geologic, and scenic; and

**WHEREAS**, last year the Warren County Environmental Advisory Committee looked further into this partnership. In September, upon the recommendation of the Warren County Environmental Advisory Committee, Warren County re-affirmed our commitment to the principals of the Lower Delaware Wild and Scenic Management Plan by passing Resolution #445-23. As Lower Delaware Wild and Scenic County we can have a voting seat, a representative, on the Management Council.

**NOW, THEREFORE BE IT RESOLVED** The Warren County Board of County Commissioners appoints Tara Mezzanotte to the Lower Delaware Wild and Scenic Management Council effective January 24, 2024 as Warren County's Representative.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
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**RESOLUTION 49-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2403 AND AUTHORIZATION  
TO ADVERTISE FOR BIDS FOR FIRE SUPPRESSION SYSTEM MAINTENANCE AT  
VARIOUS COUNTY BUILDINGS FOR THE WARREN COUNTY  
BUILDINGS & GROUNDS DEPARTMENT**

**BE IT RESOLVED**, that specification WC2403 for Fire Suppression System Maintenance at various County Buildings for the Warren County Buildings & Grounds Department is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013100/5029 Buildings & Grounds Contracted Services

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 50-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2404 AND AUTHORIZATION  
TO ADVERTISE FOR BIDS FOR MICROWAVE RADIO MAINTENANCE FOR THE  
WARREN COUNTY COMMUNICATION CENTER**

**BE IT RESOLVED**, that specification WC2404 for microwave radio maintenance for the Warren County Communications Center is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in the The Star-Ledger.

Funds for this contract will be provided in budget account 012500/5031 – Communications Center Repair and Maintenance

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 51-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2405 AND AUTHORIZATION  
TO ADVERTISE FOR BIDS FOR LABORATORY TESTS FOR THE  
WARREN COUNTY PUBLIC HEALTH NURSING OFFICE**

**BE IT RESOLVED**, that specification WC2405 for Laboratory tests for the Warren County Public Health Nursing Office are hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funding for this contract will be provided in accounts 013302/5030-Public Health Nursing Community Health Services and 013302/5046 Public Health Nursing Community Health Service T.B. Program

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[F3]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION 52-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPROVING THE PLANS, SPECIFICATIONS,  
DETOUR PLANS & TRAFFIC CONTROL PLANS FOR EMERGENCY REPLACEMENT OF  
WARREN COUNTY BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE  
ROAD) OVER BRASS CASTLE CREEK, WASHINGTON TOWNSHIP**

**WHEREAS**, storm related damage from the July 14 and July 15, 2023 required emergency removal and replacement work for Bridge #22040, County Route 647 (Harmony Brass Castle Road) over Brass Castle Creek; and

**WHEREAS**, Warren County with its bridge engineering consultant Genesis Engineering has prepared plans, specifications, detour plans and traffic control plans for the replacement work; and

**NOW, THEREFORE BE IT RESOLVED** that the plans, specifications, detour plans and traffic control plans for the Emergency Replacement and Reconstruction of Warren County Bridge #22040, County Route #647 (Harmony Brass Castle Road) over Brass Castle Creek are hereby approved.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[F4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 53-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR  
CONTRACT #WC2079FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES, LLC TO  
PROVIDE PROFESSIONAL ENGINEERING CONSTRUCTION SUPPORT SERVICES FOR  
STRUCTURAL DAMAGE REPAIR TO BRIDGE #13013, STATION ROAD OVER BRANCH OF  
PAULINS KILL, TOWNSHIP OF KNOWLTON FOR A NET INCREASE OF \$10,006.00  
AND REVISED CONTRACT AMOUNT OF \$21,175.80**

**WHEREAS**, the County has received Qualification Statements for Contract #WC2079FO for Bridge and Culvert Survey, Design, and Permitting; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, the proposal submitted by Van Cleef Engineering Associates, LLC meets the needs of the program, price and other factors considered in the amount of \$21,175.80; and

**WHEREAS**, adequate funds are available in account 0419A307 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #2 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$10,006.00 and a revised contract amount of \$21,175.80.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont Jr., Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 54-24**

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2313FO-5 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE EMERGENCY REPLACEMENT OF WARREN COUNTY BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE FROM THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS FOR NET INCREASE OF \$20,788.00 AND REVISED CONTRACT AMOUNT OF \$58,028.00**

**WHEREAS**, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, additional inspection hours are needed to complete the project for a net increase of \$20,788.00; and

**WHEREAS**, adequate funds are available in account 0420A305 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$20,788.00 and a revised contract amount of \$58,028.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South.  
Belvidere, NJ 07823

**RESOLUTION 55-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: REVISION TO CONTRACT WC2395FO FOR LEGAL SERVICES-C,  
SPECIAL COUNSEL FOR LAND PRESERVATION LEGAL SERVICES FOR THE BOARD OF  
COUNTY COMMISSIONERS, CHANGE OF NAME FROM LAVERY, SELVAGGI,  
ABROMITIS & COHEN, PC. TO LAVERY, SELVAGGI & COHEN, P.C.**

**WHEREAS**, the County of Warren awarded contract WC2395FO Legal Services-C, Special Counsel for Land Preservation for the Board of County Commissioners to Lavery, Selvaggi, Abromitis & Cohen, P.C.; and

**WHEREAS**, Lavery, Selvaggi, Abromitis & Cohen, P.C., has legally changed its name to Lavery, Selvaggi & Cohen, P.C. and

**WHEREAS**, the Purchasing Director reports that service under this contract have continued uninterrupted by Lavery, Selvaggi & Cohen, P.C. at the level of service required; and

**WHEREAS**, Lavery, Selvaggi & Cohen, P.C. Inc. has agreed to ratify and assume the contracts previously entered into with Lavery, Selvaggi, Abromitis & Cohen, P.C. and to fulfill all obligations and to be bound by the terms herein;

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners approves continuance of the contracts for these services and authorizes the Director to sign an addendum to the contract reflecting the change in the name of the vendor to Lavery, Selvaggi & Cohen, P.C. and its ratification and assumption of the existing contracts.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 56-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC23117R FOR PROFESSIONAL  
ENGINEERING SERVICES, FOR STRUCTURAL ENGINEERING DESIGN GAZEBO  
FOUNDATION, AT GARRET D. WALL PARK BELVIDERE, NEW JERSEY TO  
COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY  
IN THE CONTRACT AMOUNT OF \$5,500.00**

**WHEREAS**, there exists a need for professional services of an engineer to provide professional engineering services for a structural engineering design gazebo foundation, at Garret D. Wall Park Belvidere, New Jersey and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account #03892 5100

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$5,500.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i)) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 57-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC23123R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$2,151,163.00**

**WHEREAS**, it has been recommended that the county issue a contract for Workers Compensation Insurance and Multi-Line Insurance Services as outlined in the proposal; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; an

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to New Jersey Intergovernmental Insurance Fund for services for the above project, at a cost not to exceed \$2,151,163.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this service has been provided in budget accounts 012100/5090 Property and Casualty Insurance and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 58-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC2407R FOR PROFESSIONAL ENGINEERING SERVICES, FOR A DRAINAGE CONCEPT PLAN ON SNYDERS ROAD (COUNTY ROUTE 635) POHATCONG TOWNSHIP TO COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$20,800.00**

**WHEREAS**, there exists a need for professional engineering services of an engineer to provide professional services for a drainage concept plan on Snyders Road (County Route 635) Pohatcong Township and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 0423B299/563

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$20,800.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.



4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 59-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC2409R FOR PROFESSIONAL ENGINEERING  
AND SURVEYING SERVICES, FOR THE DESIGN/CONSTRUCTION SERVICE FOR  
MITIGATION FOR BRASS CASTLE ROAD (COUNTY ROUTE 623) WHITE TOWNSHIP  
STATIONS 265.50- 267.50 TO FINELLI CONSULTING ENGINEERS  
A DIVISION OF UTRS, WASHINGTON, NEW JERSEY  
IN THE CONTRACT AMOUNT OF \$35,400.00**

**WHEREAS**, there exists a need for the professional services of an Engineer to provide engineering and survey services on the above mentioned property; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account 0423B299-5063

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Finelli Consulting Engineers, Inc., of Washington, New Jersey, for professional services for the above project, in the contract amount not to exceed \$35,400.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 60-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CIOCCA FORD  
OF FLEMINGTON, FOR ONE 2024 FORD ESCAPE BASE AWD UNDER NEW JERSEY  
STATE CONTRACT#T2007 FOR THE WARREN COUNTY HEALTH DEPARTMENT  
IN THE CONTRACT AMOUNT OF \$28,890.00**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for one Ford Escape base AWD for the Warren County Health Department, and is hereby awarded

**to . . .** Ciocca Ford of Flemington, Flemington, New Jersey

**in the amount of . . .** \$28,890.00

at the prices established under New Jersey State Contract#T2007

Funding for this contract has been provided in account 013150/R5051

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South.  
Belvidere, NJ 07823

**RESOLUTION 61-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR CONSTRUCTION OF A SOLDIER PILE WALL ON COUNTY ROUTE 624 BELVIDERE AVENUE (AT MOUNT PISGAH ROAD), OXFORD, WC2410 DUE TO JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO SPARWICK CONTRACTING, INC. IN THE CONTRACT AMOUNT OF \$25,484.27**

**WHEREAS**, the County Director of Public Works, Emily Hammer has reported that due to storm damage from the July 14, 2023 and July 15, 2023 emergency construction of a soldier pile wall is needed on County Route 624 Belvidere Ave. (at Mount Pisgah Road, Oxford; and

**WHEREAS**, due to storm damage emergency construction of a soldier pile wall is needed; and

**WHEREAS**, Quotes were obtained and Sparwick Contracting, LLC. submitted the lowest responsive and responsible quote received; and

**WHEREAS**, adequate funds are available in account 0423B299/5063

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency storm damage road construction of a soldier pile wall on County Route 624 Belvidere Ave. (at Mount Pisgah Rd) Oxford.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H9]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South.  
Belvidere, NJ 07823

**RESOLUTION 62-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL  
PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR SCOUR REPAIRS AT  
RAMSEYBURG ROAD BRIDGE #13023, COUNTY ROUTE 609, KNOWLTON WC2411  
DUE TO JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS  
TO SPARWICK CONTRACTING, INC.  
IN THE CONTRACT AMOUNT OF \$147,932.41**

**WHEREAS**, the County Director of Public Works, Emily Hammer has reported that due to storm damage from the July 14, 2023 and July 15, 2023 emergency scour repairs at Ramseyburg Rd. Bridge # 13023, County Route 609, Knowlton; and

**WHEREAS**, due to storm damage emergency scour repairs at Ramseyburg Rd. Bridge #13023, County Route 609, Knowlton is needed; and

**WHEREAS**, Quotes were obtained and Sparwick Contracting, LLC. submitted the lowest responsive and responsible quote received; and

**WHEREAS**, adequate funds are available in account 0423B299/5063

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency storm damage scour repairs at Ramseyburg Rd. Bridge # 13023, County Route 609, Knowlton.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak

, Clerk

[H10]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 63-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Warren County Board of County Commissioners hereby appoints the following individual to the Warren County Human Services Advisory Council:

Grace Kelly  
Belvidere, NJ 07823  
Provider

Term to Expire: 4/30/26

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Board of County Commissioners on the date above mentioned.

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Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 64-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPOINTING JASON ABELMAN TO THE POSITION  
OF CONFIDENTIAL ASSISTANT/OFFICE MANAGER, UNCLASSIFIED, WITHIN  
THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, ROAD DIVISION**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that Jason Abelman is appointed to the position of Confidential Assistant/Office Manager, unclassified, as set forth under N.J.S.A. 11A: 3-5(m) within the Warren County Department of Public Works, Road Division to enhance the efficiency and effectiveness of operations.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that Jason Abelman is appointed to the position of Confidential Assistant/Office Manager at a salary of \$66,400.00 effective January 25, 2024.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 65-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION CHANGING PART-TIME POSITION OF DEPUTY  
EMERGENCY MANAGEMENT COORDINATOR, CLASSIFIED, TO  
FULL-TIME WITHIN THE WARREN COUNTY DEPARTMENT OF  
PUBLIC SAFETY, OFFICE OF EMERGENCY MANAGEMENT**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that the part-time position of *Deputy Emergency Management Coordinator*, classified, is changed to full-time, within the Warren County Department of Public Safety, Office of Emergency Management, effective January 24, 2024.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[J2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 66-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION APPOINTING MICHAEL PETRUZZELLIS AS  
WARREN COUNTY DEPUTY EMERGENCY MANAGEMENT COORDINATOR,  
CLASSIFIED, WITHIN THE DIVISION OF EMERGENCY MANAGEMENT IN THE  
WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY**

**BE IT HEREBY RESOLVED** by the Warren County Board of County Commissioners that in accordance with N.J.S.A. App. A:9-42.1b(a), Michael Petruzzellis is appointed to the position of Warren County Deputy Emergency Management Coordinator within the Division of Emergency Management in the Warren County Department of Public Safety at an annual salary of \$72,000.00 effective January 25, 2024.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[J3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 67-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 24, 2024.

**RESOLUTION REAPPOINTING MARIE S. WATTERS,  
WARREN COUNTY PURCHASING AGENT**

**WHEREAS**, the Board of County Commissioners of the County of Warren desires to reappoint a Purchasing Agent pursuant to N.J.S.A. 40:9-30;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that Marie S. Watters is hereby reappointed Purchasing Agent for a term of three (3) years commencing on January 14, 2024 and terminating January 13, 2027.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[J4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 68-24**

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 24, 2024.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Status of Jeffress Litigation, Liaci Litigation, Smith Property Acquisition, Bullock Litigation.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA 331 – Prosecutor’s Detectives, AFSCME 3287A Tele-Communicators and CWA 1032 – TASS.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**RECORDED VOTE: Ms. Ciesla absent, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak