

# MINUTES

FEBRUARY 28, 2024

*\*These minutes were approved by the Board of County Commissions on March 13, 2024. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on February 28, 2024 at 6:01 p.m.

The meeting was called to order by Director Kern and upon roll call, the following members were present: Commissioner Lori Ciesla, Commissioner Deputy Director Jason J. Sarnoski and Commissioner Director James R. Kern. Also attending were County Administrator Alex J. Lazorisak, Assistant County Counsel Joe Bell IV, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

## MOMENT OF SILENCE

After leading the flag salute, Mr. Kern requested everyone remain standing for a moment of silence for two members of the Warren County community, Former Committeeman of Liberty Township Ronald William Petersen and John S. Fritts, Chairman of the Warren County Construction Board of Appeals.

Mr. Kern confirmed with the County Administrator Alex J. Lazorisak that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

## Approval of Minutes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Regular Session of January 24, 2024 were approved.

Recorded Vote: Ms. Ciesla abstain, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Executive Session of January 24, 2024 were approved.

Recorded Vote: Ms. Ciesla abstain, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the minutes of Regular Session of February 14, 2024 were approved.

Recorded Vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

## MEETINGS

Amy Overman, representative of Jersey Central Power & Light (JCP&L) presented the Energize NJ Program proposed plan that had been filed with the New Jersey Board of Public Utilities in November of 2023 and is currently under review at this time. The filing is the largest infrastructure project that has been filed in JCP&L's company history. The project is a five (5)-year plan of large infrastructure upgrades. These upgrades will strengthen the backbone of JCP&L's electrical system, which includes a large part of Warren County.

Ms. Overman provided the number of residents served that includes residential, commercial and industrial customers, along with the number of counties and municipalities serviced in New Jersey. JCP&L maintains and operates more than 26,000 miles of transmission and distribution lines in the state.

Ms. Overman reviewed the goals of the Energize NJ plan.

- Enhance reliability performance
- Hardening the grid against storms
- Expanding capacity
- Building the backbone of the electric grid of the future

Ms. Overman explained the three components of the Energize NJ plan.

- Grid Modernization portion of the program will focus on the reliability, storm hardening and expanding capacity. This includes the upgrade of 600 + miles of overhead power lines with more robust wiring and stronger, more durable poles. Replacing approximately 46 miles of aging underground lines for additional durability and capacity. Burying seven miles of specific overhead lines and implementing additional circuit protections. Also, proposed to be install are 42 new trip savers in Warren County across the JCP&L circuits. This will save unnecessary trips by line crews, along with outage times for customers.
- System Resiliency focuses on the outage recovery, accelerated restoration after severe storm weather, enhanced flexibility in the energy delivery system and an increase in equipment automation. This includes 18 substations being upgraded to support the additional load in the rebuilt circuits.
- Substation Modernization focus is on the upgrade of equipment and increase of remote access and automation capabilities.

Ms. Overman reviewed the impact to the customer. This investment is to help reduce non-storm outages. Improve JCP&L's ability to restore power following a major storm event. The upgrades are anticipated to cost the residential customer approximately \$4.16, or 3.6%, on their monthly electric bill over the five-year term of the plan. The increases cannot be billed until the work is completed.

Ms. Ciesla discussed an area of concern with Ms. Overman. Ms. Overman reassured that there are priority locations throughout Warren County. Ms. Overman can provide updates to the Board as the project moves along.

Mr. Kern thanked Ms. Overman and JCP&L for being a great partner to Warren County. He also thanked Ms. Overman for the assistance with the Merrill Creek Reservoir matter.

Ms. Overman requested the Board to support this plan and submit it to the NJ BPU.

Director Kern opened up the meeting for Public Comment regarding the Energize NJ Program only at this time.

Liza Thomas, Liberty Township, questioned the safeguarding all of the electrical components of JCP&L against terrorism. Ms. Overman reassured Ms. Thomas, the Board and audience the

company is very secure with their own Security Department.

**CERTIFICATE OF MERIT/PROCLAMATIONS**

Ms. Ciesla read the proclamation into the record recognizing Girl Scout Week.

**PROCLAMATION 101-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PROCLAMATION – GIRL SCOUT’S WEEK – MARCH 10 -16, 2024

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

In attendance to accept the Girl Scout Week, March 10 – 16, 2024 Proclamation was Troop Leader of Troop #97565, Alisa Nixon, along with Girl Scouts Ariana Buchberger, Amelia Davis, Amelia Guida and Brooke Nixon; and Troop Leader of Troop #96212 Renee Feldman and Girl Scout Faith Feldman. Also attending was Lissette Tufaro, Membership and Community Development Manager at Girl Scouts of Norther New Jersey.

Ms. Ciesla remarked it is an honor to recognize the Girl Scouts, this is a great program and there are many opportunities available to the girls. She reminded the girls to contact the Commissioners if they need community service hours, the county has many opportunities. Ms. Ciesla added, she was a Daisy Scout herself.

Mr. Kern presented a challenge to the Girl Scouts to turn their back yards into wildlife habitats. This will assist the county to become the first county of New Jersey to be certified as a Community Wildlife Habitat with the National Wildlife Federation. More information can be found on the county website. He thanked all of the girls for coming and being on the front lines of doing so much for our community and volunteering.

The Girl Scouts thanked the Board for the proclamation and challenge coins.

Mr. Kern will be reading the St. Patrick’s Day Parade proclamation on March 7, 2024 at the Hackettstown Grand Marshal Dinner.

**PROCLAMATION 102-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PROCLAMATION – ST. PATRICK’S DAY PARADE – HACKETTSTOWN- GRAND MARSHALL (TITLE ONLY)

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**PUBLIC COMMENTS (AGENDA ITEMS ONLY)**

None.

**FINANCIAL RESOLUTIONS**

**RESOLUTION 103-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO PAY BILLS

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 104-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 105-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2024 COUNTY BUDGET.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 106-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE ANNUAL BUDGET AND COUNTY PURPOSE TAX LEVY OF THE COUNTY OF WARREN FOR THE FISCAL 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 107-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE 2024 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 108-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVAL OF THE 2024 COUNTY FARMLAND PRESERVATION, RECREATION AND OPEN SPACE TRUST FUND LEVY.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 109-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 110-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$11,420,738.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS

**RESOLUTION 111-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR THE SALE OF CERTAIN REAL PROPERTY OWNED BY THE COUNTY OF WARREN CONSISTING OF 7.754 ACRES LOCATED IN THE TOWNSHIP OF HARMONY, COUNTY OF WARREN, NEW JERSEY, IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 13, LOT 11, FOR SALE BY PUBLIC AUCTION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 112-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE APPLICATION FOR A HIGHWAY TRAFFIC SAFETY PROJECT GRANT TO HIRE SUMMER INTERNS IN THE YEAR 2025 FOR THE AMOUNT OF \$28,165.53.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 113-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A STRATEGIC PLAN DEVELOPMENT AGREEMENT WITH STRATEGIC HEALTH ADVISORS, LLC IN AN AMOUNT NO GREATER THAN \$17,500.00; SUBJECT TO THE AVAILABILITY OF FUNDS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 114-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A COMMUNITY HEALTH IMPROVEMENT PLAN DEVELOPMENT AGREEMENT WITH STRATEGIC HEALTH ADVISORS, LLC IN AN AMOUNT NO GREATER THAN \$30,200.00; SUBJECT TO THE AVAILABILITY OF FUNDS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 115-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE ARC OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 116-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE AMERICAN RED CROSS AND THE COUNTY OF WARREN, (OFFICE OF EMERGENCY MANAGEMENT) ESTABLISHING AND DEFINING THE WORKING RELATIONSHIP BETWEEN THE AMERICAN RED CROSS AND THE COUNTY OF WARREN.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS APPROVING SPECIFICATIONS

**RESOLUTION 117-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2414 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE PROVISION OF TEMPORARY ENGINEERING SUPPORT SERVICES FOR THE WARREN COUNTY PLANNING DEPARTMENT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1).

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

**RESOLUTION 118-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARDING CONTRACT #WC2313FO-7 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$5,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 119-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION DECLARING AN EMERGENCY AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 3, IN THE AMOUNT OF \$332,925.52.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 120-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO TREE KING FOR REMOVAL OF TREES ALONG COUNTY ROUTE #659 ROADWAY IMPROVEMENT PROJECT AREA UNDER 2024 MORRIS COUNTY COOP CONTRACT #18, TREE REMOVAL, TRIMMING & STUMP GRINDING SERVICES FOR THE WARREN COUNTY ENGINEERING DEPARTMENT IN THE ESTIMATED CONTRACT AMOUNT OF \$20,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 121-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION GRANTING APPROVAL FOR A CATERING CONTRACT IN THE AMOUNT OF \$9,648.64 WITH DAVID'S COUNTRY INN FOR THE BICENTENNIAL GALA EVENT TO BE HELD ON NOVEMBER 20, 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 122-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ZETRON INC., UNDER NEW JERSEY STATE CONTRACT #A83924 COVERING 9-1-1 TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES FOR SILVER PLAN MAINTENANCE ON TELEPHONE SYSTEM EQUIPMENT AND ACCESSORIES FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL CONTRACT AMOUNT OF \$46,535.89.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 123-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACT WC2418R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY 9-1-1 CENTER FIRE ALARM SYSTEM UPGRADES, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$12,400.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 124-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACT WC2419R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY BANK BUILDING HVAC ASSESSMENT, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$3,800.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 125-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE REPAIR ON LOMMASON GLEN ROAD, COUNTY ROUTE 626 (WHITE TOWNSHIP) AREA 4 STATIONS 35.00 – 36.50 DUE TO STORM DAMAGE FROM JULY 14, 2023 AND JULY 15, 2023 TO TOM BARTHA & SON EXCAVATING INC. IN THE CONTRACT AMOUNT OF \$116,280.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESIGNATIONS/APPOINTMENTS**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RECOMMENDATION TO ACCEPT RESIGNATION OF SUZANNE HENSHAW FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RECOMMENDATION TO ACCEPT RESIGNATION OF BONNIE HILL FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 126-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

YVETTE DAY – TERM TO EXPIRE: 12/31/26

LORRAINE D’SYLVA-LEE – TERM TO EXPIRE: 12/31/26

ROSETTA LANGO – TERM TO EXPIRE: 12/31/26

DIANA DUDIAK-SCHOTT – TERM TO EXPIRE: 12/31/26

SUSIE MIHALSKI – TERM TO EXPIRE: 12/31/26

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 127-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS.

MICHAEL J. MARGULIES – TERM TO EXPIRE: 1/1/29

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 128-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL.

BRIAN S. BOND, WASHINGTON BOROUGH REPRESENTATIVE

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**PERSONNEL RESOLUTIONS**

**RESOLUTION 129-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF HUMAN SERVICES SPECIALIST 2, BILINGUAL IN SPANISH/ENGLISH, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF HUMAN SERVICES SPECIALIST 2, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 130-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF CLERK TRANSCRIBER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SENIOR CLERK TRANSCRIBER, CLASSIFIED, WITHIN THE WARREN COUNTY PROSECUTOR’S OFFICE.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 131-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF BRIDGE REPAIRER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SENIOR BRIDGE REPAIRER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, BRIDGE DIVISION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes



**RESOLUTION 132-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING ALEX J. LAZORISAK TO THE UNEXPIRED TERM AS WARREN COUNTY EMERGENCY MANAGEMENT COORDINATOR WITHIN THE WARREN COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

**RESOLUTION 133-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING DIANE M. TABERT TO THE POSITION OF CONFIDENTIAL ASSISTANT/EMERGENCY RESPONSE SPECIALIST, UNCLASSIFIED, WITHIN THE WARREN COUNTY OFFICE OF EMERGENCY MANAGEMENT.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Mr. Kern provided details regarding Agenda Item J4, Appointing Alex J. Lazorisak as Warren County Emergency Management Coordinator. He thanked Mr. Lazorisak for taking this role on, as we are restructuring and rebuilding the bench of Public Safety and Emergency Management Departments, this position must be filled with an appointed coordinator. Mr. Lazorisak discussed the coordinator position with the New Jersey State Police. This position needs to be in place for liability reasons. This is the third time in county history that the County Administrator has been appointed to the position of County Emergency Management Coordinator.

Mr. Kern spoke of Mr. Lazorisak and his experience in the past to name a few Superstorm Sandy, Hurricane Irene, COVID, largest public emergency, and this past Storm Event in July. Mr. Kern has the upmost confidence that he can do it.

**REPORTS AND COMMENTS**

Assistant County Counsel Joe Bell IV had no report for the Board this evening.

County Engineer Bill Gleba provided the Board with an update on County Route #659, Spring Valley Road, Hardwick Township. There is a deadline of April 1, 2024 to remove a certain amount of trees. Design is being worked on. Mr. Gleba anticipates the project out to bid late spring early summer. He will remain hopeful to have the project complete by the end of the year, it is not likely the project will be complete before the start of school. Mr. Gleba will provide updates regarding this project.

County Planner Dave Dech had a few items to report on this evening. First item to be reported is the I-80 replacement wall & rock fall projects. Mr. Dech attended a virtual meeting last week. The time frames of the projects had been discussed, construction of the replacement wall is on schedule for 2025-2028 and construction of the rock fall project is on schedule for 2028-2032. Mr. Dech has submitted questions subsequent to the meeting, with no reply to date. He reviewed with the Board questions he had submitted as noted below:

1. Requested clarification of the blasting that had been discussed.
2. How much vegetation that will be removed of the upslope?
3. Questioned the speed limit that is posted, New Jersey Department of Transportation (NJ DOT)

had mentioned it is posted at 50 MPH with the design speed at 35 MPH.

4. Questioned the four (4) panels in need of immediate replacement. Questioned why not replace the four panels that are failing and postpone the other panels for a later time due to PA 611 being shut down and to avoid future traffic conflicts through the Water Gap.
5. Region wide Corridor Study – with regards to rerouting traffic through the Delaware Water Gap to define alternate means of facilitating traffic in that area.

Next Mr. Dech provided an update on the NJ DOT 102 Truck Study that had been discussed back in July. NJ DOT has preliminary findings and will be presenting on March 4, 2024. At this time, additional questions may be asked of Warren County. Discussion took place as to what DOT is requesting. Mr. Lazorisak commented, it is his understanding DOT is looking to work on the next step to move the county's request forward with tying in the weight limit restrictions.

Lastly, Mr. Dech reported on the County Route 519/State Highway 57 Intersection, he is working on scheduling a meeting with NJ DOT, anticipated meeting date is March 12, 2024. Anticipated start date of this project is in the year 2028.

Mr. Kern commented on the restructuring of the county Planning Board. The work is being handled by the Development Review Subcommittee as intended.

County Public Works Director Emily Hammer briefed the Board on the July Storm Recovery. The fourth area of Lommasons Glen Road, County Route 626, is in the process, at this time. Ms. Hammer and Mr. Petruzzellis are working regularly with FEMA on the projects submitted for reimbursement. Mr. Petruzzellis provided an updated regarding the status of submitted projects. One project is in the obligated phase, the county will see the reimbursement of expenses in the upcoming weeks. There are five other projects in the various stages of the review process, at this time. After the review is complete, possible obligation and reimbursement time frame is approximately 45 days. Ms. Hammer continued regarding next phases of the storm projects also included mitigation work.

Next, Ms. Hammer provided an updated regarding the two building projects. Humans Services Building, now looks like a building. The roofing and windows will be completed within the next week, then interior work will begin. Project is on track for completion this summer. Catherine Dickson-Hofman Library Branch (CDH), work can now begin on the addition work with a completion date of February 2025.

County CFO Kim Francisco reminded the Board Public Hearings on the 2024 Budget will take place on March 27, 2024.

County Administrator Alex Lazorisak had two items to report this evening. The first item is the vacancy report. There are a couple of changes to titles, one for the library and for the County Clerk, trying to make the positions a little more attractive to get the positions filled. Next item for discussion is the change to County Commissioner meetings. At this time Mr. Lazorisak turn this over to Director Kern for explanation. Mr. Kern thanked Chris Infinito for coordinating with the three municipalities. Mr. Kern feels this is something good for the Commissioner Board to get out into different communities that are somewhat further away from where the Board normally meets so the residents of these communities don't have to travel to attend the meetings. Mr. Kern thanked the governing bodies of Allamuchy, Washington Borough and Pohatcong Township for allowing us to

use their municipal buildings. He also thanked the county staff for adjusting, this will be good for us to get out in the public. Mr. Kern is hoping this will be successful and we can do this again.

Mr. Lazorisak requested a motion to change the April 24, 2024 meeting to Tuesday, April 23, 2024 to be held as Allamuchy Township. Relocate the Wednesday, June 26, 2024 meeting to Washington Borough and the meeting of Wednesday, October 9, 2024 to Pohatcong Township.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, to accept the changes of date and/or locations of the Board of County Commissioners Regular Scheduled meetings.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

### COMMISSIONER COMMENTS

Ms. Ciesla had a couple of items to provide updates. First Ms. Ciesla provided updates regarding Broadband. RFI comments have been submitted to the NJ BPU. A meeting is scheduled for next week with Senators Steinhardt and Space to discuss the involvement of the senators to work to get the monies into Warren County for our providers.

Next, Ms. Ciesla discussed the upcoming Bi-centennial event. A new date has been set for the Bicentennial Gala, November 20, 2024 at David's Country Inn, more information will be available. This is the same date that the legislatures had approved creation of Warren County 200 years ago. Sixth months later is when the ratification took place. She continued the Bicentennial Cultural and Heritage Advisory Board discussed what the consultant can do to assist with planning a community day and other events.

Ms. Ciesla is looking to schedule a meeting with the Bicentennial Board, Economic Development Committee and local groups such as the Business Improvement Districts, as well as the state group working on the semiquincentennial celebration. She is hoping to get everyone working together and this will prepare us for the 250<sup>th</sup> birthday celebration of our country.

Mr. Sarnoski reiterated Mr. Dech's comments regarding the NJ DOT meetings. The consistent requesting of meetings with NJ DOT, DOT has stepped up to meet regarding the Route I80 Rock fall and Retaining Wall projects. NJ DOT has provided open communication with their experts. Mr. Sarnoski is concerned with the safety of the public, allowing of emergency vehicles to get through as well as the integrity of the wall and retention. It is important our questions get answered, along with traffic reduction or lane restrictions are done at appropriate times along with keeping us and public informed. Route 80 is a major corridor to us and to get the safety forces up to that area with PA 611 under construction at this time. Mr. Sarnoski is pleased that the lines of communication are open not only with Warren County but with our state and federal offices as well. He will hope that this trend continues in the right direction.

Mr. Kern had two items to report on this evening. He strongly urged everyone to attend the Hackettstown St. Patrick Day Parade, on Sunday, March 10<sup>th</sup>.

Lastly, Mr. Kern reported on the release from NJ DEP regarding the bald eagles species in New Jersey. There are 34 new nests in New Jersey with a total of 286 nests. Several nest locations

were mentioned, Delaware Water Gap, Merrill Creek and Mountain Lake to name a few.

### CLOSING PUBLIC COMMENTS

Tara Mezzanotte, representing Hardwick, Knowlton and Mount Bethel Township as liaison to PA DOT regarding the retaining wall. Ms. Mezzanotte reported meetings have taken place thank you to the assistance of the Warren County Commissioner Board. The previous meetings began with separate meetings not including Pennsylvania, now the meetings include more federal and state officials representing New Jersey and Pennsylvania. The officials are sticking with us when it is appropriate and when support is needed. NJ DOT comments are due March 1, 2024, with responses anticipated to be received by April 1, 2024. Ms. Mezzanotte remarked the questions must be recorded and become a part of the environmental review process and become a part of the environmental document.

Next, Ms. Mezzanotte spoke regarding the Fix the S-curve, she attended and spoke at the Pocono Mountains Council of Government (COG) regarding the long term solution of fix the S-curve. Monroe County will be moving forward with a draft resolution on their agendas in March. In April a final resolution will be included for approval. At the end of April, a complete packet will be submitted, along with reaffirming of what had already been resubmitted in 2020 by Warren and Northampton Counties. The North Jersey Transportation Planning Authority (NJTPA), Lehigh Valley Planning Commission (LVPC), Northeastern Pennsylvania Alliance for Monroe County (NEPA), New Jersey Department of Transportation (NJDOT), and the Pennsylvania Department of Transportation (PennDOT) can initiate the I80/611 Delaware Water Gap Corridor Transportation Study, by studying their segments and collaborate on the three different studies. Altogether there will be one big study. These agencies have been reported to conduct those studies.

Lastly, Ms. Mezzanotte reported a resolution has been passed by Hardwick Township, a resolution will be passed by Knowlton Township requesting the following items:

- Replace the missing I80 S-curve warning signs
- Bring all current signage in the eastbound retaining wall project work zone area up to plan specifications
- Lower the speed limit within the eastbound retaining wall project zone, it should only be 35 MPH without any work being done, the request is to have a work zone speed limit.
- Notifications to the local officials and public of lane closures.
- Stop daytime and holiday lane closures.

The resolutions will be sent to all federal and state legislatures including the County Commissioners for support.

### PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

**RESOLUTION 134-24**

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:58 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the board adjourned Executive Session and returned to Open Session at 7:33 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

ADJOURNMENT

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, and there being no further business before the board, the meeting was adjourned at 7:33 p.m.

County of Warren  
Board of County Commissioners

**P**

**Proclamation**

112<sup>th</sup> ANNIVERSARY &  
GIRL SCOUT WEEK MARCH 10-16, 2024

**WHEREAS**, March 12, 2024, marks the 112<sup>th</sup> anniversary of Girl Scouts of the USA, the largest and most impactful leadership program for girls in the world; and

**WHEREAS**, since our beginnings, Girl Scouts has emphasized public service and civic engagement, and has fostered a sense of community in girls; and

**WHEREAS**, Girl Scouts works to champion the ambitions, cultivates the talents, and develops the skills of girls to confidently pursue their passions and make the world a better place; and

**WHEREAS**, during a time when girls are experiencing increased levels of anxiety, stress, loneliness, and depression, Girl Scouts provides community, consistency, and connection for girls, and is a safe haven in all the uncertainty; and

**WHEREAS**, girls say that Girl Scouts supports their mental health and is an accepting, safe space where they feel free to be themselves and where leaders and other girls are sources of support during difficult times; and

**WHEREAS**, at a time when civics education is missing from many schools, Girl Scouts engages girls of all grade levels in civics programming that deepens their understanding of democracy and government, prepares them for a lifetime of civic engagement, and motivates them to take action on issues that are important to them; and

**WHEREAS**, Girl Scouts offers girls programming in science, technology, engineering, and math (STEM); the outdoors; entrepreneurship; and developing invaluable life skills; and

**WHEREAS**, Gold Award Girl Scouts takes on projects that have a measurable and sustainable impact on a community by assessing a need, designing a solution, completing a project, and inspiring others to sustain it; and

**WHEREAS**, today, more than 50 million women – trailblazers, visionaries, and leaders – are Girl Scout alums who have made the world a better place; and

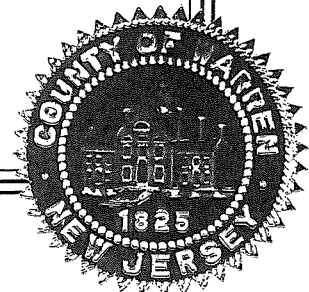
**WHEREAS**, Girl Scouts of Northern New Jersey serves 233 girls across Warren County.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners does hereby proclaim March 10-16, 2024 as Girl Scout Week in Warren County, applauding the Girl Scout Movement and Girl Scouts of Northern New Jersey for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities, along with celebrating the 112<sup>th</sup> anniversary of Girl Scouts of the USA.

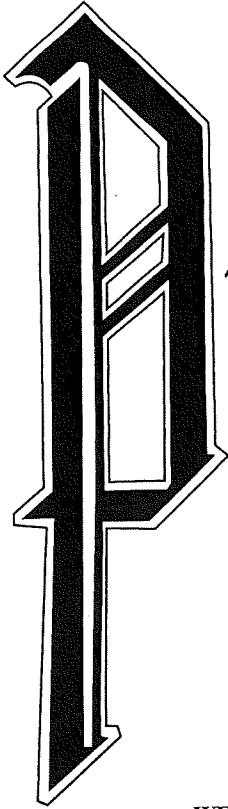
*James R. Kern III, Director  
Board of County Commissioners*

*Jason J. Sarnoski, Deputy Director  
Board of County Commissioners*

*Lori Ciesla, Commissioner  
Board of County Commissioners*



County of Warren  
Board of County Commissioners



**Proclamation**

**HONORING DARREN TYNAN  
HACKETTSTOWN ST. PATRICK'S DAY PARADE  
GRAND MARSHAL 2024**

**WHEREAS**, the Town of Hackettstown annually celebrates St. Patrick's Day with a Parade and festivities that include a Grand Marshal Reception; and

**WHEREAS**, Darren Tynan has been chosen for the high honor and privilege of serving as the Grand Marshal of the 2024 Parade; and

**WHEREAS**, Darren, who was born and raised in Hackettstown, is a worthy choice for this position for many reasons, including his constant dedication to public safety and civic duty, having volunteered for the Hackettstown Committee for Crime Prevention and served as part of the Hackettstown Police Department since 2003; and

**WHEREAS**, through years of dedication and exemplary service, Darren climbed the ranks of the police department, from detective, to sergeant, and retired as rank of lieutenant; and

**WHEREAS**, Darren's leadership qualities and his drive to enhance public safety saw him take charge of the Traffic Bureau, where he worked to ensure the roads of Hackettstown were safe for all its residents and visitors; and

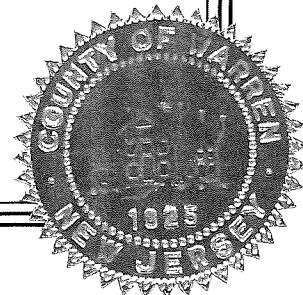
**WHEREAS**, Darren's commitment to fostering a sense of togetherness and safety within his hometown made him the driving force behind the initiation of National Night Out in Hackettstown, an event designed to strengthen community-police relations and enhance the camaraderie among residents.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners congratulates Darren Tynan on his selection as the 2024 Grand Marshal of the Hackettstown St. Patrick's Day Parade, and wishes him the luck of the Irish as he fulfills those duties.

*James R. Kern III, Director  
Board of County Commissioners*

*Jason J. Sarnoski, Deputy Director  
Board of County Commissioners*

*Lori Ciesla, Commissioner  
Board of County Commissioners*



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 103-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2024-7 and 2024-8, dated February 28, 2024**, in the amount of **\$2,952,424.96** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2024-7	2/21/2024	\$513,356.57	
2024-8	2/28/2024	<u>1,007,821.93</u>	
TOTAL			\$1,521,178.50
Uniform Pay	2/15/2024	\$20,071.82	
Payroll	2/22/2024	<u>1,411,174.64</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,431,246.46</u>
GRAND TOTAL			<u>\$2,952,424.96</u>

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D1]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr., Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 104-24**

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS  
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **2.5%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

**WHEREAS**, the Board of County Commissioners of the County of Warren finds it advisable and necessary to increase its CY 2024 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Board of County Commissioners hereby determines that a one percent increase in the budget for said year, amounting to **\$612,608** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Board of County Commissioners hereby determines that any amount authorized herein above that is not levied, as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to **\$612,608** and that the CY 2024 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

**BE IT FURTHER RESOLVED** that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution upon adoption, with the recorded vote included there on be filed with said Director within 5 days after such adoption.

**On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:**

**ADOPTED BY RESOLUTION**

**ON FIRST READING**

**DATED: February 28, 2024**

**RECORDED VOTE: Ms. Ciesla            Yes**  
**Mr. Sarnoski            Yes**  
**Mr. Kern                 Yes**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

**ADOPTED BY RESOLUTION**

**ON SECOND READING**

**DATED: March 27, 2024**

**ROLL CALL: Ms. Ciesla**  
**Mr. Sarnoski**  
**Mr. Kern**

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 105-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION ADOPTING TAX LEVY CAP TO  
BE APPLIED TO THE 2024 COUNTY BUDGET**

**WHEREAS**, the County introduced its 2024 County Budget on February 28, 2024, which is scheduled for adoption by the Warren County Board of County Commissioners on March 27, 2024, and

**WHEREAS**, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

**WHEREAS**, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of County Commissioners; and

**WHEREAS**, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

**WHEREAS**, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of County Commissioners that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2024 Budget.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[D3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 106-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPROVING THE ANNUAL BUDGET AND  
COUNTY PURPOSE TAX LEVY OF THE COUNTY OF WARREN  
FOR THE FISCAL YEAR 2024**

**BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that the following statements of revenues and appropriations herein set forth shall constitute the County Budget for the year 2024;

**BE IT FURTHER RESOLVED**, that a summary of said budget shall be published in the Star Ledger in the issue of March 13, 2024.

**BE IT FURTHER RESOLVED**, that notice is hereby given that the Budget and Tax Resolution was approved by the Board of County Commissioners of the County of Warren on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled on Wednesday March 27, 2024 at 6:00 pm in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 So., Belvidere (White Township), New Jersey. Objections to the Budget and Tax Resolution for the year 2024 may be presented by taxpayers and other interested persons.

**SUMMARY OF BUDGET REVENUES AND APPROPRIATIONS FOR THE YEAR 2024**

Total Appropriations	\$ 108,514,374.67
Less: Anticipated Revenues	\$ 29,014,374.67
Amount to be Raised by Taxation – County Purpose Tax	\$ 79,500,000.00

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 107-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPROVING THE 2024 BUDGET FOR THE  
WARREN COUNTY LIBRARY AND ESTABLISHING THE  
AMOUNT TO BE RAISED BY TAXATION FOR THE USE  
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

**BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,720,000.00 for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

**SUMMARY OF REVENUES**

General Revenues	
Surplus Appropriated	\$ 1,366,102.00
State Aid	\$ 49,000.00
Miscellaneous Revenues Anticipated	\$ 115,000.00
<b>AMOUNT TO BE RAISED BY TAXATION</b>	<b><u>\$ 4,720,000.00</u></b>
<b>Total General Revenues</b>	<b><u>\$ 6,250,102.00</u></b>

**SUMMARY OF APPROPRIATIONS**

General Appropriations	
Operations Including Contingent	\$ 4,577,852.00
Capital Improvements	<u>\$ 1,672,250.00</u>
<b>Total Appropriations</b>	<b><u>\$ 6,250,102.00</u></b>

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40:33-9, the sum of \$4,720,000.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board of County Commissioners is hereby instructed to notify the Warren County Board of Taxation of this action.

**BE IT FURTHER RESOLVED** that a summary of said budget shall be published in the Star Ledger in the issue of March 13, 2024.

**BE IT FURTHER RESOLVED** that notice is hereby given that the Budget and Tax Resolution was approved by the Board of County Commissioners of the County of Warren on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled on Wednesday March 27, 2024 at 6:00 pm in the Commissioners' Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 So., Belvidere (White Township), New Jersey.

Public comments on the Budget and Tax Resolution for the year 2024 may be presented by taxpayers and other interested persons.

**On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:**

**ADOPTED BY RESOLUTION      ON FIRST READING**

<b>DATED: February 28, 2024</b>	<b>RECORDED VOTE:</b>	<b>Ms. Ciesla</b>	<b>Yes</b>
		<b>Mr. Sarnoski</b>	<b>Yes</b>
		<b>Mr. Kern</b>	<b>Yes</b>

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

**ADOPTED BY RESOLUTION      ON SECOND READING**

<b>DATED: March 27, 2024</b>	<b>ROLL CALL:</b>	<b>Ms. Ciesla</b>
		<b>Mr. Sarnoski</b>
		<b>Mr. Kern</b>

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 108-24**

**RESOLUTION RE: APPROVAL OF THE 2024 COUNTY FARMLAND  
PRESERVATION, RECREATION AND OPEN SPACE TRUST FUND LEVY**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**WHEREAS**, on November 2, 1993, the County, pursuant to a ballot question, created a dedicated tax in the amount of 2 cents per \$100.00 of County equalized real property for the County Farmland Preservation, Recreation and Open Space Trust Fund; and

**WHEREAS**, said dedicated tax was increased by an additional 2 cents per \$100.00 of the county equalized real property on the November 2, 1999 election to assess up to a maximum of 4 cents per \$100.00 of the total County equalized real property valuation, and that the County would annually determine the rate to be levied, which could not exceed the maximum of 4 cents per \$100.00 of total County equalized real property valuation; and

**WHEREAS**, said dedicated tax was increased again by an additional 2 cents per \$100.00 of the county equalized real property on the November 5, 2002 election to assess up to a maximum of 6 cents per \$100.00 of the total County equalized real property valuation, and that the County would annually determine the rate to be levied, which could not exceed the maximum of 6 cents per \$100.00 of total County equalized real property valuation; and

**WHEREAS**, the Board of County Commissioners have reviewed the proposed 2024 expenditures from the Farmland Preservation, Recreation and Open Space Trust Fund, and have determined that the amount of **2.0 cents** per \$100.00 of County equalized real property valuation will be sufficient to assist the Farmland Preservation, Recreation and Open Space Program in the County of Warren for the year 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners hereby approves a 2024 levy of **2.0 cents** of County equalized real property valuation pursuant to the County Farmland Preservation, Recreation and Open Space Trust fund established in November, 1993, modified in November, 1999, and modified again in November, 2002; and

**BE IT FURTHER RESOLVED** that the Board of County Commissioners hereby certifies to the Warren County Board of Taxation, the 2024 Warren County Farmland Preservation, Recreation and Open Space Trust Fund levy in the amount of **2.0 cents** per \$100.00 of the County equalized real property valuation, which is estimated to provide a levy of \$2,912,765.00.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 109-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on February 28, 2024.

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Board of County Commissioners of the County of Warren, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the dated above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D7]



**COUNTY OF WARREN, NEW JERSEY  
CAPITAL IMPROVEMENT ORDINANCE**

**RESOLUTION 110-24**

**NUMBER 2024-A**

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL  
IMPROVEMENTS AND THE APPROPRIATION OF \$ 11,420,738.00  
FROM THE WARREN COUNTY GENERAL CAPITAL  
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$11,420,738.00 from the General Capital Improvement Fund for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

(1)	Road Resurfacing Improvements	\$ 625,813.00
(2)	Road and Drainage Improvements Design, construct or reconstruct and improve various county roads and intersections.	\$ 1,860,000.00
(3)	Bridge and Culvert Improvements  Design, construct or reconstruct and improve various county bridges and culverts	\$ 1,000,000.00
(4)	Equipment and Furnishings  Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software	\$ 4,236,579.00
(5)	Buildings & Grounds Improvements  Design, construct or renovate and improve various county facilities	\$ 2,188,000.00
(6)	Specialty Vehicles and Maintenance and Construction Equipment Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment	\$ 1,510,346.00
(7)	New Building and Land Acquisitions	<u>\$ 0.00</u>
		<u>\$ 11,420,738.00</u>

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 11,420,738.00 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, March 27, 2024 at 6:00 PM., in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of County Commissioners, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

**On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:**

**ADOPTED BY RESOLUTION ON FIRST READING**

<b>DATED: February 28, 2024</b>	<b>RECORDED VOTE: Ms. Ciesla</b>	<b>Yes</b>
	<b>Mr. Sarnoski</b>	<b>Yes</b>
	<b>Mr. Kern</b>	<b>Yes</b>

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ Capital Improvement Ordinance 2024-A was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

**ADOPTED BY RESOLUTION XXX-24 ON SECOND READING DATED: March 27, 2024**

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of an ordinance adopted by the Board of County Commissioners of the County of Warren on the dates above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 111-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR THE SALE OF CERTAIN  
REAL PROPERTY OWNED BY THE COUNTY OF WARREN CONSISTING OF 7.754 ACRES  
LOCATED IN THE TOWNSHIP OF HARMONY, COUNTY OF WARREN, NEW JERSEY,  
IDENTIFIED ON THE OFFICIAL TAX MAP AS BLOCK 13, LOT 11,  
FOR SALE BY PUBLIC AUCTION**

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13 et seq., of the Local Lands and Buildings Law, the County is empowered to authorize the sale of any real property, capital improvement, or personal property, or interests therein, not needed for public use, by open public sale at auction to the highest bidder after the required newspaper advertisement thereof and satisfaction of the other statutory formalities; and

**WHEREAS**, the term “real property” is broadly defined by the statute, N.J.S.A. 40A:12-2, to include, “in addition to the usual connotations, development rights or easements, or any right, interest or estate in the area extending above any real property, or capital improvement thereon, to such a height or altitude as any title, interest or estate in real property may extend, commonly known as ‘air rights’ ” and “capital improvements” to include, “in addition to buildings, any structures, fixtures, edifices, byways, parking lots, service facilities, and any other facility...;” and

**WHEREAS**, “the conveyance of any estate, interest, easement or title to, or the waiver, release, or modification of any conditions, restrictions or limitations on any real property, capital improvement” constitutes a “sale” within the meaning of the statute; and

**WHEREAS**, the County of Warren (the “County”) is the owner of certain real property and capital improvements in the Township of Harmony, County of Warren, and State of New Jersey, identified as Block 13, Lot 11 (formerly Lots 6, 7, 8, 9, 10 and 11) on the tax map of the Township of Harmony (the “Property”), with a 1.5 story, single family dwelling situated on the property along with a one-story detached garage, which is no longer needed for public use; and

**WHEREAS**, Public Hearings on the proposed sale of the aforementioned property were held on November 1, 2023, at the Township of Harmony Municipal Building and on November 15, 2023, at the Wayne Dumont, Jr., Administration Building in accordance with N.J.S.A. 40A:12-13.5; and

**WHEREAS**, the County also caused a report identifying the reasons for, and all advantages and disadvantages and benefits and detriments of, the proposed sale, to be prepared and made available to the public at least thirty (30) days in advance of the date of the first scheduled public hearing; and

**WHEREAS**, the County wishes to continue to explore its options with respect to the Property by moving forward with the statutory requirements under N.J.S.A. 40A:12-1 et seq. with respect to the Property by (1) determining a just and fair compensation in the event of the sale of the Property; (2) obtaining the benefits of preliminary marketing efforts in that regard; and (3) scheduling an auction at open public sale to the highest bidder after advertisement thereof; and

**WHEREAS**, the County has retained the services of Fiedler Real Estate as its agent in connection with the marketing, auction and sale of the Property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners, of the County of Warren, State of New Jersey as follows:

1. The aforesaid recitals are hereby adopted and incorporated herein as if repeated in full.
2. The real property and capital improvements located in the Township of Harmony, County of Warren, and State of New Jersey, and identified as Block 13, Lot 11, on the tax map of the Township of Harmony (the "Property") shall be advertised for sale at public auction to the highest bidder. The public auction shall be held at the Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey 07823 on such date and such time as set forth in the public Advertisement published in accordance with law.
3. The Clerk of the Board is hereby authorized and directed to advertise a public auction pursuant to the provisions of N.J.S.A. 40A:12-13(a); which Advertisement shall set forth the public sale of the Property on such date and upon such terms as determined by the County and in accordance with the terms of this Resolution.
4. The aforementioned Property shall be sold at open public auction pursuant to the provisions of N.J.S.A. 40A:12-13 and shall be subject to the following conditions:
  - (a) The sale will be conducted by an agent of Fiedler Real Estate. Bid Packages, including the Contract of Sale, real estate information, property and sale disclosures and other diligence materials, and other terms and conditions shall be available prior to the time of the auction and, may be obtained upon registration for the auction on Fiedler Real Estate website: <http://www.frebac.com>. Bids will be accepted by open public sale at auction. Fiedler Real Estate shall market, show and obtain negotiated offers from potential purchasers with all required and completed materials listed in the Advertisement, in advance of the scheduled public auction. The highest offer obtained in advance of the scheduled public auction shall set the minimum starting bid amount for the live open public auction, provided that in no event shall such starting bid amount be less than the minimum bid amount. Bidders are to provide and execute all materials provided in the Bid Package as required by the Advertisement of Sale at the time of the public auction for their bid to be formally considered. The auctioneer shall, at his sole discretion, determine the highest bidder at the time of the public auction, which subject to the final acceptance by the County, will serve as the Purchase Price.
  - (b) No bid of less than \$350,000 will be accepted for the Property. In addition, the successful bidder shall pay a buyer's premium of five percent (5.0%) of the accepted purchase price to Fiedler Real Estate upon closing.
  - (c) The Property to be sold is subject to all existing encumbrances, liens, zoning regulations, easements, limitations, and other restrictions of record, such facts as may be revealed by due diligence, an accurate survey, title search, investigation, inspection, examination, testing, or

in any disclosures, documents or other information provided or available, upon request, from the County. Except as may otherwise be required by law or as otherwise provided in the Advertisement of Sale, Contract of Sale or other materials included in the Bid Package setting forth the terms and conditions for the sale, the County makes no representations or warranties as to the Property, including, but not limited to, the condition of any buildings, structures or other improvements, and the purchaser assumes the risk of any and all such conditions, and shall otherwise accept the sale of the Property and improvements thereon in their "AS IS," "WHERE IS" Condition, without warranty, representation or guarantee of any kind or nature whatsoever, expressed or implied. The sale shall further not be subject to any title, mortgage, financing, inspection and/or other contingencies or conditions. It shall be the express and affirmative obligation of the prospective purchaser to obtain and examine any title search or title policy in advance of the public auction.

- (d) All prospective purchasers shall, at their sole expense, perform and conduct any and all reasonable due diligence, title search, surveys, inspections, investigation, examination, title testing and/or studies of the Property and improvements and conditions on the Property may deem warranted or appropriate in advance of the date of the public auction. By submission of a Bid, the prospective purchaser is affirmatively representing and acknowledging that the prospective purchaser obtained and reviewed any and all information and records and performed and conducted any and all investigation, inspection, examination, testing and due diligence the prospective purchaser requested, deemed material or that in anyway impacted or influenced the decision of the prospective purchaser to submit a bid at public auction for the purchase of the Property.
  - (e) The successful bidder shall submit a certified check, cashier's check or money order, payable to the County of Warren in an amount of ten percent (10%) of the Purchase Price immediately upon close of the auction proceedings, together with such other documentation as may be provided in and required by the Advertisement of Sale, Contract of Sale or Bid Package. Said payment shall be non-refundable and applied to the remaining balance of the Purchase Price in accordance with the Advertisement of Sale and Contract of Sale. In the event the highest bidder fails to submit the balance of the Deposit within the time required, such bid shall be deemed to be disqualified and the party that submitted the next highest bid at auction shall be considered the successful bidder.
  - (f) All bids shall be referred to the Board of Commissioners for review and final approval pursuant to N.J.S.A. 40A:12-13. The Board of Commissioners reserve the right to accept the highest bid or reject any and all bids. The Board of Commissioners shall make their decision known by Resolution no later than the Board's second regularly scheduled meeting following the auction, unless otherwise agreed by the County and the successful bidder. No bid may be withdrawn without express written approval by the County.
  - (g) The sale shall be subject to the terms and conditions as set forth in this Resolution, Advertisement of Sale, Contract of Sale and Bid Package, which will be made available upon the advertisement of the sale, subject to such modification as determined by the County, in conjunction with County Counsel.
5. The County reserves the right to waive any and all defects and informalities in any bid proposal and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the County. No bid shall be considered finally accepted until passage of a Resolution by the County accepting said bid.

6. A public notice of sale shall be published in the County's official newspaper at least once a week for two consecutive weeks, the last publication being no earlier than seven (7) days prior to the date set forth for the public sale, which notice shall contain the conditions of this sale in accordance with N.J.S.A. 40A:12-13(a).
7. A duly certified copy of this Resolution shall be kept on file as a public record by the County and made available for public inspection upon request.
8. Each section, subsection, paragraph, sentence, clause and phrase of this Resolution is declared to be an independent section, subsection, sentence, clause and phrase. If any portion of this Resolution, or its application to any person or circumstances, shall be adjudged or otherwise determined to be invalid, unconstitutional, preempted, void, or ineffective for any clause or reason, such determination shall not affect the remaining provisions of this Resolution, and the application of such remaining provisions shall not be affected thereby and shall remain in full force and effect, and to this end, the provisions of this Resolution are severable.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

---

Alex J. Lazorisak, Clerk

, Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 112-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPROVING THE APPLICATION FOR  
A HIGHWAY TRAFFIC SAFETY PROJECT GRANT  
TO HIRE SUMMER INTERNS IN THE YEAR 2025 FOR  
THE AMOUNT OF \$28,165.53**

**WHEREAS**, there is funding available under a Highway Traffic Safety Project Grant with the New Jersey Division of Highway Traffic Safety for Safety Construction and Operational Improvements; and

**WHEREAS**, it would be in the best interest of the County of Warren to apply for said funding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the Director of the Board and the Clerk are hereby authorized to sign any and all documents in order to effectuate the Highway Traffic Safety Project Grant with the New Jersey Division of Highway Traffic Safety to hire summer interns in the amount of **\$28,165.53** for the project period of October 1, 2024 to September 30, 2025.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak

\_\_\_\_\_, Clerk

[E2]

**THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 113-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A STRATEGIC PLAN  
DEVELOPMENT AGREEMENT WITH STRATEGIC HEALTH ADVISORS, LLC  
IN AN AMOUNT NO GREATER THAN \$17,500.00;  
SUBJECT TO AVAILABILITY OF FUNDS**

**WHEREAS**, the New Jersey Association of County and City Health Officials has made available to the Warren County Board of County Commissioners grant funds in the amount of \$2,309,143 for the purpose of enhancing local public health infrastructure; and

**WHEREAS**, these grant funds are available for the period October 1, 2022 through June 30, 2024; and

**WHEREAS**, these funds can be used to develop plans associated with the national accreditation of local health departments,

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners that the Director of the Board is authorized to execute a Strategic Plan Development Agreement with Strategic Health Advisors LLC for an amount not greater than \$17,500; funds subject to availability for the period March 1, 2024 through June 30, 2024.

***RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes***

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date mentioned above.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E3]



**THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 114-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A  
COMMUNITY HEALTH IMPROVEMENT PLAN DEVELOPMENT AGREEMENT WITH  
STRATEGIC HEALTH ADVISORS, LLC IN AN AMOUNT NO GREATER THAN \$30,200.00;  
SUBJECT TO AVAILABILITY OF FUNDS**

**WHEREAS**, the New Jersey Association of County and City Health Officials has made available to the Warren County Board of County Commissioners grant funds in the amount of \$2,309,143 for the purpose of enhancing local public health infrastructure; and

**WHEREAS**, these grant funds are available for the period October 1, 2022 through June 30, 2024; and

**WHEREAS**, these funds can be used to develop plans associated with the national accreditation of local health departments,

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners that the Director of the Board is authorized to execute a Community Health Improvement Plan Agreement with Strategic Health Advisors LLC for an amount not greater than \$30,200; funds subject to availability for the period March 1, 2024 through June 30, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date mentioned above.

---

Alex J. Lazorisak

, Clerk

[E4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 115-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on February 28, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE ARC OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the Warren County Department of Human Services, Division of Administration (hereinafter “the Department”) and The Arc of Warren County (hereinafter “the Agency”) have agreed to enter into a Memorandum of Understanding for the provision of transportation for Warren County clients to The Arc of Warren County, Camp Warren; and

**WHEREAS**, the Department and Agency agree to enter into an Understanding wherein the transportation services for Warren County clients of the Agency will be provided by the contracted provider Easton Coach Company, and

**WHEREAS**, the Agency will reimburse the County of Warren \$1,155.00 in four equal installments of \$288.75 per quarter for payments made to Easton Coach Company; and

**WHEREAS**, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

**NOW, THEREFORE BE IT RESOLVED**, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and The Arc of Warren County during the period January 1, 2024 through December 31, 2024.

***RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes***

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 116-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE AMERICAN RED CROSS AND THE COUNTY OF WARREN (OFFICE OF EMERGENCY MANAGEMENT), ESTABLISHING AND DEFINING THE WORKING RELATIONSHIP BETWEEN THE AMERICAN RED CROSS AND THE COUNTY OF WARREN**

**WHEREAS**, the American Red Cross assists individuals, families and communities who have been or could be impacted by disaster or emergency; and

**WHEREAS**, the Warren County Office of Emergency Management (WCOEM), in cooperation with the Warren County Emergency Management Council, municipalities, departments, and other members of the community, endeavors to prevent/mitigate, prepare for, respond to, and recover from natural and man-made disasters, which threaten the lives, safety, or property of the citizens of Warren County; and

**WHEREAS**, the American Red Cross requires a Memorandum of Understanding with Warren County to define a working relationship and provide the broad framework for cooperation and support between the American Red Cross and the County of Warren;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey, as follows:

1. The Emergency Management Director is authorized to execute the Memorandum of Understanding and any future revisions to this Memorandum of Understanding through December 31, 2034, between the County of Warren and the American Red Cross.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 117-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2414 AND AUTHORIZATION TO  
ADVERTISE FOR BIDS FOR THE PROVISION OF TEMPORARY ENGINEERING  
SUPPORT SERVICES FOR THE WARREN COUNTY PLANNING DEPARTMENT  
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1)**

**BE IT RESOLVED**, that specification WC2414 for the provision of temporary Engineering support services for the Warren County Planning Department is hereby approved

**BE IT FURTHER RESOLVED**, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 011650/5029

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[F1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 118-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION AWARDING CONTRACT #WC2313FO-7 TO  
VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES  
FOR AN ON-CALL BASIS FOR UTILITY PERMIT WORK ON VARIOUS COUNTY ROUTES  
AND STRUCTURES IN THE CONTRACT AMOUNT OF \$5,000.00**

**WHEREAS**, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

**WHEREAS**, inspection services are needed for Aqua NJ utility related permit construction work; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, the proposal submitted by Van Cleef Engineering Associates meets the needs of the program, price and other factors considered in the amount of \$5,000.00; and

**WHEREAS**, adequate funds are available in account 40165 5100 AQUA 4834 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Van Cleef Engineering Associates, of Phillipsburg, N.J. for professional services for the above project in the amount of \$5,000.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak

\_\_\_\_\_, Clerk

[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION 119-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 3, IN THE AMOUNT OF \$332,925.52**

**WHEREAS**, storm related damage from the July 14, 2023 and 15, 2023 required emergency repair replacement of Bridge #22040, located on County Route #647 (Harmony Brass Castle Road) over Brass Castle Creek, Washington Township; and

**WHEREAS**, due to the storm damage at Bridge #22040 there was required work to remove debris to allow for streamflow to continue under the roadway and to replace the bridge structure and roadway approaches for public safety; and

**WHEREAS**, Sparwick Contracting, Inc. submitted a responsive and responsible quote to perform the work; and

**WHEREAS**, Sparwick Contracting, Inc. submitted a request for partial payment of work performed between November 1, 2023 to November 30, 2023 in the amount of \$332,925.52; and

**WHEREAS**, adequate funds are available in account 0423B299 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency replacement work of Bridge #22040 and the payment request submitted by Sparwick Contracting, Inc. for Partial Payment Request No. 3 for the work performed between November 1, 2023 to November 30, 2023 in the amount of \$332,925.52.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak

\_\_\_\_\_, Clerk

[H2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 120-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO  
TREE KING FOR REMOVAL OF TREES ALONG COUNTY ROUTE #659 ROADWAY  
IMPROVEMENT PROJECT AREA UNDER 2024 MORRIS COUNTY COOP  
CONTRACT #18, TREE REMOVAL, TRIMMING & STUMP GRINDING SERVICES  
FOR THE WARREN COUNTY ENGINEERING DEPARTMENT  
IN THE ESTIMATED CONTRACT AMOUNT OF \$20,000.00**

**BE IT RESOLVED**, that the purchasing department is authorized to issue purchase orders for tree removal, trimming & stump grinding services for roadway improvement projects the Warren County Engineering Department and is hereby awarded

to . . . Tree King, Landing, New Jersey

in the estimated amount of . . . \$20,000.00

at the prices established under the Morris County Cooperative Contract #18

Funding for this contract has been provided in capital improvement account 0420A203 5063.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[H3]

N:\04 Projects\Road\659\Resolution MCCOP Tree King 2024.doc

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 121-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION GRANTING APPROVAL FOR A CATERING CONTRACT  
IN THE AMOUNT OF \$9,648.64 WITH DAVID’S COUNTRY INN FOR THE  
BICENTENNIAL GALA EVENT TO BE HELD ON NOVEMBER 20, 2024**

**WHEREAS**, the Warren County Bicentennial Cultural & Heritage Advisory Board (the “Advisory Board”) requests permission to hold a gala on November 20, 2024 at David’s Country Inn as part of the County’s bicentennial celebrations (the “Event”); and

**WHEREAS**, the Advisory Board will sell up to 150 tickets to the Event; and

**WHEREAS**, the full proceeds from these ticket sales, less payment processing expenses, will be paid to the County of Warren in order to offset, in whole or in part, the expenses of the Event; and

**WHEREAS**, adequate funds have been established in account 43175/5100

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren at its regular meeting on February 28, 2024, that such contract be approved.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H4]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 122-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ZETRON INC.,  
UNDER NEW JERSEY STATE CONTRACT #A83924 COVERING 9-1-1  
TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES FOR SILVER PLAN  
MAINTENANCE ON TELEPHONE SYSTEM EQUIPMENT AND ACCESSORIES  
FOR THE WARREN COUNTY COMMUNICATIONS CENTER  
IN THE TOTAL CONTRACT AMOUNT OF \$46,535.89**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order for Silver Plan Maintenance on Telephone System Equipment and accessories for the Warren County Communications Center and is hereby awarded

to . . . Zetron Inc., Redmond, Washington

in the amount of . . . \$46,535.89

at the prices established under New Jersey State Contract #A83924

Funding for this contract has been provided in budget account 012500/5026 – Public Safety Contracted Equipment

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 123-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC2418R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY 9-1-1 CENTER FIRE ALARM SYSTEM UPGRADES, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$12,400.00**

**WHEREAS**, there exists a need for the professional engineering services of an engineer for the Warren County 9-1-1 Center Fire Alarm System Upgrade; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account/s 0416A509-5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$12,400.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 124-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: AWARD OF CONTRACT WC2419R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY BANK BUILDING HVAC ASSESSMENT, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$3,800.00**

**WHEREAS**, there exists a need for the professional engineering services of an engineer for the Warren County Bank Building HVAC Assessment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in capital account/s 0423A508-5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$3,800.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South.  
Belvidere, NJ 07823

**RESOLUTION 125-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE REPAIR ON LOMMASON GLEN ROAD, COUNTY ROUTE 626 (WHITE TOWNSHIP) AREA 4 STATIONS 35.00-36.50 DUE TO STORM DAMAGE FROM JULY 14, 2023 AND JULY 15, 2023 TO TOM BARTHA & SON EXCAVATING INC. IN THE CONTRACT AMOUNT OF \$116,280.00**

**WHEREAS**, the County Director of Public Works, Emily Hammer has reported that due to storm damage from July 14, 2023 and July 15, 2023 emergency storm damage repair is needed on Lommason Glen Road, County Route 626 (White Township) area 4 stations 35-36.50; and

**WHEREAS**, Quotes were obtained and Tom Bartha & Son Excavating Inc. submitted the lowest responsive and responsible quote received; and

**WHEREAS**, adequate funds are available in account 0423B299/5063

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency storm damage repair to Lommason Glen Road, County Route 626 (White Township).

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 126-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION REAPPOINTING MEMBERS TO THE  
WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby reappoints the following members to the Warren County Advisory Council on Disabilities.

**Reappoint:**

Yvette Day  
Washington, NJ 07882

Term to Expire: 12/31/2026

Lorraine D'Sylva-Lee  
Changewater, NJ 07831

Term to Expire: 12/31/2026

Rosetta Lango  
Columbia, NJ 07832

Term to Expire: 12/31/2026

Diana Dudiak-Schott  
Washington, NJ 07882

Term to Expire: 12/31/2026

Susie Mihalski  
Abilities of NW Jersey, Inc.  
Washington, NJ 07882

Term to Expire: 12/31/2026

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_  
Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 127-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPOINTING MEMBER TO  
THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS**

**BE IT RESOLVED** that the Warren County Board of County Commissioners that in accordance with N.J.S.A. 40:12-1, the following individuals shall be appointed to the Warren County Board of Recreation Commissioners:

Appoint:

Michael J. Margulies  
Phillipsburg, NJ 08865  
Term: 5 years

Term to expire: 1/01/29

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION128-24**

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY SOLID WASTE ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints, under the recommendation of the Borough of Washington, the following individual to the Warren County Solid Waste Advisory Council to replace Ethel Conry; and

Representing Borough of Washington  
Brian S. Bond  
Washington, NJ 07882

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 129-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF HUMAN SERVICES  
SPECIALIST 2, BILINGUAL IN SPANISH/ENGLISH, CLASSIFIED, AND  
ABOLISHING A FULL-TIME POSITION OF HUMAN SERVICES SPECIALIST 2,  
CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN  
SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES**

**BE IT RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Human Services Specialist 2, Bilingual in Spanish/English*, classified, is created within the Warren County Department of Human Services, Division of Temporary Assistance and Social Services to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Human Services Specialist 2*, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Human Services Specialist 2, Bilingual in Spanish/English*, classified, is created and established on Communications Workers of America, AFL-CIO Local 1032, for supervisory and non-supervisory employees of the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, Range 1635 and made effective February 29, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[J1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 130-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF CLERK TRANSCRIBER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF SENIOR CLERK TRANSCRIBER, CLASSIFIED, WITHIN THE WARREN COUNTY PROSECUTOR'S OFFICE**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, that a full-time position of *Clerk Transcriber*, classified, is created within the Warren County Prosecutor's Office to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Senior Clerk Transcriber*, classified, is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Clerk Transcriber*, classified, within the Warren County Prosecutor's Office is created and established on CWA Local 1032 Clerk Transcriber salary range; both actions made effective February 28, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 131-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF BRIDGE REPAIRER,  
CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF  
SENIOR BRIDGE REPAIRER, CLASSIFIED, WITHIN THE WARREN COUNTY  
DEPARTMENT OF PUBLIC WORKS, BRIDGE DIVISION**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, that a full-time position of *Bridge Repairer*, classified, is created within the Warren County Department of Public Works, Bridge Division to enhance the efficiency and effectiveness of operations; and

**BE IT FURTHER RESOLVED** by the Warren County Board of County Commissioners that a full-time position of *Senior Bridge Repairer*, classified, AFSCME Local 3287, Range 1040 is hereby abolished.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that the full-time position of *Bridge Repairer*, classified, within the Warren County Department of Public Works, Bridge Division is created and established on AFSCME Local 3287, Range 0740 and made effective March 1, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

, Clerk

[J3]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 132-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPOINTING ALEX J. LAZORISAK TO THE UNEXPIRED TERM,  
AS WARREN COUNTY EMERGENCY MANAGEMENT COORDINATOR WITHIN THE  
WARREN COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT**

**WHEREAS**, The County of Warren is required by the state statute, N.J.S.A. APP. A:9-42.1, to appoint a coordinator to the Office of Emergency Management for a term of three years; and

**WHEREAS**, the previous Public Safety Director who also held the title of Office of Emergency Management Coordinator left the County effective November 30, 2023 during a term set to expire on December 31, 2025; and

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners that in accordance with N.J.S.A. App. A:9-42.1, Alex J. Lazorisak is appointed to the position of Warren County Emergency Management Coordinator effective immediately upon adoption of this resolution.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Tracy L. Matlock

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION 133-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024.

**RESOLUTION APPOINTING DIANE M. TABERT TO THE POSITION  
OF CONFIDENTIAL ASSISTANT/EMERGENCY RESPONSE SPECIALIST, UNCLASSIFIED,  
WITHIN THE WARREN COUNTY OFFICE OF EMERGENCY MANAGEMENT**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, that Diane M. Tabert is appointed to the position of Confidential Assistant/Emergency Response Specialist, unclassified, as set forth under N.J.S.A. 11A: 3-5(m) within the Warren County Department of Emergency Management to enhance the efficiency and effectiveness of operations.

**NOW, THEREFORE BE IT RESOLVED** by the Warren County Board of County Commissioners Diane M. Tabert is appointed to the position of Confidential Assistant/Emergency Response Specialist at a salary \$57,900.00 effective March 1, 2024.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[J5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 134-24**

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on February 28, 2024.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Liaci Litigation and Bullock Litigation.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA 331 – Prosecutor’s Detectives, AFSCME 3287A Tele-Communicators and CWA 1032 – TASS.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[01]