

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director  
Jason J. Sarnoski, Deputy Director  
Lori Ciesla, Commissioner

Telephone : 908-475-6500  
Fax : 908-475-6528

**REGULAR MEETING AGENDA**

**WEDNESDAY, MARCH 27, 2024 - 6:00 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *MARCH 27, 2024* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COUNTY COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting \***

Approval of Minutes

Regular Session of March 13, 2024  
Executive Session of March 13, 2024

A. MEETINGS

**6:00 p.m. – PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS**

**6:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2024 COUNTY OF WARREN ANNUAL BUDGET**

**6:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2024 COUNTY OF WARREN LIBRARY BUDGET**

**6:00 p.m. – PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2024-A**

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – NATIONAL CHILD ABUSE AWARENESS MONTH – APRIL 2024
2. PROCLAMATION – NATIONAL VOLUNTEER MONTH – APRIL 2024 (TITLE ONLY)

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

## D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.
3. RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2024 COUNTY BUDGET.
4. RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2024 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.
5. RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2024.
6. RESOLUTION ADOPTING THE 2024 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.
7. AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$11,420,738.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

## E. RESOLUTIONS

1. RESOLUTION APPROVING THE USAGE OF A PORTION OF COUNTY ROUTE #615 (LONG BRIDGE ROAD), A PORTION OF COUNTY ROUTE #612 (ALLAMUCHY-JOHNSONBURG ROAD) & COUNTY ROUTE #668 (MAPLE LANE) ALLAMUCHY TOWNSHIP ON SATURDAY, APRIL 20, 2024 FOR THE SOMERSET WHEELMAN BICYCLE RIDE.

2. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE THE FY '23 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT FOR A TOTAL OF \$1,037,912.00 (\$529,456.00 FEDERAL FUNDS; \$254,228.00 STATE FUNDS; AND \$254,228.00 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS.

3. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

4. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

5. AWARDING FIVE GRANTS IN THE TOTAL AMOUNT OF \$15,000.00 FROM THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT.

6. AWARDING TWELVE GRANTS IN THE TOTAL AMOUNT OF \$111,511.00 FROM THE WARREN COUNTY LOCAL ARTS PROGRAM FY 2024.

7. RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF WARREN AND MONROE COUNTY CONTROL CENTER ALLOWING WARREN COUNTY TO MOUNT RADIO EQUIPMENT AND ANTENNAS ON MONROE'S FOXTOWN HILL TOWER.

8. RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC WORKS DIRECTOR TO APPLY FOR A GRANT AND ACCEPT FROM THE U.S.D.A.'S EMERGENCY WATERSHED PROGRAM IN THE AMOUNT OF \$1,699,451.38.

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

## G. RESOLUTIONS REJECTING BIDS

## H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 5, IN THE AMOUNT OF \$221,164.79.

2. RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR CONTRACT #WC2213FO TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING, BITUMINOUS TESTING AND CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS FOR NET INCREASE OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$113,022.50.

3. RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJDOT BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES, FOR NET INCREASE OF \$37,224.00 AND REVISED CONTRACT AMOUNT OF \$113,950.00.

4. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2322 TO REIVAX CONTRACTING CORPORATION FOR THE RESURFACING & REHABILITATION OF WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP FOR A NET DECREASE OF \$96,454.54 AND A FINAL CONTRACT AMOUNT OF \$349,276.97.

5. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2336 TO MARBRO, INC. FOR RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044 VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR A NET INCREASE OF \$15,487.64 AND A FINAL CONTRACT AMOUNT OF \$1,512,604.64.

6. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2334 FOR THE CATHERINE DICKSON HOFMAN LIBRARY ADDITION FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DE SAPIO CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY AN INCREASE OF \$109,736.75, AND FINAL CONTRACT AMOUNT OF \$7,106,736.75.
7. RESOLUTION AWARDING CONTRACT WC23122 FOR THE ROOF REPLACEMENT AT THE BANK BUILDING/WARREN COUNTY SURROGATE'S OFFICE BUILDING FOR THE DEPARTMENT OF PUBLIC WORKS TO DUGA CONSTRUCTION, LLC, OF GARFIELD, NEW JERSEY IN THE CONTRACT AMOUNT OF \$110,000.00.
8. RESOLUTION AWARDING CONTRACT WC2406FO FOR ELECTION BALLOT PRINTING FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 FOR BALLOT STYLES PER ELECTION AT THE RATE OF \$2,500.00 AND \$.25 PER SAMPLE BALLOT FOR AN ESTIMATED AMOUNT OF \$100,000.00.
9. RESOLUTION AWARDING CONTRACT WC2415 FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025 TO GARDEN STATE LABORATORIES, INC., IN THE APPROXIMATE AMOUNT OF \$11,575.00.
10. RESOLUTION AWARDING CONTRACT WC2421R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT MAIN GARAGE HVAC UPGRADES TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$21,600.00.
11. RESOLUTION AWARDING CONTRACT WC2429R FOR PRESCRIPTION INSURANCE PROGRAM TO CVS CAREMARK FOR THE PERIOD OF APRIL 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$2,000,000.00.
12. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MUNICIPAL EMERGENCY SERVICES FOR PURCHASE OF CUSTOM PACA BODY ARMOR UNDER NEW JERSEY STATE CONTRACT 17-FLEET-00754 FOR WARREN COUNTY CORRECTIONS IN THE CONTRACT AMOUNT OF \$24,465.20.

13. RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING WC2430R TO H.T. LYONS, INC., IN THE CONTRACT AMOUNT NOT TO EXCEED \$105,000.00.

#### I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.  
AMMUNJE NAYAK – TERM TO EXPIRE: 12/31/25  
BRIAN LONGENHAGEN – TERM TO EXPIRE: 12/31/25  
SCOTT POHL – TERM TO EXPIRE: 12/31/25

2. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL.  
ERIC LOHMAN, BLAIRSTOWN TOWNSHIP REPRESENTATIVE  
FRANK VANHORN, KNOWLTON TOWNSHIP REPRESENTATIVE

#### J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING ALEX J. LAZORISAK AS WARREN COUNTY ADMINISTRATOR.

2. RESOLUTION CREATING A FULL-TIME POSITION OF PROGRAM DEVELOPMENT AIDE, COMMUNITY SERVICE, CLASSIFIED, AND ABOLISHING A TEMPORARY FULL-TIME POSITION OF SENIOR PROGRAM DEVELOPMENT SPECIALIST, COMMUNITY SERVICE, CLASSIFIED, WITHIN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION.

3. RESOLUTION CREATING A FULL-TIME POSITION OF ADVOCATE TRAINEE, VICTIM WITNESS PROGRAM, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF ADVOCATE, VICTIM WITNESS PROGRAM, CLASSIFIED, WITHIN THE WARREN COUNTY PROSECUTOR'S OFFICE.

4. RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF LABORER 1, CLASSIFIED, AND ABOLISHING TWO (2) FULL-TIME POSITIONS OF TRUCK DRIVER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS.
5. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY CLERK'S OFFICE FOR FISCAL YEAR 2024.
6. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES FOR FISCAL YEAR 2024.
7. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS AND GROUNDS FOR FISCAL YEAR 2024.
8. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS DIVISION OF ROADS FOR FISCAL YEAR OF 2024.
9. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES, FOR FISCAL YEAR OF 2024.
10. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION FOR FISCAL YEAR 2024.
11. RESOLUTION APPROVING THE BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2024.
12. RESOLUTION APPROVING THE BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PERSONNEL DEPARTMENT FOR FISCAL YEAR 2024.
13. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC INFORMATION DEPARTMENT FOR FISCAL YEAR 2024.



14. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PURCHASING DEPARTMENT FOR FISCAL YEAR 2024.

15. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY SURROGATE'S OFFICE FOR FISCAL YEAR 2024.

16. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF WEIGHTS AND MEASURES FOR FISCAL YEAR 2024.

#### K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY PUBLIC WORKS DIRECTOR

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

#### L. COMMISSIONER COMMENTS

LORI CIESLA:

JASON SARNOSKI:

JAMES KERN III:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

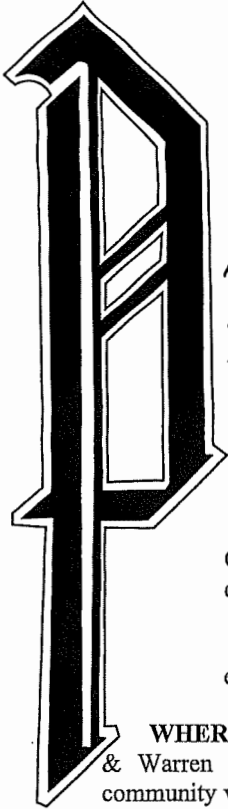
O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

County of Warren  
Board of County Commissioners



**Proclamation**

NATIONAL CHILD ABUSE AWARENESS MONTH  
APRIL 2024

**WHEREAS**, the Warren County Board of County Commissioners recognizes the problem of child abuse and neglect and is committed to helping its victims; and

**WHEREAS**, child abuse hurts children physically, mentally, and emotionally at an immeasurable loss to society; and

**WHEREAS**, the Court Appointed Special Advocates for Somerset, Hunterdon & Warren Counties (CASA SHaW) recruits, trains, supports and supervises community volunteers as advocates for children who have been removed from their home due to neglect or abuse; and

**WHEREAS**, CASA SHaW volunteers ensure children's best interest remain the priority while working toward establishing a safe, stable, and permanent home for each child served; and

**WHEREAS**, CASA SHaW volunteers serve as the court's eyes and ears in a child's life advocating for 100-percent of children throughout their service region of Somerset, Hunterdon and Warren Counties; and

**WHEREAS**, in the month of April 2024, we honor the professionals, volunteers, and organizations who work tirelessly to protect at-risk children and care for those who have experienced abuse or neglect.

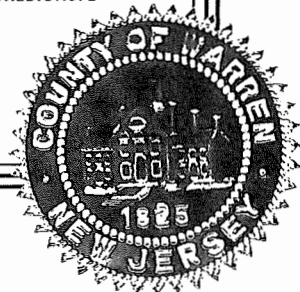
**WHEREAS**, April 2024 is National Child Abuse Awareness Month, an observance that reflects the mission of CASA SHaW and the many organizations that seek to improve the lives of children in our community adversely affected by abuse and neglect.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of County Commissioners does hereby proclaim the month of April 2024 as **NATIONAL CHILD ABUSE AWARENESS MONTH** and call upon all Warren County residents to do their part in preventing child abuse.

*James R. Kern III, Director  
Board of County Commissioners*

*Jason J. Sarnoski, Deputy Director  
Board of County Commissioners*

*Lori Ciesla, Commissioner  
Board of County Commissioners*



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS  
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **2.5%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

**WHEREAS**, the Board of County Commissioners of the County of Warren finds it advisable and necessary to increase its CY 2024 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Board of County Commissioners hereby determines that a one percent increase in the budget for said year, amounting to **\$612,608** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Board of County Commissioners hereby determines that any amount authorized herein above that is not levied, as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to **\$612,608** and that the CY 2024 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

**BE IT FURTHER RESOLVED** that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution upon adoption, with the recorded vote included there on be filed with said Director within 5 days after such adoption.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:

**ADOPTED BY RESOLUTION 104-24 ON FIRST READING**

<b>DATED:</b> February 28, 2024	<b>ROLL CALL:</b>	Ms. Ciesla	yes
		Mr. Sarnoski	yes
		Mr. Kern	yes

**On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:**

**ADOPTED BY RESOLUTION \_\_\_\_\_ ON SECOND READING**

<b>DATED:</b> March 27, 2024	<b>ROLL CALL:</b>	Ms. Ciesla
		Mr. Sarnoski
		Mr. Kern

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\_\_\_\_\_, Clerk  
Alex J. Lazorisak

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**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING TAX LEVY CAP TO  
BE APPLIED TO THE 2024 COUNTY BUDGET**

**WHEREAS**, the County introduced its 2024 County Budget on February 28, 2024, which is scheduled for adoption by the Warren County Board of County Commissioners on March 27, 2024, and

**WHEREAS**, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

**WHEREAS**, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of County Commissioners; and

**WHEREAS**, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

**WHEREAS**, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of County Commissioners that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2024 Budget.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024 adopted the following resolution.

**RESOLUTION DECLARING THAT THE ANNUAL BUDGET  
OF THE COUNTY OF WARREN FOR THE YEAR 2024  
COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8  
AND THAT THE BUDGET SHALL BE READ BY ITS TITLE**

**WHEREAS**, N.J.S.A. 40A:4-8. provides that the county budget may be read by its title at the public hearing if, at least one week prior to the date of the hearing, a complete copy of the approved budget is available for public inspection and copies are made available to each person requesting the same, during said week and during the public hearing; and

**WHEREAS**, N.J.S.A. 40A:4-8. also provides that the governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth above have been met; and

**WHEREAS**, the public information officer posted the approved budget on the County of Warren website. Copies were also made available to each person requesting the same, during said week.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of the County of Warren does hereby declare that the requirements of N.J.S.A. 40A:4-8 subsections 1.a and 1.b have been met; and

**BE IT FURTHER RESOLVED** that by virtue of the fact that the prerequisite conditions have been met, the budget shall be read by its title.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[D4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY WARREN**  
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**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING THE ANNUAL BUDGET  
OF THE COUNTY OF WARREN  
FOR THE FISCAL YEAR 2024**

**BE IT RESOLVED** by the Board of County Commissioners of the County of Warren that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$79,500,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

**SUMMARY OF REVENUES**

1. General Revenues

Surplus Anticipated	\$ 6,910,876.00
Miscellaneous Revenues Anticipated	\$ 22,103,498.67
Receipts for Delinquent Taxes	0.00
2. AMOUNT TO BE RAISED BY TAXATION FOR COUNTY PURPOSES	<u>\$ 79,500,000.00</u>
Total General Revenues	<u>\$ 108,514,374.67</u>

**SUMMARY OF APPROPRIATIONS**

3. General Appropriations	
(a&b) Operations Including Contingent	\$ 92,304,630.67
(c) Capital Improvements	\$ 6,697,142.00
(d) County Debt Service	\$ 605,600.00
(e) Deferred Charges and Statutory Expenditures-County	\$ 8,907,002.00
(f) Judgements	\$ 0.00
(g) Cash Deficit	\$ 0.00
Total General Appropriations	<u>\$ 108,514,374.67</u>



It is hereby certified that this summary is a true copy of the budget finally adopted by resolution of the Board of County Commissioners on the March 27, 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
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Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING THE 2024 BUDGET FOR THE  
WARREN COUNTY LIBRARY AND ESTABLISHING THE  
AMOUNT TO BE RAISED BY TAXATION FOR THE USE  
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

**BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,720,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

**SUMMARY OF REVENUES**

General Revenues	
Surplus Appropriated	\$ 1,366,102.00
State Aid	\$ 49,000.00
Miscellaneous Revenues Anticipated	\$ 115,000.00
<b>AMOUNT TO BE RAISED BY TAXATION</b>	<b><u>\$ 4,720,000.00</u></b>
Total General Revenues	<b><u>\$ 6,250,102.00</u></b>

**SUMMARY OF APPROPRIATIONS**

General Appropriations	
Operations Including Contingent	\$ 4,577,852.00
Capital Improvements	\$ 1,672,250.00
Total Appropriations	<b><u>\$ 6,250,102.00</u></b>

**BE IT FURTHER RESOLVED** that in accordance with N.J.S.A. 40:33-9, the sum of \$4,720,000.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board of County Commissioners is hereby instructed to notify the Warren County Board of Taxation of this action.

**BE IT FURTHER RESOLVED** that a summary of said budget shall be published in the Star Ledger in the issue of March 13, 2024.

**BE IT FURTHER RESOLVED** that notice is hereby given that the Board of County Commissioners of the County of Warren approved the Budget and Tax Resolution on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled

on Wednesday March 27, 2024 at 6:00 pm in the Commissioners' Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 So., Belvidere (White Township), New Jersey. Objections to the Budget and Tax Resolution for the year 2024 may be presented by taxpayers and other interested persons.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024 approved the resolution:

**ADOPTED BY RESOLUTION 107-24 ON FIRST READING**

DATED: February 28, 2024	Roll Call:	Ms. Ciesla	yes
		Mr. Sarnoski	yes
		Mr. Kern	yes

**On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:**

**ADOPTED BY RESOLUTION \_\_\_\_\_ ON SECOND READING**

DATED: March 27, 2024	Roll Call:	Ms. Ciesla
		Mr. Sarnoski
		Mr. Kern

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\_\_\_\_\_, Clerk

Alex J. Lazorisak

[D6]

**COUNTY OF WARREN, NEW JERSEY  
CAPITAL IMPROVEMENT ORDINANCE**

**RESOLUTION**

**NUMBER 2024-A**

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL  
IMPROVEMENTS AND THE APPROPRIATION OF \$ 11,420,738.00  
FROM THE WARREN COUNTY GENERAL CAPITAL  
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$11,420,738.00 from the General Capital Improvement Fund for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

(1)	Road Resurfacing Improvements	\$ 625,813.00
(2)	Road and Drainage Improvements Design, construct or reconstruct and improve various county roads and intersections.	\$ 1,860,000.00
(3)	Bridge and Culvert Improvements  Design, construct or reconstruct and improve various county bridges and culverts	\$ 1,000,000.00
(4)	Equipment and Furnishings  Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software	\$ 4,236,579.00
(5)	Buildings & Grounds Improvements  Design, construct or renovate and improve various county facilities	\$ 2,188,000.00
(6)	Specialty Vehicles and Maintenance and Construction Equipment Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment	\$ 1,510,346.00
(7)	New Building and Land Acquisitions	<u>\$ 0.00</u>
		<u>\$ 11,420,738.00</u>

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 11,420,738.00 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, March 27, 2024 at 6:00 PM., in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of County Commissioners, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:

ADOPTED BY RESOLUTION 110-24 ON FIRST READING

DATED: February 28, 2024	ROLL CALL:	Ms. Ciesla	yes
		Mr. Sarnoski	yes
		Mr. Kern	yes

**On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ Capital Improvement Ordinance 2024-A was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:**

**ADOPTED BY RESOLUTION ON SECOND READING DATED: March 27, 2024**

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of an ordinance adopted by the Board of County Commissioners of the County of Warren on the dates above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[D7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING THE USAGE OF A PORTION  
OF COUNTY ROUTE #615 (LONG BRIDGE ROAD), A PORTION OF COUNTY ROUTE #612  
(ALLAMUCHY-JOHNSONBURG ROAD) & COUNTY ROUTE #668 (MAPLE LANE)  
ALLAMUCHY TOWNSHIP ON SATURDAY, APRIL 20, 2024  
FOR THE SOMERSET WHEELMEN BICYCLE RIDE**

**WHEREAS**, the Somerset Wheelmen Bicycle Club President has requested permission to use County Route #615 from Gibbs Road to County Route #612, County Route #612 from County Route #615 to County Route #668 and County Route #668, Allamuchy Township, on Saturday, April 20, 2024 from 8:00 A.M. to 10:00 A.M. for a cycling club ride.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of the County of Warren does hereby approve the use of the noted portions of County Route #615, #612 & #668 in Allamuchy Township for the above mentioned event with the following conditions:

1. Approval of the event by Allamuchy Township as well as any other impacted municipal and/or county entity.
2. All barricades, detours and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of any necessary traffic control of the roads and handling of safety shall be provided as necessary.
4. Information required by County Administrator for event approval.

**BE IT FURTHER RESOLVED** that a copy of the resolution be forwarded to Allamuchy Township, Sussex County and Green Township.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E1]

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE  
THE FY '23 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT  
FOR A TOTAL OF \$1,037,912.00 (\$529,456.00 FEDERAL FUNDS;  
\$254,228.00 STATE FUNDS; AND \$254,228.00 ANTICIPATED  
COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS**

**WHEREAS**, on September 14, 2022 the Board of County Commissioners of the County of Warren approved the FY'23 Section 5311 grant application with NJ Transit Corporation for a total of \$1,037,912.00 (\$529,456.00 federal; \$254,228.00 state, and \$254,228.00 county matching funds); and

**WHEREAS**, NJ Transit has subsequently awarded Warren County FY '23 Section 5311 funds, as outlined in the application.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners that the Director of the Board is authorized to execute the FY '23 Section 5311 Grant Agreement with NJ Transit for a total of a total of \$1,037,912.00 (\$529,456.00 federal; \$254,228.00 state, and \$254,228.00 county matching funds); county matching funds); for a period from January 1, 2024 to December 31, 2024 subject to availability of funds.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E2]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.**

**WHEREAS**, the Warren County Department of Human Services, Division of Administration (“the Department”) and Center for Family Services of Warren County (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

**WHEREAS**, the Agency will reimburse the County of Warren \$37,838.00 in four equal installments of \$9,459.50 per quarter for payments made to Easton Coach Company; and

**WHEREAS**, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

**NOW, THEREFORE BE IT RESOLVED**, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Center for Family Services of Warren County during the period January 1, 2024 through December 31, 2024.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E3]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

**WHEREAS**, the Warren County Department of Human Services, Division of Administration (“the Department”) and Abilities of Northwest Jersey, Inc. (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

**WHEREAS**, the Agency will reimburse the County of Warren \$74,167.00.00 in four equal installments of \$18,541.75 per quarter for payments made to Easton Coach Company; and

**WHEREAS**, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

**NOW, THEREFORE BE IT RESOLVED**, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Abilities of Northwest Jersey, Inc. during the period January 1, 2024 through December 31, 2024.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[E4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**AWARDING FIVE GRANTS IN THE TOTAL AMOUNT OF \$15,000.00 FROM  
THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT**

**WHEREAS**, the Board of County Commissioners of the County of Warren (BCC) has received \$26,923.00 in funding from the New Jersey Historical Commission (NJHC) through the County History Partnership Program (CHPP) for the 2024 round; and

**WHEREAS**, CHPP enables the NJHC to support both existing and emerging local history organizations and practitioners serving diverse audiences through partnership with county re-grant agencies; and

**WHEREAS**, a panel composed of three independent experts (the “Warren County History Partnership Program Review Panel” or “Review Panel”) was retained to review and evaluate all applications received by the County of Warren against the criteria and guidelines set forth by NJHC; and

**WHEREAS**, the Review Panel recommends that the below-listed recipients be awarded \$15,000.00 in total grant funds for the first round of FY 2024, as follows:

1. Friends of Ramsaysburg (\$2,500)
2. Hardwick Township Historical Society (\$2,500)
3. Hope Creative Team (\$2,500)
4. Hope Historical Society (\$2,500)
5. Knowlton Township Historical Commission (\$2,500)
6. Rutherford Hall Foundation (\$2,500)

**WHEREAS**, the Review Panel’s above recommendations were further reviewed and endorsed by the Warren County Bicentennial Cultural and Heritage Advisory Board; and

**WHEREAS**, adequate funds in the amount of \$15,000.00 for the first round are available in account S41755352 5029 for the FY 2024 CHPP grants; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren at its regular meeting on March 27, 2024, that such grants be approved.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**AWARDING TWELVE GRANTS IN THE TOTAL AMOUNT OF \$111,511.00  
FROM THE WARREN COUNTY LOCAL ARTS PROGRAM FY 2024**

**WHEREAS**, the Board of County Commissioners of the County of Warren (BCC) has received in the amount of \$200,000.00 in funding from the New Jersey State Council on the Arts (NJSCA) through the County Local Arts Programming (LAP) Grant for the 2024 round; and

**WHEREAS**, the development of the arts in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County;

**WHEREAS**, a panel composed of four independent experts (the “Warren County Local Arts Programming Panel” or “Review Panel”) was retained to review and evaluate all applications received by the County of Warren against the criteria and guidelines set forth by NJSCA; and

**WHEREAS**, the Review Panel recommends that the below-listed recipients be awarded \$111,511.00 in total grant funds, as follows:

1. Abilities of Northwest New Jersey (\$17,000)
2. Arts St. Luke’s (\$6,000)
3. Friends of the Warren County Library (\$4,511)
4. Hackettstown Community Band (\$4,000)
5. Kaleidoscope Productions (\$18,000)
6. Knowlton Township Historical Commission (\$9,000)
7. Lopatcong Recreation Commission (\$6,000)
8. NJ Civic Youth Ballet (\$11,000)
9. Warren County Arts (\$4,000)
10. Warren County Community College Visiting Authors Series (\$20,000)
11. Washington BID (\$6,000)
12. Water Gap Singers (\$6,000)

**WHEREAS**, the Review Panel’s above recommendations were further reviewed and endorsed by the Warren County Bicentennial Cultural and Heritage Advisory Board; and

**WHEREAS**, adequate funds in the amount of \$111,511.00 are available in account S41755315 5100 for the FY 2024 LAP grants; and

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren at its regular meeting on March 27, 2024, that such grants be approved.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE  
COUNTY OF WARREN AND MONROE COUNTY CONTROL CENTER ALLOWING  
WARREN COUNTY TO MOUNT RADIO EQUIPMENT AND  
ANTENNAS ON MONROE'S FOXTOWN HILL TOWER**

**WHEREAS**, It is necessary to maintain radio coverage and operability to ensure the safety of first responders; and

**WHEREAS**, The County of Warren desires to mount radio equipment and antennas on Monroe's Foxtown Hill Tower and shelter located at 3178 Godfrey Ridge Drive, Stroudsburg, PA 18360; and

**WHEREAS**, The County shall provide MCCC with a letter of Concurrence granting MCCC an FB8 Station Class for its planned P25 Phase 2 UHF Trunking Radio System, using the frequencies 453.6375 and 458.6375 currently licensed to the County on call sign WPWC521; and

**WHEREAS**, The County agrees to pay MCCC the sum of \$100.00 per month for the cost of maintenance at the tower site; and

**WHEREAS**, the attached Memorandum of Understanding will be submitted to all parties for review and approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren the Public Safety Director is authorized to execute the MOU between the County of Warren and Monroe County Control Center of Stroudsburg, Pennsylvania.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

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Alex J. Lazorisak

\_\_\_\_\_, Clerk

[E7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Road, #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC WORKS DIRECTOR TO APPLY FOR A GRANT AND ACCEPT FROM THE U.S.D.A.'S EMERGENCY WATERSHED PROGRAM IN THE AMOUNT OF \$1,699,451.38**

**WHEREAS**, the storm event of July 15, 2023 and July 16, 2023 caused significant damage to Warren County road and bridge infrastructure; and

**WHEREAS**, the County of Warren Departments of Public Works has identified several waterway and embankment stabilization projects eligible for funding under the U.S.D.A.'s Emergency Watershed Program; and

**WHEREAS**, the program has evaluated projects and established an initial grant award of \$1,699,451.38 for their completion; and

**NOW, THEREFORE**, the Public Works Director is authorized to apply for and accept the grant award of \$1,699,451.38 for waterway and embankment stabilization projects to correct damages caused by the July 15, 2023 and July 16, 2023 storm event.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 5, IN THE AMOUNT OF \$221,164.79**

**WHEREAS**, storm related damage from the July 14, 2023 and 15, 2023 required emergency repair replacement of Bridge #22040, located on County Route #647 (Harmony Brass Castle Road) over Brass Castle Creek, Washington Township; and

**WHEREAS**, due to the storm damage at Bridge #22040 there was required work to remove debris to allow for streamflow to continue under the roadway and to replace the bridge structure and roadway approaches for public safety; and

**WHEREAS**, Sparwick Contracting, Inc. submitted a responsive and responsible quote to perform the work; and

**WHEREAS**, adequate funds are available in account 0423B299 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency replacement work of Bridge #22040 and the payment request submitted by Sparwick Contracting, Inc. for Partial Payment Request No. 5 for the work performed between January 1, 2024 to January 31, 2024 in the amount of \$221,164.79.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR  
CONTRACT #WC2213FO TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH  
FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING, BITUMINOUS TESTING AND  
CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS FOR NET INCREASE  
OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$113,022.50**

**WHEREAS**, the County requested proposals to be received on February 24, 2022 for Professional Engineering Services for the Coring, Bituminous Testing and Concrete Testing on Various Warren County Construction Projects for 2022-2024; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, a contract was awarded in the amount of \$81,022.50; and

**WHEREAS**, additional coring, bituminous testing and concrete testing hours are needed to complete the project for a net increase of \$16,000.00; and

**WHEREAS**, adequate funds are available in accounts 0419A101 5063 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #2 with Keegan Technology & Testing Assoc., T/A Key-Tech of Keyport, NJ for the above project for a net increase of \$16,000.00 and a revised contract amount of \$113,022.50.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR  
CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR  
PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJDOT  
BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES FOR NET  
INCREASE OF \$37,224.00 AND REVISED CONTRACT AMOUNT OF \$113,950.00.**

**WHEREAS**, the County has received Qualification Statements for Contract #WC2314FO for Bridge and Culvert Survey, Design, and Permitting; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

**WHEREAS**, review of additional various NJDOT bridge inspection and scour evaluation reports for County bridge structures is needed for a net increase of \$37,224.00; and

**WHEREAS**, adequate funds are available in account 0421A306 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Johnson, Mirmiran & Thompson, Inc. of Trenton, N.J for the above project for a net increase of \$37,224.00 and a revised contract amount of \$113,950.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H3]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2322 TO REIVAX CONTRACTING CORPORATION FOR THE RESURFACING & REHABILITATION OF WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP FOR A NET DECREASE OF \$96,454.54 AND A FINAL CONTRACT AMOUNT OF \$349,276.97**

**WHEREAS**, Contract #WC2322 was awarded to Reivax Contracting Corporation for the Resurfacing and Rehabilitation of County Route #624, (Belvidere Avenue) Oxford Township in the amount of \$445,731.51; and

**WHEREAS**, final as-built quantities resulted in a net decrease of \$96,454.54; and

**WHEREAS**, said changes were recommended by the County Engineer; and

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of County Commissioners of the County of Warren do hereby approve change order #1 for the above project with Reivax Contracting Corporation for a net decrease of \$96,454.54 and a final contract amount of \$349,276.97.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route #519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2336 TO MARBRO, INC. FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044 VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR A NET INCREASE OF \$15,487.64 AND A FINAL CONTRACT AMOUNT OF \$1,512,604.64**

**WHEREAS**, Contract #WC2336 was awarded to Marbro, Inc. for the Reconstruction of Warren County Bridge #16044, Valley Road over the Pohatcong Creek, Mansfield Township; and

**WHEREAS**, final as-built quantities resulted in a net increase of \$15,487.64; and

**WHEREAS**, said changes were recommended by the County Engineer; and

**WHEREAS**, adequate funds have been established in 0417A306 5064 and certified by the County Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of County Commissioners of the County of Warren do hereby approve change order #1 for a net increase of \$15,487.64 and a final contract amount of \$1,512,604.64.

**BE IT FURTHER RESOLVED** that change order #1, final as-built quantities and contract amount shall be subject to final concurrence by the New Jersey Department of Transportation.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2334 FOR THE CATHERINE DICKSON HOFMAN LIBRARY ADDITION FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DE SAPIO CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY AN INCREASE OF \$109,736.75, AND FINAL CONTRACT AMOUNT OF \$7,106,736.75**

**WHEREAS**, De Sapiro Construction, Inc. was awarded a contract for the Catherine Dickson Hofman Library addition for the Warren County Department of Public Works in the contract amount of \$6,997,000.00; and

**WHEREAS**, there were additional unforeseen and other conditions related work; and

**WHEREAS**, this change in award will result in a net increase of \$109,736.75 and a final contract amount of \$7,106,736.75

**WHEREAS**, adequate funds have been established in account 153906/5062 and

**NOW THEREFORE BE IT RESOLVED**, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$109,736.75 and a final Contract in the amount of \$7,106,736.75

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC23122 FOR THE ROOF REPLACEMENT AT THE BANK BUILDING/WARREN COUNTY SURROGATE'S OFFICE BUILDING FOR THE DEPARTMENT OF PUBLIC WORKS TO DUGA CONSTRUCTION, LLC, OF GARFIELD, NEW JERSEY IN THE CONTRACT AMOUNT OF \$110,000.00**

**BE IT RESOLVED**, that contract WC23122 for the roof replacement at the Bank Building/Warren County Surrogate's Office Building for the Department of Public Works is hereby awarded

to Duga Construction, LLC . .

in the amount of \$110,000.00. .

as per their bid submitted . . . March 13, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in account 0420A504/5062

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**ROLL CALL: Ms. Ciesla, Mr. Kern, Mr. Sarnoski**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2406FO FOR ELECTION BALLOT PRINTING  
FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF  
APRIL 1, 2024 THROUGH MARCH 31, 2025 FOR BALLOT STYLES PER ELECTION  
AT THE RATE OF \$2,500.00 AND \$.25 PER SAMPLE BALLOT  
FOR AN ESTIMATED AMOUNT OF \$100,000.00**

**BE IT RESOLVED**, that contract WC2406FO for Election Ballot Printing for the Warren County Clerk is hereby awarded

**to . . .** Reliance Graphics, Verona, New Jersey

**in the estimated amount of . . .** \$100,000.00

**as per their proposal submitted . . .** March 12, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing ballot printing services under the direction of the Warren County Clerk, and quality of past services rendered.

Funds will be provided in budget account 011200/5100 – County Clerk Program Operating Expenses

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk

Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2415 FOR WATER ANALYSIS FOR THE  
WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2024  
THROUGH JUNE 30, 2025 TO GARDEN STATE LABORATORIES, INC.,  
IN THE APPROXIMATE AMOUNT OF \$11,575.00**

**BE IT RESOLVED**, that contract WC2415 for Water Analysis for the Warren County Health Department is hereby awarded

**to . . .** Garden State Laboratories, Inc., Hillside, New Jersey

**in the approximate amount of . . .** \$11,575.00

**as per their bid submitted . . .** March 12, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 013350/5028 – County Health Services Professional, Consulting & Special Services

**BE IT FURTHER RESOLVED**, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H9]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2421R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT MAIN GARAGE HVAC UPGRADES TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$21,600.00**

**WHEREAS**, there exists a need for the professional engineering services of an engineer for the Warren County Road Department Main Garage HVAC Upgrades; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

**WHEREAS**, adequate funds are available in account/s 0423A508/5062

**NOW THEREFORE BE IT RESOLVED**, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional engineering services for the above project, in the approximate amount not to exceed \$21,600.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H10]



**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2429R FOR PRESCRIPTION  
INSURANCE PROGRAM TO CVS CAREMARK FOR THE PERIOD OF  
APRIL 1, 2024 THROUGH DECEMBER 31, 2024  
IN THE AMOUNT OF \$2,000,000.00**

**WHEREAS**, Warren County has a need to acquire services for its prescription insurance program, through a fair and open process; and

**WHEREAS**, the County received a proposal for Prescription insurance, as follows:

	<u>Estimated Annual Fees</u>
CVS Caremark	\$2,000,000.00

**WHEREAS**, the Broker of Record and the Warren County Board of County Commissioners have reviewed the proposal received, and recommend that a nine (9) month contract be awarded to CVS Caremark, One CVS Drive Woonsocket, Rhode Island 02895, to provide prescription insurance services; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, allows contracts for prescription services for a term of one (1) year; and

**WHEREAS** the term of this contract shall be from April 1, 2024 through December 31, 2024; and

**WHEREAS**, CVS Caremark has filed a Business Entity Disclosure Certification, which certification provides that the firm has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the County in the one year period preceding the award of the Contract, and that the Contract will prohibit the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS**, the Business Entity Disclosure Certification further provides that the firm has not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of law; and

**WHEREAS**, CVS Caremark has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, disclosing all reportable political contributions (more than \$200.00 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the County; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Warren as follows:

1. That the aforestated recitals be and hereby are incorporated herein in full.
2. That Warren County hereby awards, and the Board of County Commissioners are hereby authorized to execute, a contract between Warren County and CVS Caremark, One CVS Drive Woonsocket, Rhode Island 02895 for its prescription insurance program for nine months commencing on April 1, 2024, in a form acceptable to the County Counsel.
3. That the Business Disclosure Entity Certification, Chapter 271 Campaign Contribution Disclosure Form, Stockholder Disclosure Certification, the Determination of Value, the Certificate of Availability of Funds, be placed on file with this Resolution.
4. That this contract shall be awarded through a fair and open process.
5. That the Warren County Board of County Commissioners be and hereby are authorized to take all reasonable and necessary actions to effectuate the same.
6. That adequate funds are in available in accounts 012200/5029 – Group Insurance for Employees, 153901/5092 Library Employee Insurance and 03891/5092 – Open Space Employee Medical Insurance and certified by the Chief Financial Officer.
7. A notice of this action shall be published in the Star Ledger.

**BE IT FURTHER RESOLVED** that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H11]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MUNICIPAL  
EMERGENCY SERVICES FOR PURCHASE OF CUSTOM PACA BODY ARMOR UNDER  
NEW JERSEY STATE CONTRACT 17-FLEET-00754 FOR WARREN COUNTY CORRECTIONS  
IN THE CONTRACT AMOUNT OF \$24,465.20**

**BE IT RESOLVED**, that the purchasing department is authorized to issue a purchase order Custom PACA Body Armor for Warren County Corrections and this purchase is hereby awarded

to . . . Municipal Emergency Services, Minneapolis, Minnesota

**in the amount of . . . \$24,465.20**

at the prices established under New Jersey State Contract 17-Fleet-00754

Funding for this contract has been provided in account 012800/5030

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H12]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519, South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY  
THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE  
REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE  
INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING WC2430R TO H.T. LYONS, INC.,  
IN THE CONTRACT AMOUNT NOT TO EXCEED \$105,000.00**

**WHEREAS**, the Director of Public Works, Emily Hammer, has reported that the grease interceptor system at the Warren County Corrections Kitchen is inoperable and its immediate replacement, along with piping associated with the sanitary system is necessary; and

**WHEREAS**, this system is critical for proper function of the sanitary system; and

**WHEREAS**, Quotes were obtained and H. T. Lyons, Inc., submitted the lowest responsive and responsible quote received; and

**WHEREAS**, adequate funds are available in capital account/s 0413A507/5062-0414A407/5062-0416A507/5062

**NOW THEREFORE BE IT RESOLVED**, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the replacement of the Warren County Corrections Kitchen grease interceptor assembly and associated piping as the system is critical for proper function of the sanitary system.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

[H13]

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY  
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints the following members to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse:

Appoint:

Ammunje Nayak  
Great Meadows, NJ 07838  
Citizen  
Term to expire: 12/31/25

Brian Longenhagen  
Belvidere, NJ 07823  
Prosecutor's Office  
Term to expire: 12/31/25

Scott Pohl  
Washington, NJ 07882  
Private Organization  
Term to expire: 12/31/25

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**  
Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPOINTING MEMBERS TO THE  
WARREN COUNTY SOLID WASTE ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints, under the recommendation of the Township of Blairstown, the following individual to the Warren County Solid Waste Advisory Council to replace Richard Mach;

Representing Township of Blairstown  
Eric Lohman  
Blairstown, NJ 07825

**BE IT RESOLVED** that the Board of County Commissioners of the County of Warren hereby appoints, under the recommendation of the Township of Knowlton, the following individual to the Warren County Solid Waste Advisory Council; and

Representing Knowlton Township  
Frank Van Horn  
Columbia, NJ 07832

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

\_\_\_\_\_, Clerk  
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF  
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS  
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF  
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or many become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

**ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern**

**I HEREBY CERTIFY** the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

---

Alex J. Lazorisak

, Clerk

[O1]