

**These minutes were approved by the Board of County Commissioners on April 23, 2024. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on March 27, 2024 at 6:00 p.m.

The meeting was called to order by Director Kern and upon roll call, the following members were present: Commissioner Lori Ciesla, Commissioner Deputy Director Jason J. Sarnoski and Commissioner Director James R. Kern. Also attending were County Administrator Alex J. Lazorisak, County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

After leading the flag salute, Mr. Kern confirmed with the County Administrator Alex J. Lazorisak that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Approval of Minutes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the minutes of Regular Session of March 13, 2024 were approved.

Recorded Vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the minutes of Executive Session of March 13, 2024 were approved.

Recorded Vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

MEETINGS

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, **PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS** was opened at 6:01 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

County CFO Kim Francisco provided an explanation regarding the tax levy resolution. This resolution is to establish a CAP bank. The State allows us to increase our budget levy by 2.5 percent this year, but we could go as high as 3.5 percent by resolution. Also the State allows the County to “bank” any unused CAP space for two future years. This resolution is being adopted for the CAP banking provision. We do not need any additional cap space this year, nor are we using any banked space from prior years. If we do not use the banked cap space, it lapses after two years. This is a good budget strategy used by most counties and municipalities.

There were no comments or questions from the public.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, to close Public Hearing on Resolution to Exceed the County Tax Levy Limits at 6:02 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, **PUBLIC HEARING ON THE FISCAL YEAR 2024 COUNTY OF WARREN ANNUAL BUDGET** was opened at 6:05 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

County CFO Kim Francisco discussed the adoption of the county budget of \$108,514,374.67. The budget is funded by miscellaneous revenues, fund balance and require a tax levy of \$79,500.00. Mr. Francisco remarked due to an increase of tax ratables in 2023, the tax levy will result in a decrease of over 2 cents in 2024. The equalized tax rate will go from 56.7 cents per \$100 to 54.6 cents. The equalized tax rate is determined by the County Tax Board. This follows the decreases for the last 2 years.

Mr. Francisco commented on the supply chain issues and price increases along with how they are effecting the County budget. Most Department Heads were able to hold the line on expenses, however some expenses are beyond our control. He pointed out some of the major increases that included: meal costs at the jail, medical costs at the jail, Liability and Worker's Comp insurance package, funding to Warren County Community College and funding to the Warren County Vo-Tech School.

Mr. Francisco spoke of the budget item that will remain flat. Health insurance costs remained flat because of the decision to leave the State Health Care Benefits Plan years ago. This resulted in a savings of \$4 million dollars over the past two years.

He mentioned the tax decrease was not achieved using one-time revenue sources to artificially lower the rate for this year, only to see a spike next year. We always budget for the current year but also look ahead to achieve sustainably and stabilization. We are a pay as you go County and we want to be in the position to keep funding our capital projects without issuing debt.

In regards to County open space, the rate will remain at 2 cents per \$100 in 2024. The 2 cent rate will generate over \$2.6 million dollars to fund our Farmland Acquisition, Preservation and Maintenance of recreation and Historical properties.

Director Kern opened this portion of the Public Hearing up for public comment.

Scott Robb, Police Chief of Pohatcong Township, also as President of Warren County Police Chiefs Association and on behalf of the hard working Police Officers serving Warren County, came before the Board to express deepest thanks to the Commissioners for their unwavering support throughout the county. He also thanked County Administrator Alex Lazorisak and Public Safety Director Dennis Riley for their working together with the organization on the comprehensive plan to improve emergency service radio communication in Warren County. He thanked the Commissioners for budgeting for the upgrades to the radio systems to ensure the public's safety. Chief Robb looks forward to working with the county as technology advances. The Board thanked Chief Robb.

There were no other public comments or questions at this time.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, to close Public Hearing on The Fiscal Year 2024 County of Warren Annual Budget at 6:08 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, **PUBLIC HEARING ON THE FISCAL YEAR 2024 COUNTY OF WARREN LIBRARY BUDGET** was opened at 6:10 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

County CFO Kim Francisco discussed the library budget. The levy will remain flat and the library rate will go down a fraction of a cent from 4.5 cents per \$100 to 4.4 cents. This year’s budget will fund the Library’s programs and materials, including books and digital items. Digital items are more expensive than print items. This year the chairs at the Northeast Branch will be replaced. CDH branch project is underway, this project has been fully funded with prior year’s budgets. In 2024, we will replenish the capital account within the Library Fund. This will fund future maintenance items in our branches, such as roof replacements and HVAC upgrades without issuing debt.

There were no comments or questions from the public.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, to close Public Hearing on The Fiscal Year 2024 County of Warren Library Budget at 6:11 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, **PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2024-A** was opened at 6:13 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

County CFO Kim Francisco started by saying these projects are fully funded, so there will be no borrowing of moneys. Capital projects for this year will include upgrades to the 911 tower system; 15 miles of resurfacing of county roads; bridge, road and drainage improvements; equipment and furnishings; improvements to buildings and properties – which includes improvements to roofs, flooring and windows at various locations, Vo-Tech sewer line repairs and HVAC repairs, along with upgrades at the Community College; new vehicles and equipment. The total cost of the Capital Improvement budget is \$11.4 million dollars, again fully funded with no debt required.

There were no public comments or questions from the public.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, to close Public Hearing on Capital Improvement Ordinance 2024-A at 6:14 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

CERTIFICATE OF MERIT/PROCLAMATIONS

Mr. Sarnoski read the National Child Abuse Awareness Month proclamation into the record.

PROCLAMATION 178-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PROCLAMATION – NATIONAL CHILD ABUSE AWARENESS MONTH – APRIL 2024

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla spoke of the amazing work that CASA does for the youth to navigate the system, no matter the backgrounds of the youth. She thanked CASA SHaW for all of their hard work.

Mr. Sarnoski remarked on the importance of protecting our youth from child abuse. With our society today and with cellphones and what is put in front of our children is so detrimental. It is extremely important to have more advocates and more people that can help reach out to the youth and young community and provide assistance to navigate through difficult times. He is glad to have this proclamation on and support those that assist our youth and protect them.

Mr. Kern echoed the comments of his colleagues. He also remarked, this Board is thankful for so many great groups including CASA SHaW here in our county. Mr. Kern added he is glad that this Board is able to highlight the groups that are out there that do such great work. He is hopeful that by getting the message out to the public of the great work these groups do it will help our residents in need.

At this time the proclamation was presented to Tracey Heisler, Executive Director Court Appointed Special Advocates from Somerset, Hunterdon & Warren Counties. Ms. Heisler had started as a volunteer in 1999, she saw firsthand the devastating effects it had on a family member that had grown-up in foster care. Ms. Heisler joined to disrupt the cycle and assist the youth with the need of a caring competent person in these kids’ lives. She encouraged the audience to take part and assist the youth. Ms. Heisler thanked the Board for their support.

At this time the proclamation regarding National Volunteer Month was read by title only. The proclamation will be read and presented at an upcoming event.

PROCLAMATION 179-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PROCLAMATION – NATIONAL VOLUNTEER MONTH – APRIL 2024 (TITLE ONLY)

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCIAL RESOLUTIONS

RESOLUTION 180-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO PAY BILLS

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 181-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla thanked CFO Francisco for the explanation regarding the tax levy.

CFO Francisco commented we don't want people to think we're raising and exceed the limit because we are not. This is being done for banking provisions for future needs.

RESOLUTION 182-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2024 COUNTY BUDGET.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Mr. Francisco explained the County had to deal with two budget caps – one in 1977 and one in 2010. You need to do both calculations and use the most restrictive Cap, which in our case is the 1977 Cap.

RESOLUTION 183-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2024 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 184-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Mr. Francisco explained this is the final approval of the \$108 million dollar budget with a levy of \$79.5 million.

Ms. Ciesla commented this isn't being done with gimmicks, smokes and mirrors. She thanked all those who came before her, all the Freeholders and Commissioners and this Board too. All the Department Heads, everybody really takes this seriously. The numbers we gather, the numbers that we need, numbers are numbers. We can't play politics with numbers. We're in good as good shape as we are because we continue to do this in a practical manner. We've got a lot of good things going on here, particularly in the Communication Center. But everything for a pay as you go, lowering the rate by a couple of cents, but making sure we have enough to cover our needs.

Mr. Sarnoski started by thanking Commissioner Director Kern for his leadership through the budget. He commented he used to dread going to budget sessions because he knew it was going to be difficult and hard decisions would need to be made. He no longer dreads them. There are still a lot of hard choices, but he feels the Board is doing really good work. There is a lot of positivity in these

budgets. We're doing the right things and we're cutting the rate. We're providing the same amount of services and people are paying less taxes, or if their home value stayed the same, they are paying less for it. That's a great thing. He continued, it is not only Mr. Kern's leadership, but also thanked Mr. Francisco and his department for another great year. He told him they always do a great job. He thanked County Administrator Lazorisak and all the Department Heads for coming to the table when they were asked to and finding the spaces where they needed to cut, and being aware of their budgets. Everyone did a great job. Considering what we're up against, health care costs, helping public safety, to be able to cut the rate, it's an honor to have this budget and glad the Board is able to pass it.

Mr. Kern echoed Ms. Ciesla's comments pointing out that we are in great shape because of those who came before us. This year we did have a challenging budget process. Just as inflation has hit everyone's household budget, the higher costs for goods and services have created a difficult environment for all levels of government. The Warren County Board of Commissioners responded to those challenges and this budget represents a decrease of 2.10 cents from the equalized tax rate from 56.7 to 54.6. This follows a reduction of 4.50 cents last year. In addition to funding county operations, this budget finances several important capital projects. Construction will continue in 2024 for two major building projects. A new Human Services building is on track for completion in fall of 2024. Reconstruction of the Catherine Dickson Hoffman Branch of the Warren County Library should wrap up in the spring of 2025. We've also begun the process of creating an environmental education center at Bread Lock Park. Each of these facilities will provide important services and programs to all segments of our population. Each of these projects were fully funded and do not require issuing of any debt. Major road and bridge reconstructions will also continue in 2024 as we recover from the most severe storm damage in July of 2023. We've completed the cleanup process and most of the roads and bridges reopened. In 2024, we'll begin the mitigation process to improve our roads and bridges so they can be better handled for severe storms in the future. A portion of this work will be reimbursed by FEMA, but we must pay for these improvements first and wait for those reimbursements. Strong fiscal discipline, has allowed for this government to handle these emergencies costs. As we continue with our pay as you go capital programs in 2024, we will finance more than \$11 million in new projects. We will fund our annual roads and bridge improvements, building improvements, heavy equipment and vehicle purchases. This year we'll also begin a multi-year program to improve the county's 9-1-1 system. Mr. Kern said he wanted to make the 9-1-1 improvements a priority this year. He thanked all the Department Heads who made this happen. He also thanked County Administrator Lazorisak, the new Public Safety Director Dennis Riley, Michael Petruzzellis, Jason Tarsi, CFO Francisco, our vendors, everyone who came to the table to make this happen in less than four months. This speaks to the dedication that they've had in this project. He is happy to see that it's taking place. This will be one of the largest investments the county has ever made in public safety. There are currently seven areas with radio deficiencies in Warren County. The first responders cannot communicate with the 9-1-1 Center. Improving our infrastructure will improve the communications and provide the safety for our first responders and residents. This investment recognizes that the safety of our first responders and the public is paramount and will appropriate more than \$5 million in 2024 to start this project.

Mr. Kern continued, this 2024 budget not only addresses this year's issues, but sets up for stability in the future. After years of fiscal responsibility, Warren County will be finally debt free in 2025. As we head into Warren County's bicentennial, we all can be proud of the county's strong financial health.

Mr. Kern finished by thanking all County staff professionals, everyone who worked on this. We're in really good shape and he's proud to support this budget.

RESOLUTION 185-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION ADOPTING THE 2024 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 186-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$11,420,738.00 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS

RESOLUTION 187-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE USAGE OF A PORTION OF COUNTY ROUTE #615 (LONG BRIDGE ROAD), A PORTION OF COUNTY ROUTE #612 (ALLAMUCHY-JOHNSONBURG ROAD) & COUNTY ROUTE #668 (MAPLE LANE) ALLAMUCHY TOWNSHIP ON SATURDAY, APRIL 20, 2024 FOR THE SOMERSET WHEELMAN BICYCLE RIDE.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 188-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE THE FY '23 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT FOR A TOTAL OF \$1,037,912.00 (\$529,456.00 FEDERAL FUNDS; \$254,228.00 STATE FUNDS; AND \$254,228.00 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 189-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 190-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE

DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 191-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, AWARDING FIVE GRANTS IN THE TOTAL AMOUNT OF \$15,000.00 FROM THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 192-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, AWARDING TWELVE GRANTS IN THE TOTAL AMOUNT OF \$111,511.00 FROM THE WARREN COUNTY LOCAL ARTS PROGRAM FY 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 193-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF WARREN AND MONROE COUNTY CONTROL CENTER ALLOWING WARREN COUNTY TO MOUNT RADIO EQUIPMENT AND ANTENNAS ON MONROE'S FOXTOWN HILL TOWER.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 194-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC WORKS DIRECTOR TO APPLY FOR A GRANT AND ACCEPT FROM THE U.S.D.A.'S EMERGENCY WATERSHED PROGRAM IN THE AMOUNT OF \$1,699,451.38.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 195-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 5, IN THE AMOUNT OF \$221,164.79.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 196-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR CONTRACT #WC2213FO TO KEEGAN

TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING, BITUMINOUS TESTING AND CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS FOR NET INCREASE OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$113,022.50.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 197-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJDOT BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES, FOR NET INCREASE OF \$37,224.00 AND REVISED CONTRACT AMOUNT OF \$113,950.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 198-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2322 TO REIVAX CONTRACTING CORPORATION FOR THE RESURFACING & REHABILITATION OF WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP FOR A NET DECREASE OF \$96,454.54 AND A FINAL CONTRACT AMOUNT OF \$349,276.97.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 199-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2336 TO MARBRO, INC. FOR RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044 VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR A NET INCREASE OF \$15,487.64 AND A FINAL CONTRACT AMOUNT OF \$1,512,604.64.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 200-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2334 FOR THE CATHERINE DICKSON HOFMAN LIBRARY ADDITION FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DE SAPIO CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY AN INCREASE OF \$109,736.75, AND FINAL CONTRACT AMOUNT OF \$7,106,736.75.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 201-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARING CONTRACT WC23122 FOR THE ROOF REPLACEMENT AT THE BANK BUILDING/WARREN COUNTY SURROGATE'S OFFICE BUILDING FOR THE DEPARTMENT OF PUBLIC WORKS TO DUGA CONSTRUCTION, LLC, OF GARFIELD, NEW JERSEY IN THE CONTRACT AMOUNT OF \$110,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 202-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARDING CONTRACT WC2406FO FOR ELECTION BALLOT PRINTING FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF APRIL 1, 2024 THROUGH MARCH 31, 2025 FOR BALLOT STYLES PER ELECTION AT THE RATE OF \$2,500.00 AND \$.25 PER SAMPLE BALLOT FOR AN ESTIMATED AMOUNT OF \$100,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 203-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARDING CONTRACT WC2415 FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025 TO GARDEN STATE LABORATORIES, INC., IN THE APPROXIMATE AMOUNT OF \$11,575.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 204-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARDING CONTRACT WC2421R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT MAIN GARAGE HVAC UPGRADES TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$21,600.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 205-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AWARDING CONTRACT WC2429R FOR PRESCRIPTION INSURANCE PROGRAM TO CVS CAREMARK FOR THE PERIOD OF APRIL 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$2,000,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 206-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MUNICIPAL EMERGENCY SERVICES FOR PURCHASE OF CUSTOM PACA BODY ARMOR UNDER NEW JERSEY STATE CONTRACT 17-FLEET-00754 FOR WARREN COUNTY CORRECTIONS IN THE CONTRACT AMOUNT OF \$24,465.20.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 207-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING WC2430R TO H.T. LYONS, INC., IN THE CONTRACT AMOUNT NOT TO EXCEED \$105,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESIGNATIONS/APPOINTMENTS

RESOLUTION 208-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

AMMUNJE NAYAK – TERM TO EXPIRE: 12/31/25

BRIAN LONGENHAGEN – TERM TO EXPIRE: 12/31/25

SCOTT POHL – TERM TO EXPIRE: 12/31/25

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 209-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL.

ERIC LOHMAN, BLAIRSTOWN TOWNSHIP REPRESENTATIVE

FRANK VANHORN, KNOWLTON TOWNSHIP REPRESENTATIVE

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Ms. Ciesla thanked all the volunteers who serve.

PERSONNEL RESOLUTIONS

RESOLUTION 210-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION REAPPOINTING ALEX J. LAZORISAK AS WARREN COUNTY ADMINISTRATOR.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

Mr. Sarnoski congratulated Mr. Lazorisak and thanked him for doing such a great job. He's glad the County Administrator is staying on board for a little while longer.

Ms. Ciesla echoed Mr. Sarnoski's comments and thanked Mr. Lazorisak for keeping us in line.

Mr. Kern concurred with his colleagues and said this is a very easy resolution to pass.

RESOLUTION 211-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF PROGRAM DEVELOPMENT AIDE, COMMUNITY SERVICE, CLASSIFIED, AND ABOLISHING A TEMPORARY FULL-TIME POSITION OF SENIOR PROGRAM DEVELOPMENT SPECIALIST, COMMUNITY SERVICE, CLASSIFIED, WITHIN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 212-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING A FULL-TIME POSITION OF ADVOCATE TRAINEE, VICTIM WITNESS PROGRAM, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF ADVOCATE, VICTIM WITNESS

PROGRAM, CLASSIFIED, WITHIN THE WARREN COUNTY PROSECUTOR'S OFFICE.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 213-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF LABORER 1, CLASSIFIED, AND ABOLISHING TWO (2) FULL-TIME POSITIONS OF TRUCK DRIVER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 214-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY CLERK'S OFFICE FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 215-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 216-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS AND GROUNDS FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 217-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS DIVISION OF ROADS FOR FISCAL YEAR OF 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 218-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES, FOR FISCAL YEAR OF 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 219-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 220-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 221-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PERSONNEL DEPARTMENT FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 222-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC INFORMATION DEPARTMENT FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 223-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PURCHASING DEPARTMENT FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 224-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY SURROGATE'S OFFICE FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 225-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY DEPARTMENT OF WEIGHTS AND MEASURES FOR FISCAL YEAR 2024.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

REPORTS AND COMMENTS

County Counsel Joe Bell will continue to bring updates on the Kim vs. Hanlon case. He is hoping to have a decision tomorrow.

Mr. Kern thanked Mr. Bell on behalf of Warren County and the State of New Jersey for his service on this case. He told Mr. Bell we appreciate all that he does.

County Engineer Bill Gleba gave an update on Spring Valley Road. They were able to get up there and do the tree clearing that's required by our environmental permit by April 1. They will continue to get the bid documents together. He's hoping to submit something to the Board by a

meeting in May to authorize us to go out to bid. This does allow with tree clearing, it's for the Indiana bats. We have a moratorium from April 1 to October 1. He's hoping to be able to start before October 1. They are clear to do whatever they need to do without violating the permit.

County Planner Dave Dech has a couple items to report on. He gave an update on the signs at the Columbia interchange. They have been taken down by the Department of Transportation (DOT). In addition to that, he and County Engineer Bill Gleba are doing a final review of an engineering report that was being conducted by our consulting engineer to address the issues in the Columbia interchange, which involves the signage as well as some operational issues. When the report is finalized, it will be sent to the Commissioners for review and then transmitted to the DOT for their consideration. Hopefully this will improve the circulation pattern.

The second item Mr. Dech reported on was regarding an email received yesterday regarding the State Plan cross-acceptance process is being delayed by a month. The director said that they're still waiting for state agency review to comment on the preliminary draft state plan. That hasn't been forthcoming evidently. It will be delayed another month.

The final item Mr. Dech reported on was a virtual meeting he attended from the Plastics Advisory Council. It was a hearing on a Bottle Bill. He explained what the Bottle Bill is; deposit put down on a bottle when purchased, when bottle is returned, deposit is refunded. There's a proposal that's not introduced in the Assembly nor Senate yet on a bottle bill. Basically it's the pros and cons of what would happen if a bottle bill is passed. He explained the bottle bill is if you put a deposit down on a glass bottle, when you return it, you'll get that money back. There are a lot of pros and cons about it from the restaurant and food industries about the logistics of it. If the bottle bill is passed, the existing recycling statute says in it, "if a beverage deposit tax is instituted, the recycling tax, the \$3 tax on garbage is taken away." That impacts our County as well because we get the recycling enhancement grant funds, the PCFA's hazardous waste events and so forth. It would have ramifications from the whole recycling. It's something to keep in the back of our minds. There's a lot of concern about it. It sounds good on the surface, but the ramifications is what will happen after that. He also mentioned there is concern about people from out of state collecting their bottles and bringing them in for redemption and not really helping out the State of New Jersey.

County Public Works Director Emily Hammer provided an update with the storm recovery. Tonight the Board approves the acceptance of a grant from the USDA's Emergency Watershed program to compliment the FEMA funding that we're already getting. This is almost \$1.7 million. It's going to be focused on the continuation of repair to Lommason Glen Road. It's a fairly fast process. She is anticipating going to be able to do a significant amount of work within 2024.

Mr. Kern thanked Ms. Hammer and her office for balancing the many storm recovery projects and the ongoing projects.

County CFO Kim Francisco reported we did receive our first FEMA reimbursement for \$233,000 from the storm damage. Supposedly there is another one in the pipeline for over \$300,000 that has been approved. It's good to see the money coming in.

County Administrator Alex Lazorisak thanked the Board for his reappointment. He reported on the current vacancy report. There is some seasonal help for the Bridges and Roads Department, as usual.

COMMISSIONER COMMENTS

Ms. Ciesla gave an update on the County’s Bicentennial. She and Mr. Charlton, Public Information Director, have been working on putting together a meeting of a combination of the Economic Development Committee and the Bicentennial Culture & Heritage Advisory Board so they can try to see how best to support the businesses through our bicentennial efforts. She heard back from the lead of the State, who’s doing the Revolutionary New Jersey, about the semiquincentennial (the 250th anniversary of the country). Hopefully, the representative will be able to attend one of our meetings. More information will be forthcoming regarding the Gala, to be held on November 20, 2024.

Ms. Ciesla gave brief update regarding the Broadband. There will be another challenge period. However, only governmental agencies and non-profits will only be allowed to challenge. We are awaiting additional information. She reported Warren County is in a good position, we have the data ready to go.

In closing, Ms. Ciesla took a moment to remark on the celebration of Women’s Month, she thanked all of the female employees in the county for their hard work.

Mr. Sarnoski had a couple of items to discuss this evening. First item Mr. Sarnoski reported on is the opening of the Veteran’s Assistance Center in Mansfield Township on Route 57 at the National Guard Armory. “This is going to be a great service for Warren County and our Veterans. I am very happy that something has been established here in Warren County.”

Lastly, he wished everyone a safe and happy holiday with the Easter weekend upon us.

Mr. Kern had attended an investment announcement at M&M Mars in Hackettstown last week. Mars has dedicated \$70 million dollars to a new innovation center. This will open up positions as flavorists to come up this new flavors. Mars will also be looking to become more environmentally friendly with the wrapping of the candy and different products. Mr. Kern continued, “This speaks to them being a good corporate neighbor and continuing to invest in Hackettstown and clearly they are here for the long haul. So it’s good for Hackettstown and great for Warren County.”

CLOSING PUBLIC COMMENTS

None.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

RESOLUTION 226-24

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:44 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

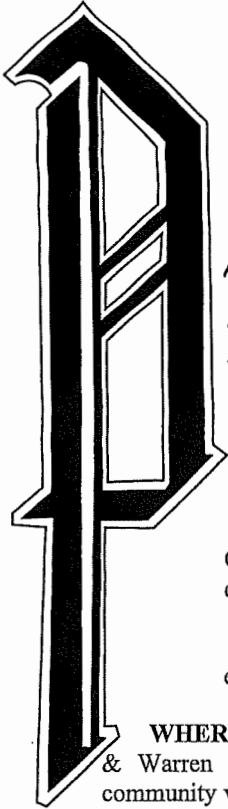
On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the board adjourned Executive Session and returned to Open Session at 7:31 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

ADJOURNMENT

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, and there being no further business before the board, the meeting was adjourned at 7:31 p.m.

County of Warren
Board of County Commissioners



Proclamation

NATIONAL CHILD ABUSE AWARENESS MONTH
APRIL 2024

WHEREAS, the Warren County Board of County Commissioners recognizes the problem of child abuse and neglect and is committed to helping its victims; and

WHEREAS, child abuse hurts children physically, mentally, and emotionally at an immeasurable loss to society; and

WHEREAS, the Court Appointed Special Advocates for Somerset, Hunterdon & Warren Counties (CASA SHaW) recruits, trains, supports and supervises community volunteers as advocates for children who have been removed from their home due to neglect or abuse; and

WHEREAS, CASA SHaW volunteers ensure children's best interest remain the priority while working toward establishing a safe, stable, and permanent home for each child served; and

WHEREAS, CASA SHaW volunteers serve as the court's eyes and ears in a child's life advocating for 100-percent of children throughout their service region of Somerset, Hunterdon and Warren Counties; and

WHEREAS, in the month of April 2024, we honor the professionals, volunteers, and organizations who work tirelessly to protect at-risk children and care for those who have experienced abuse or neglect.

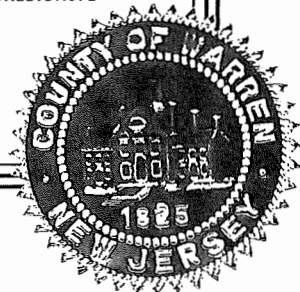
WHEREAS, April 2024 is National Child Abuse Awareness Month, an observance that reflects the mission of CASA SHaW and the many organizations that seek to improve the lives of children in our community adversely affected by abuse and neglect.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby proclaim the month of April 2024 as **NATIONAL CHILD ABUSE AWARENESS MONTH** and call upon all Warren County residents to do their part in preventing child abuse.

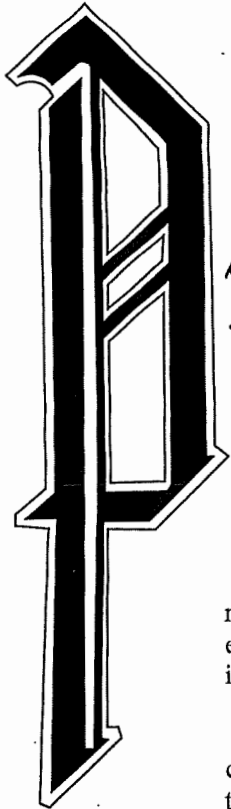
James R. Kern III, Director
Board of County Commissioners

Jason J. Sarnoski, Deputy Director
Board of County Commissioners

Lori Ciesla, Commissioner
Board of County Commissioners



County of Warren
Board of County Commissioners



Proclamation

NATIONAL VOLUNTEER MONTH
APRIL 2024

WHEREAS, volunteers should be recognized as important members of government and community partnerships as they share expertise, advice on local program services, and have valuable input into prioritizing local community needs; and

WHEREAS, by helping the sick or disabled, the needy, children, students, the elderly, or by enriching the lives of all through the arts; recreation and cultural activities, or by serving on boards and committees, Warren County volunteers are a resource we should not underestimate or underappreciate; and

WHEREAS, volunteers are vital to our future as we continue to face economics and social changes that cannot be met by formal systems; and

WHEREAS, as a result of those who volunteer in Warren County, our county is a more healthy and vibrant place to live and work; and

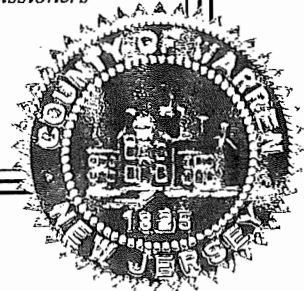
WHEREAS, it is fitting for all Warren County residents to join in this celebration of our rich volunteer heritage and to give special recognition to the dedicated volunteers and volunteer programs which contribute to the enhancement of our communities.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby proclaim the month of April 2024 as **VOLUNTEER APPRECIATION MONTH** in Warren County and urge residents to take the time to thank and recognize those volunteers who help to make Warren County such a thriving community.

James R. Kern III, Director
Board of County Commissioners

Jason J. Sarnoski, Deputy Director
Board of County Commissioners

Lori Ciesla, Commissioner
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 180-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2024-11 and 2024-12, dated March 27, 2024**, in the amount of **\$8,472,296.11** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2024-11	3/20/2024	\$668,114.94	
2024-12	3/27/2024	<u>415,882.83</u>	
TOTAL			\$1,083,997.77
Delta Dental	3/15/2024	\$38,813.27	
Annual Pension Payments	3/26/2024	<u>5,947,002.00</u>	
TOTAL-OTHER			5,985,815.27
Payroll	3/21/2024	\$1,402,483.07	
TOTAL WAGES, FRINGE, MEALS			<u>1,402,483.07</u>
GRAND TOTAL			<u>\$8,472,296.11</u>

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 181-24

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **2.5%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

WHEREAS, the Board of County Commissioners of the County of Warren finds it advisable and necessary to increase its CY 2024 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of County Commissioners hereby determines that a one percent increase in the budget for said year, amounting to **\$612,608** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of County Commissioners hereby determines that any amount authorized herein above that is not levied, as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to **\$612,608** and that the CY 2024 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution upon adoption, with the recorded vote included there on be filed with said Director within 5 days after such adoption.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:

ADOPTED BY RESOLUTION 104-24 ON FIRST READING

DATED: February 28, 2024	ROLL CALL:	Ms. Ciesla	yes
		Mr. Sarnoski	yes
		Mr. Kern	yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

ADOPTED BY RESOLUTION 181-24 ON SECOND READING

DATED: March 27, 2024	ROLL CALL:	Ms. Ciesla	Yes
		Mr. Sarnoski	Yes
		Mr. Kern	Yes

Alex J. Lazorisak _____, Clerk

[D2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 182-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING TAX LEVY CAP TO
BE APPLIED TO THE 2024 COUNTY BUDGET**

WHEREAS, the County introduced its 2024 County Budget on February 28, 2024, which is scheduled for adoption by the Warren County Board of County Commissioners on March 27, 2024, and

WHEREAS, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

WHEREAS, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of County Commissioners; and

WHEREAS, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

WHEREAS, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2024 Budget.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 183-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024 adopted the following resolution.

**RESOLUTION DECLARING THAT THE ANNUAL BUDGET
OF THE COUNTY OF WARREN FOR THE YEAR 2024
COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8
AND THAT THE BUDGET SHALL BE READ BY ITS TITLE**

WHEREAS, N.J.S.A. 40A:4-8. provides that the county budget may be read by its title at the public hearing if, at least one week prior to the date of the hearing, a complete copy of the approved budget is available for public inspection and copies are made available to each person requesting the same, during said week and during the public hearing; and

WHEREAS, N.J.S.A. 40A:4-8. also provides that the governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth above have been met; and

WHEREAS, the public information officer posted the approved budget on the County of Warren website. Copies were also made available to each person requesting the same, during said week.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby declare that the requirements of N.J.S.A. 40A:4-8 subsections 1.a and 1.b have been met; and

BE IT FURTHER RESOLVED that by virtue of the fact that the prerequisite conditions have been met, the budget shall be read by its title.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[D4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 184-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING THE ANNUAL BUDGET
OF THE COUNTY OF WARREN
FOR THE FISCAL YEAR 2024**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$79,500,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

1. General Revenues

Surplus Anticipated	\$ 6,910,876.00
Miscellaneous Revenues Anticipated	\$ 22,103,498.67
Receipts for Delinquent Taxes	0.00

2. AMOUNT TO BE RAISED BY TAXATION FOR
COUNTY PURPOSES

	<u>\$ 79,500,000.00</u>
Total General Revenues	<u>\$ 108,514,374.67</u>

SUMMARY OF APPROPRIATIONS

3. General Appropriations

(a&b) Operations Including Contingent	\$ 92,304,630.67
(c) Capital Improvements	\$ 6,697,142.00
(d) County Debt Service	\$ 605,600.00
(e) Deferred Charges and Statutory Expenditures-County	\$ 8,907,002.00
(f) Judgements	\$ 0.00
(g) Cash Deficit	<u>\$ 0.00</u>
Total General Appropriations	<u>\$ 108,514,374.67</u>

It is hereby certified that this summary is a true copy of the budget finally adopted by resolution of the Board of County Commissioners on the March 27, 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 185-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION ADOPTING THE 2024 BUDGET FOR THE
WARREN COUNTY LIBRARY AND ESTABLISHING THE
AMOUNT TO BE RAISED BY TAXATION FOR THE USE
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,720,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

General Revenues	
Surplus Appropriated	\$ 1,366,102.00
State Aid	\$ 49,000.00
Miscellaneous Revenues Anticipated	\$ 115,000.00
AMOUNT TO BE RAISED BY TAXATION	<u>\$ 4,720,000.00</u>
Total General Revenues	<u>\$ 6,250,102.00</u>

SUMMARY OF APPROPRIATIONS

General Appropriations	
Operations Including Contingent	\$ 4,577,852.00
Capital Improvements	<u>\$ 1,672,250.00</u>
Total Appropriations	<u>\$ 6,250,102.00</u>

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40:33-9, the sum of \$4,720,000.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby instructed to notify the Warren County Board of Taxation of this action.

BE IT FURTHER RESOLVED that a summary of said budget shall be published in the Star Ledger in the issue of March 13, 2024.

BE IT FURTHER RESOLVED that notice is hereby given that the Board of County Commissioners of the County of Warren approved the Budget and Tax Resolution on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled

on Wednesday March 27, 2024 at 6:00 pm in the Commissioners' Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 So., Belvidere (White Township), New Jersey. Objections to the Budget and Tax Resolution for the year 2024 may be presented by taxpayers and other interested persons.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024 approved the resolution:

ADOPTED BY RESOLUTION 107-24 ON FIRST READING

DATED: February 28, 2024	Roll Call:	Ms. Ciesla	yes
		Mr. Sarnoski	yes
		Mr. Kern	yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

ADOPTED BY RESOLUTION 185-24 ON SECOND READING

DATED: March 27, 2024	Roll Call:	Ms. Ciesla	Yes
		Mr. Sarnoski	Yes
		Mr. Kern	Yes

_____, Clerk

Alex J. Lazorisak

[D6]

**COUNTY OF WARREN, NEW JERSEY
CAPITAL IMPROVEMENT ORDINANCE**

RESOLUTION 186-24

NUMBER 2024-A

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL
IMPROVEMENTS AND THE APPROPRIATION OF \$ 11,420,738.00
FROM THE WARREN COUNTY GENERAL CAPITAL
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$11,420,738.00 from the General Capital Improvement Fund for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

(1)	Road Resurfacing Improvements	\$ 625,813.00
(2)	Road and Drainage Improvements Design, construct or reconstruct and improve various county roads and intersections.	\$ 1,860,000.00
(3)	Bridge and Culvert Improvements Design, construct or reconstruct and improve various county bridges and culverts	\$ 1,000,000.00
(4)	Equipment and Furnishings Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software	\$ 4,236,579.00
(5)	Buildings & Grounds Improvements Design, construct or renovate and improve various county facilities	\$ 2,188,000.00
(6)	Specialty Vehicles and Maintenance and Construction Equipment Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment	\$ 1,510,346.00
(7)	New Building and Land Acquisitions	<u>\$ 0.00</u>
		<u>\$ 11,420,738.00</u>

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 11,420,738.00 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, March 27, 2024 at 6:00 PM., in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of County Commissioners, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 28, 2024:

ADOPTED BY RESOLUTION 110-24 ON FIRST READING

DATED: February 28, 2024 ROLL CALL:	Ms. Ciesla	yes
	Mr. Sarnoski	yes
	Mr. Kern	yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, Capital Improvement Ordinance 2024-A was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024:

ADOPTED BY RESOLUTION 186-24 ON SECOND READING DATED: March 27, 2024

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of an ordinance adopted by the Board of County Commissioners of the County of Warren on the dates above mentioned.

_____, Clerk
Alex J. Lazorisak

[D7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 187-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING THE USAGE OF A PORTION
OF COUNTY ROUTE #615 (LONG BRIDGE ROAD), A PORTION OF COUNTY ROUTE #612
(ALLAMUCHY-JOHNSONBURG ROAD) & COUNTY ROUTE #668 (MAPLE LANE)
ALLAMUCHY TOWNSHIP ON SATURDAY, APRIL 20, 2024
FOR THE SOMERSET WHEELMEN BICYCLE RIDE**

WHEREAS, the Somerset Wheelmen Bicycle Club President has requested permission to use County Route #615 from Gibbs Road to County Route #612, County Route #612 from County Route #615 to County Route #668 and County Route #668, Allamuchy Township, on Saturday, April 20, 2024 from 8:00 A.M. to 10:00 A.M. for a cycling club ride.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby approve the use of the noted portions of County Route #615, #612 & #668 in Allamuchy Township for the above mentioned event with the following conditions:

1. Approval of the event by Allamuchy Township as well as any other impacted municipal and/or county entity.
2. All barricades, detours and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of any necessary traffic control of the roads and handling of safety shall be provided as necessary.
4. Information required by County Administrator for event approval.

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to Allamuchy Township, Sussex County and Green Township.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E1]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 188-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE
THE FY '23 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT
FOR A TOTAL OF \$1,037,912.00 (\$529,456.00 FEDERAL FUNDS;
\$254,228.00 STATE FUNDS; AND \$254,228.00 ANTICIPATED
COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, on September 14, 2022 the Board of County Commissioners of the County of Warren approved the FY'23 Section 5311 grant application with NJ Transit Corporation for a total of \$1,037,912.00 (\$529,456.00 federal; \$254,228.00 state, and \$254,228.00 county matching funds); and

WHEREAS, NJ Transit has subsequently awarded Warren County FY '23 Section 5311 funds, as outlined in the application.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners that the Director of the Board is authorized to execute the FY '23 Section 5311 Grant Agreement with NJ Transit for a total of a total of \$1,037,912.00 (\$529,456.00 federal; \$254,228.00 state, and \$254,228.00 county matching funds); county matching funds); for a period from January 1, 2024 to December 31, 2024 subject to availability of funds.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 189-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

WHEREAS, the Warren County Department of Human Services, Division of Administration (“the Department”) and Center for Family Services of Warren County (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

WHEREAS, the Agency will reimburse the County of Warren \$37,838.00 in four equal installments of \$9,459.50 per quarter for payments made to Easton Coach Company; and

WHEREAS, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Center for Family Services of Warren County during the period January 1, 2024 through December 31, 2024.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 190-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

WHEREAS, the Warren County Department of Human Services, Division of Administration (“the Department”) and Abilities of Northwest Jersey, Inc. (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

WHEREAS, the Agency will reimburse the County of Warren \$74,167.00.00 in four equal installments of \$18,541.75 per quarter for payments made to Easton Coach Company; and

WHEREAS, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Abilities of Northwest Jersey, Inc. during the period January 1, 2024 through December 31, 2024.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 191-24

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**AWARDING FIVE GRANTS IN THE TOTAL AMOUNT OF \$15,000.00 FROM
THE WARREN COUNTY HISTORY PARTNERSHIP PROGRAM GRANT**

WHEREAS, the Board of County Commissioners of the County of Warren (BCC) has received \$26,923.00 in funding from the New Jersey Historical Commission (NJHC) through the County History Partnership Program (CHPP) for the 2024 round; and

WHEREAS, CHPP enables the NJHC to support both existing and emerging local history organizations and practitioners serving diverse audiences through partnership with county re-grant agencies; and

WHEREAS, a panel composed of three independent experts (the “Warren County History Partnership Program Review Panel” or “Review Panel”) was retained to review and evaluate all applications received by the County of Warren against the criteria and guidelines set forth by NJHC; and

WHEREAS, the Review Panel recommends that the below-listed recipients be awarded \$15,000.00 in total grant funds for the first round of FY 2024, as follows:

1. Friends of Ramsaysburg (\$2,500)
2. Hardwick Township Historical Society (\$2,500)
3. Hope Creative Team (\$2,500)
4. Hope Historical Society (\$2,500)
5. Knowlton Township Historical Commission (\$2,500)
6. Rutherford Hall Foundation (\$2,500)

WHEREAS, the Review Panel’s above recommendations were further reviewed and endorsed by the Warren County Bicentennial Cultural and Heritage Advisory Board; and

WHEREAS, adequate funds in the amount of \$15,000.00 for the first round are available in account S41755352 5029 for the FY 2024 CHPP grants; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren at its regular meeting on March 27, 2024, that such grants be approved.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 192-24

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**AWARDING TWELVE GRANTS IN THE TOTAL AMOUNT OF \$111,511.00
FROM THE WARREN COUNTY LOCAL ARTS PROGRAM FY 2024**

WHEREAS, the Board of County Commissioners of the County of Warren (BCC) has received in the amount of \$200,000.00 in funding from the New Jersey State Council on the Arts (NJSCA) through the County Local Arts Programming (LAP) Grant for the 2024 round; and

WHEREAS, the development of the arts in Warren County is deemed a valuable cultural asset and will have a positive impact on the quality of life in Warren County;

WHEREAS, a panel composed of four independent experts (the “Warren County Local Arts Programming Panel” or “Review Panel”) was retained to review and evaluate all applications received by the County of Warren against the criteria and guidelines set forth by NJSCA; and

WHEREAS, the Review Panel recommends that the below-listed recipients be awarded \$111,511.00 in total grant funds, as follows:

1. Abilities of Northwest New Jersey (\$17,000)
2. Arts St. Luke’s (\$6,000)
3. Friends of the Warren County Library (\$4,511)
4. Hackettstown Community Band (\$4,000)
5. Kaleidoscope Productions (\$18,000)
6. Knowlton Township Historical Commission (\$9,000)
7. Lopatcong Recreation Commission (\$6,000)
8. NJ Civic Youth Ballet (\$11,000)
9. Warren County Arts (\$4,000)
10. Warren County Community College Visiting Authors Series (\$20,000)
11. Washington BID (\$6,000)
12. Water Gap Singers (\$6,000)

WHEREAS, the Review Panel’s above recommendations were further reviewed and endorsed by the Warren County Bicentennial Cultural and Heritage Advisory Board; and

WHEREAS, adequate funds in the amount of \$111,511.00 are available in account S41755315 5100 for the FY 2024 LAP grants; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren at its regular meeting on March 27, 2024, that such grants be approved.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 193-24

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
COUNTY OF WARREN AND MONROE COUNTY CONTROL CENTER ALLOWING
WARREN COUNTY TO MOUNT RADIO EQUIPMENT AND
ANTENNAS ON MONROE'S FOXTOWN HILL TOWER**

WHEREAS, It is necessary to maintain radio coverage and operability to ensure the safety of first responders; and

WHEREAS, The County of Warren desires to mount radio equipment and antennas on Monroe's Foxtown Hill Tower and shelter located at 3178 Godfrey Ridge Drive, Stroudsburg, PA 18360; and

WHEREAS, The County shall provide MCCC with a letter of Concurrence granting MCCC an FB8 Station Class for its planned P25 Phase 2 UHF Trunking Radio System, using the frequencies 453.6375 and 458.6375 currently licensed to the County on call sign WPWC521; and

WHEREAS, The County agrees to pay MCCC the sum of \$100.00 per month for the cost of maintenance at the tower site; and

WHEREAS, the attached Memorandum of Understanding will be submitted to all parties for review and approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Warren the Public Safety Director is authorized to execute the MOU between the County of Warren and Monroe County Control Center of Stroudsburg, Pennsylvania.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road, #519 South
Belvidere, NJ 07823

RESOLUTION 194-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC WORKS DIRECTOR TO
APPLY FOR A GRANT AND ACCEPT FROM THE U.S.D.A.'S EMERGENCY WATERSHED
PROGRAM IN THE AMOUNT OF \$1,699,451.38**

WHEREAS, the storm event of July 15, 2023 and July 16, 2023 caused significant damage to Warren County road and bridge infrastructure; and

WHEREAS, the County of Warren Departments of Public Works has identified several waterway and embankment stabilization projects eligible for funding under the U.S.D.A.'s Emergency Watershed Program; and

WHEREAS, the program has evaluated projects and established an initial grant award of \$1,699,451.38 for their completion; and

NOW, THEREFORE, the Public Works Director is authorized to apply for and accept the grant award of \$1,699,451.38 for waterway and embankment stabilization projects to correct damages caused by the July 15, 2023 and July 16, 2023 storm event.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519, South
Belvidere, NJ 07823

RESOLUTION 195-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR STORM DAMAGE EMERGENCY REPLACEMENT WORK FOR BRIDGE #22040, COUNTY ROUTE #647 (HARMONY BRASS CASTLE ROAD) OVER THE BRASS CASTLE CREEK, WASHINGTON TOWNSHIP DUE TO STORM DAMAGE OF JULY 14 AND JULY 15, 2023 TO SPARWICK CONTRACTING, INC. AND FOR WORK PERFORMED PER PARTIAL PAYMENT REQUEST NO. 5, IN THE AMOUNT OF \$221,164.79

WHEREAS, storm related damage from the July 14, 2023 and 15, 2023 required emergency repair replacement of Bridge #22040, located on County Route #647 (Harmony Brass Castle Road) over Brass Castle Creek, Washington Township; and

WHEREAS, due to the storm damage at Bridge #22040 there was required work to remove debris to allow for streamflow to continue under the roadway and to replace the bridge structure and roadway approaches for public safety; and

WHEREAS, Sparwick Contracting, Inc. submitted a responsive and responsible quote to perform the work; and

WHEREAS, adequate funds are available in account 0423B299 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the emergency replacement work of Bridge #22040 and the payment request submitted by Sparwick Contracting, Inc. for Partial Payment Request No. 5 for the work performed between January 1, 2024 to January 31, 2024 in the amount of \$221,164.79.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 196-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #2 FOR
CONTRACT #WC2213FO TO KEEGAN TECHNOLOGY & TESTING ASSOCIATES T/A KEY-TECH
FOR PROFESSIONAL ENGINEERING SERVICES FOR CORING, BITUMINOUS TESTING AND
CONCRETE TESTING ON VARIOUS WARREN COUNTY PROJECTS FOR NET INCREASE
OF \$16,000.00 AND REVISED CONTRACT AMOUNT OF \$113,022.50**

WHEREAS, the County requested proposals to be received on February 24, 2022 for Professional Engineering Services for the Coring, Bituminous Testing and Concrete Testing on Various Warren County Construction Projects for 2022-2024; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, a contract was awarded in the amount of \$81,022.50; and

WHEREAS, additional coring, bituminous testing and concrete testing hours are needed to complete the project for a net increase of \$16,000.00; and

WHEREAS, adequate funds are available in accounts 0419A101 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #2 with Keegan Technology & Testing Assoc., T/A Key-Tech of Keyport, NJ for the above project for a net increase of \$16,000.00 and a revised contract amount of \$113,022.50.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in the Star Ledger.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519, South
Belvidere, NJ 07823

RESOLUTION 197-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR
CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR
PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJDOT
BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES FOR NET
INCREASE OF \$37,224.00 AND REVISED CONTRACT AMOUNT OF \$113,950.00.**

WHEREAS, the County has received Qualification Statements for Contract #WC2314FO for Bridge and Culvert Survey, Design, and Permitting; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, review of additional various NJDOT bridge inspection and scour evaluation reports for County bridge structures is needed for a net increase of \$37,224.00; and

WHEREAS, adequate funds are available in account 0421A306 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Johnson, Mirmiran & Thompson, Inc. of Trenton, N.J for the above project for a net increase of \$37,224.00 and a revised contract amount of \$113,950.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 198-24

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2322 TO REIVAX CONTRACTING CORPORATION FOR THE RESURFACING & REHABILITATION OF WARREN COUNTY ROUTE #624, (BELVIDERE AVENUE) OXFORD TOWNSHIP FOR A NET DECREASE OF \$96,454.54 AND A FINAL CONTRACT AMOUNT OF \$349,276.97

WHEREAS, Contract #WC2322 was awarded to Reivax Contracting Corporation for the Resurfacing and Rehabilitation of County Route #624, (Belvidere Avenue) Oxford Township in the amount of \$445,731.51; and

WHEREAS, final as-built quantities resulted in a net decrease of \$96,454.54; and

WHEREAS, said changes were recommended by the County Engineer; and

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of County Commissioners of the County of Warren do hereby approve change order #1 for the above project with Reivax Contracting Corporation for a net decrease of \$96,454.54 and a final contract amount of \$349,276.97.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 199-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC2336 TO
MARBRO, INC. FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044
VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP FOR A NET
INCREASE OF \$15,487.64 AND A FINAL CONTRACT AMOUNT OF \$1,512,604.64**

WHEREAS, Contract #WC2336 was awarded to Marbro, Inc. for the Reconstruction of Warren County Bridge #16044, Valley Road over the Pohatcong Creek, Mansfield Township; and

WHEREAS, final as-built quantities resulted in a net increase of \$15,487.64; and

WHEREAS, said changes were recommended by the County Engineer; and

WHEREAS, adequate funds have been established in 0417A306 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the members of the Board of County Commissioners of the County of Warren do hereby approve change order #1 for a net increase of \$15,487.64 and a final contract amount of \$1,512,604.64.

BE IT FURTHER RESOLVED that change order #1, final as-built quantities and contract amount shall be subject to final concurrence by the New Jersey Department of Transportation.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 200-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT WC2334 FOR THE
CATHERINE DICKSON HOFMAN LIBRARY ADDITION FOR THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS TO DE SAPIO CONSTRUCTION, INC., OF
FRENCHTOWN, NEW JERSEY AN INCREASE OF \$109,736.75,
AND FINAL CONTRACT AMOUNT OF \$7,106,736.75**

WHEREAS, De Sapiro Construction, Inc. was awarded a contract for the Catherine Dickson Hofman Library addition for the Warren County Department of Public Works in the contract amount of \$6,997,000.00; and

WHEREAS, there were additional unforeseen and other conditions related work; and

WHEREAS, this change in award will result in a net increase of \$109,736.75 and a final contract amount of \$7,106,736.75

WHEREAS, adequate funds have been established in account 153906/5062 and

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$109,736.75 and a final Contract in the amount of \$7,106,736.75

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 201-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

RESOLUTION AWARDING CONTRACT WC23122 FOR THE ROOF REPLACEMENT AT THE BANK BUILDING/WARREN COUNTY SURROGATE'S OFFICE BUILDING FOR THE DEPARTMENT OF PUBLIC WORKS TO DUGA CONSTRUCTION, LLC, OF GARFIELD, NEW JERSEY IN THE CONTRACT AMOUNT OF \$110,000.00

BE IT RESOLVED, that contract WC23122 for the roof replacement at the Bank Building/Warren County Surrogate's Office Building for the Department of Public Works is hereby awarded

to Duga Construction, LLC . .

in the amount of \$110,000.00. .

as per their bid submitted . . . March 13, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract will be provided in account 0420A504/5062

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Kern yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 202-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2406FO FOR ELECTION BALLOT PRINTING
FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF
APRIL 1, 2024 THROUGH MARCH 31, 2025 FOR BALLOT STYLES PER ELECTION
AT THE RATE OF \$2,500.00 AND \$.25 PER SAMPLE BALLOT
FOR AN ESTIMATED AMOUNT OF \$100,000.00**

BE IT RESOLVED, that contract WC2406FO for Election Ballot Printing for the Warren County Clerk is hereby awarded

to . . . Reliance Graphics, Verona, New Jersey

in the estimated amount of . . . \$100,000.00

as per their proposal submitted . . . March 12, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing ballot printing services under the direction of the Warren County Clerk, and quality of past services rendered.

Funds will be provided in budget account 011200/5100 – County Clerk Program Operating Expenses

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 203-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2415 FOR WATER ANALYSIS FOR THE
WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2024
THROUGH JUNE 30, 2025 TO GARDEN STATE LABORATORIES, INC.,
IN THE APPROXIMATE AMOUNT OF \$11,575.00**

BE IT RESOLVED, that contract WC2415 for Water Analysis for the Warren County Health Department is hereby awarded

to . . . Garden State Laboratories, Inc., Hillside, New Jersey

in the approximate amount of . . . \$11,575.00

as per their bid submitted . . . March 12, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 013350/5028 – County Health Services Professional, Consulting & Special Services

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 204-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

RESOLUTION AWARDING CONTRACT WC2421R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY ROAD DEPARTMENT MAIN GARAGE HVAC UPGRADES TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$21,600.00

WHEREAS, there exists a need for the professional engineering services of an engineer for the Warren County Road Department Main Garage HVAC Upgrades; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account/s 0423A508/5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional engineering services for the above project, in the approximate amount not to exceed \$21,600.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H10]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 205-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AWARDING CONTRACT WC2429R FOR PRESCRIPTION
INSURANCE PROGRAM TO CVS CAREMARK FOR THE PERIOD OF
APRIL 1, 2024 THROUGH DECEMBER 31, 2024
IN THE AMOUNT OF \$2,000,000.00**

WHEREAS, Warren County has a need to acquire services for its prescription insurance program, through a fair and open process; and

WHEREAS, the County received a proposal for Prescription insurance, as follows:

	<u>Estimated Annual Fees</u>
CVS Caremark	\$2,000,000.00

WHEREAS, the Broker of Record and the Warren County Board of County Commissioners have reviewed the proposal received, and recommend that a nine (9) month contract be awarded to CVS Caremark, One CVS Drive Woonsocket, Rhode Island 02895, to provide prescription insurance services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, allows contracts for prescription services for a term of one (1) year; and

WHEREAS the term of this contract shall be from April 1, 2024 through December 31, 2024; and

WHEREAS, CVS Caremark has filed a Business Entity Disclosure Certification, which certification provides that the firm has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the County in the one year period preceding the award of the Contract, and that the Contract will prohibit the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Business Entity Disclosure Certification further provides that the firm has not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of law; and

WHEREAS, CVS Caremark has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, disclosing all reportable political contributions (more than \$200.00 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the County; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. That the aforestated recitals be and hereby are incorporated herein in full.
2. That Warren County hereby awards, and the Board of County Commissioners are hereby authorized to execute, a contract between Warren County and CVS Caremark, One CVS Drive Woonsocket, Rhode Island 02895 for its prescription insurance program for nine months commencing on April 1, 2024, in a form acceptable to the County Counsel.
3. That the Business Disclosure Entity Certification, Chapter 271 Campaign Contribution Disclosure Form, Stockholder Disclosure Certification, the Determination of Value, the Certificate of Availability of Funds, be placed on file with this Resolution.
4. That this contract shall be awarded through a fair and open process.
5. That the Warren County Board of County Commissioners be and hereby are authorized to take all reasonable and necessary actions to effectuate the same.
6. That adequate funds are in available in accounts 012200/5029 – Group Insurance for Employees, 153901/5092 Library Employee Insurance and 03891/5092 – Open Space Employee Medical Insurance and certified by the Chief Financial Officer.
7. A notice of this action shall be published in the Star Ledger.

BE IT FURTHER RESOLVED that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 206-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MUNICIPAL
EMERGENCY SERVICES FOR PURCHASE OF CUSTOM PACA BODY ARMOR UNDER
NEW JERSEY STATE CONTRACT 17-FLEET-00754 FOR WARREN COUNTY CORRECTIONS
IN THE CONTRACT AMOUNT OF \$24,465.20**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order Custom PACA Body Armor for Warren County Corrections and this purchase is hereby awarded

to . . . Municipal Emergency Services, Minneapolis, Minnesota

in the amount of . . . \$24,465.20

at the prices established under New Jersey State Contract 17-Fleet-00754

Funding for this contract has been provided in account 012800/5030

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[H12]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 207-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED FOR BY
THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE
REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE
INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING WC2430R TO H.T. LYONS, INC.,
IN THE CONTRACT AMOUNT NOT TO EXCEED \$105,000.00**

WHEREAS, the Director of Public Works, Emily Hammer, has reported that the grease interceptor system at the Warren County Corrections Kitchen is inoperable and its immediate replacement, along with piping associated with the sanitary system is necessary; and

WHEREAS, this system is critical for proper function of the sanitary system; and

WHEREAS, Quotes were obtained and H. T. Lyons, Inc., submitted the lowest responsive and responsible quote received; and

WHEREAS, adequate funds are available in capital account/s 0413A507/5062-0414A407/5062-0416A507/5062

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the replacement of the Warren County Corrections Kitchen grease interceptor assembly and associated piping as the system is critical for proper function of the sanitary system.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H13]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 208-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following members to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse:

Appoint:

Ammunje Nayak
Great Meadows, NJ 07838
Citizen
Term to expire: 12/31/25

Brian Longenhagen
Belvidere, NJ 07823
Prosecutor's Office
Term to expire: 12/31/25

Scott Pohl
Washington, NJ 07882
Private Organization
Term to expire: 12/31/25

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 209-24

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPOINTING MEMBERS TO THE
WARREN COUNTY SOLID WASTE ADVISORY COUNCIL**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints, under the recommendation of the Township of Blairstown, the following individual to the Warren County Solid Waste Advisory Council to replace Richard Mach;

Representing Township of Blairstown
Eric Lohman
Blairstown, NJ 07825

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints, under the recommendation of the Township of Knowlton, the following individual to the Warren County Solid Waste Advisory Council; and

Representing Knowlton Township
Frank Van Horn
Columbia, NJ 07832

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 210-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION REAPPOINTING ALEX J. LAZORISAK
AS WARREN COUNTY ADMINISTRATOR**

BE AND IT IS HEREBY RESOLVED that Alex J. Lazorisak is reappointed as County Administrator for the County of Warren effective March 28, 2024 and with a term expiring March 27, 2029 in accordance with N.J.S.A. 40A:9-42, and

BE IT FURTHER RESOLVED that Alex J. Lazorisak shall continue to be granted twenty five (25) vacation days per year, and

BE IT FURTHER RESOLVED that Alex J. Lazorisak shall be provided an irrevocable right to retirement health insurance/medical benefits in accordance with meeting fifteen (15) years of full-time Warren County service and age sixty (60).

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[J1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 211-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF PROGRAM
DEVELOPMENT AIDE, COMMUNITY SERVICE, CLASSIFIED, AND
ABOLISHING A TEMPORARY FULL-TIME POSITION OF SENIOR PROGRAM
DEVELOPMENT SPECIALIST, COMMUNITY SERVICE, CLASSIFIED,
WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES,
DIVISION OF ADMINISTRATION**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren that a full-time position of *Program Development Aide, Community Service*, classified, is created within the Warren County Human Services Department, Division of Administration to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that a temporary full-time position of *Senior Program Development Specialist, Community Service*, classified, is hereby abolished.

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners that a full-time position of *Program Development Aide, Community Service*, is established on AFSCME Local 3287, Range 1040 and made effective March 28, 2024.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 212-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION CREATING A FULL-TIME POSITION OF ADVOCATE TRAINEE,
VICTIM WITNESS PROGRAM, CLASSIFIED, AND ABOLISHING A FULL-TIME
POSITION OF ADVOCATE, VICTIM WITNESS PROGRAM, CLASSIFIED,
WITHIN THE WARREN COUNTY PROSECUTOR'S OFFICE**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that a full-time position of *Advocate Trainee, Victim Witness Program*, classified, is created within the Warren County Prosecutor's Office to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that a full-time position of *Advocate, Victim Witness Program*, classified, is hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that a full-time position of *Advocate Trainee, Victim Witness Program*, classified, within the Warren County Prosecutor's Office is created on Salary Grade 10 of the non-bargaining salary table and made effective March 28, 2024.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[J3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 213-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF LABORER 1,
CLASSIFIED, AND ABOLISHING TWO (2) FULL-TIME POSITIONS OF
TRUCK DRIVER, CLASSIFIED, WITHIN THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that two (2) full-time positions of *Laborer 1*, classified, are created within the Warren County Department of Public Works, Division of Roads to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that two (2) full-time positions of *Truck Driver*, classified, AFSCME Local 3287, Range 0740 are hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that two (2) full-time positions of Laborer 1, classified, within the Warren County Department of Public Works, Division of Roads is created and established on AFSCME Local 3287, Range 0540 and made effective March 28, 2024.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 214-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY CLERK'S OFFICE FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Clerk's Office** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Clerk's Office** and made effective March 28, 2024.

New Positions:

1. Create three (3) full-time positions of *Clerk 3*, classified, AFSCME Local 3287, R0840 (Szigeti, Villani, Billich).

Abolish three (3) full-time positions of *Keyboarding Clerk 2*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 215-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES,
DIVISION OF AGING AND DISABILITY SERVICES FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Human Services, Division of Aging and Disability Services** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Department of Human Services, Division of Aging and Disability Services** and made effective March 28, 2024.

New Positions:

1. Create a full-time position of *Social Service Coordinator; Nutrition Program for the Elderly*, classified, AFSCME Local 3287, R1240 (Reid).

Abolish a full-time position of *Community Service Aide*, classified.

2. Create a full-time position of *Supervisor of Senior Citizens Activities*, classified, AFSCME Supervisor's Local 0671, R1740 (Green).

Abolish a full-time position of *Assistant Supervisor of Senior Citizens Activities*, classified.

3. Create a full-time position of *Keyboarding Clerk 2*, classified, AFSCME Local 3287, R0640 (Johnson).

Abolish a full-time position of *Clerk 1*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 216-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS,
DIVISION OF BUILDINGS AND GROUNDS FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Public Works, Division of Buildings and Grounds** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Department of Public Works, Division of Buildings and Grounds** and made effective March 28, 2024.

Promotion:

1. Create a full-time position of *Maintenance Worker 2, Grounds*, classified, AFSCME Local 3287, R1040 (Groover).

Abolish a full-time position of *Maintenance Worker 1, Grounds*, classified.

Status Changes:

1. Create a full-time position of *Senior Maintenance Repairer, Carpenter (40 hours)*, classified, AFSCME Local 3287, R1240 (Blanchard).

Abolish a full-time position of *Senior Maintenance Repairer, Carpenter (37.5 hours)*, classified.

2. Create a full-time position of *Senior Maintenance Repairer (40 hours)*, classified, AFSCME Local 3287, R1040.

Abolish a full-time position of *Senior Maintenance Repairer (37.5 hours)*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 217-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS,
DIVISION OF ROADS FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Public Works, Division of Roads** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Department of Public Works, Division of Roads**.

Salary Adjustments:

1. Establishing a salary adjustment for *Heavy Equipment Operator*, classified, AFSCME Local 3287, R1340, made effective March 28, 2024 (Donaldson).
2. Establishing a salary adjustment for *Road Repairer Supervisor*, classified, AFSCME Supervisor's Local 0671, R1640, made effective March 28, 2024 (Wohlers).
3. Establishing a salary adjustment for *Road Repairer Supervisor*, classified, AFSCME Supervisor's Local 0671, R1640, made effective August 1, 2024 (Jean).

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 218-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE
WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF
TEMPORARY ASSISTANCE AND SOCIAL SERVICES, FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Human Services, Division of Temporary Assistance and Social Services** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Department of Human Services, Division of Temporary Assistance and Social Services** and made effective March 28, 2024.

Promotion:

1. Create a full-time position of *Supervising Data Control Clerk*, classified, CWA Local 1032, R22 (Bungert).

Abolish a full-time position of *Principal Data Control Clerk*, classified.

2. Create a full-time position of *Supervisor of Billing and Collecting*, classified, CWA Local 1032, R22 (Heinrich).

Abolish a full-time position of *Supervising Account Clerk*, classified.

New Position:

1. Create a full-time position of *Social Worker*, classified, CWA Local 1032, R19.

Abolish a full-time position of *Keyboarding Clerk 1*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 219-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Land Preservation** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Department of Land Preservation** and made effective March 28, 2024.

Salary Adjustments:

1. Establishing a salary adjustment for *Assistant Administrator, Cultural and Heritage Affairs*, classified, AFSCME Supervisor's Local 0671, R1340 (Rosseland).

New Position:

1. Create a full-time position of *Manager Parks and Grounds*, classified, AFSCME Supervisor's Local 0671, R1040.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J10]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 220-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Library** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Library** and made effective March 28, 2024.

Salary Adjustments:

1. Establishing a salary adjustment for *Senior Library Assistant*, classified, AFSCME Local 3287, R0635 (Banghart).
2. Establishing a salary adjustment for *Senior Library Assistant*, classified, AFSCME Local 3287, R0635 (Bloom).
3. Establishing a salary adjustment for *Senior Library Assistant*, classified, AFSCME Local 3287, R0635 (Gingles).
4. Establishing a salary adjustment for *Library Associate*, classified, AFSCME Local 3287, R1235 (Goldner).
5. Establishing a salary adjustment for *Senior Library Assistant*, classified, AFSCME Local 3287, R0635 (Hahn).
6. Establishing a salary adjustment for *Library Associate*, classified, AFSCME Local 3287, R1235 (Krivanek).
7. Establishing a salary adjustment for *Senior Library Assistant*, classified, AFSCME Local 3287, R0635 (Paff).
8. Establishing a salary adjustment for *Senior Clerk Driver*, classified, AFSCME Local 3287, R0635 (Povilaitis).
9. Establishing a salary adjustment for *Principal Library Assistant*, classified, AFSCME Local 3287, R0835 (Wascavage).

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J11]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 221-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PERSONNEL DEPARTMENT
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Personnel Department** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Personnel Department** and made effective, retroactive to January 1, 2024.

Promotion:

1. Create a full-time position of *Supervising Principal Personnel Technician*, classified, Grade 16 of the unclassified salary table (Bulmer), at an annual salary of \$83,076.

Abolish a full-time position of *Senior Personnel Technician*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[J12]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 222-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PUBLIC INFORMATION DEPARTMENT
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Public Information Department** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Public Information Department** and made effective March 28, 2024.

Abolish:

1. Abolish a vacant full-time position of *Confidential Aide (35 hours), Unclassified*.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J13]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 223-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PURCHASING DEPARTMENT
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Purchasing Department** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Purchasing Department** and made effective March 28, 2024.

Promotion:

1. Create a full-time position of *Assistant Buyer (37.5 hours)*, classified, AFSCME Local 3287, R1437.5 (Dayson).

Abolish a full-time position of *Administrative Clerk (37.5 hours)*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[J14]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 224-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY SURROGATE'S OFFICE
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Surrogate's Office Department** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Surrogate's Office** and made effective March 28, 2024.

Promotion:

1. Create a full-time position of *Senior Probate Clerk*, classified, AFSCME Local 3287, R0640 (Custer).

Abolish a full-time position of *Probate Clerk*, classified.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 225-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 27, 2024.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY DEPARTMENT OF WEIGHTS AND MEASURES
FOR FISCAL YEAR 2024**

WHEREAS, the Warren County Board of County Commissioners are in receipt of personnel requests for promotion, new positions, status changes, and salary adjustments within the Warren County **Department of Weights and Measures** for fiscal year 2024; and

WHEREAS, the Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the Warren County **Department of Weights and Measures** and made effective March 28, 2024.

Salary Adjustments:

1. Establishing a salary adjustment for *Assistant Superintendent of Weights and Measures*, classified, AFSCME Local 3287, R1135 (Puccetti).
2. Establishing a salary adjustment for *Assistant Superintendent of Weights and Measures*, classified, AFSCME Local 3287, R1135 (Vanheteran).

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 226-24

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 27, 2024.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Liaci Litigation, Capital Paving, Livingston Litigation, and Peron Development.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA 331 – Prosecutor’s Detectives and AFSCME 3287A Tele-Communicators.
- (3) *Matters Relating to the Purchase, Lease or Acquisition of Real Property*: Vivaria Food Processing and Northwest N.J. Food Processing Plant.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[O1]