

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director
Jason J. Sarnoski, Deputy Director
Lori Ciesla, Commissioner

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, OCTOBER 9, 2024 - 6:00 P.M.

**POHATCONG TOWNSHIP MUNICIPAL BUILDING
50 MUNICIPAL DRIVE, PHILLIPSBURG, NJ 08865**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF *OCTOBER 9, 2024* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COUNTY COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of September 25, 2024
Executive Session of September 25, 2024

A. MEETINGS/PUBLIC OFFICIAL COMMENTS:

1. DAVID SLACK, MAYOR
2. DR. WILL AUSTIN, PRESIDENT OF WARREN COUNTY COMMUNITY COLLEGE – PROCESSING FACILITY AT COVANTA SITE

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – CELEBRATING THE 50TH ANNIVERSARY OF ABILITIES OF NORTHWEST JERSEY, OCTOBER 9, 2024
2. PROCLAMATION – DESIGNATING OCTOBER 6 – 12, 2024 AS NATIONAL 4-H WEEK IN WARREN COUNTY

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. INSERTION INTO THE 2024 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$18,908.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP).
3. RESOLUTION CHANGING THE NAME OF THE CUSTODIAN OF AN EXISTING WARREN COUNTY PETTY CASH FUND.

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$2,912.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2024 UNIVERSAL SERVICE FUND.

2. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$4,369.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2024 LOW INCOME HEATING ENERGY ASSISTANCE PROGRAM (LIHEAP).

3. RESOLUTION AUTHORIZING MASTER PUBLIC WORKS SHARED SERVICES AGREEMENT FOR SHARING PUBLIC WORKS EQUIPMENT BETWEEN WARREN COUNTY MUNICIPALITIES AND THE COUNTY OF WARREN.

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT WC2430R THE EMERGENCY REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING TO H.T. LYONS, INC., AN INCREASE OF \$2,976.00 AND FINAL CONTRACT AMOUNT OF \$138,535.00.

2. RESOLUTION AWARDING CONTRACT WC2448A GENERATOR SERVICE AT VARIOUS WARREN COUNTY BUILDINGS TO PROCOMM SYSTEMS, INC. FOR THE PERIOD OF NOVEMBER 1, 2024 THROUGH OCTOBER 31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$58,599.55 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$160.00/REGULAR, \$240.00/OVERTIME AND \$320.00 HOLIDAYS AND SUNDAYS AND MARK-UP 15% OVER VENDOR COST.

3. AWARD OF CONTRACT WC2465C FOR PROVISION OF HUMAN SERVICES; DIVISION OF AGING AND DISABILITY PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$176,138.00.

4. RESOLUTION AWARDING CONTRACT WC2470FO FOR GENERAL AUDITING SERVICES (INCLUDING STATUTORY OFFICERS, MOSQUITO COMMISSION, LIBRARY AND THE OFFICE OF TEMPORARY ASSISTANCE) FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO NISIVOCIA & COMPANY, LLP IN THE CONTRACT AMOUNT OF \$153,150.00.

5. RESOLUTION AWARDING CONTRACT WC2493R PROFESSIONAL ENGINEERING SERVICES TO PROVIDE A FEASIBILITY STUDY FOR THE WARREN COUNTY NATURE CENTER AT BREAD LOCK PARK (FRANKLIN TOWNSHIP) TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$12,000.00.

6. RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MCGRATH MUNICIPAL EQUIPMENT, LLC FOR A 4-TON FALCON RME ASPHALT HOT PATCHER DUMP TRAILER FOR THE WARREN COUNTY BRIDGE AND ROAD DEPARTMENTS UNDER THE MIDDLESEX EDUCATIONAL COOPERATIVE PRICING SYSTEM ESCNJ #22/23-12 IN THE CONTRACT AMOUNT OF \$45,916.00.

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF GUS RUTLEDGE FROM THE WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL EFFECTIVE OCTOBER 31, 2024.

2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY MOSQUITO CONTROL COMMISSION.
ROBERT ERIKSEN – TERM TO EXPIRE: 10/18/27
PETER SUMMERS – TERM TO EXPIRE: 10/18/27

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF TRUCK DRIVER, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF LABORER 1, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY PUBLIC WORKS DIRECTOR

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. COMMISSIONER COMMENTS

LORI CIESLA:

JASON SARNOSKI:

JAMES KERN III:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

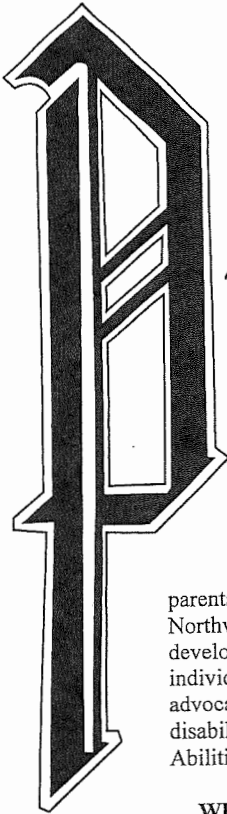
O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

County of Warren
Board of County Commissioners



Proclamation

CELEBRATING THE 50th ANNIVERSARY OF
ABILITIES OF NORTHWEST JERSEY

OCTOBER 9, 2024

WHEREAS, Over 50 years ago, a group of 14 grassroot advocates, including parents and members of our community, came together to incorporate Abilities of Northwest Jersey as an organization fulfilling the vocational needs of adults with developmental and intellectual disabilities. Starting as a small workshop serving 13 individuals in Washington NJ, and partnering with local companies, this group of advocates had a mission to improve the employability and quality of life for people with disabilities, leading to their self-worth and independence. Thanks to their efforts, Abilities of Northwest Jersey was legally incorporated in 1974; and

WHEREAS, Since that time, Abilities of Northwest Jersey has grown exponentially, serving individuals of all levels of abilities, through the expansion of various programs and services. Abilities of Northwest Jersey now serves over 375 individuals and their families and is considered the disability employment expert for this region. Abilities of Northwest Jersey professional staff also support those who are significantly challenged with medical or behavioral needs; and

WHEREAS, The current mission of Abilities of Northwest Jersey is "To inspire people with disabilities to achieve their life goals by providing individualized supports"; and

WHEREAS, Abilities of Northwest Jersey services are both exemplary and accredited by CARF International. CARF International is an independent, nonprofit accreditor of health and human services. Through accreditation, CARF assists service providers in demonstrating value by the quality of their services and meeting internationally-recognized organizational and program standards; and

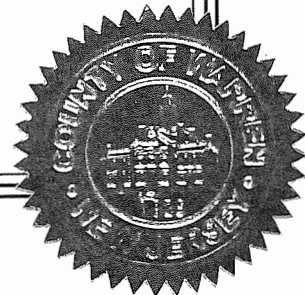
WHEREAS, To date, Abilities of Northwest Jersey has successfully placed and supported over 875 individuals into competitive employment, and has been selected as the employment provider for the international program Project SEARCH at Newton (2020) and Hackettstown (2023) Medical Centers; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners recognizes Abilities of Northwest Jersey on the achievements of over 50 years, while looking forward to many more years of important work from this vital agency.

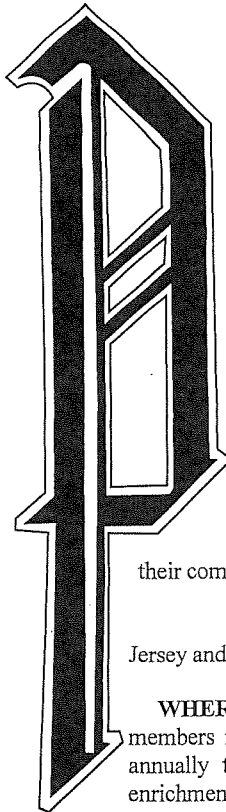
*James R. Kern III, Director
Board of County Commissioners*

*Jason J. Sarnoski, Deputy Director
Board of County Commissioners*

*Lori Ciesla, Commissioner
Board of County Commissioners*



County of Warren
Board of County Commissioners



Proclamation

DESIGNATING OCTOBER 6-12, 2024 AS
NATIONAL 4-H WEEK IN WARREN COUNTY

WHEREAS, 4-H youth across the nation are leading efforts to solve problems in their communities and make a difference for their futures; and

WHEREAS, 4-H is one of the largest youth development organizations in New Jersey and the largest in the nation with nearly 6 million young people; and

WHEREAS, in Warren County 4-H Program nearly 36 adult volunteers and 160 youth members in grades K-13 (one year out of high school) participate in 4-H programming annually through delivery modes including 4-H clubs, after-school programs, school enrichment programs, special interest programs and camps; and

WHEREAS, Youth who experience high quality developmental settings in 4-H with an emphasis on vital social-emotional skills achieve key positive youth development outcomes, including academic motivation and success, social competence, high personal standards, connection with others, personal responsibility, and contribution to others through leadership and civic engagement; and

WHEREAS, National 4-H Week showcases the incredible experiences that 4-H offers young people, and highlights the remarkable 4-H youth in Warren County who work each day to make a positive impact on those around them; and

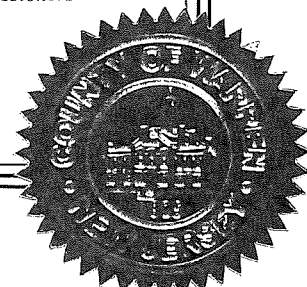
WHEREAS, 4-H as part of the Rutgers Cooperative Extension, a unit of New Jersey Agricultural Experiment Station of Rutgers University, is a program where youth learn through opportunities that provide them hands-on experiences in 4-H's mission mandates of science, engineering and technology; healthy living and citizenship including civic engagement and civic education. 4-H has connected youth and their communities with the innovative research and resources from our nation's 106 land-grant universities and colleges since it was established in 1902.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren designates October 6 – 12, 2024 as National 4-H Week in Warren County and recognizes the unique partnership between our County and our state University, urging the people of this County to take advantage of the opportunity to become more aware of the Warren County 4-H Youth Development Program, a special program that enhances our young people's leadership, decision making, and critical thinking skills and prepares them for the workforce.

James R. Kern III, Director
Board of County Commissioners

Jason J. Sarnoski, Deputy Director
Board of County Commissioners

Lori Ciesla, Commissioner
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, N. J. 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

**INSERTION INTO THE 2024 BUDGET OF THE
COUNTY OF WARREN IN THE AMOUNT OF
\$18,908.00 FROM THE STATE OF NEW JERSEY,
DEPARTMENT OF HUMAN SERVICES,
DIVISION OF FAMILY DEVELOPMENT,
SUPPLEMENTAL NUTRITION ASSISTANCE
PROGRAM (SNAP)**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2024 in the sum of \$18,908.00, which item is now available from the State of New Jersey, Department of Human Services, Division of Family Development, Supplemental Nutrition Assistance Program (SNAP)

BE IT FURTHER RESOLVED that a like sum of \$18,908.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Human Services, Division of Family Development, Supplemental Nutrition Assistance Program (SNAP) (Administered by TASS)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Human Services, Division of Family Development

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

**RESOLUTION CHANGING THE NAME OF THE CUSTODIAN OF
AN EXISTING WARREN COUNTY PETTY CASH FUND**

WHEREAS, N.J.S.A.40A:5-21 authorizes the establishment and abolition of Petty Cash Funds upon written application to and after approval by the Director of the Division of Local Government Services; and

WHEREAS, Petty Cash Funds were established for various departments and offices in the County of Warren by resolution by the Board of County Commissioners(the Board) and approval by the Director of Local Government Services on various dates; and

WHEREAS, the following individuals are listed as custodian of the Warren County Petty Cash Funds for various departments appearing herein; and

WHEREAS, the County of Warren is changing custodians of the department/agency Petty Cash Funds to the individuals listed herein; and

WHEREAS, individuals listed herein are bonded and/or will be insured with amounts listed herein by virtue of a surety bond and/or crime policy limit and subject to policy language.

Department / Agency	Listed Custodian	New Custodian	Coverage Limit
Prosecutor	Anthony Picione, Acting Prosecutor	Jessica Cardone	\$250,000.00

NOW, THEREFORE BE IT RESOLVED that the Board directs that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval in accordance with N.J.S.A. 40:5-21.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[D3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held on October 9, 2024.

RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$2,912.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2024 UNIVERSAL SERVICE FUND

WHEREAS, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, wishes to enter into an agreement with the New Jersey Department of Community Affairs for the anticipated 2024 Universal Service Fund; and

WHEREAS, funding is available for the period July 1, 2023 through June 30, 2024; and

WHEREAS, the NJ Department of Community Affairs has subsequently awarded Warren County \$2,912.00 to provide administrative funding to county welfare agencies for the 2024 Universal Service Fund; and

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the grant agreement with the NJ Department of Community Affairs for a total of \$2,912.00 to provide administrative funding to county welfare agencies for the 2024 Universal Service Fund; and

BE IT FURTHER RESOLVED that the persons whose names and titles appear below are authorized to sign the agreement and any other documents necessary in connection therewith:

Mr. James R. Kern III, County Commissioner Director
Alex J. Lazorisak, County Administrator

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held on October 9, 2024.

RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO EXECUTE A GRANT AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES WITH THE NJ DEPARTMENT OF COMMUNITY AFFAIRS FOR \$4,369.00 TO PROVIDE ADMINISTRATIVE FUNDING TO COUNTY WELFARE AGENCIES FOR THE 2024 LOW INCOME HEATING ENERGY ASSISTANCE PROGRAM (LIHEAP)

WHEREAS, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, wishes to enter into an agreement with the New Jersey Department of Community Affairs for the anticipated 2024 LIHEAP funding; and

WHEREAS, funding is available for the period October 1, 2023 through September 30, 2024; and

WHEREAS, the NJ Department of Community Affairs has subsequently awarded Warren County \$4,369.00 to provide administrative funding to county welfare agencies for the 2024 LIHEAP Program.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the grant agreement with the NJ Department of Community Affairs for a total of \$4,369.00 to provide administrative funding to county welfare agencies for the 2024 LIHEAP Program; and

BE IT FURTHER RESOLVED, that the persons whose names and titles appear below are authorized to sign the agreement and any other documents necessary in connection therewith:

Mr. James R. Kern III, County Commissioner Director
Alex J. Lazorisak, County Administrator

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

**RESOLUTION AUTHORIZING MASTER PUBLIC WORKS SHARED SERVICES
AGREEMENT FOR SHARING PUBLIC WORKS EQUIPMENT BETWEEN WARREN
COUNTY MUNICIPALITIES AND THE COUNTY OF WARREN**

WHEREAS, County of Warren municipalities may be desirous of utilizing public works equipment and public works employees provided by the County to provide public works services, general maintenance and related services; and

WHEREAS, the County of Warren is desirous of providing those services to the County of Warren municipalities in accordance with the terms of an agreement, a copy of which is on file with the Clerk of the Board; and

WHEREAS, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) empowers the County of Warren and the County of Warren municipalities to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby authorize the Director and Clerk of the Board to execute agreements to provide the services to the County of Warren municipalities as described in said agreements.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

RESOLUTION APPROVING CHANGE ORDER #2 FOR CONTRACT WC2430R THE EMERGENCY REPLACEMENT OF THE WARREN COUNTY CORRECTIONS KITCHEN GREASE INTERCEPTOR ASSEMBLY AND ASSOCIATED PIPING TO H.T. LYONS, INC., AN INCREASE OF \$2,976.00 AND FINAL CONTRACT AMOUNT OF \$138,535.00

WHEREAS, H.T. Lyons, Inc. was awarded a contract for the emergency replacement of the Warren County Corrections kitchen grease interceptor assembly and associated piping in the original contract amount of \$105,000.00; and

WHEREAS, unforeseen conditions required additional emergency work to replace failed sanitary sewer piping; and

WHEREAS, this change in award will result in a net increase of \$2,976.00 and a final contract amount of \$138,535.00

WHEREAS, adequate funds have been established in accounts 0416A507/5062, 0417A504/5062, 0417A506/5062

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #2 for the above contract for a net increase of \$2,976.00 and a final Contract in the amount of \$138,535.00

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

RESOLUTION AWARDING CONTRACT WC2448A GENERATOR SERVICE AT VARIOUS WARREN COUNTY BUILDINGS TO PROCOMM SYSTEMS, INC. FOR THE PERIOD OF NOVEMBER 1, 2024 THROUGH OCTOBER 31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY LOCAL PUBLIC CONTRACTS LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$58,599.55 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$160.00/REGULAR, \$240.00/OVERTIME AND \$320.00/HOLIDAYS AND SUNDAYS AND MARK-UP 15% OVER VENDOR COST

BE IT RESOLVED, that Warren County Contract WC2448A Generator Service at various Warren County Buildings is hereby awarded

to . . . Procomm Systems, Inc. Phillipsburg, New Jersey

In the amount of...\$58,599.55 plus any unscheduled maintenance in rates above

as per their bid submitted . . . September 26, 2024

Funding for this contract has been provided in budget account 013100/5024

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H2]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

AWARD OF CONTRACT WC2465C FOR PROVISION OF HUMAN SERVICES: DIVISION OF AGING AND DISABILITY PROGRAMS TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$176,138.00

WHEREAS, seven (7) proposals were received, opened, and read in public on September 11, 2024 at 12:00 p.m., prevailing time;

WHEREAS, the proposals were reviewed by the Warren County Department of Human Services, Division of Aging and Disability and its advisory committee and have determined that the proposals submitted by the agencies listed below meet all the requirements of the specifications; and

WHEREAS, funding for these contracts is contingent upon receipt of funds and final adoption of the 2025 Warren County budget and anticipated state grants.

NOW, THEREFORE, BE IT RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contracts for provision of services between the County of Warren and the following agencies:

Agency	Program	Funding Source	Funding Amount
Center for Family Services	Senior Services – In Home Mental Health Counseling	Area Plan Grant	\$49,664.00
Community Prevention Resources of Warren County	Chronic Pain Self-Management	Area Plan Grant	\$19,000.00
Legal Services	Warren Legal Senior Services	Area Plan Grant	\$52,000.00
NORWESCAP, Inc.	Emergency Basic Needs for the Elderly	Area Plan Grant	\$13,000.00
	Physical Activity: Project Healthy Bones	Area Plan Grant	\$27,474.00
Warren County Habitat for Humanity	Touch of Kindness	Area Plan Grant	\$15,000.00
		GRAND TOTAL	\$176,138.00

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

**RESOLUTION AWARDING CONTRACT WC2470FO FOR GENERAL AUDITING SERVICES
(INCLUDING STATUTORY OFFICERS, MOSQUITO COMMISSION, LIBRARY AND THE
OFFICE OF TEMPORARY ASSISTANCE) FOR THE WARREN COUNTY BOARD OF
COUNTY COMMISSIONERS TO NISIVOCIA & COMPANY, LLP
IN THE CONTRACT AMOUNT OF \$153,150.00**

BE IT RESOLVED, that contract WC2470FO for General Auditing Services for the Warren County Board of County Commissioners is hereby awarded

to . . . Nisivoccia & Company LLP., Mount Arlington, New Jersey

in the amount of . . . not to exceed \$153,150.00

as per their proposal submitted . . . September 17, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing auditing services to the Warren County Board of County Commissioners, and quality of past services rendered.

Funds for this contract are provided in budget accounts 011350/5029 – County Audit and 011350/5913 – Office of Temporary Assistance Audit

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

RESOLUTION AWARDING CONTRACT WC2493R PROFESSIONAL ENGINEERING SERVICES TO PROVIDE A FEASIBILITY STUDY FOR THE WARREN COUNTY NATURE CENTER AT BREAD LOCK PARK (FRANKLIN TOWNSHIP) TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$12,000.00

WHEREAS, there exists a need for the professional services of an engineer to provide a feasibility study for the Warren County Nature Center at Bread Lock Park (Franklin Township); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 03892/5100

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$12,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

RESOLUTION AUTHORIZING TO ISSUE A PURCHASE ORDER TO MCGRATH MUNICIPAL EQUIPMENT, LLC FOR A 4-TON FALCON RME ASPHALT HOT PATCHER DUMP TRAILER FOR THE WARREN COUNTY BRIDGE AND ROAD DEPARTMENTS UNDER THE MIDDLESEX EDUCATIONAL COOPERATIVE PRICING SYSTEM ESCNJ #22/23-12 IN THE CONTRACT AMOUNT OF \$45,916.00

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for a 4-ton Falcon RME asphalt hot patcher dump trailer and is hereby awarded

to . . . McGrath Municipal Equipment, LLC, Springfield, New Jersey

in the amount of . . . \$45,916.00

at the prices established under the Middlesex Educational Cooperative Pricing System ESCNJ 22/23-12,

Funding for this contract has been provided in account 0417A306-5064

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held October 9, 2024.

**RESOLUTION REAPPOINTING MEMBERS TO THE
WARREN COUNTY MOSQUITO CONTROL COMMISSION**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby reappoint the following individuals to the Warren County Mosquito Control Commission:

Robert Eriksen
Phillipsburg, NJ 08865

Term to expire: 10/18/27

Peter Summers, WC Health Officer
Columbia, NJ 07832

Term to expire: 10/18/27

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on October 9, 2024.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:* Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property:* Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:* Any pending or anticipated litigation or contract negotiation in which the public body is, or many become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty:* Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[01]