

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949

James R. Kern III, Director
Jason J. Sarnoski, Deputy Director
Lori Ciesla, Commissioner



Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, NOVEMBER 13, 2024 — 6:00 PM

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Adequate notice of this meeting of November 13, 2024 was given in accordance with the Open Public Meetings Act by forwarding a schedule of regular meetings of the Board of County Commissioners to the Warren County Clerk, The Star-Ledger and Daily Record and by posting a copy thereof on the bulletin board in the Office of the Board of County Commissioners. Formal action may be taken by the Board of County Commissioners at this meeting. Public participation is encouraged. In order to assure full public participation, those individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation one week in advance.

Notice *This agenda is subject to change by order of the Warren County Board of County Commissioners before, and/or during the scheduled meeting*

APPROVAL OF MINUTES

1. Executive Session of October 23, 2024

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

2. INSERTION INTO THE 2024 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$105,194.00 FROM THE STATE OF NEW JERSEY, GOVERNOR'S COUNCIL ON ALCOHOLISM & DRUG ABUSE, MUNICIPAL ALLIANCE GRANT

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES AND ROBIN ENNIS, LLC FOR PROVISION OF A CAREGIVER INFORMATION RESOURCE SPECIALIST
2. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE TOWN OF PHILLIPSBURG'S POLICE DEPARTMENT DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
3. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

4. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE ARC OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
5. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
6. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION AND PINNACLE TREATMENT CENTERS NJ II - STATELINE MEDICAL DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025
7. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES - DIVISION OF AGING & DISABILITY SERVICES TO SUBMIT AN APPLICATION TOTALING \$50,000.00 TO THE NJ DEPARTMENT OF HUMAN SERVICES - DIVISION OF AGING SERVICES FOR THE PERIOD OF DECEMBER 1, 2024 TO AUGUST 31, 2025 TO IMPLEMENT AN OUTREACH INITIATIVE ASSISTING WARREN COUNTY RESIDENTS WITH ACCESSING AND ENROLLING IN MEDICARE FUNDED SERVICES, SUBJECT TO THE AVAILABILITY OF FUNDS
8. AWARDING THREE GRANTS TOTALING \$324,000.00 FROM THE MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND
9. ESTABLISHING ANNUAL HEALTH CARE RATES FOR WARREN COUNTY EMPLOYEES AND RETIREES
10. RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC WORKS DIRECTOR TO APPLY FOR A GRANT FROM THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT'S HAZARD MITIGATION GRANT

PROGRAM

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING SPECIFICATION WC24106 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR COMMUNICATION SYSTEM PREVENTIVE MAINTENANCE FOR THE WARREN COUNTY COMMUNICATION CENTER

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT WC24107R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR RISK MANAGEMENT CONSULTING SERVICES FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 TO BALKEN RISK MANAGEMENT SERVICES, LLC OF HASBROUCK HEIGHTS, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00
2. RESOLUTION AWARDING CONTRACT #WC2313FO-9 TO VAN CLEEF ENGINEERING ASSOCIATES, LLC FOR CONSTRUCTION INSPECTION SERVICES FOR AN ON-CALL BASIS FOR UTILITY PERMIT WORK FOR THE WARREN COUNTY ENGINEER'S OFFICE ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$5,320.00
3. RESOLUTION AWARDING CONTRACT WC2483-1 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL SERVICES FOR THE WARREN COUNTY FINANCE DEPARTMENT TO ALTAIR SOLUTIONS LLC, FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY LOCAL PUBLIC CONTRACTS LAW 40A:11-15(1), PER THE RATES BID, ESTIMATED CONTRACT AMOUNT OF \$213,640.00
4. RESOLUTION AWARDING CONTRACT WC2475 TO CHEFS, LLC FOR FOOD SERVICE AND OTHER EQUIPMENT INCLUDING PAPER AND CLEANING SUPPLIES NEEDED FOR THE WARREN COUNTY SENIOR NUTRITION PROGRAM (DIVISION OF SENIOR SERVICES) FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH

THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(10) AT A COST OF \$9.03 PER MEAL AND SUPPLIES – APPROXIMATE ANNUAL CONTRACT OF \$539,994.00

5. RESOLUTION AWARDING CONTRACT WC24104L-1 WITH FAITH DISCOVERY CHURCH FOR A NUTRITION SITE IN WASHINGTON, NEW JERSEY, ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$1,839.00 PER MONTH
6. RESOLUTION AWARDING CONTRACTS THROUGH THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION TO VARIOUS WARREN COUNTY MUNICIPAL ALLIANCES FOR PROVISION OF SERVICES FOR THE PERIOD JULY 1, 2024 THROUGH JUNE 30, 2025 IN THE AMOUNT OF \$35,194.00; FUNDING IS AVAILABLE THROUGH THE FY' 2025 MUNICIPAL ALLIANCE GRANT THROUGH THE GOVERNOR'S COUNCIL ON SUBSTANCE USE DISORDER; SUBJECT TO THE AVAILABILITY OF FUNDS
7. AWARD OF CONTRACT WC24103R FOR A SHARED SERVICE AGREEMENT FOR FARMLAND MONITORING AND INSPECTION SERVICES FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION TO THE UPPER DELAWARE CONSERVATION DISTRICT FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 AT THE RATES AS PER THEIR ATTACHED SCHEDULE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$45,000.00
8. AWARD OF CONTRACT FOR HEALTH INSURANCE PROGRAM TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, IN THE AMOUNT OF \$9,880,000.00
9. APPROVING THE AGREEMENT WC24108R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE INDIVIDUAL PROTECTION STOP LOSS AND AGGREGATE CLAIM LIABILITY PROTECTION FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL AND PRESCRIPTION INSURANCE PROGRAM FOR THE PERIOD OF JANUARY

1, 2025 THROUGH DECEMBER 31, 2025 TO SUN LIFE ASSURANCE COMPANY OF CANADA

10. APPOINTING HEALTH EQUITY/WAGE WORKS AS ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM WC24109R FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025; TOTAL COST BASED UPON EMPLOYEE USAGE
11. AWARD OF CONTRACT WC24110R FOR PRESCRIPTION INSURANCE PROGRAM TO CVS CAREMARK FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$3,120,000.00
12. APPROVING THE AGREEMENT WC24111R FOR PROFESSIONAL INSURANCE SERVICES TO PROVIDE THIRD PARTY ADMINISTRATION FOR THE WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY IN THE AMOUNT OF \$100.39 PER EMPLOYEE PER MONTH
13. RESOLUTION AUTHORIZING A PURCHASE ORDER TO COMPUTER SQUARE, INC., FOR AN EDISCOVERY PORTAL, A CLOUD OR SERVER BASED APPLICATION FOR POSTING DISCOVERY PACKAGES INCLUDING MAINTENANCE FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE CONTRACT AMOUNT OF \$63,100.00
14. RESOLUTION APPROVING CHANGE ORDER #1 WC2349 WARREN COUNTY COURTHOUSE LIGHTING AND STREETScape IMPROVEMENTS WITH TONY'S CONCRETE CONSTRUCTION, INC., NEWARK, NEW JERSEY WITH A NET INCREASE OF \$15,540.00 AND A TOTAL CONTRACT AMOUNT OF \$280,002.00
15. RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR JULY 2023 STORM MITIGATION OF CULVERT STRUCTURE AT INTERSECTION OF COUNTY ROUTE 643 AND GOOD SPRINGS ROAD, FRANKLIN TOWNSHIP TO IMPROVE DRAINAGE

DURING LARGE STORM EVENTS TO FINELLI CONSULTING ENGINEERS, A DIVISION OF UTRS OF WASHINGTON, NEW JERSEY PER PROPOSAL PRICING SCHEDULE AWARDED WC2377FO-3 UNDER INVOICING IN THE CONTRACT AMOUNT OF \$22,000.00

16. RESOLUTION APPROVING CHANGE ORDER #5 FOR CONTRACT WC2333 FOR THE NEW HUMAN SERVICES BUILDING WITH DE SAPIO CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY FOR A NET INCREASE IN THE AMOUNT OF \$25,075.70, AND FINAL CONTRACT AMOUNT OF \$3,564,209.49
17. RESOLUTION DECLARING AN EMERGENCY AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND AUTHORIZATION OF WETLANDS DELINEATION, SURVEY AND FLOOD HAZARD AREA RESEARCH FOR PERMITTING FOR A NEW ABOVE GROUND GASOLINE STORAGE TANK AT THE OXFORD GARAGE BY SLACK ENVIRONMENTAL IN THE AMOUNT OF \$64,080.00

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF SUSAN BUDD FROM THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL
2. RECOMMENDATION TO ACCEPT RESIGNATION OF JUDY MALTESE FROM THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL
3. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING THE POSITION OF DIRECTOR OF FACILITIES AND PARKS WITHIN THE DEPARTMENT OF PUBLIC WORKS
2. RESOLUTION APPOINTING JUSTIN TIBBETTS TO THE POSITION OF DIRECTOR OF FACILITIES AND PARKS, UNCLASSIFIED, WITHIN THE DEPARTMENT OF PUBLIC WORKS
3. RESOLUTION CREATING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE LIEUTENANT, CLASSIFIED, AND ONE (1) FULL-

TIME POSITION OF COUNTY CORRECTIONAL POLICE SERGEANT, CLASSIFIED, AND ABOLISHING ONE (1) FULL-TIME POSITION OF COUNTY CORRECTIONAL POLICE CAPTAIN, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF CORRECTIONS

4. RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF TRUCK DRIVER, CLASSIFIED, AND ABOLISHING TWO (2) FULL-TIME POSITIONS OF LABORER 1, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS

K. REPORTS AND COMMENTS

1. County Counsel
2. County Engineer
3. County Planner
4. County Public Works Director
5. County CFO
6. County Administrator
 - a) Review Position Vacancy Report For Approval

L. COMMISSIONER COMMENTS

1. Lori Ciesla
2. Jason Sarnoski
3. James Kern III

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A Resolution Authorizing Executive Session of the Warren County

Board of County Commissioners providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A.10:4-12.

P. ADJOURNMENT

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**INSERTION INTO THE 2024 BUDGET OF THE COUNTY OF WARREN IN
THE AMOUNT OF \$105,194.00 FROM THE STATE OF NEW JERSEY,
GOVERNOR'S COUNCIL ON ALCOHOLISM & DRUG ABUSE,
MUNICIPAL ALLIANCE GRANT**

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2024 in the sum of \$105,194.00, which item is now available from the State of New Jersey, Governor's Council on Alcoholism & Drug Abuse, Municipal Alliance Grant

BE IT FURTHER RESOLVED that a like sum of \$105,194.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"

State of New Jersey, Governor's Council on Alcoholism & Drug Abuse, Municipal Alliance Grant
(administered by the Human Services Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Governor's Council on Alcoholism & Drug Abuse

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(D2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN WARREN
COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING
AND DISABILITY SERVICES AND ROBIN ENNIS, LLC FOR PROVISION
OF A CAREGIVER INFORMATION RESOURCE SPECIALIST**

WHEREAS, the Department of Human Services, Division of Aging and Disability (hereinafter “the Division”) and Robin Ennis, LLC (hereinafter “the Provider”) have agreed to enter into an Memorandum of Agreement (hereinafter the “MoA”) for provision of a Caregiver Information Resource Specialist; and

WHEREAS, the Division will refer Warren County residents who are eligible for services to the Provider; and the Provider will coordinate appropriate services for Warren County residents with as outlined in the MoA; and

WHEREAS, the Division and the Provider desire to enter into the MoA wherein the Provider shall provide the necessary services to the County; subject to available funding provided by the Area Plan Grant; and

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners does hereby authorize the Director to execute a MoA between Warren County and Robin Ennis, LLC for the provision of a Caregiver Information Resource Specialist.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN THE WARREN COUNTY
DEPARTMENT OF HUMAN SERVICES, DIVISION OF
ADMINISTRATION AND THE TOWN OF PHILLIPSBURG'S POLICE
DEPARTMENT DURING THE PERIOD JANUARY 1, 2025 THROUGH
DECEMBER 31, 2025**

WHEREAS, the Warren County Department of Human Services, Division of Administration (“the Department”) and Town of Phillipsburg’s Police Department (“the Provider”) have agreed to enter into a Memorandum of Understanding (MOU) for LEADER Station House Adjustment (“SHA”) program,

WHEREAS, the Department and Provider agree to enter into an MOU wherein the Provider will assist Warren County youth by supervising community service projects for court ordered SHA youth not to exceed \$14,476.00 in calendar year 2025, and

WHEREAS, the Provider will follow the NJ Juvenile Justice Commission reporting guidelines and protocol; and

WHEREAS, the Provider agrees to hold harmless the County of Warren and solely claim responsibility for their services provided under this MOU.

WHEREAS, the MOU is subject to availability of Juvenile Justice Commission’s State and Community Partnership funds; and

NOW, THEREFORE, BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Town of Phillipsburg’s Police Department during the period January 1, 2025 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF
HUMAN SERVICES, DIVISION OF ADMINISTRATION AND ABILITIES
OF NORTHWEST JERSEY, INC. FOR TRANSPORTATION SERVICES
FOR WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1,
2025 THROUGH DECEMBER 31, 2025**

WHEREAS, the Warren County Department of Human Services, Division of Administration (“the Department”) and Abilities of Northwest Jersey, Inc. (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

WHEREAS, the Agency will reimburse the County of Warren \$77,505.00 in four equal installments of \$19,376.25 per quarter for payments made to Easton Coach Company; and

WHEREAS, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Abilities of Northwest Jersey, Inc. during the period January 1, 2025 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF
HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE ARC
OF WARREN COUNTY FOR TRANSPORTATION SERVICES FOR
WARREN COUNTY CLIENTS DURING THE PERIOD JANUARY 1, 2025
THROUGH DECEMBER 31, 2025**

WHEREAS, the Warren County Department of Human Services, Division of Administration (hereinafter "the Department") and The Arc of Warren County (hereinafter "the Agency") have agreed to enter into a Memorandum of Understanding for the provision of transportation for Warren County clients to The Arc of Warren County, Camp Warren; and

WHEREAS, the Department and Agency agree to enter into an MOU wherein the transportation services for Warren County clients of the Agency will be provided by the contracted provider Easton Coach Company, and

WHEREAS, the Agency will reimburse the County of Warren \$1,207.00 in four equal installments of \$301.75 per quarter for payments made to Easton Coach Company; and

WHEREAS, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and The Arc of Warren County during the period January 1, 2025 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING (MOU) BETWEEN THE DEPARTMENT OF
HUMAN SERVICES, DIVISION OF ADMINISTRATION AND THE
CENTER FOR FAMILY SERVICES OF WARREN COUNTY FOR
TRANSPORTATION SERVICES FOR WARREN COUNTY CLIENTS
DURING THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31,
2025**

WHEREAS, the Warren County Department of Human Services, Division of Administration (“the Department”) and Center for Family Services of Warren County (“the Agency”) have agreed to enter into a MOU for the provision of transportation services provided by Easton Coach Company; and

WHEREAS, the Agency will reimburse the County of Warren \$39,541.00 in four equal installments of \$9,885.25 per quarter for payments made to Easton Coach Company; and

WHEREAS, the Agency agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Agency under this MOU.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Center for Family Services of Warren County during the period January 1, 2025 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF UNDERSTANDING BETWEEN THE WARREN COUNTY
DEPARTMENT OF HUMAN SERVICES, DIVISION OF
ADMINISTRATION AND PINNACLE TREATMENT CENTERS NJ II -
STATELINE MEDICAL DURING THE PERIOD JANUARY 1, 2025
THROUGH DECEMBER 31, 2025**

WHEREAS, the Warren County Department of Human Services, Division of Administration (hereinafter “the Department”) and Pinnacle Treatment Centers NJ II – Stateline Medical (hereinafter the “Provider”) have agreed to enter into a Memorandum of Understanding (herein after “MOU”) for Medicated Assisted Treatment;

WHEREAS, the Department and Provider agree to enter into an MOU wherein the Provider will assist Warren County clients by providing medicated assisted treatment at a weekly cost of \$92.00 per client not to exceed \$10,000.00 in calendar year 2025; and

WHEREAS, the Provider will follow the NJ Department of Human Services, Division of Mental Health and Addiction Services indigence guidelines for medication assisted treatment services; and

WHEREAS, the Provider agrees to hold harmless the County of Warren and solely claim responsibility for their services provided by their Provider under this MOU.

WHEREAS, the Memorandum of Understanding is subject to availability of funds and the 2025 county budget approval; and

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Understanding between the Warren County Department of Human Services, Division of Administration and Pinnacle Treatment Center NJ II – Stateline Medical during the period January 1, 2025 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF
HUMAN SERVICES - DIVISION OF AGING & DISABILITY SERVICES
TO SUBMIT AN APPLICATION TOTALING \$50,000.00 TO THE NJ
DEPARTMENT OF HUMAN SERVICES - DIVISION OF AGING
SERVICES FOR THE PERIOD OF DECEMBER 1, 2024 TO AUGUST 31,
2025 TO IMPLEMENT AN OUTREACH INITIATIVE ASSISTING
WARREN COUNTY RESIDENTS WITH ACCESSING AND ENROLLING
IN MEDICARE FUNDED SERVICES, SUBJECT TO THE AVAILABILITY
OF FUNDS**

WHEREAS, the New Jersey Department of Human Services, Division of Aging Services has made a grant opportunity available to New Jersey Area Agencies on Aging to develop and implement a Medicare Special Benefits Outreach & Enrollment Assistance program; and

WHEREAS, as the Warren County Division of Aging & Disability Services meets and exceeds all needed qualifications to apply for this Medicare Special Benefits Outreach & Assistance grant and will develop a strategy to outreach, enroll, educate and provide Medicare information and enrollment assistance, subject to the availability of funds through this grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren authorizes the Warren County Division of Aging & Disability Services to submit an application to the NJ Department of Human Services, Division of Aging Services in the amount of \$50,000.00 to assist Warren County residents in enrolling in benefits for which they are entitled to and increase awareness of cost saving prescription plans and Medicare premium savings options offered through the State Prescription Assistance and Medicare Programs.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E7)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**AWARDING THREE GRANTS TOTALING \$324,000.00 FROM THE
MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND**

WHEREAS, the Board of County Commissioners of the County of Warren has, by resolution, established the "Warren County Open Space Farmland, Recreation, and Historic Preservation Trust Fund Procedures and Rules;" and

WHEREAS, the Municipal and Charitable Conservancy Trust Fund Committee (MCCTFC) recommends that the below listed recipients be awarded grant funds for open space or historic restoration projects as follows:

1. Township of Washington – Eckel’s Autogiro Port Building Stabilization and Restoration
\$57,000.00 - Acct. #03893 5065 8932401 5065
2. Hope Township – Hope Community Center Rehabilitation Phase II
\$150,000.00 - Acct. #03893 5065 8932402 5065
3. Pohatcong History & Heritage Society – Shimer Mansion Rehabilitation
\$117,000.00 - Acct. #03893 5065 8932403 5065

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren at its regular meeting on November 13, 2024, that such grants be approved.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E8)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**ESTABLISHING ANNUAL HEALTH CARE RATES FOR WARREN
COUNTY EMPLOYEES AND RETIREES**

WHEREAS, the Warren County Board of County Commissioners recognizes the need to establish new health care benefit rates for Warren County employees and retirees for the purpose of calculating budgetary funds for the period starting January 1, 2025; and

WHEREAS, these new rates have been recommended by the county's Chief Financial Officer in conjunction with our contractual agreement with the broker of record, Fairview Insurance Agency Associates, Inc., Verona, NJ; and

NOW THEREFORE, BE IT RESOLVED that the new rates be established and approved, commencing January 1, 2025 through December 31, 2025, as attached:

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E9)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING THE WARREN COUNTY PUBLIC
WORKS DIRECTOR TO APPLY FOR A GRANT FROM THE NEW
JERSEY OFFICE OF EMERGENCY MANAGEMENT'S HAZARD
MITIGATION GRANT PROGRAM**

WHEREAS, the storm event of July 15, 2023 and July 16, 2023 caused significant damage to Warren County road and bridge infrastructure; and

WHEREAS, the County of Warren's Public Works Director has identified the replacement of Bridge 10007, at the intersection of Roxburg Hill Road and County Route 519 in Harmony Township, with a structure sized to better accommodate large storm events as eligible for funding under the N.J. Office of Emergency Management's Hazard Mitigation Grant Program; and

WHEREAS, the application process will determine the grant amount that will be offered to Warren County for the design and construction of said replacement of Bridge 10007; and

NOW, THEREFOR BE IT RESOLVED, the Public Works Director is authorized to apply for grant funding from the N.J. Office of Emergency Management's Hazard Mitigation Grant program for replacement of Bridge 10007 at the intersection of Roxburg Hill Road and County Route 519 in Harmony Township.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(E10)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION APPROVING SPECIFICATION WC24106 AND
AUTHORIZATION TO ADVERTISE FOR BIDS FOR COMMUNICATION
SYSTEM PREVENTIVE MAINTENANCE FOR THE WARREN COUNTY
COMMUNICATION CENTER**

BE IT RESOLVED, that specification WC24106 for Communication System Preventive Maintenance for the Warren County Communications Center is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012500/5026 – Communications Center – Contracted Equipment Maintenance

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(F1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AWARDING CONTRACT WC24107R FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS FOR RISK
MANAGEMENT CONSULTING SERVICES FOR THE PERIOD OF
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 TO BALKEN RISK
MANAGEMENT SERVICES, LLC OF HASBROUCK HEIGHTS, NEW
JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00**

WHEREAS, it has been recommended that the county issue a contract for Risk Management Insurance Consulting Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Balken Risk management Services, LLC of Hasbrouck Heights, New Jersey for services for the above project, at a cost not to exceed \$154,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 012100/5090 – Property and Casualty and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H1)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

RESOLUTION AWARDING CONTRACT #WC2313FO-9 TO VAN CLEEF ENGINEERING ASSOCIATES, LLC FOR CONSTRUCTION INSPECTION SERVICES FOR AN ON-CALL BASIS FOR UTILITY PERMIT WORK FOR THE WARREN COUNTY ENGINEER'S OFFICE ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE CONTRACT AMOUNT OF \$5,320.00

WHEREAS, the County requested proposals to be received on Thursday, February 23, 2023 for Contract #WC2313FO for Construction Phase Engineering/Inspection Services; and

WHEREAS, inspection services are needed for New Jersey American Water utility related permit construction work; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Van Cleef Engineering Associates, LLC meets the needs of the program, price and other factors considered in the amount of \$5,320.00; and

WHEREAS, adequate funds are available in account 40165 5100 NJAW 4834 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Van Cleef Engineering Associates, LLC of Phillipsburg, N.J. for professional services for the above project in the amount of \$5,320.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H2)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AWARDING CONTRACT WC2483-1 FOR TEMPORARY
INFORMATION TECHNOLOGY PERSONNEL SERVICES FOR THE
WARREN COUNTY FINANCE DEPARTMENT TO ALTAIR SOLUTIONS
LLC, FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER
31, 2025 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE
YEAR PERIOD AS PROVIDED BY LOCAL PUBLIC CONTRACTS LAW
40A:11-15(1), PER THE RATES BID, ESTIMATED CONTRACT AMOUNT
OF \$213,640.00**

BE IT RESOLVED, that Warren County Contract WC2483-1 for Temporary Information Technology Personnel Services for the Warren County Finance Department is hereby awarded for the period of January 1, 2025 through December 31, 2025

to . . . Altair Solutions LLC, Scotch Plains, New Jersey

In the estimated contract amount of . . . \$213,640.00

as per their bid submitted . . . October 29, 2024

Funds for this contract are provided in budget account 011300/5029

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H3)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

RESOLUTION AWARDING CONTRACT WC2475 TO CHEFS, LLC FOR FOOD SERVICE AND OTHER EQUIPMENT INCLUDING PAPER AND CLEANING SUPPLIES NEEDED FOR THE WARREN COUNTY SENIOR NUTRITION PROGRAM (DIVISION OF SENIOR SERVICES) FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACTS LAW 40A:11-15(10) AT A COST OF \$9.03 PER MEAL AND SUPPLIES – APPROXIMATE ANNUAL CONTRACT OF \$539,994.00

BE IT RESOLVED, that contract WC2475 for the food service and other equipment including paper and cleaning supplies needed for the Warren County Nutrition Program is hereby awarded

to . . . Chefs, LLC, Columbia, New Jersey

in the approximate contract amount of . . . \$539,994.00

as per their bid submitted . . . October 29, 2024

and reviewed and recommended by the Purchasing Director as the lowest responsible and responsive bid received.

Funds for this contract are provided in budget account 013540/5029 – F5352/5303/255303-H/5029-48352/5029

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H4)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AWARDING CONTRACT WC24104L-1 WITH FAITH
DISCOVERY CHURCH FOR A NUTRITION SITE IN WASHINGTON,
NEW JERSEY, ON A MONTH TO MONTH BASIS FOR THE PERIOD OF
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF
\$1,839.00 PER MONTH**

BE IT RESOLVED, that this contract is awarded to Faith Discovery Church to provide a nutrition site in Washington, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$1,839.00 per month January 1, 2025 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract is provided in accounts 017000/5053 – 013450/5080

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H5)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AWARDING CONTRACTS THROUGH THE
DEPARTMENT OF HUMAN SERVICES, DIVISION OF
ADMINISTRATION TO VARIOUS WARREN COUNTY MUNICIPAL
ALLIANCES FOR PROVISION OF SERVICES FOR THE PERIOD JULY 1,
2024 THROUGH JUNE 30, 2025 IN THE AMOUNT OF \$35,194.00;
FUNDING IS AVAILABLE THROUGH THE FY' 2025 MUNICIPAL
ALLIANCE GRANT THROUGH THE GOVERNOR'S COUNCIL ON
SUBSTANCE USE DISORDER; SUBJECT TO THE AVAILABILITY OF
FUNDS**

NOW THEREFORE, BE IT RESOLVED that the contracts for provision of substance use disorder programs are hereby awarded, subject to funding availability, to various Warren County Municipal Alliances for the period July 1, 2024 through June 30, 2025 in the total amount of \$35,194.00; funds are available from the FY' 2025 Municipal Alliance Grant through the Governor's Council on Substance Use Disorder.

BE IT FURTHER RESOLVED that the Director of the Board of County Commissioners is authorized to execute agreements for the FY' 2025 Municipal Alliance Grant between the County of Warren and the following alliance programs:

Franklin	\$5,660.00
Twp./Mansfield/Washington Borough	
Great Meadows Regional	\$2,650.00
Hackettstown	\$3,211.00
Harmony	\$1,375.00
Hope Twp.	\$1,252.00
Knowlton	\$1,640.00
North Warren Regional	\$2,519.00
Oxford	\$1,508.00
Phillipsburg	\$5,936.00
South Warren Regional	\$6,211.00
Washington Township	\$1,828.00
White Twp.	\$1,404.00

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H6)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**AWARD OF CONTRACT WC24103R FOR A SHARED SERVICE
AGREEMENT FOR FARMLAND MONITORING AND INSPECTION
SERVICES FOR THE WARREN COUNTY DEPARTMENT OF LAND
PRESERVATION TO THE UPPER DELAWARE CONSERVATION
DISTRICT FOR THE PERIOD OF JANUARY 1, 2025 THROUGH
DECEMBER 31, 2025 AT THE RATES AS PER THEIR ATTACHED
SCHEDULE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$45,000.00**

BE IT RESOLVED, that contract WC24103R for farmland monitoring and inspection services for the Warren County Department of Land Preservation is hereby awarded to the Upper Delaware Conservation District, Blairstown, New Jersey at the rates stated in the attached schedule for the period of January 1, 2025 through December 31, 2025, total contract not to exceed \$45,000.00; and

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds for this contract are provided in trust account 03895/5100 - Open Space Trust Fund Maintenance of Properties.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H7)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**AWARD OF CONTRACT FOR HEALTH INSURANCE PROGRAM TO
HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY FOR THE
PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, IN THE
AMOUNT OF \$9,880,000.00**

WHEREAS, Warren County has a need to acquire services for its health and prescription insurance program, through a fair and open process; and

WHEREAS, the County received a proposal for Medical and Prescription insurance, as follows:

	<u>Estimated Annual Fees</u>
Horizon BCBS	\$9,880,000.00

WHEREAS, the Broker of Record and the Warren County Board of County Commissioners have reviewed the proposal received, and recommend that a twelve (12) month contract be awarded to Horizon Blue Cross Blue shield of New Jersey, 3 Penn Plaza East, Newark, NJ 07105, to provide health and prescription insurance services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, allows contracts for health and prescription services for less than one (1) year; and

WHEREAS the term of this contract shall be from January 1, 2025 through December 31, 2025; and

WHEREAS, Horizon BCBS has filed a Business Entity Disclosure Certification, which certification provides that the firm has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the County in the one year period preceding the award of the Contract, and that the Contract will prohibit the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Business Entity Disclosure Certification further provides that the firm has not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of law; and

WHEREAS, Horizon has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, disclosing all reportable political contributions (more than \$300.00 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the County; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. That the aforestated recitals be and hereby are incorporated herein in full.
2. That Warren County hereby awards, and the Warren County Board of County Commissioners are hereby authorized to execute, a contract between Warren County and Horizon BCBS of NJ, 3 Penn Plaza East, Newark, NJ 07105 for its health insurance program for a term commencing January 1, 2025, and ending December 31, 2025, in a form acceptable to the County Counsel.
3. That the Business Disclosure Entity Certification, Chapter 271 Campaign Contribution Disclosure Form, Stockholder Disclosure Certification, the Determination of Value, the Certificate of Availability of Funds, be placed on file with this Resolution.
4. That this contract shall be awarded through a fair and open process.
5. That the Warren County Board of County Commissioners be and hereby are authorized to take all reasonable and necessary actions to effectuate the same.
6. That adequate funds are in available in accounts 01220/5029 – Group Insurance for Employees, 153901/5092 Library Employee Insurance and 03891/5092 – Open Space Employee Medical Insurance and certified by the Chief Financial Officer.
7. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H8)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**APPROVING THE AGREEMENT WC24108R FOR PROFESSIONAL
INSURANCE SERVICES TO PROVIDE INDIVIDUAL PROTECTION STOP
LOSS AND AGGREGATE CLAIM LIABILITY PROTECTION FOR THE
WARREN COUNTY SELF INSURED EMPLOYEE MEDICAL AND
PRESCRIPTION INSURANCE PROGRAM FOR THE PERIOD OF
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 TO SUN LIFE
ASSURANCE COMPANY OF CANADA**

WHEREAS, there exists a need for the professional services of an Insurance Administrator to provide Stop Loss Insurance and Aggregate Claim Liability Protection for the Warren County Self Insured Employee Medical and Prescription Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-15 et. seq.) requires that a resolution authorizing the award of contracts for 'professional services' without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget account 33105/5029 Healthcare Trust Account, Administrative costs, and certified by the County Chief Financial Officer; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The agreement between the Warren County Board of County Commissioners and Sun Life Assurance Company of Canada, Wellesley Hills, MA for professional services for the above project, for the term of January 1, 2025 through December 31, 2025 in the amounts stated on the attachment is hereby approved, and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i).
3. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H9)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**APPOINTING HEALTH EQUITY/WAGE WORKS AS ADMINISTRATOR
OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM WC24109R
FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1,
2025 THROUGH DECEMBER 31, 2025; TOTAL COST BASED UPON
EMPLOYEE USAGE**

WHEREAS, there exists a need for an insurance service to act as administrator of the Flexible Spending Account (FSA) Program for Warren County Employees, for the County of Warren; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the fees for this program are as follows: \$5.15 per month, per participant, and \$50.00 per month Fee for Annual Plan Compliance; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts; and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Health Equity/Wage Works, of Leawood, KS for services for the above project, per letter of agreement, which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.
4. Funding for this contract is provided in account 33105/5028 – Health Insurance Trust – Professional Consultant.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H10)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**AWARD OF CONTRACT WC24110R FOR PRESCRIPTION INSURANCE
PROGRAM TO CVS CAREMARK FOR THE PERIOD OF JANUARY 1,
2025 THROUGH DECEMBER 31, 2025 IN THE AMOUNT OF \$3,120,000.00**

WHEREAS, Warren County has a need to acquire services for its prescription insurance program, through a fair and open process; and

WHEREAS, the County received a proposal for Prescription insurance, as follows:

	<u>Estimated Annual Fees</u>
CVS Caremark	\$3,120,000.00

WHEREAS, the Broker of Record and the Warren County Board of County Commissioners have reviewed the proposal received, and recommend that a one (1) year contract be awarded to CVS Caremark, One CVS Drive Woonsocket, RI 02895, to provide prescription insurance services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, allows contracts for prescription services for a term of one (1) year; and

WHEREAS the term of this contract shall be from January 1, 2025 through December 31, 2025; and

WHEREAS, CVS Caremark has filed a Business Entity Disclosure Certification, which certification provides that the firm has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the County in the one-year period preceding the award of the Contract, and that the Contract will prohibit the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Business Entity Disclosure Certification further provides that the firm has not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of law; and

WHEREAS, CVS Caremark has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, disclosing all reportable political contributions (more than \$300.00 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the form provided by the County; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. That the aforestated recitals be and hereby are incorporated herein in full.
2. That Warren County hereby awards, and the Board of County Commissioners are hereby authorized to execute, a contract between Warren County and CVS Caremark, One CVS Drive Woonsocket, RI 02895 for its prescription insurance program for a one (1) year term, commencing January 1, 2025, in a form acceptable to the County Counsel.
3. That the Business Disclosure Entity Certification, Chapter 271 Campaign Contribution Disclosure Form, Stockholder Disclosure Certification, the Determination of Value, the Certificate of Availability of Funds, be placed on file with this Resolution.
4. That this contract shall be awarded through a fair and open process.
5. That the Warren County Board of County Commissioners be and hereby are authorized to take all reasonable and necessary actions to effectuate the same.
6. That adequate funds are in available in accounts 012200/5029 – Group Insurance for Employees, 153901/5092 Library Employee Insurance and 03891/5092 – Open Space Employee Medical Insurance, and certified by the Chief Financial Officer.
7. A notice of this action shall be published in the Star Ledger.

BE IT FURTHER RESOLVED that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H11)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**APPROVING THE AGREEMENT WC24111R FOR PROFESSIONAL
INSURANCE SERVICES TO PROVIDE THIRD PARTY
ADMINISTRATION FOR THE WARREN COUNTY SELF INSURED
EMPLOYEE MEDICAL INSURANCE PROGRAM FOR THE PERIOD OF
JANUARY 1, 2025 THROUGH DECEMBER 31, 2025 TO HORIZON BLUE
CROSS BLUE SHIELD OF NEW JERSEY IN THE AMOUNT OF \$100.39
PER EMPLOYEE PER MONTH**

WHEREAS, there exists a need for the professional services of an Insurance Administrator to provide Third Party Administration for the Warren County Employee Medical Insurance Program; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-15 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget account 33105/5029 Healthcare Trust Account, Administrative costs, and certified by the County Chief Financial Officer, and

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The agreement between the Warren County Board of County Commissioners and Horizon Blue Cross Blue Shield of New Jersey, for professional services for the above project, for the term of January 1, 2025 through December 31, 2025 in the amount not to exceed \$100.39 per employee per month is hereby approved and the Director is hereby authorized and directed to execute the appropriate contract.
2. This contract is awarded without competitive bidding as a Professional Service in accordance with the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i).
3. A notice of this action shall be published in The Star-Ledger.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak
(H12)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AUTHORIZING A PURCHASE ORDER TO COMPUTER
SQUARE, INC., FOR AN EDISCOVERY PORTAL, A CLOUD OR SERVER
BASED APPLICATION FOR POSTING DISCOVERY PACKAGES
INCLUDING MAINTENANCE FOR THE WARREN COUNTY
PROSECUTOR'S OFFICE IN THE CONTRACT AMOUNT OF \$63,100.00**

WHEREAS, it has been recommended that the county issue a purchase order for an eDiscovery Portal a cloud or server based application for posting discovery packages and maintenance; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Computer Square, Inc., of Keasbey, New Jersey for an eDiscovery Portal a cloud or server based application for posting discovery packages including maintenance for the Warren County Prosecutor's Office

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Computer Square, Inc., of Keasbey, New Jersey
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance and equipment.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in account 3127592/5100

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H13)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION APPROVING CHANGE ORDER #1 WC2349 WARREN
COUNTY COURTHOUSE LIGHTING AND STREETScape
IMPROVEMENTS WITH TONY'S CONCRETE CONSTRUCTION, INC.,
NEWARK, NEW JERSEY WITH A NET INCREASE OF \$15,540.00 AND A
TOTAL CONTRACT AMOUNT OF \$280,002.00**

WHEREAS, Tony's Concrete Construction, Inc., of Newark, New Jersey was awarded a contract for the Warren County Courthouse Lighting and Streetscape Improvements in the contract amount of \$264,462.00; and

WHEREAS, there was additional work to address unforeseen conditions at the project site; and

WHEREAS, this change in award will result in a net increase of \$15,540.00 and a final contract amount of \$280,002.00

WHEREAS, adequate funds have been established in account 03893/5065

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren does hereby approve Change Order #1 for the above contract for a net increase of \$15,540.00 and a final Contract in the amount of \$280,002.00,

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H14)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES FOR JULY 2023 STORM MITIGATION OF
CULVERT STRUCTURE AT INTERSECTION OF COUNTY ROUTE 643
AND GOOD SPRINGS ROAD, FRANKLIN TOWNSHIP TO IMPROVE
DRAINAGE DURING LARGE STORM EVENTS TO FINELLI
CONSULTING ENGINEERS, A DIVISION OF UTRS OF WASHINGTON,
NEW JERSEY PER PROPOSAL PRICING SCHEDULE AWARDED
WC2377FO-3 UNDER INVOICING IN THE CONTRACT AMOUNT OF
\$22,000.00**

BE IT RESOLVED, that contract WC2377FO-3 for Professional Engineering Services for July 2023 storm mitigation of culvert structure at intersection of County Route 643 and Good Springs Road, Franklin Township to improve drainage during large storm events was hereby awarded

to . . . Finelli Consulting Engineers, A Division of UTRS, Washington, New Jersey

in the estimated: hourly rates of the pricing schedule submitted

as per their proposal submitted . . . October 15, 2024

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above and, that under WC2377FO-3, Finelli Consulting Engineers, A Division of UTRS is giving professional engineering services for July 2023 storm mitigation of culvert structure at intersection of County Route 643 and Good Springs Road, Franklin Township to improve drainage during large storm events.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds will be provided in account 0423B299-5063

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H15)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION APPROVING CHANGE ORDER #5 FOR CONTRACT
WC2333 FOR THE NEW HUMAN SERVICES BUILDING WITH DE SAPIO
CONSTRUCTION, INC., OF FRENCHTOWN, NEW JERSEY FOR A NET
INCREASE IN THE AMOUNT OF \$25,075.70, AND FINAL CONTRACT
AMOUNT OF \$3,564,209.49**

WHEREAS, De Sapiro Construction, Inc. was awarded a contract for the new Humans Services building in the original contract amount of \$3,496,000.00 and there was an increase change on November 8, 2023 for \$18,630.00 for a total contract amount of \$3,514,630.00; and

WHEREAS, there were various necessary changes made; and

WHEREAS, previous changes in award had decreased the contract amount to \$3,484,668.05 and then an increase on August 14, 2024 of \$35,708.24 was done and made the final contract amount \$3,520,376.29 on October 23, 2024 another increase was made for \$18,757.50 which made the final contract amount \$3,539,133.79

WHEREAS, further required changes to address unforeseen conditions have increased the contract amount by \$25,075.70 for a final contract amount of \$3,564,209.49

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren does hereby approve Change Order #5 for the above contract for a net increase of \$25,075.70 and a final Contract in the amount of \$3,564,209.49.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H16)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION DECLARING AN EMERGENCY AS PROVIDED BY THE
LOCAL PUBLIC CONTRACTS LAW 40A:11-6 AND AUTHORIZATION OF
WETLANDS DELINEATION, SURVEY AND FLOOD HAZARD AREA
RESEARCH FOR PERMITTING FOR A NEW ABOVE GROUND
GASOLINE STORAGE TANK AT THE OXFORD GARAGE BY SLACK
ENVIRONMENTAL IN THE AMOUNT OF \$64,080.00**

WHEREAS, the County Director of Public Works, Emily Hammer has reported that due to storm damage from the July 14, 2023 and July 15, 2023 storm events the gasoline and diesel storage tanks at Oxford garage were damaged by flood waters; and

WHEREAS, the damaged tanks require replacement with above ground fuel tanks; and

WHEREAS, Quotes were obtained and Slack Environment submitted the lowest responsive and responsible quote received; and

WHEREAS, the location of the work requires survey to define the site's wetlands and potential status as a flood hazard area, which will define the permits required by NJ Department of Environmental Protection for the work; and

WHEREAS, the cost of the surveys, wetlands delineation and flood hazard area mapping is \$64,080.00

WHEREAS, adequate funds are available in account 0423B299/5063

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of the County of Warren hereby declares an emergency situation as provided by the Local Public Contracts Law 40A:11-6 and authorizes the activities to support permitting of the installation of new above ground storage tanks at Oxford Garage.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(H17)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
ADVISORY COUNCIL ON DISABILITIES.**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Advisory Council on Disabilities.

Appointments:

Jennifer Beetar-Speth
Changewater, NJ 07831
Consumer/Advocate
Term to expire: 12/31/26

Tamy Messina
Phillipsburg, NJ 08865
Consumer/Advocate
Term to expire: 12/31/26

Kelly Brewster-Milazzo
Stewartsville, NJ 08886
Consumer/Advocate
Term to expire: 12/31/26

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(13)

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by None, seconded by None, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 13, 2024.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE
WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN
PUBLIC MEETINGS ACT, N.J.S.A.10:4-12.**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the

setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
(01)